

**SADDLEBACK COLLEGE – ACADEMIC SENATE**  
**REGULAR MEETING**  
**MINUTES**

**August 21, 2024**

2:00 PM to 4:00 PM

Saddleback College, AGB 106

8	<b>Senate Officers:</b>		43	
9	Dan Walsh, President	Present	44	<b>Division of Instructional Support and Teaching</b>
10	Frank Gonzalez, President-Elect	Present	45	<b>Innovations (1)</b>
11	Margot Lovett, Ph.D., Past President	Present	46	Jenny Langrell Present
12	Michelle Gustafson, Vice President-at		47	
13	-Large	Present	48	<b>Division of Kinesiology &amp; Athletics (2)</b>
14	Michelle Duffy, Ed.D., Recorder	Present	49	Brandee Craig Absent
15			50	BJ McNicol Present
16	<b>School of Arts, Media, Performance &amp; Design (5)</b>		51	
17	Maria Mayenzet	Present	52	<b>School of Science, Technology Engineering and</b>
18			53	<b>Math (7)</b>
19	<b>School of Business and Industry (3)</b>		54	Jeff Barnett Present
20	Emily Quinlan	Present	55	Jim Repka Absent
21	Taylor Brooks	Present	56	Michele Rousseau Absent
22			57	Morgan Barrows Present
23	<b>Division of Counseling Services and Special</b>		58	Sam Abbas Absent
24	<b>Programs (5)</b>		59	Sumaya McCleave Present
25	Ann Marie Breslin	Present	60	Tod Brei Present
26	Casey Eyman	Absent	61	
27	Jennifer Rachman	Absent	62	<b>Associate Faculty (4)</b>
28	Mike Long	Present	63	Eva Marie Rodriguez Morris Present
29	Sarah Chang	Present	64	Wonderful Nancy Allah Present
30			65	
31	<b>Division of Extended Learning (1)</b>		66	<b>Shared Governance Group Representative</b>
32	Jill Ibbotson	Present	67	Jenny Langrell, Faculty Assoc. Present
33	Stacy Eldred, Alt	Present	68	Erlynn Ballo, Classified Senate Present
34			69	Erlynn Ballo, CSEA Present
35	<b>School of Health &amp; Wellness (3)</b>		70	Christian Suazo, ASG Present
36	Nahid Meshkin	Present	71	
37			72	<b>Guests:</b>
38	<b>School of Humanities and Social Sciences (9)</b>		73	Yadira De La Cruz
39	Anwar Hijaz	Present	74	James Major
40	Christina Smith	Present	75	
41	Emily Blumenthal	Present		
42	Jennifer Hedgecock	Present		
76	Mako Tanaka	Present		
77	Poly Zweigle	Absent		
78				

79 **SADDLEBACK COLLEGE – ACADEMIC SENATE**

80  
81 **MINUTES**

82  
83 August 21, 2024  
84 2:00 p.m. to 4:00 p.m.  
85

86  
87 **1. CALL TO ORDER**

88  
89 The meeting was called to order at 2:00pm.  
90

91 **2. INTRODUCE AND WELCOME GUESTS & NEW SENATORS**

92  
93 Dan Walsh, Academic Senate President, asked senators and guests to introduce themselves  
94 and share the area being represented.  
95

96 **3. ADOPTION OF AGENDA**

97  
98 Anwar Hijaz moved to adopt the agenda with the flexibility to move items to accommodate  
99 guests. Morgan Barrows seconded. The Academic Senate unanimously approved the  
100 adoption of the agenda.  
101

102 **4. ADOPTION OF MINUTES FROM May 15, 2024.**

103  
104 Morgan Barrows moved to adopt the minutes from the previous meeting. Taylor Brooks  
105 seconded. The Academic Senate approved the adoption of the minutes.  
106

107 **5. PUBLIC COMMENTS**

108  
109 Emily Quinlan proposed that we bring back the snacks for Academic Senate meetings for  
110 the 2024-2025 year.  
111

112 **6. PRESIDENT’S REPORT**

113  
114 Dan Walsh informed senators of the following:

- 115 • Welcome back!
- 116 • Upcoming workgroups: Baccalaureate and AI Immersive Tech workgroups; if  
117 interested let Dan know
- 118 • Acronym cheat sheet included in the packet and Dan highlighted the most common  
119 ones used in Senate

- 120 • 10+1 cards distributed to senators and reviewed; it is important for faculty to what is  
121 hinky and should be avoided; contact Dan with questions
- 122 • Flex Week- great attendance! Thank you for being present and engaged during the  
123 busy week. Emily Quinlan thanked both Dan and Christie for their hard work
- 124 • Bylaws- working on revisions particularly as it relates to Exec Team roles
- 125 • Hiring Committees- need to be approved by Academic Senate; If interested in being  
126 on the hiring committees for the Asst. Director of Capital Outlay or Software  
127 Development Manager (District Position), or VP of Admin Services please let Dan  
128 know
- 129 • Holding Part-time elections in the next few weeks; stay tuned; an email will be sent  
130 to part-timers

131

## 132 **7. CONSTITUENCY GROUP REPORTS**

133

### 134 **A. Faculty Association**

135

136 Jenny Langrell shared that there is nothing new going on with the FA. Please come out to  
137 the next Board meeting on Monday, August 26<sup>th</sup> at 6:30pm.

138

### 139 **B. Student Government**

140

141 Kristian Suazo, ASG President, thanked senators and is happy to represent. ASG has been  
142 confirming their officer positions. They are working on an event to host candidates of local  
143 house races for a Q&A and a marketing flyer will be distributed.

144

### 145 **C. Classified Senate/Association**

146

147 Erylne Ballo announced their first meeting will be in September with a goal of attaining full  
148 representation of senators across the college.

149

### 150 **D. California School Employees Association**

151

152 Erylne Ballo shared that CSEA is in negotiations. Please come on Monday.

153

## 154 **8. ADOPTION OF CONSENT CALENDAR ITEMS**

155

### 156 **A. Curriculum**

157

158 None.

159

## 160 **9. OLD BUSINESS**

161

162 **A. Approval of Faculty to Sit on Committees**

163 Jennifer Hedgecock motioned to approve the Faculty to Sit on Committees. Jenny Langrell  
164 seconded. The Academic Senate voted unanimously to approve the Faculty to Sit on  
165 Committees.

166

167 **B. Board Policies/Administrative Regulations Update**

168

169 Dan Walsh shared that BPARC is a district-wide committee. He also shared a list of BPs/ARs  
170 that are up for review. He plans to read through and look for significant changes, things that  
171 impact 10+1 etc... If it needs our input, it will be brought to our meeting for vetting and  
172 discussion. BP 6120 may be up for discussion since it involves the DRAC model. Margot  
173 raised concern about BP 3905 since approval used to be only for paid speakers and now  
174 includes unpaid speakers. Dan will pull BP 6120 and 3905. Please contact him if you have  
175 concerns with any BPs/ARs that are up for review.

176

177 The list is in SharePoint.

178

179 **C. Curriculum Update: Proposed Community Education Offerings**

180

181 Michelle Duffy shared:

182

- 183 • Courses that came through for Summer approvals are going to the full Curriculum  
Committee meeting next week and we will see them on our agenda in two weeks.
- 184 • AB 1111 Common Course Numbering workgroups met for ENG 1A, ENG 1B, COMM  
185 1, PSYCH 1, PS 1, or MATH 10 as well as their honor counterparts.
- 186 • The next window for submitting new course proposals and new program initiations  
187 closes Friday, September 20<sup>th</sup>

188

189 **10. NEW BUSINESS**

190

191 **A. Full Time Faculty Hiring Prioritization**

192

193 Frank Gonzalez presented the time lineup to this point:

194

- 195 • May 1- Intent to request available
- 196 • May 15- Intent to request due
- 197 • July 1- OPRA sent data to requesting deans/dept chairs
- 198 • Aug 16- formal request forms and faculty representative due

199

200 Committee membership- each school/division has a faculty rep and dean

201

202 Future Meetings

203

- September 3- review Faculty Hiring Prioritization process, committee receives access  
to the 15 requests submitted

- 204
- September 17- questions for clarification due; responses shared at Sept 24 meeting
  - September 24- Committee meets to answer clarification questions and vote on requested positions
  - October 1- List shared with FHP members and submitted to HR
- 205
- 206
- 207
- 208

209 Scoring Rubric- 60% data; 40% Critical for Program Goals and Objectives

210

### 211 **B. Part-Time Faculty PD Funding**

212

213 Dan Walsh shared the current availability of funding: \$1800 full-time and \$900 part-time;

214 there has been a request to reevaluate monies available for part-time faculty. There are two

215 options: 1) keep it the same or 2) make it prorated to number of units being taught.

216

217 Margot Lovett commented that if Tram Kumamoto is willing to increase the budget, we

218 could consider equalizing the amount that part-timers are offered. Ann Marie Breslin asked

219 if perhaps part-time faculty can bank the amounts so that they could use more the

220 following year. Dan responded that Administration has not in the past let us bank monies

221 and let them roll over. Nancy Allah emphasized that part-time faculty have done the same

222 amount of training and work but do not receive the same amount. She feels that part-

223 timers are disadvantaged since they do not have the same opportunities as full-timers.

224

225 EvaMarie Rodriguez-Morris shared concerns about banking since their schedules are not set

226 for upcoming years and many teach at various colleges. Emily Quinlan asked if other

227 colleges offer part-time faculty members funding for professional development that could

228 then be combined. Anwar Hijaz noted that not all colleges offer funding for part-time

229 faculty. Sumaya McCleave asked if the money is depleted every year. Dan Walsh responded

230 that it varies from year to year; last year we were close to depleting. Taylor Brooks asked if

231 there is a possibility of dividing monies by school if there are leftover funds. Not likely-

232 accounting nightmare. Nancy Allah reminded senators that not all faculty teach at other

233 colleges. It is unfair the way the money is distributed and part-timers need the same

234 professional development opportunities.

235

### 236 **C. Baccalaureate Degrees**

237

238 Dan Walsh provided some background and asked the questions: Should we offer

239 Baccalaureate degree? If yes, how do we decide on which ones and what is the process?

240 Jenny Langrell shared that she feels these are tied together; however, not every program

241 should move in this direction.

242 Dan Walsh reminded senators that the first question to discuss is whether or not

243 Saddleback should offer these degrees. Tram Vo Kumamoto emphasized that it is important

244 for us to consider the implications of Saddleback offering Baccalaureate degrees.

245

246 Tram shared a PowerPoint presentation:  
 247 Benefits- More access for geographically bound and underrepresented students; higher  
 248 Baccalaureate graduation rates, wage increases for California Community College  
 249 Baccalaureate Degree Program (CCC BDP) graduates.

250  
 251 Background- Baccalaureate Degree (BD) pilot happened in 2014 with 15 approved colleges;  
 252 now in 2024 34 colleges have BD programs (41 duplicated programs and 24 unduplicated  
 253 programs); 30 new Baccalaureate Degree programs may be approved each year

254  
 255 Application requirements were covered; Two application cycles per year- August 15 and  
 256 January 15<sup>th</sup>; 120-unit combination of lower and upper division coursework with a minimum  
 257 of 60 units lower division.

258 Academic Senate areas of engagement- curriculum; faculty minimum quals; accreditation;  
 259 district policy, articulation

260

261 • **Taskforce Creation-** Interested in creating a taskforce (AS, Classified Senate,  
 262 Admin) to review feasibility by the end of the semester:

- 263 • Resource needs
- 264 • Student support needs
- 265 • Guidelines
- 266 • Policies and procedures
- 267 • Impacts on other programs

268

269 Nancy Allah asked if guidelines from the state are available. Tram answered yes. Morgan  
 270 Barrows asked if colleges are still only able to put forward one proposal? Tram responded  
 271 that colleges can put forward as many as wanted within those deadlines. Online only is not  
 272 looked at as being more advantageous.

273

274 • **Nursing Grant-** Dan shared that there is a significant grant coming for  
 275 funding a Nursing Baccalaureate degree. Therefore, forming a task force is  
 276 important

277

278 Ann Marie Breslin moved that the college proceed in developing a taskforce to determine  
 279 the feasibility of offering a Baccalaureate degree. Jennifer Hedgecock seconded. The  
 280 Academic Senate voted unanimously to approve moving forward with a taskforce to  
 281 determine the feasibility of offering a Baccalaureate degree.

282

283 Ann Marie Breslin asked about representation on the taskforce. It has yet to be determined,  
 284 but reach out to Dan Walsh if interested.

285

286 **D. Senate Committees**

287

288 Dan Walsh shared how senate is looking for better communication amongst committees  
289 and with Academic Senate. We will be looking for committees to report out.

290

291 **11. COMMITTEE REPORTS**

292

293 **A. Executive**

294

295 None.

296

297 **B. College/Senate Committees**

298

299 Margot Lovett from EPA reminded that SLOs assessments are due in META due Friday,  
300 September 20<sup>th</sup>. Claire Cesareo did a presentation during Flex Week that was taped. Any  
301 program going through Program Review and your draft program review is due October 1<sup>st</sup>.

302

303 Dan Walsh reported on Faculty Development/Flex and reminded senators to enter hours in  
304 SharePoint. Please provide feedback to Dan about likes/dislikes etc...

305

306 **12. REPRESENTATIONAL AREA REPORTS**

307

308 Sarah Chang shared that the Counseling Transfer Fair will be held on Wednesday, October  
309 9<sup>th</sup> from 10am-1pm in ATAS patio area.

310

311 **13. ADJOURNMENT –**

312

313 Dan Walsh adjourned the meeting at 3:35pm.

314

315 **[HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE SHAREPOINT](#)**  
316 **[WEBSITE](#)**

317 AS Agenda - 21Aug2024

318 Agenda Item 4 - Minutes Draft from May 15, 2024

319 OLD BUSINESS

320 Agenda Item 9A - Approval of Faculty to Sit on Committees

321 Agenda Item 9B - Board Policies and Administrative Regulations (BPARs)

322 Agenda Item 9C - Curriculum Update

323 NEW BUSINESS

324 Agenda Item 10A - Full Time Faculty Hiring Prioritization

325 Agenda Item 10B - Part Time Faculty PD Funding

326 Agenda Item 10C - Baccalaureate Degrees

327 Agenda Item 10D - Senate Committees

328 **KEYWORDS**