

SADDLEBACK COLLEGE – ACADEMIC SENATE
REGULAR MEETING
MINUTES

September 03, 2025

2:00 PM to 4:00 PM

Saddleback College, AGB 106

Senate Officers:

Dan Walsh, President Present
Frank Gonzalez, President-Elect Present
Claire Cesareo, Past President Present
Michelle Gustafson, Vice President Present
Michelle Duffy, Ed.D., Recorder Present

School of Arts, Media, Performance & Design (5)

Maria Mayenzet Present
Geoffery Munger Absent

School of Business and Industry (3)

Emily Quinlan Absent
Jane Medling Present
Michelle Weckerly Present
Taylor Brooks Present

Division of Counseling Services and Special Programs (5)

Casey Eyman Present
Mike Long Absent
Sarah Chang Present

Division of Extended Learning (1)

Jill Ibbotson Absent
Stacy Eldred, Alt Absent

School of Health & Wellness (3)

James Major Absent
Nahid Meshkin Present

School of Humanities and Social Sciences (9)

Christina Smith Present
Jennifer Hedgecock Present
Mako Tanaka Present
Poly Pantelidou Present

Division of Instructional Support and Teaching Innovations (1)

Carolyn Seaman Present

Division of Kinesiology & Athletics (2)

Brandee Craig Present

Jennifer Rohles Present

School of Science, Technology Engineering and Math (7)

David Giordano Present
Jim Repka Present
Michele Rousseau Present
Morgan Barrows Present
Nicholas Timmons Present
Sam Abbas Present
Sumaya McCleave Present
Sharyn Sotelo Present
Teresa Bear, Alt Absent

Associate Faculty (4)

EvaMarie Rodriguez-Morris Present

Shared Governance Group Representative

Caroline Gee, Faculty Assoc. Absent
Georgina Martinez, Classified Senate Present
Erlynn Ballo, CSEA Absent
Adriana Maher, ASG TBD

Guests:

Chris McDonald
Susana Castellanos
Annie Gilbert, EL
Dan Predohl
Juliette Sturgis, ASG

SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

September 3, 2025
2:00 p.m. to 4:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 2:01pm.

2. INTRODUCE AND WELCOME GUESTS & NEW SENATORS

Dan Walsh, Academic Senate President, asked guests to introduce themselves. Student government representatives introduced themselves. Jennifer Rohles, KNES, introduced herself.

3. ADOPTION OF AGENDA

Morgan Barrows moved to adopt the agenda with the flexibility to move items to accommodate guests. Michele Rousseau seconded. The Academic Senate unanimously approved the adoption of the agenda.

4. ADOPTION OF MINUTES FROM August 20, 2025.

Maria Mayenzet moved to adopt the minutes from the previous meeting. Sam Abbas seconded. The Academic Senate approved the adoption of the minutes.

5. PUBLIC COMMENTS

None.

6. PRESIDENT'S REPORT

Dan Walsh

- Consultation Council- based on reorg of CC exec we have two extra seats for faculty; The thought is that we should add a PT faculty representative and our new Curriculum Committee Co-Chair.
- OCC had a recent resolution that the district should pay part-time faculty for their participation in committees for the college (ie. Academic Senate rep). We are looking into this and will get the draft of their resolution.

7. CONSTITUENCY GROUP REPORTS

A. Faculty Association

Claire Cesareo, representing the FA, reported we are in a lull period and the focus has been on Banner. They are working through questions and concerns currently. A running list of responses to questions is being compiled. FA is also working on the prescription plan and hope to have resolution soon.

B. Student Government

Adrianna Maher, Student Government representative, shared concerns: (1) new student id- students were not aware that this was changing; could an email be sent? and (2) Canvas- when students are looking for assignments, the to-do list is not populating.

C. Classified Senate/Association

Georgina Martinez, President of Classified Senate, share that the Banner transition has been exhausting and classified employees have been working tirelessly to keep things functioning.

D. California School Employees Association

None.

8. ADOPTION OF CONSENT CALENDAR ITEMS

A. Curriculum

Taylor Brooks motioned to adopt the Consent Calendar items. Morgan Barrows seconded. The Academic Senate voted unanimously to adopt the Consent Calendar items.

9. OLD BUSINESS

A. Approval of Faculty to Serve on Committees

Taylor Brooks motioned to approve the Faculty to Serve on Committees. Michele Rousseau seconded. The Academic Senate voted unanimously to approve the Faculty to Serve on Committees.

B. Board Policy and Administrative Regulation Advisory Council (BPARC) Update

Dan Walsh shared that BPARC is his favorite committee next to Academic Senate. Numerous policies were reviewed. Most changes were language edits, punctuation, upper case-lower case changes, etc... Nothing exciting. AR 3440/BP 3441 Service Animals were pulled to be reviewed. Discussion about the process for how policies are reviewed is happening. When are lawyers brought in? What is the process order? This stems from issues with the travel policy.

EvaMarie Rodriquez- Is there a recommended alternative for taking students on trips at this time? Dan Walsh responded yes, ask your dean or the college foundation.

Christina Smith- What do we do if a student has a service animal, but other students are allergic, who has priority? Dan responded that this is a tricky area and if this occurs consult your dean and they can help you navigate.

Michele Rousseau- Are emotional support animals allowed? Dan responded that the BP/AR only applies to registered service animals. Emotional support animals are not allowed on campus.

C. Curriculum Update

Michelle Duffy reminded faculty of the following:

- CCN Phase II, Group B templates have been loaded into META and faculty department chairs have been asked to review them by Sept 12th. The plan is for all CCN Phase II courses to be implemented in fall 2026.

- CCN Phase III post convening course surveys are available on the ASCCC for faculty feedback through September 29th. Once templates are complete, they will be built in META. CCN Phase III courses are scheduled to be implemented in fall 2027.
- The fall window for submission of new course proposals and new program initiation forms closes on Friday, September 19th. Forms can be found on the Curriculum Committee SharePoint. Be sure to look under Academic Senate Committees.

D. Faculty Hiring Prioritization Update

Frank Gonzalez updated that the first meeting is next Tuesday at 3pm. All reps have been identified and invited. FYI- Nursing had gone out for a new position and the three finalists interviewed at the final level were all stellar. President Stern opted to hire all three since the Nursing faculty has dwindled. Nursing had submitted three applications for the FHP process and they will be reducing that request. Sumaya McCleave inquired that if Nursing had originally asked for one position. Frank Gonzalez responded yes, circumstances changed and more faculty were needed by the time the process came to fruition.

E. Banner Discussion Continued...

Dan Walsh updated that since our last meeting, the college deans have been very active in coordinating and finding solutions to the issues Banner has caused. They have asked the College President for additional help. We have a "Banner Issues" group which some faculty sit on, but AS was unaware that this group existed. Unfortunately lack of communication has continued. Only two emails have been sent to faculty over the past two weeks.

Michele Rousseau- Where do we send students? Response: Admissions and Records when they are having registration problems. If students are having issues, you can send them to Chris McDonald. Hopefully, things will be fixed for Spring registration.

Brandee Craig- Canceling classes was the Dean's decision with guidance from the VPI. KNES struggled with registration since theirs did not show on the online catalog until August. Frank Gonzalez- shared that there were issues due to Banner for OEI courses as well since the classes did not hit the exchange on time.

Morgan Barrows- Sandy Pope mentioned that issues could be emailed to her, but when she did, no response was received. A response would be nice. It took three emails and two phone calls.

Chris McDonald- recognized that fall was bad; he will respond to emails even payroll ones; the team is trying to triage and cover the bases; Add permit codes- you will be able to generate codes for spring and can override the class cap; the technology mostly work as configured but we don't know there is a problem until the system is up and running; you can email him if you are not getting a resolution to issues; while we will have some lingering things, most issues have been cleared up for spring; Issuing grades is our next big test- we will not know until it happens

Brandee Craig- emailing the class from a Mac will not bring up your email address; Chris McDonald will look for a solution and had heard of this issue

Jennifer Hedgecock- will enrollment be smoother for spring (ie. Pre-req issues)? Chris responded that they believe they have fixed this issue; Course numbering change impacted some courses; She is concerned that more classes will be canceled in spring. Chris McDonald asked Jennifer to email him the courses so he could take a deeper look at them.

10. NEW BUSINESS

A. Senate Primer/Role of Senators

Dan Walsh shared a PowerPoint presentation about Academic Senate. He reviewed:

- Difference between AS (academic and professional matters) and FA (working conditions)
- AB 1725- role for faculty in college decision making
- 10+1 outlines academic and professional matters
- Accreditation
- Other legal roles- min quals, hiring criteria, tenure evaluation, evaluation procedures, etc...
- If it doesn't work, you sue the district (ie. IVC Academic Senate et al. v BOT of SOCCCD); this case established Academic Senate as a legal entity
- Discuss and act on items related to Academic and Professional Matters (committees, PD, faculty hiring, Banner issues, calendar, Mission/Vision, BPs and Ars, DE, AI, etc...)

- AS is NOT for messaging all faculty
- Brown Act- public access to meetings; Post agenda in advance (72hrs); allow public comments; only discuss agendized items
- Senators represent more than yourselves; you can get items on the agenda- if Dan doesn't agree, you just need two senators to sign off on it or ask Frank since he's nicer

Jennifer Hedgecock- If a member of the public wants to agendize something and mentions it during Public Comments, do we have to? Not necessarily. Claire Cesareo will look into it.

B. CARE Corner Info

Susana Castellanos, Director of College Equity, Inclusion and Access/Special Programs, shared the Mission and Vision for the Basic Needs Center (formerly CARE Corner) and introduced the team. The center is now located near the quad in College Center 102 (formerly A&R). They are open Monday-Friday from 8am to 5pm by appointment only. The system opens for appointments every Friday for the following week. Susana reviewed all the services available.

Referrals can be done on the website, via email, or by submitting a CARE report. CARE reports are replied to within 24-48 hours.

Michele Rousseau- Do they need to make an appointment for each service? Yes, the appointments can be made online.

Sharyn Sotelo- Are book vouchers through the Promise Program? Susanna responded no that they are a "fill-in" service that can help students bridge the gap for textbook costs.

Jane Medling- Do students need to be Saddleback College of records students? Susanna responded that only the emergency grant requires that students be Saddleback students. Students who have IVC as their college of record are eligible for all other services as long as they are taking at least one Saddleback course.

Student health services for online students are referred to community partners for telehealth.

C. Equity Plan

Tabled.

D. Committee Evaluation Report

Dan Walsh shared the results and highlighted:

- Did we work collaboratively? Results are better than last year and only one person said "sometimes."
- Transparency- overall good; one comment mentioned that exec is privy to things that don't make it to the Senate at large; Dan responded that nothing is intentional and not meant to hide anything. Much is discussed at CC and not all is important/relevant.
- Effectiveness- some have served too many years and more should run for office; Dan responded that more people need to run so that there is new blood

E. #the snack is back 2025-2026

Dan Walsh thanked Claire Cesareo for snacks this week. The sign-up sheet is on SharePoint. Email Christie Smead or Dan Walsh to get added.

11.COMMITTEE REPORTS

A. Executive

None.

B. College/Senate Committees

Frank Gonzalez- CRC met last week and we need to update the timeline for requests. They are typically due January 31st; however, the FMO or tech component but Avanti tickets are due before that to get the dollar amounts. This was not happening and FMO and/or IT were not aware. It is proposed for the timelines to be moved up. Initial dates shared (early Oct) were a bit aggressive and conflicted with Program Review dates- New proposed dates for faculty to consider are:

If your proposal has an FMO/IT component, a draft and Avanti ticket are due by Nov 30; feedback will be given to submitter by Dec 12th; The requesting unit can use feedback to revise request by beginning of January. Dan Walsh suggested that the revised request be due the Friday of Flex Week since otherwise it could be a contract violation. Actual request submitted by normal deadline.

12. REPRESENTATIONAL AREA REPORTS

EvaMarie Rodriguez- She has been assigned to the State Senate for part-time faculty.

13. ADJOURNMENT –

Dan Walsh adjourned the meeting at 3:48pm.

HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE SHAREPOINT WEBSITE

AS Agenda - 03Sep2025

Agenda Item 4 - Minutes Draft from May 07, 2025

CONSENT CALENDAR ITEMS

Curriculum:

Agenda Item 8A.1 - DE addendum for academic year 2024-25

Agenda Item 8A.2 - Proposed new taxonomic pathways for academic year 2024-25 (Spring)

Agenda Item 8A.3 - Proposed new noncredit courses for academic year 2024-25 (Spring)

Agenda Item 8A.4 - Proposed new noncredit program for academic year 2024-25 (Spring)

Agenda Item 8A.5 - Proposed course revisions for academic year 2024-25 (Spring)

Agenda Item 8A.6 - Proposed new credit courses for academic year 2025-26

OLD BUSINESS

Agenda Item 9A - Approval of Faculty to Serve on Committees

Board Policies/Administrative Regulations

NEW BUSINESS

Agenda Item 10A - Senate Primer/Role of Senators - Overview of 10+1, what the Academic Senate is (and is not) and what the role of a Senator should be.

Agenda Item 10B - CARE Corner

Agenda Item 10D - Committee Evaluation Report

Agenda Item 10E - #the snack is back 2025-26

KEYWORDS