

SADDLEBACK COLLEGE – ACADEMIC SENATE
REGULAR MEETING
MINUTES

September 18, 2024

2:00 PM to 4:00 PM

Saddleback College, AGB 106

8	Senate Officers:		51	
9	Dan Walsh, President	Present	52	Division of Instructional Support and Teaching
10	Frank Gonzalez, President-Elect	Present	53	Innovations (1)
11	Margot Lovett, Ph.D., Past President	Present	54	Jenny Langrell
12	Michelle Gustafson, Vice President-at-Large		55	Absent
13		Present	56	Division of Kinesiology & Athletics (2)
14	Michelle Duffy, Ed.D., Recorder	Present	57	Brandee Craig
15			58	BJ McNicol
16	School of Arts, Media, Performance & Design (5)		59	Present
17	Maria Mayenzet	Present	60	School of Science, Technology Engineering and
18	Nils Taylor	Present	61	Math (7)
19	Geoffery Munger	Absent	62	Aaron Fay, Alt
20			63Present
21	School of Business and Industry (3)		64	Jeff Barnett
22	Emily Quinlan	Absent	65	Absent
23	Taylor Brooks	Present	66	Jim Repka
24	Lisa Inlow	Absent	67	Absent
25			68	Michele Rousseau
26	Division of Counseling Services and Special		69	Present
27	Programs (5)		70	Present
28	Ann Marie Breslin	Present	71	Associate Faculty (4)
29	Casey Eyman	Present	72	Eva Marie Rodriguez Morris
30	Jennifer Rachman	Absent	73	Present
31	Mike Long	Present	74	Wonderful Nancy Allah
32	Sarah Chang	Present	75	Absent
33			76	Absent
34	Division of Extended Learning (1)		77	Shared Governance Group Representative
35	Jill Ibbotson	Present	78	Jenny Langrell, Faculty Assoc.
36	Stacy Eldred, Alt	Present	79	Absent
37			80	Erlynn Ballo, Classified Senate
38	School of Health & Wellness (3)		81	Present
39	Nahid Meshkin	Present	82	Erlynn Ballo, CSEA
40	James Major	Present	83	Absent
41			84	Kristian Suazo, ASG
42	School of Humanities and Social Sciences (9)		85	
43	Anwar Hijaz	Present		Guests:
44	Bouchra Nadeau, Alt	Present		84
45	Christina Smith	Present		Yadira De La Cruz
46	Emily Blumenthal	Absent		
47	Jennifer Hedgecock	Present		
48	Mako Tanaka	Present		
49	Poly Zweigle	Present		
50	Travis Ames, Alt	Present		

86 **SADDLEBACK COLLEGE – ACADEMIC SENATE**

87
88 **MINUTES**

89
90 September 18, 2024
91 2:00 p.m. to 4:00 p.m.
92

93
94 **1. CALL TO ORDER**

95
96 The meeting was called to order at 2:02pm.
97

98 **2. INTRODUCE AND WELCOME GUESTS & NEW SENATORS**

99
100 Dan Walsh, Academic Senate President, asked senators and guests to introduce themselves
101 and share the area being represented. Travis Ames from HSS introduced himself as a new
102 senator.
103

104 **3. ADOPTION OF AGENDA**

105
106 Anwar Hijaz moved to adopt the agenda with the flexibility to move items to accommodate
107 guests. Taylor Brooks seconded. The Academic Senate unanimously approved the adoption
108 of the agenda.
109

110 **4. ADOPTION OF MINUTES FROM September 4, 2024.**

111
112 Frank Gonzales moved to adopt the minutes from the previous meeting. Michelle Gustafson
113 seconded. The Academic Senate approved the adoption of the minutes.
114

115 **5. PUBLIC COMMENTS**

116
117 None.
118

119 **6. PRESIDENT’S REPORT**

120
121 Dan Walsh informed senators of the following:

- 122 • Dan’s daughter turned 15 this weekend.
- 123 • Looking for representation on the Business Continuity Planning Committee. Two
124 meetings in the fall and two in the spring. Please let Dan know if you are interested.
- 125 • Middle College is ramping up; Margot will be co-chair with Kari. There are openings
126 if more faculty want to serve on this committee. Contact Margot or Dan.
- 127 • Baccalaureate Taskforce meeting happened recently and they are looking at impacts
128 on other programs, how do we know it was successful, fiscal impact/ROI etc...
129

130 **7. CONSTITUENCY GROUP REPORTS**

131

132 **A. Faculty Association**

133

134 Frank Gonzales reminded faculty that the draft of our contract has been completed. Meetings
135 and questions will be held this Friday at noon via Zoom and Monday, Sept 23 at 3pm; A vote
136 will begin immediately after these meetings and run for 5 days. Vote early! BOT elections
137 coming up and Area 3 is up for grabs. Volunteers will be needed for text banking and for
138 people who live in those areas to put up “Vote for Rocky” lawn sign!

139

140 **B. Student Government**

141

142 None.

143

144 **C. Classified Senate/Association**

145

146 Nothing to report.

147

148 **D. California School Employees Association**

149

150 Erlynn Ballo shared that the CSEA is still in negotiations.

151

152 **8. ADOPTION OF CONSENT CALENDAR ITEMS**

153

154 **A. Curriculum**

155

156 Morgan Barrows motioned to adopt the Consent Calendar items. Margot Lovett seconded.
157 The Academic Senate voted unanimously to adopt the Consent Calendar items.

158

159 **9. OLD BUSINESS**

160

161 **A. Approval of Faculty to Sit on Committees**

162 Anwar Hijaz motioned to approve the Faculty to Sit on Committees. Maria Mayenzet
163 seconded. The Academic Senate voted unanimously to approve the Faculty to Sit on
164 Committees.

165

166 **B. Board Policies/Administrative Regulations Update**

167

168 Dan Walsh shared the List of 2024-2025 BPs and ARs that are up for review. It is available
169 in SharePoint. If you see something that you want to look at, go to the District website and
170 read through it. If there are BPs/ARs not on the list that you believe need to be revisited,
171 please contact Dan.

172

173

174

175 **C. Curriculum Update: Proposed Community Education Offerings**

176
177 Michelle Duffy reminded Senators:

- 178 • The AB 1111 Common Course Numbering (CCN) Steering Committee is still has one
179 weekly implementation webinar left on Wednesdays from 12-1pm:
 - 180 ○ Sept 25th Student-facing Requirements/Communicating with Students
- 181 • The Curriculum Team is working on getting guidance out to the faculty who will be
182 revising the first six courses for CCN. At this point, there is still behind the scenes
183 work to be done before faculty can get started (prefixes need to be built in META,
184 enter as a revision using existing course template or create a new template and how
185 retain historical, feeding critical information into IMS with additional fields that do
186 not currently exist etc...). All colleges are experiencing similar types of issues.
- 187 • The next window for submitting new course proposals and new program initiations
188 closes this Friday, September 20th

189
190 **D. Part-Time Faculty Development Funding**

191
192 Dan Walsh reminded senators about the options for part-time faculty development funding:
193 1) as is, 2) same as full-time faculty- which would be lower than current, 3) nothing, or 4)
194 proportional to teaching assignment.

195
196 EvaMarie Rodriguez shared that as a part-time associate faculty they are never guaranteed
197 what they will be teaching in the future. This could negatively impact funding if they receive
198 a reduced teaching load. She is in favor of keeping things as is so that planning for
199 conferences is not impacted.

200
201 Poly Zweigle asked if faculty use all their allotted funds? Part-time and full-time? It is not
202 consistent and not all faculty use it. It all comes from the same pot. Part-timers are currently
203 using about 25% of the pot.

204
205 Dan Walsh reminded senators that staying current is written into our contract. Thus,
206 compensation for conferences is important.

207
208 No motion was taken. Continue status quo.

209
210 **E. Faculty Professional Development & Teaching Innovations Committee**

211
212 Tabled.

213
214 **10. NEW BUSINESS**

215
216 **A. Faculty Development Funding & Sabbaticals**

217
218 Dan Walsh shared that the new contract has a change in it for sabbaticals as it relates to
219 funding. The district policy was that you could not use district funds for things related to

220 sabbatical research. This issue has been addressed in the new contract that the district will
221 cover conferences whether or not they are related to your sabbatical topic. No classes, no
222 trainings/workshops, no special projects are allowed.

223

224 **B. Banner Update**

225

226 Chris McDonald, Vice Chancellor of Ed and Tech, presented on Banner about the transition
227 from MySite. We are moving away from our homegrown system which will save the district
228 a significant amount of money as well as move us forward technology wise. He demoed
229 NEOED where you can look up people, trainings, org charts etc...

230

231 When you login to Banner, there will be links to everything you need (Faculty Dashboard
232 will house most of them). It is structured using tiles. The Faculty Dashboard will have most
233 of the information from MySite including classes, syllabi (currently it is text, not an upload),
234 active assignments, grade entry etc...

235

236 Banner training will happen during January in-service. In addition, there will be additional
237 “lab” sessions where faculty can work in a computer lab and be assisted in navigating
238 through Banner. These will happen throughout the Spring semester.

239

240 Faculty should have access to Banner in early December.

241

242

243 **C. Committee Evaluation for Academic Senate**

244

245 Dan Walsh shared that the evaluations were split as far as overall perceptions of Academic
246 Senate’s performance. Some senators felt that there were things not handled well, sometimes
247 things were said that were offensive, and that there were tensions amongst senate faculty
248 leadership. On the other hand, other respondents felt that Senate handled some challenging
249 things well and that communication was respectful and transparent.

250

251 Bottom line, we are not going to rehash the past and the current Senate Exec team will be
252 diligent in their work to be transparent, focused, and work to communicate professionally.
253 Taylor Brooks recommended that future surveys include an opportunity for respondents to
254 offer remedies/solutions for concerns. Michele Rousseau suggested adding a mid-semester
255 evaluation so that things can be addressed. Reviewing surveys after the semester has passed
256 are not helpful since Senate Exec and some senators have changed over. Christina Smith
257 shared that she feels Senate has changed in the past 15 years and is not held as professionally.
258 The experience is less formal and side conversations distract from the overall focus of the
259 meeting. Ann Marie Breslin emphasized that having this conversation is healthy and a good
260 step in the right direction.

261

262 If senators would like something on the agenda, please contact Dan Walsh so a conversation
263 can be had.

264

265 **11. COMMITTEE REPORTS**

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267 **A. Executive**

268

269 None.

270

271 **B. College/Senate Committees**

272

273 Frank Gonzales, FHP, yesterday at noon was the deadline for reviewers to submit questions,
274 got responses from the submitters and they will be shared at the next FHP meeting. At the
275 end of the next meeting on Tuesday, a draft of scores will be finalized with bonus points.
276 From there, Dan Walsh will meet with President Stern to review the hiring recommendations,
277 make sure the procedures/process is followed, and to answer questions. If Elliot wants to go
278 against the ranking, he must explain to Senate why he wants to change the ranking of
279 positions.

280

281 **12. REPRESENTATIONAL AREA REPORTS**

282

283 None.

284

285 **13. ADJOURNMENT –**

286

287 Dan Walsh adjourned the meeting at 3:24pm.

288

289 **[HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE SHAREPOINT WEBSITE](#)**

290

291 AS Agenda - 18September2024

292 Agenda Item 4 - Minutes Draft from September 04, 2024

293

294 CONSENT CALENDAR ITEMS

295

296 Curriculum:

297 Agenda Item 8A.1 - Proposed new credit course justifications for academic year 2025-26

298

299 Agenda Item 8A.2 - Proposed course revisions and deletions for academic year 2025-26

300

301 Agenda Item 8A.3 - Proposed new credit program for academic year 2025-26

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303 Agenda Item 8A.4 - Proposed program revisions for academic year 2025-26

304

305 OLD BUSINESS

306

307 Agenda Item 9A - Approval of Faculty to Sit on Committees

308

309 Board Policies/Administrative Regulations

310

311 Agenda Item 9B - List of 2024-25 BPs & ARs

312

313 NEW BUSINESS

314

315 Agenda Item 10A - Faculty Development Funding & Sabbaticals

316

317 Agenda Item 10B - Banner Update

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319 Agenda Item 10C - Committee Evaluation for Academic Senate

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321 **KEYWORDS**