

SADDLEBACK COLLEGE – ACADEMIC SENATE
REGULAR MEETING
MINUTES

October 01, 2025

2:00 PM to 4:00 PM

Saddleback College, AGB 106

1			52	Jennifer Rohles	Present
2			53		
3			54	School of Science, Technology Engineering and	
4			55	Math	(7)
5			56	David Giordano	Present
6			57	Jim Repka	Present
7			58	Michele Rousseau	Present
8	Senate Officers:		59	Morgan Barrows	Present
9	Dan Walsh, President	Present	60	Nicholas Timmons	Present
10	Frank Gonzalez, President-Elect	Absent	61	Sam Abbas	Present
11	Claire Cesareo, Past President	Present	62	Sumaya McCleave	Present
12	Michelle Gustafson, Vice President	Present	63	Teresa Bear, Alt	Absent
13	Michelle Duffy, Ed.D., Recorder	Present	64		
14			65	Associate Faculty	(4)
15	School of Arts, Media, Performance &		66	Bruce Gilman	Present
16	Design	(5)	67	E.J. Baldonado-Wilkins	Present
17	Maria Mayenzet	Present	68	EvaMarie Rodriguez-Morris	Present
18			69	Wonderful Nancy Allah	Present
19	School of Business and Industry	(3)	70		
20	Emily Quinlan	Absent	71	Shared Governance Group Representative	
21	Taylor Brooks	Present	72	Claire Cesareo, Faculty Assoc.	Present
22			73	Riley Phelps, Classified Senate	Present
23	Division of Counseling Services and Special		74	Ryly Phelps, CSEA	Present
24	Programs	(5)	75	Adriana Maher, ASG	Present
25	Casey Eyman	Present	76		
26	Efren Rangel	Absent	77	Guests:	
27	Kolin Williams	Absent	78	Susie Castallenos	
28	Mike Long	Absent	79	Chris McDonald	
29	Sarah Chang	Absent	80		
30					
31	Division of Extended Learning	(1)			
32	Jill Ibbotson	Present			
33	Stacy Eldred, Alt	Absent			
34					
35	School of Health & Wellness	(3)			
36	Nahid Meshkin	Present			
37					
38	School of Humanities and Social Sciences	(9)			
39	Christina Smith	Present			
40	Emily Blumenthal	Absent			
41	Jennifer Hedgecock	Present			
42	Mako Tanaka	Present			
43	Megan Martin	Present			
44	Poly Pantelidou	Present			
45	Travis Ames	Present			
46					
47	Division of Instructional Support and Teaching				
48	Innovations	(1)			
49	Carolyn Seaman	Present			
50	Division of Kinesiology & Athletics	(2)			
51	Brandee Craig	Present			

SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

October 1, 2025
2:00 p.m. to 4:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 2pm.

2. INTRODUCE AND WELCOME GUESTS & NEW SENATORS

Dan Walsh, Academic Senate President, asked guests to introduce themselves. Megan Martin, new HSS representative.

3. ADOPTION OF AGENDA

Morgan Barrows moved to adopt the agenda with the flexibility to move items to accommodate guests. Sam Abbas seconded. The Academic Senate unanimously approved the adoption of the agenda.

4. ADOPTION OF MINUTES FROM September 17, 2025.

Jim Repka moved to adopt the minutes from the previous meeting. Sam Abbas seconded. The Academic Senate approved the adoption of the minutes.

5. PUBLIC COMMENTS

None.

6. PRESIDENT’S REPORT

Dan Walsh shared:

- BOT meeting was quite festive, and not well organized (especially public comments)
- Study Abroad- if interested, fill out the application. Interests forms due October 15th, Kim d’Arcy sent out an email; Nancy Allah asked if part-timers can participate; Jennifer Hedgecock responded that PTF have participated in the past

- 122 • Faculty Development funding is for courses, competitions, workshops and
123 conferences, not classroom materials
124 • The cafeteria opened and so far, good things have been said about it
125

126

127 **7. CONSTITUENCY GROUP REPORTS**

128

129 **A. Faculty Association**

130 Claire Cesareo, representing the FA, reported that they are continuing to work on
131 Banner transition issues and pay as well as the prescription plan; they keep on
132 uncovering new issues and are correcting them; Please bring things to their attention
133 if you have questions. If you have payroll questions, reach out to your payroll
134 specialist for clarification first.

135 There were some reported issues with summer saver. The question was posed if all
136 banks were affected or just Schools First? Not sure. They are working to resolve the
137 issue.

138 Frank Gonzalez added that Union dues had been messed up and this seems to have
139 been corrected on the last paycheck. Christina Smith asked how much FTF should be
140 paying? Monthly for CTA \$117.60 monthly and \$25 for FA. Your year-to-date should
141 be those amounts times two.

142

143 **B. Student Government**

144

145 Adrianna Maher, Student Government representative, reported that the Multi-Cultural
146 Center grand opening was a huge success. The food, performers, and games were
147 great. They are setting up an information booth in the quad for students who are
148 struggling with Banner or other things on campus. They are also planning on putting
149 up a Comment Box for students.

150

151 **C. Classified Senate/Association**

152

153 Riley Phelps, VP of CS, reported that the Classified Senate is reopened contract to
154 renegotiate some issues on health care and other matters. Asked people to attend
155 the Banner town hall on October 7th in HS 145. In addition, FA is looking to switch
156 meetings to once a month to streamline things. Working on new First Gen Day t-
157 shirts. First Gen Day is November 4th.

158

159 **D. California School Employees Association**

160

161 See above.

162

163

164 **8. ADOPTION OF CONSENT CALENDAR ITEMS**

165

166 **A. Curriculum**

167

168 Taylor Brooks motioned to adopt the Consent Calendar items. Morgan Barrows
169 seconded. The Academic Senate voted unanimously to adopt the Consent Calendar
170 items.

171

172

173 **9. OLD BUSINESS**

174

175 **A. Approval of Faculty to Serve on Committees**

176 Taylor Brooks motioned to approve the Faculty to Serve on Committees. Morgan
177 Barrows seconded. The Academic Senate voted unanimously to approve the Faculty
178 to Serve on Committees.

179

180 **B. Board Policy and Administrative Regulation Advisory Council (BPARC)**
181 **Update**

182

183 Dan Walsh shared that this has been a couple sad meetings for him. Only one BP has
184 been posted and it was on service animals. He is still waiting to hear back from our
185 DSPS. Morgan Barrows shared that STEM had a long conversation about service
186 animals in labs. They would like to review the policy with their safety committee. Also,
187 if a service animal is allowed who pays for the materials for the animal? If the student
188 has DSPS accommodations, it would be the college. If not, it would be the
189 department.

190

191 A senator inquired- What happens if a service animal is allowed in class, but another
192 student is allergic? According to our AR, both students need to be accommodated.

193

194 Health Sciences- hospitals and clinical sites do not allow service animals; they can
195 override ADA.

196

197 **C. Curriculum Update**

198

199 Michelle Duffy reminded faculty of the following:

200

201 • We are on track for all CCN Phase II courses to be implemented in fall 2026.

202

203 • CCN Phase III templates are being complete. Once they are released, they will
204 be built in META and faculty discipline chairs will be notified. CCN Phase III
205 courses are scheduled to be implemented in fall 2027.

- 206 • The fall window for submission of new course proposals and new program
207 initiation forms closed on Friday, September 19th. The Curriculum Team is in
208 the process of reviewing submissions and will start moving them through the
209 local process.

210

211 **D. Faculty Hiring Prioritization Update**

212

213 Frank Gonzalez shared the FTF final ranking document with scores and rankings for
214 2026-2027. There were 17 submissions. Members of committee are not allowed to
215 rank proposals in their own area. The chart included total sums of scores, averages,
216 additional points, and overall totals. He discussed how the points worked and
217 different areas in which additional points could be earned. The rubric will be reviewed
218 to see if there is something better than “additional points” in accounting for
219 differences.

220

221 The next step was for Dan Walsh to meet with Elliot to see if there were any
222 discrepancies or concerning factors. There were not. Now the list gets submitted to
223 the BOT. The number of faculty to be hired has not yet been decided. If the whole list
224 is not hired, the list will carry over to the Spring, but likely the process for positions
225 not hired for 2026-2027 would need to resubmit next cycle.

226

227 The FTF list is posted in SharePoint.

228

229 **E. Banner Discussion Continued...**

230

231 Dan Walsh shared that the college has a Banner Challenges Workgroup that works
232 with the District hands on to address issues. Michelle Gustafson is our Academic
233 Senate rep on this committee. Registration for Spring 2026 starts soon and it seems
234 like things are headed in the right direction.

235

236 Morgan Barrows- Banner Townhall is scheduled during teaching time. Is there a
237 designated person who can read statements? Chris McDonald responded that this is
238 in-person only event and anyone can read statements. It is felt that hybrid creates a
239 disconnect. They were not planning to record, but since it was brought up, Chris said
240 they can change that.

241

242 Claire Cesareo- could we switch to an afternoon meeting maybe on a Thursday? 10:30
243 on a Tuesday is very problematic. Chris McDonald offered to hold additional sessions.

244

245 Jennifer Rohles- Shared a concern that dropping students is an issue. Sometimes they
246 cannot be dropped and other times it takes too long for students to populate in
247 Banner. There is a form that students can fill out. It was recommended that faculty

248 contact Admission and Records for help. Chris McDonald asked if you have trouble
 249 dropping students, please email him the student's name and number. He would like
 250 the team to check out what is happening.

251

252 Concern that students are automatically charged the health fee and will need to opt
 253 out was brought up; Michelle Gustafson shared that spring registration does ask them
 254 to select yes or no and does not automatically charge the fee; however, if students
 255 don't read, they could easily end up paying.

256

257 **F. Elected PTF Senators for 2025-2026**

258

259 Dan Walsh congratulated E.J. Baldonado-Wilkins, Bruce Gilman, Nancy Allah and Eva
 260 Marie Rodriguez-Morris on being elected to serve as a PT Faculty Senator for the
 261 2025-2026 Academic Year. Welcome!!

262

263 **G. Part Time Faculty Compensation for Shared Governance Participation**

264

265 Dan Walsh shared a proposed resolution in favor of compensating PTF senators. He
 266 asked senators for feedback. Bruce Gilman responded that this is timely with the
 267 college's efforts towards equity. EvaMarie Rodriguez-Morris will bring this to the State
 268 PTF committee to see what traction they are making, if any...

269

270

271 **10. NEW BUSINESS**

272

273 **A. Student Equity Plan**

274

275 Susana Castellanos, Ed.D., Director of College Equity, Inclusion, and Access presented
 276 a PowerPoint to share our 2025-2028 Student Equity Plan that aligns with Vision 2030
 277 and Accreditation Standards. This was the first review of the plan. Highlights:

- 278 • Equity vs Equality- meeting students where they are; goal is to close equity
 279 gaps for underrepresented and disproportionately impacted (DI) students
- 280 • Five metrics: successful enrollment, persistence, completed transfer level
 281 English and math, completion, and transfer
- 282 • 2022-2025 DI Groups we reported on were Hispanic/Latinx and First Gen;
 283 Hispanic/Latinx showed the equity gap closed for successful enrollment and
 284 persistence; the remainder of the metrics were unchanged for both groups
- 285 • Susana shared the results of their planning for each of the metrics moving
 286 forward for the upcoming equity plan; the ideas were derived from planning
 287 sessions with various constituency groups across campus
- 288 • 2025-2028 DI Groups: Hispanic/Latinx, First Gen, and Black/African American
 289 students

- 290 • Key strategies from three areas (Instruction, Student Services, and
291 Administrative Services) were identified for each of the five metrics
292 • Goals were reviewed for each metric

293

294 Claire Cesareo asked about how the goals were framed... can be change language
295 from reduce to eliminate gap? Susana responded yes.

296

297 Bruce Gilman asked about the story referenced; Susana responded that we are writing
298 our story and creating a lifetime plan for equity at Saddleback.

299

300 Nicholas Timmons asked about accessing the documents shared. They are on
301 SharePoint and in the documents folder for today's meeting.

302

303 **B. ASCCC Plenary & Area D Meeting**

304

305 Dan Walsh led a discussion regarding upcoming ASCCC events including Fall Plenary
306 on November 6-8th in San Diego and the Area D is October 10th at IVC. The list of
307 resolutions came out over the weekend. State Academic Senate workgroups put
308 forward resolutions for implementing some things the state decided to do.
309 Sometimes the resolutions are to clarify, other times to oppose. The list will grow as
310 the Areas forward their proposed resolutions. The ASCCC is holding resolution study
311 sessions online: October 3, 2025, at 2:00-4:00pm, October 20, 2025, at 9-10:30am; you
312 can register to attend on the ASCCC website.

313

314 Take a look at the resolutions (posted in SharePoint) to see if any directly apply to
315 your instructional area.

316

317 **11.COMMITTEE REPORTS**

318

319 **A. Executive**

320

321 Frank Gonzelez-

- 322 • BOT meeting on Monday was packed due to the lithium battery storage facility
323 planned for SJC/Laguna Niguel. Our college was involved since the company
324 asked for student interns. The district will be retracking their interest in this
325 endeavor. A lawsuit could result since they were given a grant for students.
326 Academic Senate was not involved in the decision to participate. This should
327 have come to Consultation Council.
- 328 • Webinar of Academic Freedom done by the ASCCC.
- 329 • Baccalaureate degree- interest in starting one? Working with MLT to get their
330 submission done.
- 331 • Names for student conduct hearings? They are in the minutes.

332

333 **B. College/Senate Committees**

334

335 Claire Cesareo- EPA has been busy with Curricunet META and getting it working
 336 without glitches. They will be creating handbooks and guidelines now that things
 337 have stopped changing. First drafts of Program Reviews are due today. They are also
 338 working on creating reports for SLOs. They would also like to put resource requests
 339 back in sync with Program Reviews so that the processes are aligned.

340

341 Dan Walsh- Calendar Committee report form Maureen Smith: The district requires
 342 that the colleges agree on one 2027-2028 calendar. Saddleback has completed their
 343 calendar and sent it to IVC. IVC has not responded.

344

345

346 **12. REPRESENTATIONAL AREA/ATEP/PT FACULTY REPORTS**

347

348 Michelle Gustafson- Transfer Fair is on Wednesday, October 8th from 10am-1pm in
 349 the ATAS Building, Representatives will hold a panel for students to ask questions;
 350 Please wear alumni gear to encourage discussion.

351

352

353 **13. ADJOURNMENT –**

354

355 Dan Walsh adjourned the meeting at 3:40pm.

356

357 **HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE SHAREPOINT**
 358 **WEBSITE**

359 AS Agenda – 01Oct2025

360 Agenda Item 4 - Minutes Draft from September 17, 2025

361 Curriculum:

362 Agenda Item 8A.1 - Proposed course revisions per AB1111 (Common Course Numbering Phase II
 363 Courses) for academic year 2026-27

364 Agenda Item 8A.2 - Proposed course reactivations for academic year 2026-27

365 Agenda Item 8A.3 - Proposed course revisions and deletions for academic year 2026-27

366 Agenda Item 8A.4 - Proposed program revisions for academic year 2026-27

367 Agenda Item 8A.5 - Proposed program deletions for academic year 2026-27

368 Agenda Item 9A - Approval of Faculty to Serve on Committees

369 Agenda Item 9D - Faculty Hiring Prioritization Update

370 Agenda Item 9E - Banner - Update on Banner Registration Issues Workgroup/Senate participation

371 Agenda Item 9F - Elected PTF Senators for 2025-26 - Congratulations to E.J. Baldonado-Wilkins,
 372 Bruce Gilman, Nancy Allah & Eva Marie Rodriguez-Morris.

373 Agenda Item 9G - Part Time Faculty Compensation for Shared Governance Participation -

374 Proposed resolution in support by Academic Senate

375 **KEYWORDS:**