

SADDLEBACK COLLEGE – ACADEMIC SENATE
REGULAR MEETING
MINUTES

November 06, 2024

2:00 PM to 4:00 PM

Saddleback College, AGB 106

8	Senate Officers:		52	Jenny Langrell	Present
9	Dan Walsh, President	Present	53		
10	Frank Gonzalez, President-Elect	Present	54	Division of Kinesiology & Athletics	(2)
11	Margot Lovett, Ph.D., Past President	Present	55	Brandee Craig	Present
12	Michelle Gustafson, Vice President	Present	56	BJ McNicol	Absent
13	Michelle Duffy, Ed.D., Recorder	Absent	57		
14			58	School of Science, Technology Engineering and Math	(7)
15	School of Arts, Media, Performance & Design (5)		59		
16	Maria Mayenzet	Present	60	Jeff Barnett	Absent
17	Nils Taylor	Absent	61	Jim Repka	Present
18	Geoffery Munger	Present	62	Michele Rousseau	Present
19			63	Morgan Barrows	Present
20	School of Business and Industry (3)		64	Sam Abbas	Present
21	Emily Quinlan	Present	65	Sumaya McCleave	Present
22	Taylor Brooks	Present	66	Todd Brei	Present
23	Lisa Inlow	Absent	67		
24			68	Associate Faculty	(4)
25	Division of Counseling Services and Special Programs (5)		69	Bruce Gilman	Present
26			70	Dave Giordano	Absent
27	Ann Marie Breslin	Present	71	Eva Marie Rodriguez Morris	Absent
28	Casey Eyman	Absent	72	Wonderful Nancy Allah	Present
29	Jennifer Rachman	Absent	73		
30	Mike Long	Present	74	Shared Governance Group Representative	
31	Sarah Chang	Present	75	Jenny Langrell, Faculty Assoc.	Present
32			76	Erlynn Ballo, Classified Senate	Present
33	Division of Extended Learning (1)		77	Erlynn Ballo, CSEA	Present
34	Jill Ibbotson	Present	78	Yassen Alkhafaji, ASG	Present
35	Stacy Eldred, Alt	Present	79		
36			80	Guests:	
37	School of Health & Wellness (3)		81	Yadira De La Cruz	
38	Nahid Meshkin	Present			
39	James Major	Present			
40					
41	School of Humanities and Social Sciences (9)				
42	Anwar Hijaz	Present			
43	April Cabbage (Alt)	Present			
44	Christina Smith	Present			
45	Emily Blumenthal	Present			
46	Jennifer Hedgecock	Absent			
47	Mako Tanaka	Present			
48	Poly Zweigle	Present			
49	Caroline Gee Alt	Present			
50	Division of Instructional Support and Teaching Innovations (1)				
51					

82 **SADDLEBACK COLLEGE – ACADEMIC SENATE**

83
84 **MINUTES**

85
86 November 6, 2024
87 2:00 p.m. to 4:00 p.m.
88

89
90 **1. CALL TO ORDER**

91
92 The meeting was called to order at 2:02pm.
93

94 **2. INTRODUCE AND WELCOME GUESTS & NEW SENATORS**

95
96 Dan Walsh, Academic Senate President, asked senators and guests to introduce
97 themselves and share the area being represented. No new senators were present at
98 the meeting.
99

100 **3. ADOPTION OF AGENDA**

101
102 Morgan Barrows moved to adopt the agenda with the flexibility to move items to
103 accommodate guests. Ann Marie Breslin seconded. The Academic Senate
104 unanimously approved the adoption of the agenda.
105

106 **4. ADOPTION OF MINUTES FROM October 16, 2024.**

107
108 Anwar Hijaz moved to adopt the minutes from the previous meeting. Taylor Brooks
109 seconded. The Academic Senate approved the adoption of the minutes.
110

111 **5. PUBLIC COMMENTS**

112
113 Emily Quinlan shared that on Thursday, Feb 27th from 12:30-2:30pm there will be a
114 showing of the movie "The Reenactment of 1943 Historical Trial: Doss v. Bernal"
115 superior court ruling. You are encouraged to attend!
116

117 **6. PRESIDENT'S REPORT**

118
119 Dan Walsh informed senators of the following:

- 120
 - The Dodgers won the World Series!

- 121 • Question about abstentions: AS Committee members can vote on minutes
122 even if they were not present at the meeting
- 123 • If you are not approved to sit on a committee, you technically cannot vote;
124 however, this primarily pertains to Brown Act committees and other
125 committees with limited votes; common sense can be used

126

127 **7. CONSTITUENCY GROUP REPORTS**

128

129 **A. Faculty Association**

130 Jenny Langrell, representing the FA, shared that the new pay rate was in the last
131 paycheck and retro pay will be on the November check. Board of Trustee election
132 results: Carolyn Inman, Ryan Dack and Tim Jemal won their races. Rocky Cifone did
133 not.

134

135 **B. Student Government**

136

137 Yassen Alkhafaji, the ASG representative, requested that vending machines be added
138 to the second floor of the library. This will be brought up to the Food and Beverage
139 Committee.

140

141 **C. Classified Senate/Association**

142

143 None.

144

145 **D. California School Employees Association**

146

147 None.

148

149 **8. ADOPTION OF CONSENT CALENDAR ITEMS**

150

151 **A. Curriculum**

152

153 Jim Repka motioned to adopt the Consent Calendar items. Poly Zweigle seconded.
154 The Academic Senate voted unanimously to adopt the Consent Calendar items.

155

156 **9. OLD BUSINESS**

157

158 **A. Approval of Faculty to Sit on Committees**

159 Taylor Brooks motioned to approve the Faculty to Sit on Committees. Morgan
160 Barrows seconded. The Academic Senate voted unanimously to approve the Faculty
161 to Sit on Committees.

162

163 **B. Board Policies/Administrative Regulations Update**

164

165 Dan Walsh shared that Study Abroad has not responded to the request for plans as
166 of this meeting. The question of who would do the ranking if they ended up with
167 multiple proposals has become an issue that needs resolving. They are still
168 discussing and we will likely see this on an upcoming agenda.

169

170 **C. Curriculum Update**

171

172 Curriculum Chair Michelle Duffy shared:

173

- 174 • AB 1111 Common Course Numbering (CCN)
 - 175 ○ Phase I courses: All course revisions were submitted to Curriculum,
176 were approved to move forward today under Item 8A, and will go to
177 the BOT before being sent to the state for chaptering.
 - 178 ○ Phase II courses: Deans and department chairs were emailed about the
179 upcoming convenings and course surveys; Convenings are continuing
180 through December; Templates should be released in February.
- 181 • The next window for submission of new courses and programs is in the spring
182 and closes on Friday, January 24th.

183

184 **D. Senate Bylaws Update**

185

186 Dan Walsh presented the Bylaws of the Academic Senate of Saddleback College and
187 highlighted recent changes:

188

- 189 • Name changes: Board of Trustees not Board, Executive Board not Executive
190 Team
- 191 • One VP: Removing the VP of Equity since all Executive Board members handle
192 equity
- 193 • Past President Term: 2 years
- 194 • Elections: No formal vote if only one candidate, no write-in candidates are
195 allowed

196

197 Nancy Allah brought up a concern that Associate Faculty only have ½ vote (Section
198 2A); Bruce Gilman seconded this notion and shared that this is being addressed by
199 part-time faculty presently. IVC currently gives all faculty a full vote.
200

201 Ann Marie motioned that the bylaw revisions be approved with Section 2A changed
202 to give all faculty a full vote for Executive Board members. Jenny Langrell seconded.
203 The Academic Senate voted unanimously to approve revisions to the bylaws inclusive
204 of the changes to Section 2A.
205

206 **E. Plenary Resolutions**

207 Frank Gonzalez is attending. Dan Walsh shared the following resolutions:

- 208 • 101.01 Adopt Using Outcomes for the COR in Title 5: This resolution is
209 concerning since it muddles objectives and SLOs. A concern is how this
210 impacts courses including CCN courses.
- 211 • 105.02 Encouraging Funding for Printing Lab Manuals to Achieve ZTC status:
212 In some lab courses, students need to be able to write in the manual so this is
213 a solution.
- 214 • 111.01 Role of Counseling Faculty in Delivering Counseling Services: Dan
215 spoke with Counseling faculty to receive input/feedback
216

217 Dan Walsh shared that a resolution is being brought forth about CCN since there is
218 the potential for issues. It is now known at this time if this resolution has any
219 teeth/will make it forward.
220

221 Bruce Gilman shared that the English Department met and noted that the
222 requirements significantly reduced the number of words required by the CCN
223 templates for the ENGL C1000 and ENGL C1001 courses.
224

225 **F. Baccalaureate Degrees**

226
227 Frank Gonzalez used a PowerPoint entitled "Bachelorette Update" to share the
228 following:

- 229 • Progress and Process: The CCC BDP was created to make it easier and more
230 affordable for CC students to obtain a 4yr degree
- 231 • Phase 1: Determine if there was program interest and design a rubric to score
232 program proposals; The Baccalaureate Review Workgroup guiding principles:
233 align with college mission and vision, engage key stakeholders, ensure
234 regulatory compliance, sustainability, and identify metrics for
235 institutionalization and continuous development.

- 236 • Workgroup Composition: 3 faculty, 3 admin, 1 CSEA or Classified, 1 student,
 237 Co-Chaired by Academic Senate rep; Meetings 2 times/year by March 15 and
 238 October 15th
- 239 • Proposed components of the BA Application
- 240 ○ Part 1:
- 241 ▪ Current and proposed degree program information
- 242 ▪ Non-duplication analysis w/EWD support
- 243 ▪ Workforce need/evidence of sufficient demand w/EWD support
- 244 ▪ Plan for completion of Part 2- including acknowledgement and
 245 awareness from GE committee, potential GE areas and
 246 counseling
- 247 ▪ Support of Dean and faculty in the area
- 248 ○ Part 2:
- 249 ▪ Program description
- 250 ▪ Program quality and curriculum design- minimum of 40
 251 semester units of upper division courses; at least 9 upper
 252 division outside of the area- one must have an emphasis in
 253 written communication, oral communication or computation
- 254 ▪ Administrative and funding plan
- 255 ▪ Need plan with timeline to collaborate with suggested GE
 256 departments for upper division GE
- 257
- 258 • Rubric snapshot: Our college rubric very much resembles the state rubric.
 259 Step-by-step plan and timeline rated as strong, moderate or weak.

260

261 Call for Governance Review Group members- part faculty may participate; contact
 262 Dan Walsh if interested.

263 Senators voiced a concern that release time and support help are promised by
 264 administration; however, that promise is not in writing.

265

266 **10. NEW BUSINESS**

267

268 **A. 2026/2027 Academic Calendar**

269 Dan Walsh shared the differences between IVC & Saddleback versions of the
 270 calendar: The floating holiday for Veterans Day is on Tuesday for Saddleback and
 271 Thursday for IVC. Dan said, "I almost said F*ck!"

272 Bottom line, Saddleback and IVC mutually agreed to put the holiday on Tuesday,
 273 November 10, 2026.

274

275 **B. DEIA Updates/Info**

276

277 Dan Walsh reached out to DEIAC Committee chair and CRTL. Michelle Gustafson
278 updated Senate on the Equity Challenge and shared that participation has been
279 good. The next meeting is on November 22nd. There are several ways to get involved.
280 Information is in the LibGuide. No update on Great Teachers at this time.

281

282 **11. COMMITTEE REPORTS**

283

284 **A. Executive**

285

286 Chair Selections- Dan Walsh shared the Department Chair Selection Guidelines draft
287 which was developed in 2017 as an information only item- clarifying questions
288 allowed; The guidelines are available in SharePoint for review. This will be on our
289 next agenda.

290

291 **B. College/Senate Committees**

292

293 Morgan Barrows asked faculty to please complete the Chancellor's Planning
294 Commission planning survey; Search SOCCCD Communications- it was sent on
295 October 25th; There is a QR code that can be given to students.

296

297 **12. REPRESENTATIONAL AREA REPORTS**

298

299 Classified Senate- Star Gazing opportunity will be held from 6-9pm in the
300 Observatory; First Gen Day is scheduled for Tuesday November 12th

301

302 Education Policy Committee- EvaMarie Rodriguez shared they are putting together a
303 tool kit for academic freedom; if you have anything you want included, please email
304 her.

305

306 Community College Association (CCA)- Nancy Allah shared that CCA is looking for
307 people to attend conferences

308

309 **13. ADJOURNMENT –**

310

311 Dan Walsh adjourned the meeting at 3:47pm.

312

- 313 [HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE](#)
- 314 [SHAREPOINT WEBSITE](#)
- 315 AS Agenda – 06November2024
- 316 Agenda Item 4 - Minutes Draft from October 16, 2024
- 317 Curriculum:
- 318 Agenda Item 8A.1 - Proposed new credit program justification for academic year 2025-26
- 319 (Spring)
- 320 Agenda Item 8A.2 - Proposed new credit course justifications for academic year 2025-26
- 321 (Spring)
- 322 Agenda Item 8A.3 - Proposed new taxonomic pathway for Surgical Technology for academic
- 323 year 2025-26 (Spring)
- 324 Agenda Item 8A.4 - Proposed new credit course justification for academic year 2026-27
- 325 Agenda Item 8A.5 - Proposed new credit courses for academic year 2025-26
- 326 Agenda Item 8A.6 - Proposed course revisions per AB1111 (Common Course Numbering
- 327 Phase I Courses) for academic year 2025-26
- 328 Agenda Item 8A.7 - Proposed course revisions and deletions for academic year 2025-26
- 329 Agenda Item 8A.8 - Proposed program revisions for academic year 2025-26
- 330 Agenda Item 8A.9 - Proposed program deletions for academic year 2025-26
- 331 OLD BUSINESS
- 332 Agenda Item 9A - Approval of Faculty to Serve on Committees
- 333 Agenda Item 9B - Board Policies/Administrative Regulations Update: Study Abroad
- 334 Agenda Item 9C - Curriculum Update
- 335 Agenda Item 9D - Senate Bylaws Update - Name changes; One VP; Past President Term 2
- 336 years; Elections-no vote if 1 candidate
- 337 Agenda Item 9E - Plenary Resolutions
- 338 Agenda Item 9F - Baccalaureate Degrees
- 339 NEW BUSINESS
- 340 Agenda Item 10A - 2026/27 Academic Calendar
- 341 **KEYWORDS**