

**SADDLEBACK COLLEGE – ACADEMIC SENATE**  
**REGULAR MEETING**  
**MINUTES**

**November 20, 2024**

2:00 PM to 4:00 PM

Saddleback College, AGB 106

1		51	<b>Division of Instructional Support and Teaching</b>
2		52	<b>Innovations (1)</b>
3		53	Jenny Langrell Present
4		54	
5		55	<b>Division of Kinesiology &amp; Athletics (2)</b>
6		56	Brandee Craig Absent
7		57	BJ McNicol Present
8	<b>Senate Officers:</b>	58	
9	Dan Walsh, President Present	59	<b>School of Science, Technology Engineering and</b>
10	Frank Gonzalez, President-Elect Present	60	<b>Math (7)</b>
11	Margot Lovett, Ph.D., Past President Present	61	Jeff Barnett Absent
12	Michelle Gustafson, Vice President Present	62	Jim Repka Present
13	Michelle Duffy, Ed.D., Recorder Present	63	Michele Rousseau Present
14		64	Morgan Barrows Present
15	<b>School of Arts, Media, Performance &amp; Design (5)</b>	65	Sam Abbas Present
16	Maria Mayenzet Present	66	Sumaya McCleave Present
17	Nils Taylor Present	67	Todd Brei Present
18	Geoffery Munger Present	68	
19		69	<b>Associate Faculty (4)</b>
20	<b>School of Business and Industry (3)</b>	70	Bruce Gilman Present
21	Emily Quinlan Present	71	Dave Giordano Absent
22	Taylor Brooks Present	72	Eva Marie Rodriguez Morris Absent
23	Lisa Inlow Present	73	Wonderful Nancy Allah Absent
24		74	
25	<b>Division of Counseling Services and Special</b>	75	<b>Shared Governance Group Representative</b>
26	<b>Programs (5)</b>	76	Jenny Langrell, Faculty Assoc. Present
27	Ann Marie Breslin Present	77	Erlynn Ballo, Classified Senate Present
28	Casey Eyman Present	78	Erlynn Ballo, CSEA Present
29	Jennifer Rachman Present	79	Yassen Alkhafaji, ASG Present
30	Mike Long Absent	80	
31	Sarah Chang Absent	81	<b>Guests:</b>
32		82	
33	<b>Division of Extended Learning (1)</b>		
34	Jill Ibbotson Present		
35	Stacy Eldred, Alt Absent		
36			
37	<b>School of Health &amp; Wellness (3)</b>		
38	Nahid Meshkin Present		
39	James Major Absent		
40			
41	<b>School of Humanities and Social Sciences (9)</b>		
42	Anwar Hijaz Present		
43	Carmenmara Hernandez-Bravo (Alt) Present		
44	Christina Smith Present		
45	Emily Blumenthal Present		
46	Jennifer Hedgecock Present		
47	Mako Tanaka Present		
48	Poly Zweigle Absent		
49	Travis Ames (Alt) Present		
50			

**SADDLEBACK COLLEGE – ACADEMIC SENATE**

**MINUTES**

November 20, 2024  
2:00 p.m. to 4:00 p.m.

**1. CALL TO ORDER**

The meeting was called to order at 2:01pm.

**2. INTRODUCE AND WELCOME GUESTS & NEW SENATORS**

Dan Walsh, Academic Senate President, asked senators and guests to introduce themselves and share the area being represented. No new senators were present at the meeting.

**3. ADOPTION OF AGENDA**

Sam Abbas moved to adopt the agenda with the flexibility to move items to accommodate guests. Anwar Hijaz seconded. The Academic Senate unanimously approved the adoption of the agenda.

**4. ADOPTION OF MINUTES FROM November 6, 2024.**

Ann Marie Breslin moved to adopt the minutes from the previous meeting. Maria Mayenzet seconded. The Academic Senate approved the adoption of the minutes.

**5. PUBLIC COMMENTS**

Carmenmara Hernandez Bravo shared that last Monday the FOCUS group met and students were upset about the recent election. Disappointment was shared that a letter reassuring students was not sent out to Saddleback Students. DACA and Dreamer students are concerned about their future. More information will be sent to senators.

121 **6. PRESIDENT'S REPORT**

122

123 Dan Walsh informed senators of the following:

- 124 • The Academic Calendar is moving forward; no changes
- 125 • Still need Baccalaureate workgroup volunteers
- 126 • Lisa Bartlett is our new board member, has good experience, and could be a
- 127 good fit

128

129 **7. CONSTITUENCY GROUP REPORTS**

130

131 **A. Faculty Association**

132 Jenny Langrell, representing the FA, shared nothing new. Frank Gonzalez reminded

133 faculty to vote for the MOU about the extra duty day for flag football. It closes today

134 at 5pm.

135 **B. Student Government**

136

137 Yassen Alkhafaji, the ASG representative, shared that ASG is hosting a banquet on

138 Dec 6<sup>th</sup>; In addition, ASG is looking for a student trustee to serve for Spring; ASG is

139 planning to do events for Mental Awareness month and Black American month.

140

141 **C. Classified Senate/Association**

142

143 Erlynn Ballo shared that First Gen Day went very well. The Asian American, Native

144 Hawaiian, and Pacific Islander (AANHPI) state dollars are coming to Saddleback-

145 faculty will be needed for programming;

146

147 **D. California School Employees Association**

148

149 Erlynn Ballo shared that the 4/10 schedule will begin the week after

150 Commencement.

151

152 **8. ADOPTION OF CONSENT CALENDAR ITEMS**

153

154 **A. Curriculum**

155

156 Taylor Brooks motioned to adopt the Consent Calendar items. Morgan Barrows

157 seconded. The Academic Senate voted unanimously to adopt the Consent Calendar

158 items.

159

160 **9. OLD BUSINESS**

161

162 **A. Approval of Faculty to Sit on Committees**

163 Anwar Hijaz motioned to approve the Faculty to Sit on Committees. Morgan Barrows  
164 seconded. The Academic Senate voted unanimously to approve the Faculty to Sit on  
165 Committees.

166

167 **B. Board Policies/Administrative Regulations Update**

168

169 Dan Walsh updated senators that the following (all non-instructional) are be  
170 addressed:

- 171 • AR 3310 Record Retention and Destruction- revision
- 172 • AR 3519 Elder and Dependent Adult Abuse Reporting- revision; does this  
173 impact mandated reporters? It pertains to who needs to be reported on
- 174 • AR 6340 Purchasing, Contracts and Bids- revision
- 175 • AR 6345 Bids and Contracts Utilizing CUPCCAA- revision
- 176 • BP/AR 7238 Substitute Classified Employees- new number
- 177 • BP/AR 7365 Disciplinary Action of Classified Personnel- revision

178

179 A link to the full text of changes was provided with the Agenda item. Emily Quinlan  
180 clarified the legal difference between employees and personnel.

181

182 **C. Curriculum Update**

183

184 Curriculum Chair Michelle Duffy shared:

- 185 • AB 1111 Common Course Numbering (CCN)
  - 186 ○ Phase I courses: META finally updated the system to accommodate
  - 187 CCN courses and the CCCCO updated COCI to support the changes;
  - 188 The Curriculum Team will be entering the CCN course modifications in
  - 189 META and submitting them to the state ASAP.
  - 190 ○ Phase II courses: Convenings are continuing through December; a new
  - 191 set of surveys will be sent for faculty to comment on the template
  - 192 drafts; Finalized templates should be released in February.
- 193 • GE Committee meeting next week- the committee will be reviewing several
- 194 courses for placement on our local GE pattern; it is an open meeting and all
- 195 are welcome to attend. A list of classes can be found on the GE agenda in
- 196 SharePoint.
- 197 • The next window for submission of new courses and programs is in the spring
- 198 and closes on Friday, January 24<sup>th</sup>.

199 **D. Middle College Update**

200

201 Margot Lovett shared that since our last meeting there have been two important  
 202 findings: (1) the faculty contract contains a clause that faculty must consent to  
 203 teaching a dual enrollment, middle college course and (2) the confirmed location will  
 204 be Village 8. The membership of the planning team: Kari Irwin, Margot Lovett,  
 205 Jennifer LaBounty, Jess Kaven, Cory Wathen, Chantelle Gil, and Erin Long. The  
 206 planning team met on November 4<sup>th</sup> and reviewed the guiding principles as  
 207 developed by the Feasibility Taskforce. Each guiding principle was aligned to the  
 208 College's strategic plan and area/individuals responsible for its implementation were  
 209 assigned.

210

211 Next steps:

- 212 • Capo will come to do a tour with their facilities people and an MOU  
 213 (memorandum of understanding) will be worked out to address any changes  
 214 needed. Capo will be financially responsible.
- 215 • Feb 21<sup>st</sup>- all day tour of San Diego's Health Science Middle College campus
- 216 • Capo's principal would like to meet with Erin and Jennifer to talk about  
 217 programming

218

219 Questions:

- 220 • Intended start date? Potentially fall 2025, but it may need to be pushed out
- 221 • Location? Village 8; several senators were concerned with this location since it  
 222 is near the police station- students, especially this community of students, will  
 223 not feel safe since they equate police with immigration; the village is a terrible  
 224 facility; Village 8 is the only nice classroom- why not the others that need  
 225 renovation? Comp Sci does not want to lose Village 8- this could be a working  
 226 conditions issue
- 227 • Who decided on the location? It was discussed last year in Senate and a large  
 228 majority voted for the Village as the location; senators were reminded that  
 229 dropping off/picking up students was also a factor in selecting the Village
- 230 • If the location cannot be changed, is there a way to mitigate the how police  
 231 presence impacts students? Can't be addressed now
- 232 • Can we delay until our new building is complete? It is likely the Middle  
 233 College will not be ready to go until fall 2026 based on how fast Capo is  
 234 moving at this point
- 235 • Limited to underrepresented students? Who can apply? This is a question for  
 236 Capo
- 237 • Is Middle College a done deal? No, not until an MOU has been signed.

238 **E. Plenary Recap**

239 Frank Gonzalez attended in person. Others participated online.

240

241 Frank Gonzalez sat in on the dual enrollment sessions and plans to work with Kari  
242 Irwin since faculty who teach at high school campuses need to be supported;  
243 slowing down the timeline on CCN; resolutions on AB 1705.

244

245 Michelle Gustafson shared her take away from the Critical Theory of Love  
246 presentation was that so many of our students are hearing dehumanizing language.  
247 We need to work so that students feel supported, cared for and empowered.  
248 Sometimes our classroom and campus may be the only source of stability for  
249 students.

250

251 Dan Walsh focused on the State Chancellor's 2030 goals. Topics: DEIA, CCN, ZTC  
252 (burden free), AI, and environmental sustainability. Justice in the Classroom  
253 presentation- environmental justice and sustainability, reducing energy usage,  
254 retrofitting buildings, workforce development and professional development on how  
255 to integrate climate change and sustainability into the classroom. Looking at having  
256 a sustainability course as part of graduation requirements.

257

258 Any large updates on AI? Not besides the bots that Dan played with.

259

260 **F. DEIA Updates/Info**

261

262 Casey Cooper, VP of Equity and Inclusion for Classified Senate, introduced herself.  
263 They are working on 2025-2028 Student Equity Plan. They will be putting together  
264 workgroups for the various KPIs. Frank Gonzalez asked about the workgroups: (1)  
265 Writing, (2) Measuring effectiveness, and (3) Bias Awareness.

266

267

268 **10. NEW BUSINESS**

269 **A. Chair Selection Process**

270 Dan Walsh discussed the faculty-driven process for department chair selection. The  
271 document was shared last week and Christie shared it with senators. Dan Walsh  
272 asked if there was any feedback. None given.

273 A dean cannot ask individuals to be the chair of a department without a department  
274 faculty vote.

275 Jennifer Hedgecock motioned to approve the Department Chair Selection guidelines  
276 with the typographical changes noted by Emily Quinlan. Frank Gonzalez seconded.

277 The Academic Senate voted unanimously to approve the Department Chair Selection  
278 guidelines.

279

280 **B. ASCCC Listservs**

281

282 Dan Walsh shared the link of how faculty can sign-up for the different Listservs  
283 offered through ASCCC (Academic Senate for California Community Colleges). Please  
284 share the following link with faculty in your discipline.

285 <https://asccc.org/sign-our-newsletters>

286

287

288 **11. COMMITTEE REPORTS**

289

290 **A. Executive**

291

292 Frank Gonzalez will be attending the CPL Conference on Tuesday, December 3<sup>rd</sup> with  
293 a team from Saddleback. He will report back at our next meeting.

294

295 **B. College/Senate Committees**

296

297 Dan Walsh shared that the Faculty Development Professional Development  
298 committee is finalizing Flex schedule.

299

300

301 **12. REPRESENTATIONAL AREA REPORTS**

302

303 None.

304

305

306 **13. ADJOURNMENT –**

307

308 Dan Walsh adjourned the meeting at 3:14pm. We adjourned early to accommodate  
309 Lisa Inlow.

310

311 **[HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE](#)**  
312 **[SHAREPOINT WEBSITE](#)**

313 AS Agenda - 20November2024

314 Agenda Item 4 - Minutes Draft from November 06, 2024

315 CONSENT CALENDAR ITEMS

- 316 Curriculum:  
317 Agenda Item 8A.1 - Spring 2025 Curriculum Calendar  
318 Agenda Item 8A.2 - Proposed new taxonomic pathway for CIM for 2025-26  
319 Agenda Item 8A.3 - Proposed new taxonomic pathway for Health Sciences for 2025-26  
320 (Spring)  
321 Agenda Item 8A.4 - New Cal-GETC Certificate of Achievement for 2025-26  
322 Agenda Item 8A.5 - Proposed new credit course for academic year 2025-26  
323 Agenda Item 8A.6 - Proposed new noncredit courses for academic year 2025-26  
324 Agenda Item 8A.7 - Proposed new noncredit programs for academic year 2025-26  
325 Agenda Item 8A.8 - Proposed course revisions and deletions for academic year 2025-26  
326 Agenda Item 8A.9 - Proposed program revisions for academic year 2025-26  
327 Agenda Item 8A.10 - Proposed program deletion for academic year 2025-26  
328 OLD BUSINESS  
329 Agenda Item 9A - Approval of Faculty to Serve on Committees  
330 Agenda Item 9B - Board Policies/Administrative Regulations Update  
331 AR-3310 Record Retention and Destruction – revision  
332 AR-3519 Elder and Dependent Adult Abuse Reporting – revision  
333 AR-6340 Purchasing, Contracts and Bids – revision  
334 AR-6345 Bids and Contracts Utilizing CUPCCAA (California Uniform Public Construction Cost  
335 Accounting Act) – revision  
336 BP/AR-7238 Substitute Classified Employees – new number  
337 BP/AR-7365 Disciplinary Action of Classified Personnel – revision – Full text of changes can  
338 be found at:  
339 [https://livesocccd.sharepoint.com/sites/District/chancellor/dwc/bparac/Handouts/Forms/All](https://livesocccd.sharepoint.com/sites/District/chancellor/dwc/bparac/Handouts/Forms/AllItems.aspx)  
340 [tems.aspx](https://livesocccd.sharepoint.com/sites/District/chancellor/dwc/bparac/Handouts/Forms/AllItems.aspx)  
341 NEW BUSINESS  
342 Agenda Item 10A - Chair Selection Process - Regarding faculty driven process for  
343 department chair selection.  
344 Agenda Item 10B - [ASCCC Listservs](https://asccc.org/sign-our-newsletters) <https://asccc.org/sign-our-newsletters>  
345 **KEYWORDS**