SADDLEBACK COLLEGE – ACADEMIC SENATE
REGULAR MEETING
MINUTES
April 17, 2024
2:00 PM to 4:00 PM
Saddleback College, AGB 106

Senate Officers:

Margot Lovett, Ph.D., President	Present
Heidi Ochoa, President-Elect	Present
Dan Walsh, Past-President	Present
Fémia Scarfone, Vice President-at-Large	Present
Efren Rangel, Vice President for Equity and Inclusion	Absent
Michelle Duffy, Ed.D., Recorder	Absent

School of Arts, Media, Performance and Design (5)

Maria Mayenzet	Present
Nils Taylor	Present

School of Business and Industry (1)

Alan Foote	Present
Emily Quinlan	Absent
Taylor Brooks	Present

Division of Counseling Services and Special Programs (5)

Ann Marie Breslin	Present
Casey Eyman	Present
Michelle Gustafson	Present
Mike Long	Absent
Sarah Chang	Present

Division of Extended Learning (1)

Jill Ibbotson	Present
Stacy Eldred, Alt	Present

School of Health & Wellness (3)

Nahid Meshkin	Present

School of Humanities and Social Sciences (9)

Anwar Hijaz	Present
April Cubbage	Present
Bouchra Nadeau	Absent
Christina Smith	Present
Emily Blumenthal	Present
Jennifer Hedgecock	Present
Kris Leppien-Christensen	Absent

Poly Zweigle	Absent
Carmenmara Hernandez Bravo, Alt.	Absent
Caroline Gee, Alt.	Absent

Division of Instructional Support and Teaching Innovations (1)

Jenny Langrell	Present

Division of Kinesiology & Athletics (2)

Brandee Craig	Present
BJ McNicol	Absent

School of Science, Technology Engineering and Math (7)

Sam Abbas	Absent
Jeff Barnett	Absent
Morgan Barrows	Present
Frank Gonzalez	Present
Jonathan Luque	Present
Sumaya McCleave	Present
Michele Rousseau	Present

Associate Faculty (4)

Eva Marie Rodriguez Morris	Present
Wonderful Nancy Allah	Present

Shared Governance Group Representative

Jenny Langrell, Faculty Assoc.	Present
Chantelle Gill, Classified Senate	Absent
Erlynne Ballo, CSEA	Absent
Kristian Suaza, ASG	Present

Guests: Yadira De La Cruz

SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

April 17, 2024
2:00 p.m. to 4:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 2:02pm.

2. INTRODUCE AND WELCOME GUESTS & NEW SENATORS

Margot Lovett, Academic Senate President, asked new senators and guests to introduce themselves and share the area being represented. In attendance were Vivian Nguyen and Jenny Rodriguez from the Faculty Center, Christian Suazo, the new ASG President who will be joining us for the remainder of the semester, and librarian Alicia Zach, who attended to discuss AI.

3. ADOPTION OF AGENDA

Morgan Barrows moved to adopt the agenda with the flexibility to move items to accommodate guests. Dan Walsh seconded. The Academic Senate unanimously approved the adoption of the agenda.

4. ADOPTION OF MINUTES FROM April 3, 2024.

Michele Rousseau moved to adopt the minutes from the previous meeting. Anwar Hijaz seconded. The Academic Senate unanimously approved the adoption of the minutes. Efren Rangel, Christina Smith, and April Cubbage abstained.

5. PUBLIC COMMENTS

Maria Mayenzet shared that there will be a workshop for neurodivergent students on Friday, April 26 from 11-1 in the LRC TV studio. The event is open to faculty and staff as well as students.

125
126 April Cubbage announced that Saddleback is hosting the Lavender celebration on Friday,
127 April 26, from 5-7pm in room SSC 212. RSVPs are due this Friday, April 19. Anyone who
128 would like to attend and support is welcome and can also RSVP.
129
130 Morgan Barrows reported that the One Book One College committee is hosting Temple
131 Grandin on Thursday, April 25, in the McKinney Theatre. Please RSVP if you would like to get
132 a ticket to the event. Faculty who teach classes online will have the option of streaming the
133 event. This was sent out in an email. The OB1C LibGuide has more information as well.
134 There should be plenty of seating in the overflow rooms for anyone who would like to
135 attend.
136
137 Chantelle Gill, Classified Senate, announced that the DEI office is planning their first
138 LatinXAO Graduation on Friday, May 17, from 5-7pm in the Fine Arts Plaza.
139
140
141 **6. PRESIDENT'S REPORT**
142
143 Margot Lovett informed senators of the following:
144
145 - Every year, committees are supposed to do a self-evaluation; however, completion
146   rate has been low across the college. The suggestion was made to fill out the survey
147   during the committee meeting. Margot asked that everyone bring a laptop, if
148   possible, to the 5/1 Senate meeting. It will not take very long to fill out the
149   evaluation during our meeting time. This will be agendized.
150
151
152 **7. CONSTITUENCY GROUP REPORTS**
153
154   **A. Faculty Association**
155
156 Jenny Langrell shared that the FA are still in negotiations and asking people to attend the
157 Board of Trustees meetings to help negotiations. Jenny asked that everyone please attend,
158 and there is no need to speak. The next meeting is Monday, April 29, at 6pm. Faculty meet
159 prior at Chili's to discuss agenda items. This counts as professional development. Elections
160 are next week for the FA Executive Committee; there were not multiple people for the same
161 rep council, so they will not be on the ballot. Frank Gonzalez will send the ballot out in the
162 morning on Monday to vote for the executive members. If you are not an FA member, you
163 will not receive a ballot. The PAC has four board members who are up for re-election;
164 Bobbie Jay will not run again; they have started interviewing people for the board.
165
166

167   **B. Student Government**
168
169   None.
170
171   **C. Classified Senate/Association**
172
173   Chantelle Gill reported that nominations for the executive board are currently being
174   accepted. Currently there are two people running for the next presidency. The flower sale
175   for commencement is being organized. All the proceeds go to supporting and reinstating
176   scholarships through Classified Senate and classified employees.
177
178   **D. California School Employees Association**
179
180   None.
181
182
183   **8. ADOPTION OF CONSENT CALENDAR ITEMS**
184
185   **A. Curriculum**
186
187   Taylor Brooks motioned to adopt the Consent Calendar items. Maria Mayenzet seconded.
188   The Academic Senate voted unanimously to adopt the Consent Calendar items.
189
190   **9. OLD BUSINESS**
191
192   **A. Approval of Faculty to Sit on Committees**
193
194   No action needed.
195
196   **B. Board Policies/Administrative Regulations**
197
198   Dan Walsh reported that AR 7125 is information only. The Senate was able to get the
199   changes approved to eliminate the word "alien" in the document.
200
201   Margot Lovett reported that AR 7123 has gone through extensive revisions. The following
202   items were discussed from the AR:
203   • Under "IV. Job Announcement" – In addition to "Standard Advertising: HR shall
204   coordinate and facilitate standard advertising for all job announcements in
205   accordance with the established protocol. Job announcements may be distributed to
206   appropriate professional sources (if applicable)."; there is an option for
207   "Supplemental Advertising: If requested, HR shall coordinate and facilitate
208   supplemental advertising for job announcements in accordance with the established

209	protocol." Search committees need to request this. Morgan Barrows asked who pays
210	for this. Margot Lovett responded that the School or Division should cover the cost.
211	This may be something that needs to be worked on.

- 212   Under "V. Application Process" - "Minimum Number of Minimally Qualified
- 213   Applicants: The application period shall be extended when the applicant pool has
- 214   fewer than five (5) minimally qualified applicants, unless the Vice Chancellor of HR,
- 215   in consultation with the President and Senate President, agrees to move forward
- 216   with the pool." Margot said that she is unaware of circumstances where the pool
- 217   was less than five; however, if this should occur, the committee has the option of
- 218   proceeding with the search.
- 219   Margot proposed a change of language noted below under "C. Committee
- 220   Formation" - "1. The Department Chair or, in the absence of a Department Chair, the
- 221   Dean, shall recommend to the Academic Senate no fewer than four (4) faculty
- 222   Committee members, subject to Section VI.B above, from which the Academic
- 223   Senate shall vote to approve four (4) or more faculty Committee members. 2. The
- 224   President may appoint up to an additional three (3) Committee members.
- 225   3. Whenever possible, Committees shall include a diverse membership that will
- 226   bring a variety of perspectives to the assessment of applicant and candidate
- 227   qualifications. The Vice Chancellor of HR, in consultation with the Department Chair
- 228   or, in the absence of a Department Chair, the Dean, and the Academic Senate, may
- 229   supplement Committee membership with faculty when additional diversity is
- 230   necessary. The final decision to supplement Committee membership rests with the
- 231   Vice Chancellor of HR."
- 232   Under "E. Discipline Experts" – "3. (Note: Moved from Section V.D within original AR
- 233   and reworded) Classified professionals or Management Team Members may serve
- 234   as Discipline Experts, if they meet the minimum qualifications to teach in the
- 235   discipline." Margot made this change because of a recent committee where a
- 236   classified professional with a Ph.D. in the field who met minimum quals to teach in
- 237   the discipline could have been asked to serve as a discipline expert.
- 238   Under "H. Expectations of Committee Members" – "b. Any Committee members
- 239   who are removed or withdraw prematurely may be replaced, as determined by the
- 240   Vice Chancellor of HR, in consultation with the President and Senate President." This
- 241   gives the Senate President a say.
- 242   Under "I. Minimum Committee Membership" – "1. If Committee membership falls
- 243   below the required minimum number, the Vice Chancellor of HR, in consultation
- 244   with the President and Senate President, shall determine whether to have a
- 245   replacement Committee member selected or continue the recruitment and selection
- 246   process with fewer than the required minimum number of Committee members."
- 247   This also gives the Senate President a say.
- 248   A new section, "Committee Deliberation Meeting After Paper Screening to Select
- 249   Interview Candidates" will be added. Margot and Rebecca Beck, the IVC Academic

250		Senate President, will draft the language. Once adopted, Section F will become
251		obsolete.
252	•	Under "IX. Minimum Number of Interview Candidates" – "C. Interview Questions
253		(Candidates): 1. Prior to their interview, each candidate shall be provided a
254		minimum of ten (10) minutes to review and take notes on the interview questions."
255		Margot added the language: "Each Committee shall determine the time allocated for
256		review" to ensure that the committee makes the determination of time. 2. "During
257		their interview, each candidate may refer to their notes." It is important to include
258		this language, as this had not been the practice of all committees.
259	•	Under "D. Interview Questions (Committee)" – "3. Answers to core questions should
260		reveal attitudes towards the job, appropriateness of education and experience,
261		competency in the field, extent of responsibility, and philosophical orientation with
262		respect to the functions involved in the position." Margot, Rebecca, and RJ Dolbin,
263		IVC's Academic Senate representative on BPARC recommend that this be deleted
264		since we cannot regulate candidates' responses and this is not relevant to the AR
265	•	Under "E. Group Discussion" – "1. Committee members shall be given an
266		opportunity to discuss each candidate after their interview; In addition, the
267		Committee will discuss all of the candidates together at the conclusion of all
268		interviews. Margot stressed that committees do have the right to discuss candidates
269		individually after their interviews but may not compare that candidate to others
270		previously interviewed. In the past, there has been some confusion about this.
271	•	A new addition is "F. Progressive Ranking" – "1. Upon conclusion of a candidate's
272		interview (and, if applicable, the Committee's discussion of the candidate's
273		interview), each Committee member shall rank the candidate using the progressive
274		ranking form provided by HR." This is the process followed for administrator and
275		classified professional hires, and faculty who have served on those committees have
276		found it superior to the current ranking system used for faculty positions.
277	•	Under "H. Minimum Number of Finalists for Second Level Interviews" – "1. (Note:
278		Moved from Section VII.F within original AR) The Committee shall make every effort
279		to select at least three (3) finalists for second level interviews; , if unable to do so,
280		the Committee may select fewer than three (3) finalists for second level interviews if
281		they feel they have a Job-Related justification to do so. 2. Upon consideration of the
282		Committee's justification, the President may request that the Committee reconvene
283		to determine if any additional finalists can be selected for second level interviews
284		(from the candidates for first level interviews, in next highest rank order, as
285		determined by the Committee, and recorded on the ranking summary form provided
286		by HR). 3. Any additional finalists selected for second level interviews shall be at the
287		discretion of the Committee." Margot, Rebecca, and RJ had questions about the
288		purpose of 2. Margot will seek clarification.
289	•	Under "XI. Additional Interviews (Optional)" – "Conducting Additional Interviews:
290		Upon conclusion of the second level interviews, the President may conduct
291		additional interviews with any of the finalists. Margot questioned this and argued

292   that if it is included in the AR, the entire second level interview committee needs to
293   be present.
294   • Under "XII. Professional Reference Checks" – "B. Required Professional References:
295   At least three (3) professional references (for each finalist or the selected candidate)
296   from the following categories shall be provided: 1. Current department chair or
297   supervisor(s);" Margot said that this is problematic because a candidate who has a
298   tenure-track or tenured position elsewhere may not wish their department chair or
299   dean to know that they are applying for another job. In discussion, the point was
300   made that it is not mandated to speak with the current supervisor because
301   references may be solicited from other categories as well, including: "2. Previous
302   department chair or supervisor(s) (from the past five years); 3. Master's thesis or
303   Doctoral Dissertation advisor/supervisor; 4. Colleagues/co-workers who can address
304   professional competency and skills relevant to the position."
305   • Under "XIII. Additional Professional Reference Checks" – "Conducting Additional
306   Professional Reference Checks: The President may conduct additional professional
307   reference (or other Job Related) checks. Margot raised concerns about how the
308   President will identify other individuals to ask about the candidate and how they can
309   be certain that those other individuals will be objective or unbiased. She will work
310   on this. With authorization from the Vice Chancellor of HR, additional professional
311   reference (or other Job Related) checks may be conducted by a third-party. Margot
312   said that the AR should specify what is meant by "third-party".
313
314   **C. Curriculum Update**
315
316 None.
317
318   **D. Middle College High School Feasibility Task Force Update**
319
320 Kari Irwin, Assistant Dean for Career Education, and other members of the task force
321 presented on "Increasing Equitable Access with Dual Enrollment." Kari presented
322 information about the Vision 2030 from the State Chancellor's Office (*Source: A Roadmap*
323 *for California Community Colleges,* https://www.cccco.edu/About-Us/Vision-2030)
324
325 For our college's strategic direction, we are looking toward equitable baccalaureate
326 attainment (involving high school students, transfer and CCC baccalaureate and adult
327 learners). Our strategic direction also includes Equitable Workforce & Economic
328 Development (High Road Training Partnerships in Healthcare, Climate, STEM, Education)
329 and Implications for the Future of Learning (Innovation & Sustainability Advanced Data
330 Analytics and Generative AI).
331
332 Kari also discussed advancing equitable dual enrollment policy and practice and shared that
333 results demonstrate that dual-credit is a proven strategy for increasing the likelihood of

334 students accessing college, increasing persisting through college, and increasing completion
335 of a postsecondary degree. (Source: *Research Priorities for Advancing Equitable dual*
336 *Enrollment Policy & Practice*, University of Utah, 2022). Dual Enrollment strategies include
337 regular Dual Enrollment, College & Career Access Pathways (CCAP) Dual Enrollment, and
338 Middle College High School (MCHS)
339
340 Our partner in the MCHS would be Capo Unified School District. In the Fall 2023, a Taskforce
341 was created to investigate the feasibility of establishing a Middle College High School at
342 Saddleback College. Among other things, Taskforce members visited Santa Ana College's
343 MCHS to learn best practices and talk with administrators, faculty, and students about the
344 work they are doing.
345
346 Chantelle Gill shared that Santa Ana's MCHS has a robust program that serves about 400
347 students. The MCHS has been in existence for 27 years. On average, 100% of their students
348 graduate, and 67% of graduate with an AA Degree. The equity element is also important
349 since families that haven't had traditional knowledge about higher education can have
350 assistance with this.
351
352 Kari shared that a Middle College High School is a high school option structured to include
353 community college classes; has a seamless application and registration process, so students
354 and parents do not require social capital to complete; is located on a community college
355 campus for easy access to college supports and classes; and builds confidence for students
356 who normally would not think of themselves as college-going.
357
358 As of Fall 2023, 3,496 high school students are taking classes at Saddleback. The anticipated
359 Middle College High School would have 30 students in 9th grade in the first year. In year
360 two, an additional 30 students would be recruited, and so on for the first four years. That
361 would be a maximum of 120 students in year four.
362
363 Dual Enrollment (DuE) High School Student Demographics (2022-23, non CCAP) were more
364 likely to be Asian, and less likely to be Latino, than for the Saddleback College student
365 population as a whole. DuE students were much less likely to be first-generation college
366 students than for Saddleback College as a whole. Most DuE students were between 15 and
367 17 years old. The MCHS would recruit among underrepresented student populations.
368
369 The timeline for the MCHS is as follows: From January-April 2024, the Taskforce conducted
370 research, attended the Middle College National Consortium conference, visited Santa Ana
371 Middle College High School, and met with representatives from CUSD. In May 2024, the
372 Taskforce will submit a recommendation on whether or not establishing a MCHS at
373 Saddleback is feasible. If the Taskforce recommends moving forward, a new taskforce will
374 be constituted that will focus on Program Planning.

375 In considering feasibility, Kari shared that the taskforce adopted the MCHS Feasibility
376 Guiding Principles (Adapted from the Middle College National Consortium (MCNC) design
377 principles.):
378
379 Saddleback College Mission and Goals Alignment
380 - Objective 1.4: Increase equity of access into college
381 - Objective 3.4: Increase the number of students who earn college credits while still in high
382 school
383 - The location of the MCHS would provide a positive learning experience for its students and
384 avoid any adverse impacts to our facilities master plan.
385
386 College Focused Academic Program for Underserved and/or Underrepresented Student
387 - Implement targeted recruitment strategies for underserved and/or underrepresented
388 student groups
389 - Ensure MCHS students have education plans
390
391 Dynamic College to High School Partnerships & Collaboration
392 - Expand existing partnership activities related to K-12 programming, matriculation, and
393 dual enrollment with CUSD.
394 - Foster a high-quality MCHS program by developing a mutually agreed upon memorandum
395 of understanding to outline details of the partnership.
396
397 Comprehensive Student Support Services
398 - Offer robust student support services, including counseling and academic advising at the
399 high school and college level.
400 - Prioritize the social, emotional, and academic needs of students transitioning between
401 high school and college.
402
403 To launch the MCHS, CUSD will utilize the infrastructure – administrators, counselors, and
404 classroom teachers – currently working with their Cal Prep Academy, which is a WASC
405 accredited, Independent Study Online High School. This includes "Futureology" – Dedicated
406 Dual Enrollment Counselors for HS Advising, AVID Tutors – AVID College Readiness System
407 for HS Courses, and Family Engagement – Dedicated Bilingual Staffing for HS Support.
408
409 While Cal Prep and the MCHS will share human infrastructure, they are and will remain
410 separate entities. Cal Prep Academy currently has 450 students – 200 are seniors at a
411 comprehensive high school and 250 students are served online. An average of 20 students
412 per day come to Cal Prep for counseling and test proctoring.
413
414 Food services logistics and high school support would be fully staffed & operated by CUSD.
415

416	Conversation ensued regarding the concerns and long-term development of a Middle
417	College High School. Capo will have to pay for rent, and any other resources required. This
418	will come back to the Senate in two weeks, and our concerns will be addressed.
419	
420	**E. Academic Senate Officer Elections**
421	
422	Dan Walsh presented on Officer Elections. Due to a limited applicant pool and several
423	elections coming down the pipeline, the decision was made not to have a formal election.
424	There is no information in the Academic Senate Bylaws about this. This is similar to what
425	the Faculty Association has done. Next year's board was announced - Frank Gonzalez for
426	President-Elect, Michelle Gustafson for Vice President, Michelle Duffy for Recorder, Margot
427	Lovett for Past-President, and Dan Walsh for President. The position of Vice President for
428	Equity and Inclusion is not being filled at this time.
429	
430	
431	**10. NEW BUSINESS:**
432	
433	**A. ZTC Update**
434	
435	Jenn Pakula and Nicole Major presented information regarding ZTC courses. A video was
436	added to the ZTC website; students can now see over 90 pathways of study on the website
437	(https://www.saddleback.edu/learning-saddleback/classes/zero-textbook-cost-ztc-classes).
438	
439	In the GE Degrees and General Studies area, more material was added with student
440	testimonials. There is a faculty page which Alicia Zach has updated and continues to
441	maintain for LibGuides ZTC resources (https://saddleback.libguides.com/oer). There are
442	many resources listed by discipline.
443	
444	Jenny Langrell helped with the stipends for ZTC. Funding for the Fall is available for ZTC
445	Stipend – Category 1: $500 for ZTC Converter, Category 2: $800 for New ZTC Converter;
446	Category 3: $2,000-$5,000 stipend (depending on scope and impact) for ZTC Creator. More
447	information about this can be found in the LibGuides, where one can also apply for a
448	stipend. It is possible to work on ZTC projects over the summer. Stipends are given by
449	semester.
450	
451	This current semester Spring 2024, of 2,454 sections, 1,316 are ZTC (54%), and 59% of
452	enrollments are in ZTC sections. This is an increase of 4% from last year. The goal going into
453	Fall 2024 is a focus on accessibility of resources. Jenny Rodriguez of the Faculty Center will
454	meet with each faculty member to help with accessibility. Faculty are encouraged to post
455	their resources in Faculty Bios on the Saddleback website so students can find information
456	easier when searching for a faculty member. Jenny's office has a template for this. April

457   Cubbage asked if faculty could get headshots again. Nicole Major suggested Jenny and
458   Stephanie might be able to arrange this for us.
459
460   Jenn Pakula also mentioned that there may be a grant opportunity from the state of
461   $20,000 per course that needs a lot of work in an area that hasn't yet started ZTC.
462
463   Kim d'Arcy reported that on the ZTC Course Exchange, we had 579 successful cross
464   enrollments, beating out Chaffey College.
465
466   Nicole mentioned that a student is needed to join the committee. A video was shared which
467   was created for students to educate them about ZTC courses and pathways, featuring many
468   student testimonies of the advantages of ZTC.
469
470   **B. AI Roadshow**
471
472   Brett Myhren, Jennifer Pakula, Alicia Zach, Vivian Nguyen, Jenny Rodriguez, Alan Foote, and
473   Kim d'Arcy presented on AI updates at Saddleback. AI Workshops are being held focusing on
474   different needs per School. They are as follows: Tues, Jan 30th at 1pm – AMPD; Tues, Feb;
475   27th at 1pm - Business & Industry; Wed, April 3rd at 1pm - Health & Wellness; Tues, April
476   16th at 1pm – HSS; Tues, May 7th at 1pm – STEM. This information as well as recordings
477   and slide decks can be found on the ZTC Sharepoint.
478
479   Jenn shared information about having clear policies regarding AI on course syllabi. There are
480   many resources available to faculty on Sharepoint to help with language to adopt. There are
481   lists of examples from other colleges such as Berkeley and UCLA. The OE Team has created
482   several guides and resources to help with AI in the classroom.
483
484   Kim Stankovich, IT Coordinator, has developed a PD Master Calendar available to all faculty.
485   Every PD opportunity is color coordinated by subject.
486
487   The librarians started an asynchronous workshop series for students with 221 completions
488   so far related to the use of AI. Students can self-enroll via the library website. Topics
489   include: thinking critically about AI, the best uses of AI, ethical issues, plagiarism, and
490   formatting citations. Students have the opportunity to earn badges. 79% of students
491   surveyed said they felt more confident about citations and AI usage statements after the
492   workshop.
493
494   Vivian Nguyen talked about piloting the LTI tool in Canvas and Microsoft CoPilot in drafting
495   emails and coaching using AI. In the Fall Semester 2024, there will be workshops about AI in
496   Canvas whereby faculty can earn a badge. Pria, which looks like ChatGPT, can be embedded
497   into Canvas. Regarding accessibility, Jenny Rodriguez talked about using ChatGPT. The

498   Accessibility Newsletter is sent out to help faculty with tips and tricks. Upcoming topics will
499   include the pros and cons of AI in accessibility.
500
501   There will be a Community Education course in the Fall 2024 with David Jamriska (not-for-
502   credit) covering the following topics: "Zero to AI, Understanding AI," "Making
503   ChatGPT/Gemini/CoPilot work for you at home and work," and "It's all about the Prompts,
504   the science of improved Prompts for ChatGPT."
505
506   Alan Foote shared that Mira Costa College is offering an AI Certificate and AS Degree. Alan
507   said that there will be an Introduction to AI course starting in the Fall of 2025. Saddleback is
508   trying to catch up to Mira Costa. To implement a course, Alan is working with Community
509   Education. Kim d'Arcy reported that while AI is not new, it "hit us like a tidal wave."
510
511   The next steps are: creating an AI roadmap to connect with key constituency groups and
512   align AI with organizational strategy; establishing responsible AI guiding principles (Validity
513   & reliability, Safety & security, Privacy, and Fairness & bias detection); prioritizing
514   opportunities; and developing policies to direct AI usage. We are currently building an
515   infrastructure for AI.
516
517
518   **11. COMMITTEE REPORTS**
519
520   **A. Executive**
521
522   None.
523
524   **B. College/Senate Committees**
525
526   None.
527
528   **12. REPRESENTATIONAL AREA REPORTS**
529
530   None.
531
532   **13. ADJOURNMENT –**
533
534   Margot Lovett adjourned the meeting at 3:59pm.
535
536   **[HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE SHAREPOINT**
537   **WEBSITE]**
538   AS Agenda - 17Apr2024
539   Agenda Item 4 - Minutes Draft from April 03, 2024
540   CONSENT CALENDAR ITEMS

541   Curriculum:
542   Agenda Item 8A.1 - Proposed new noncredit course justifications for academic year 2024-25 (Spring)
543   Agenda Item 8A.2 - Proposed new noncredit program justification for academic year 2024-25
544   (Spring)
545   Agenda Item 8A.3 - Proposed course revisions for academic year 2024-25 (Spring)
546   Agenda Item 8A.4 - Proposed new noncredit programs for academic year 2024-25 (Spring)
547   Agenda Item 8A.5 - Proposed new credit course justifications for academic year 2025-26
548   Agenda Item 8A.6 - Proposed new credit program justifications for academic year 2025-26
549   Agenda Item 8A.7 - Proposed new noncredit course justifications for academic year 2025-26
550   Agenda Item 8A.8 - Proposed new noncredit program justifications for academic year 2025-26
551   Agenda Item 8A.9 - Proposed new credit courses for academic year 2025-26
552   OLD BUSINESS
553   Board Policies/Administrative Regulations
554   Agenda Item 9B.1 - AR 4351 Study Abroad
555   Agenda Item 9B.2 - AR 7123 Recruitment And Selection: Full-Time Faculty
556   Agenda Item 9B.3 - AR 7125 Verification of Eligibility for Employment
557   Credit for Prior Learning AR4235
558   Agenda Item 9D - Middle College High School Feasibility Taskforce Update
559   NEW BUSINESS
560   Agenda Item 10A - ZTC Update
561   Agenda Item 10B - AI Roadshow
562   Agenda Item 10C - USAD? Series
563
564   **KEYWORDS**