



FOUNDATION

EXECUTIVE COMMITTEE

Zoom Conference Call

Thursday, September 14, 2023, 9:00 am

Meeting Minutes

Present: M. Mahboob Akhter Anthony Ferry Mark Schwartz
Dr. Elliot Stern Elizabeth McCann, staff Emily Cramer, staff

Absent: Isaiah Henry Jim Leach

Guests:

1. Meeting called to order at 9:03 a.m.
2. Attendance taken and quorum achieved
3. Consent Agenda
 - August 10, 2023 Finance and Executive Committees Meeting Minutes approved.
 - Gifts Received (7/1/23-8/31/23) approvedMotion made by Anthony Ferry and seconded by Mahboob Akhter, motion approved.
4. Board Development – Elizabeth McCann
 - Met with Scott Kitcher, new Board Development Group member, on potential members.
 - Cara Davidson is working on potential members list.
 - Voted in Tim Ellis, Cox Communications. Scheduling a meeting with him.
5. Finance Committee Update – Anthony Ferry
 - No significant changes in the last couple of months.
6. President's Report – Dr. Elliot Stern
 - Fall semester is well on its way.
 - Slight panic regarding available parking for students returning to campus.
 - Had a valet lot for staff and faculty in order to clear staff parking spaces for additional student parking.
 - Launched the Student Needs Survey at the start of the semester. Developed initially for high-risk students. It regards any need for technology, food, housing, tutoring, mental health support and/or health services.
 - Collected data and within 24-48 hours a team member responds to each students' needs with an email then a follow up call.
 - Students' biggest support need is in mental health
 - Over 300 students expressed needs
 - Students' need extends beyond what the Foundation can do to help.
 - ATEP building construction (Tustin campus) has begun.
 - Old math building demolished. Saving a portion of the Hieroglyphs relic at the top of the building to be placed in the garden as art.
 - Men's soccer team has started their season.
 - Women's soccer team has first game on Friday at 3:00 p.m.
 - Working on student participation at all athletic games through a T-shirt give away, halftime show, etc.

7. Executive Director's Report – Elizabeth McCann
 - Valet parking was a great idea to help with parking situation for the first week of the semester.
 - We are three weeks out from the Gala
 - Finalizing the program
 - Closing out and following up with the last of the sponsors.
 - Partnering with AMPD for new elements and featuring something different. Bringing in celebratory hype.
 - Featuring student stories:
 - Rising Scholars
 - Emeritus Student
 - Student Athletes
 - Speaker will be VP of Student Services, Jennifer LaBounty
 - An alumna will be performing
 - Selecting Silent and Live Auction items
 - After party planning
 - Hired Paula Barrow as the Foundation Director of Development and Alumni Services.
 - Will bring on a part-time Development Specialist to help with events so Paula is able to focus on fundraising.
 - Rising Scholars is a new grant funded program at Saddleback for formerly incarcerated students.
 - Creating a Board group to pursue company connections.
 - Mark Schwartz has a connection with Hyundai
 - Anthony Ferry would like to support CASA, foster youth, in some way.
8. Meeting adjourned at 9:49 a.m.

NEXT MEETING: THURSDAY, NOVEMBER 16, 2023 AT 9:00 AM