

SADDLEBACK COLLEGE – ACADEMIC SENATE
REGULAR MEETING
MINUTES

October 18, 2023

2:00 PM to 4:00 PM

Saddleback College, AGB 106

8	Senate Officers:		50	Emily Blumenthal	Present
9	Margot Lovett, Ph.D., President	Present	51	Jack Beckham	Present
10	Heidi Ochoa, President-Elect	Present	52	Jennifer Hedgecock	Present
11	Dan Walsh, Past-President	Present	53	June Millovich, Alt	Present
12	Fémia Scarfone, Vice President-at-Large	Present	54	Michael Sangervasi	Absent
13	Efren Rangel, Vice President for Equity and		55	Poly Zweigle	Absent
14	Inclusion	Absent	56		
15	Michelle Duffy, Ed.D., Recorder	Present	57	Division of Kinesiology & Athletics	
16			58	(2)	
17	School of Arts, Media, Performance and Design		59	Brandee Craig	Present
18	(5)		60	BJ McNicol	Absent
19	Maria Mayenzet	Present	61	Lindsay Steinriede	Absent
20	Nils Taylor	Present	62		
21			63	Division of Instructional Support and Teaching	
22	School of Business and Industry		64	Innovations	(1)
23	(1)		65	Jenny Langrell	Present
24	Alan Foote	Present	66		
25	Emily Quinlan	Present	67	School of Science, Technology Engineering and	
26	Taylor Brooks	Present	68	Math	(7)
27			69	Sam Abbas	Present
28	Division of Counseling Services and Special		70	Jeff Barnett	Absent
29	Programs	(5)	71	Morgan Barrows	Present
30	Ann Marie Breslin	Present	72	Teresa Bear	Absent
31	Casey Eyman	Present	73	Frank Gonzalez, Alt	Present
32	Michelle Gustafson	Present	74	Sumaya McCleave	Present
33	Mike Long	Present	75	Jim Repka	Present
34	Sarah Chang	Present	76	Michele Rousseau	Present
35			77		
36	Division of Extended Learning	(1)	78	Associate Faculty	(4)
37	Jill Ibbotson	Present	79	Eva Marie Rodriguez Morris	Present
38	Stacy Eldred, Alt	Present	80	Wonderful Nancy Allah	Present
39			81		
40	School of Health & Wellness	(3)	82	Shared Governance Group Representative	
41	Nahid Meshkin	Present	83	Jenny Langrell, Faculty Assoc.	Present
42	Huy Le	Absent	84	Chantelle Gil, Classified Senate	Present
43			85	Mack Healy, ASG	Present
44	School of Humanities and Social Sciences	(9)	86		
45	Anwar Hijaz	Present	87	Guests	
46	April Cabbage	Absent	88	Brenda Plascencia-Carrizosa	
47	Brooke Campbell	Absent	89	Brett Myhren	
48	Caroline Gee, Alt	Present	90	Chris McDonald	
49	Christina Smith	Absent	91	Suki Fisher	

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1. CALL TO ORDER

The meeting was called to order at 2:01pm.

2. INTRODUCE AND WELCOME GUESTS & NEW SENATORS

Margot Lovett, Academic Senate President introduced herself and asked all present to introduce themselves and share the area being represented. Casey Eyman, Counseling, introduced himself. Pete Murray, Brenda Plascencia- Carrizosa, and Suki Fisher were welcomed.

3. ADOPTION OF AGENDA

Morgan Barrows moved to adopt the agenda with the flexibility to move items to accommodate guests. Jennifer Hedgecock seconded. The Academic Senate unanimously approved the adoption of the agenda.

4. ADOPTION OF MINUTES FROM October 4, 2023.

Anwar Hijaz moved to adopt the minutes from the previous meeting. Dan Walsh seconded. The Academic Senate unanimously approved the adoption of the minutes.

5. PUBLIC COMMENTS

Emily Quinlan shared that there will be a Pre-Law Society event on Wednesday, October 25th from 12:30-2pm in SSC 212. It will be a Q & A with Honorable Judge Louis Clapp with lunch being served.

133 **6. PRESIDENT’S REPORT**

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135 Margot Lovett informed senators of the following:

136

- 137 • Updated senators in regards to online course exchange. Saddleback was originally a
138 home college meaning we could offer online courses and our students could take
139 classes at other colleges. We became a teaching college this past July and since then
140 we have had 185 students enroll in our classes from across the state. Morgan
141 Barrows asked if it is possible for instructors to know if any of their students are
142 enrolled from outside the college. At this point, there are no indicators to distinguish
143 these students as they receive a Saddleback email address.

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146 **7. CONSTITUENCY GROUP REPORTS**

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148 **A. Faculty Association**

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150 Jenny Langrell shared that there is nothing new with the Faculty Association.

151

152 **B. Student Government**

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154 Mack Healy, representative for ASG, shared that ASG will be hosting a Pre-Law Society
155 event on Wednesday, October 25th from 12:30-2pm in SSC 212. It will be a Q & A with
156 Honorable Judge Louis Clapp with lunch being served.

157

158 **C. Classified Senate/Association**

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160 Chantelle Gil shared that First Gen Day is Tuesday, November 7th and Wednesday,
161 November 8th. In addition, Caring Campus is working on completing the name tag order
162 since a design was chosen.

163

164

165 **8. ADOPTION OF CONSENT CALENDAR ITEMS**

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167 **A. Curriculum**

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169 Jennifer Hedgecock motioned to adopt the Consent Calendar items. Michele Rousseau
170 seconded. The Academic Senate voted unanimously to adopt the Consent Calendar items.

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173 **9. OLD BUSINESS**

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175 **A. Approval of Faculty to Sit on Committees**

176 Michele Rousseau motioned to approve changes to Faculty to Sit on Committees. Dan
177 Walsh seconded. The Academic Senate voted unanimously to approve changes to Faculty to
178 Sit on Committees.

179

180 **B. Board Policies/Administrative Regulations Update**

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182 Dan Walsh shared that the Office of Fiscal Services shared an Information/Guidelines
183 document the Deans about field trips/excursion travel. It was recently rewritten and is not
184 accurate. Faculty were not consulted. We will be discussing this further in the future. Taylor
185 Brooks asked if risk management had been consulted. Not that he is aware. Brandee Craig
186 asked if this was related to athletic travel. Dan Walsh replied that it is separate from athletic
187 team travel. At this point, continue to follow the AR.

188

189 **C. Curriculum Update**

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191 Tabled.

192

193 **D. Legislation Update- AB 1111**

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195 Tabled.

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198 **E. Compressed Calendar**

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200 Chris McDonald updated senators on the 16-week compressed calendar discussion. He
201 distributed drafts of sample calendars:

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1. Typical calendar

203

2. Original 16-week calendar- when compressed Saturday becomes an instructional
204 date; Commencement ends up being in June; this version means no January
205 paycheck, but faculty would get a June paycheck

206

3. 16-week with extended summer- Get pay for January and ends in May; problem is
207 overlap of grades being due after the next semester has started; limited offerings for
208 small 4-week intersession

209

4. Removed winter intersession

210

211 Any version of the compressed calendar means that some areas: counseling, library, etc...
212 would need to provide services during the intersession and therefore would potentially be
213 moved to an 11-month salary schedule and on a different pay scale to account for the extra
214 work days.

215

216 Discussion ensued.

217

218 Both Senates have to agree and have veto power, Faculty Association also has veto power.
 219 At this point, IVC has not reached consensus with their AS. Take these different versions
 220 back to your representational areas, have discussions, and determine if we can come to a
 221 consensus.

222

223

224 **10. NEW BUSINESS**

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226 **A. Guided Pathways Institute No. 5**

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228 Suki Fisher shared key takeaways:

- 229 • Guided Pathways is a cultural change: utilizing school teams, consistent messaging,
 230 flexible and student-centered scheduling of courses, adopting Caring Campus
 231 principles, creating real-life connections between academics, the campus and the
 232 world; support the whole student
- 233 • Expanding the Meaning of Pathways: creating pathways for high school students,
 234 dual-enrolled high school students get a MAP and Ed. Plan
- 235 • Refining the Counseling/Enrollment Experience: case management, opt-out first year
 236 scheduling, guided exits
- 237 • Diversity Outreach: first Gen parents, support for 25+ student, recognizing unique
 238 populations AESL, orientations for HSI families in both Spanish and English

239

240 **B. Culturally Responsive Teaching and Learning (CRTL) Committee Report**

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242 Brenda Plascencia-Carrizosa shared the mission of The Committee for Culturally Responsive
 243 Teaching and Learning: to foster student learning and success by promoting cultural
 244 competency with the goal of creating a campus culture of inclusivity. We focus on faculty
 245 development as a key for building the learning capacity of individual students and creating
 246 classrooms where all students have the opportunity to succeed.

247 Overarching goals:

- 248 • Provide faculty a brave space to discuss difficult topics
- 249 • Work as a community of faculty to broaden our perspectives
- 250 • Develop future opportunities
- 251 • Work on meeting needs of underrepresented students

252

253 The committee has hosted numerous professional development opportunities over the past
 254 year including events on campus, online, in partnership with counseling.

255

256 Goals for 2023-2024:

- 257 1. Community and Conversations with CRTL Series (Interest form linked in PowerPoint)
- 258 2. Build out the Toolkit for Culturally Responsive Teaching

- 259 3. Create an Equity Challenge
- 260 4. Committee Shared Learning Opportunities
- 261 5. Continue to collect resources

262

263 The committee meets one Friday per month from 11-2pm both virtually and in person. Next
264 meeting is October 27th in BGS 135 or via Zoom. All faculty are welcome! Contact Brenda
265 Plascencia-Carrizosa if interested.

266

267 PowerPoint shared and linked in agenda Item 10B.

268

269 **C. Academic Senate One-Sheet**

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271 Margot Lovett shared the revised Academic Senate One-Sheet for 2023-2024 which includes
272 a few changes: added Classified Senate, removed Curriculum Chair, and updated the
273 number of senators per re-organization.

274

275 Jim Repka motioned to approve changes to the Academic Senate One Sheet. Ann Marie
276 Breslin seconded. The Academic Senate voted unanimously to approve changes to the
277 Academic Senate One Sheet.

278

279 **D. Academic Calendar 2025-2026**

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281 Jenny Langrell presented drafts of the 2025-2026 Academic Calendar. There are two
282 versions:

283

- Spring early start on January 6th- this version has a final exam week
- Spring late start is January 13th - no finals week since we need a continuous week
285 and Memorial Day falls on the Monday

286

287 Getting rid of final exam week has been an issue in the past with STEM faculty; however,
288 based on recent conversations this does not seem to be a huge problem any longer.

289

290 Chantelle Gil made the point to remind faculty that the difference in time for finals when
291 there is a Final Exam week can be a barrier and/or confusing for working students.

291

292 Please bring this information back to your representational area for feedback and vote for
293 your area. We will be voting at our next meeting. It was suggested that student feedback be
294 collected.

295

296 **11. COMMITTEE REPORTS**

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298 **A. Executive**

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300 None.

301

302 **B. College/Senate Committees**

303

304 Brett Myhren shared the implementation guidelines of Title 5 for Distance Education. We
305 are required to notified students before they enroll in the class of the following:

306

- 307 • All on-line and in-person synchronous meeting days/dates/times
- 308 • Any required asynchronous in-person activities
- 309 • Any required technology platforms, devises, and application
- 310 • Any test or assessment proctoring requirements

311

312 This item will come back so that we can discuss it further.

313

314 **12. REPRESENTATIONAL AREA REPORTS**

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316 None.

317

318 **13. ADJOURNMENT –**

319

320 Margot Lovett adjourned the meeting at 4:01pm.

321

322 HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE SHAREPOINT
323 WEBSITE

324 AS Agenda - 18Oct2023

325 Agenda Item 4 - Minutes Draft from October 04, 2023

326 CONSENT CALENDAR ITEMS

327 Curriculum:

328 Agenda Item 8A.1 - DE addendum for academic year 2023-24

329 Agenda Item 8A.2 - New noncredit course justifications for academic year 2024-25 (Spring)

330 Agenda Item 8A.3 - New noncredit program justifications for academic year 2024-25
331 (Spring)

332 Agenda Item 8A.4 - New credit course justifications for academic year 2025-26

333 Agenda Item 8A.5 - Proposed new taxonomic pathway for Nursing for academic year 2024-
334 25

335 Agenda Item 8A.6 - Proposed course revisions and deletions for academic year 2024-25

336 Agenda Item 8A.7 - Proposed program revisions for academic year 2024-25

337 OLD BUSINESS

338 Agenda Item 9A - Approval of Faculty to Sit on Committees

339 Board Policies/Administrative Regulations

340 Agenda Item 9D - Legislation Update - AB 1111 (tabled)

341 Agenda Item 9E - Compressed Calendar

342 Agenda Item 10A - California Guided Pathways Institution No. 5

- 343 Agenda Item 10B - Culturally Responsive Teaching and Learning (CRTL) Committee Report
- 344 (Standing Senate Committee Update)
- 345 Agenda Item 10C - Academic Senate One Sheet Update
- 346 Agenda Item 10D - Academic Calendar 2025-2026
- 347 **KEYWORDS**