

**SADDLEBACK COLLEGE – ACADEMIC SENATE**  
**REGULAR MEETING**  
**MINUTES**

**March 05, 2025**

2:00 PM to 4:00 PM

Saddleback College, AGB 106

8	<b>Senate Officers:</b>		52	Jenny Langrell	Absent
9	Dan Walsh, President	Present	53		
10	Frank Gonzalez, President-Elect	Present	54	<b>Division of Kinesiology &amp; Athletics</b>	<b>(2)</b>
11	Margot Lovett, Ph.D., Past President	Present	55	Brandee Craig	Present
12	Michelle Gustafson, Vice President	Present	56	BJ McNicol	Absent
13	Michelle Duffy, Ed.D., Recorder	Present	57		
14			58	<b>School of Science, Technology Engineering and Math</b>	<b>(7)</b>
15	<b>School of Arts, Media, Performance &amp; Design</b>	<b>(5)</b>	59		
16			60	Jeff Barnett	Absent
17	Maria Mayenzet	Present	61	Jim Repka	Present
18	Nils Taylor	Absent	62	Michele Rousseau	Present
19	Geoffery Munger	Absent	63	Morgan Barrows	Present
20			64	Sam Abbas	Present
21	<b>School of Business and Industry</b>	<b>(3)</b>	65	Sumaya McCleave	Present
22	Emily Quinlan	Absent	66	Todd Brei	Present
23	Taylor Brooks	Present	67		
24	Lisa Inlow	Present	68	<b>Associate Faculty</b>	<b>(4)</b>
25			69	Bruce Gilman	Absent
26	<b>Division of Counseling Services and Special Programs</b>	<b>(5)</b>	70	Dave Giordano	Present
27			71	Eva Marie Rodriguez Morris	Absent
28	Ann Marie Breslin	Present	72	Wonderful Nancy Allah	Absent
29	Casey Eyman	Present	73		
30	Jennifer Rachman	Absent	74	<b>Shared Governance Group Representative</b>	
31	Mike Long	Present	75	Jenny Langrell, Faculty Assoc.	Absent
32	Sarah Chang	Present	76	Casey Cooper, Classified Senate	Present
33			77	Erlynn Ballo, CSEA	Absent
34	<b>Division of Extended Learning</b>	<b>(1)</b>	78	Adriana Maher, ASG	Present
35	Jill Ibbotson	Present	79		
36	Stacy Eldred, Alt	Present			
37					
38	<b>School of Health &amp; Wellness</b>	<b>(3)</b>			
39	James Major	Present			
40	Nahid Meshkin	Present			
41					
42	<b>School of Humanities and Social Sciences</b>	<b>(9)</b>			
43	Anwar Hijaz	Present			
44	Christina Smith	Present			
45	Emily Blumenthal	Present			
46	Mako Tanaka	Present			
47	Poly Pantelidou	Present			
48	April Cabbage (Alt)	Present			
49					
50	<b>Division of Instructional Support and Teaching Innovations</b>	<b>(1)</b>			
51					

## **SADDLEBACK COLLEGE – ACADEMIC SENATE**

### **MINUTES**

March 5, 2025  
2:00 p.m. to 4:00 p.m.

#### **1. CALL TO ORDER**

The meeting was called to order at 2pm.

#### **2. INTRODUCE AND WELCOME GUESTS & NEW SENATORS**

Dan Walsh, Academic Senate President, asked new senators and guests to introduce themselves and share the area being represented. There were no new senators or guests.

#### **3. ADOPTION OF AGENDA**

Sam Abbas moved to adopt the agenda with the flexibility to move items to accommodate guests. Taylor Brooks seconded. The Academic Senate unanimously approved the adoption of the agenda.

#### **4. ADOPTION OF MINUTES FROM February 19, 2025.**

Morgan Barrows moved to adopt the minutes from the previous meeting. Jim Repka seconded. The Academic Senate approved the adoption of the minutes.

#### **5. PUBLIC COMMENTS**

None.

#### **6. PRESIDENT'S REPORT**

Dan Walsh informed senators of the following:

- Multifactor Identification is having a few issues; Some individuals have been kicked out and are not able to log back in. Check to see if others are having the same issue. Hopefully the “Dan Effect” doesn’t happen to others. April Cubbage shared that this has happened to many people in SBS.

## **7. CONSTITUENCY GROUP REPORTS**

### **A. Faculty Association**

Frank Gonzalez, representing the FA, updated on the following:

- Salary Schedule movement workshop last week
- Tenure Review Committee member and mentor guidance is being planned for Flex Week
- Switching pharmacy plans- contact Robert Melendez or Clarie Cesareo with issues since they are documenting

### **B. Student Government**

Adriana Maher, ASG representative, shared that flyers up for elections coming up and students will be asking to present in classrooms.

### **C. Classified Senate/Association**

Casey Cooper shared that Classified Senate is promoting Caring Campus and had their first road show; Districtwide Classified Development Day will be held on Thursday, March 18<sup>th</sup>.

### **D. California School Employees Association**

None.

## **8. ADOPTION OF CONSENT CALENDAR ITEMS**

### **A. Curriculum**

Taylor Brooks motioned to adopt the Consent Calendar items. Morgan Barrows seconded. The Academic Senate voted unanimously to adopt the Consent Calendar items.

## **9. OLD BUSINESS**

### **A. Approval of Faculty to Sit on Committees**

Ann Marie Breslin motioned to approve the Faculty to Sit on Committees. Anwar Hijaz seconded. The Academic Senate voted unanimously to approve the Faculty to Sit on Committees.

**B. Board Policies/Administrative Regulations Update**

Dan Walsh shared:

- BP/AR 5140 Disabled Students Programs and Services- legal changes; Ann Marie Breslin reviewed and gave feedback; Dan had it pulled from BPARC so that our faculty could review
- AR 5070 Attendance- most changes were subtle and clarifying; it was added that if students notify you they will be missing the first day, you are not required to drop. It is still the faculty's discretion if they contact you. Michele Rousseau and Jim Repka requested that language be added specifically noting that faculty have the right to drop even if the student notifies the faculty. Dan Walsh responded that they will recommend the addition. Can you require students to attend class? No, but you can do grades based on participation. Put it in your syllabus. On page 2, it was about reporting out to the state.

**C. Curriculum Update**

Curriculum Chair Michelle Duffy shared:

- AB 1111 Common Course Numbering (CCN)
  - Course templates for Phase II are due to be released sometime this month. These courses are included in our spring curriculum cycle and revisions to courses will be due April 30<sup>th</sup>.
  - Phase III input surveys start in early April and convenings are starting in June. The list of courses and convening schedule is available on the Chancellor's Office CCN website. Please submit your name to Dan Walsh, our AS President, if you are interested in attending the convenings. Interested parties will be notified if they are selected to participate and you must be able to attend all convenings.
- Lists of courses up for Scheduled Review were posted in Committee SharePoint on February 28<sup>th</sup>.
- Courses are due to be reviewed and launched by in META by April 30<sup>th</sup>
- Guidelines for Scheduled Review and Course Deletions were revised for our new user META interface called Maverick. They are available in the Curriculum Committee SharePoint.

**D. Online Education Update**

Brett Myhren reviewed a PowerPoint covering:

- ACCJC Distance Ed Resources- the resources are not intended to be used as an evaluation instrument or to compel any particular pedagogy; they are a tool to guide faculty looking for ways to reconsider how they teach online or how they

might enhance instruction; rubrics are included about regular and effective student contact and he showed the Quality Continuum Rubric for Distance Education; links in the PowerPoint

- Mobile Course Design- report shows that each month up to 10,000 students at Saddleback access Canvas using their mobile device; initial PD focused on building awareness and sharing resources; the goal is to improve the mobile experience for equity issues not to encourage interaction; the mobile experience can be very different from the desktop/laptop and button etc... may be in different places or non-existent. Just keep in mind that what students see on their phone may be very different than what you intended
- 24-hour Student Support- Saddleback has improved access to instruction and services, but not the support; this is not exclusively an OE issue, but it tends to impact more online students since they do not have access to traditional resources; a workgroup is in place to help with the support issues especially those occurring after hours. Feedback/recommendations welcome.

Concerns for online work and students enrolling in MFA were brought up as well as recent issues regarding the safety of student accounts from hackers. The likelihood of a delay is not likely.

Ann Marie Breslin motioned that the Academic Senate resolve to support 24/7 educational technology support for students; Taylor Brooks seconded. The Academic Senate voted unanimously to approve the Academic Senate resolve for 24/7 student educational technology support.

#### **E. Removal of Honors Board as Senate Committee/Bylaws Change**

Dan Walsh shared that the need for an Honors Board is no longer valid and as such Anthony Szczurek reminded senators of the reason that board was developed and confirmed that the need is no longer present. The Honors program is flourishing. The Honors Chair and program instructors will continue to meet twice a year to discuss program issues and confirm direction and oversight of the program. It was recommended that the Honors Chair job description be changed to add the meeting of the program constituents twice a year.

#### **F. ATEP Senator/Bylaws Change**

Dan Walsh shared proposed Bylaws wording changes for the second reading:

#### **Section 4. ATEP Representation**

Faculty whose primary work location is the ATEP Site shall select one at-large Senator. ATEP faculty are not excluded from serving as a Representational Area senator.

### **G. Spring 2025 Academic Senate- Follow-Up Survey Results**

Dan Walsh shared the survey results and asked if there were questions. None were presented.

## **10. NEW BUSINESS**

### **A. Faculty Hiring Prioritization**

Frank Gonzalez shared changes to the FHP One Sheet:

- Process after the AS and College president it no longer gets sent to the Board of Trustees; new language is that the recommendation is sent to the appropriate district office

Frank Gonzalez motioned to approve changes to the FHP One Sheet. Margot Lovett seconded. The Academic Senate voted unanimously to approve changes to the FHP One Sheet.

Timeline for FHP:

- May1 -intent request sent out to Chairs and Deans for new hires
- May 15- Intent to request due
- June- OPRA will pull the data in June
- August- Official requests will be submitted

### **B. Multi Factor Authentication**

Jennifer McConkey, Director of Learning Assistance, provided information for faculty regarding new requirements for students logging into Canvas. The go-live date is Wednesday, March 26<sup>th</sup> which happens to be the first day of our 2<sup>nd</sup> 8-week classes. Flyers were distributed to senators. Please communicate with students so that they enroll sooner rather than later. Our student ASG representative will ask the director to push out to students. Could students create a Google phone number and attach it to their profile to get the pushes? Jennifer thought this could work, but not sure...

### **C. Senate Officer Election Timeline**

Dan Walsh shared that the positions of Recorder and Vice President are open for the next academic year. Candidates for office must notify the AS President by March 15<sup>th</sup>. (The bylaws say March 1<sup>st</sup>, but we missed that date in error). The elections will be in April with a 2-week voting window.

**D. Plenary Update**

ASCCC Plenary is April 24-26 in Irvine. You can access the resolutions on the ASCCC website: <https://asccc.org/events/2025-spring-plenary-session>

**11. COMMITTEE REPORTS**

**A. Executive**

Frank Gonzalez shared that the Baccalaureate group will be meeting in the next couple of weeks and it looks like we may have two submissions.

**B. College/Senate Committees**

DEIA- Casey Cooper reported that they are focusing on completing the Equity Plan which is due November 30<sup>th</sup>, 2025. The team came up with the plan and process for completion to meet the metrics dictated by the Chancellor's Office. They promise to keep the process transparent and inclusive. Meetings are open.

CRC- Frank Gonzalez shared that there were 204 submissions; ATEP Culinary/Auto is expected to be accessible in the summer and at full go in the fall. Math and Science will be teaching in the Spring 2026; Quad should be completed by April 16<sup>th</sup> or sooner.

**12. REPRESENTATIONAL AREA REPORTS**

None.

**13. ADJOURNMENT –**

Dan Walsh adjourned the meeting at 3:52pm.

**HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE SHAREPOINT WEBSITE**

AS Agenda - 05 March 2025

Agenda Item 4 - Minutes Draft of February 19, 2025

Curriculum:

Agenda Item 8A.1 - SC-IVC Comparable Course Changes Effective Fall 2025

Agenda Item 8A.2 - Update to Graduation Requirements Effective Fall 2025 to Reflect Cal-GETC for ADTs Not Revised this Cycle

- 331 Agenda Item 8A.3 - Proposed program revisions for academic year 2025-26
- 332 Agenda Item 9A - Approval of Faculty to Serve on Committees
- 333 Agenda Item 9B - Board Policies/Administrative Regulations
- 334
  - BP/AR 5140 Disabled Students Programs and Services
  - AR 5070 Attendance
- 335
- 336 <https://livesocccd.sharepoint.com/sites/District/chancellor/dwc/bparac/Handouts/Forms/AllItems.aspx>
- 337 Agenda Item 9D - Online Education Update
- 338 Agenda Item 9E - Removal of Honors Board as Senate Committee/Bylaws Change
- 339 Agenda Item 9F - ATEP Senator /Bylaws Change
- 340 Agenda Item 10A - Faculty Hiring Prioritization | Changes to One Sheet and Update
- 341 **KEYWORDS**