



# Academic Senate Agenda

December 03, 2025

2:00 PM to 3:45 PM

Regular Meeting

**Saddleback College, Administration & Governance Building**

**Conference Room AGB 106**

**28000 Marguerite Parkway, Mission Viejo, CA 92692**

Senate Office Telephone/Voice: 949.582.4969 | Email: [scacademicsenate@saddleback.edu](mailto:scacademicsenate@saddleback.edu)

This agenda is available on the Saddleback College Academic Senate website at

<https://www.saddleback.edu/academic-senate>

## Executive Board

Dan Walsh – President

Frank Gonzalez – President-Elect

Claire Cesareo – Past President

Michelle Gustafson, MSW, LCSW – Vice President

Michelle Duffy, Ed.D. – Recorder

*The Saddleback College Academic Senate represents the faculty and participates in the formation of policies related to academic and professional matters, ensuring faculty voice in the governance and educational direction of the college.*

## 10+1

Title 5 § 53200 (b): Academic Senate means an organization whose primary function is to make recommendations to the governing board with respect to academic and professional matters. In Sections 53200 (c), "Academic and professional matters" mean the following policy development and implementation matters.

1. Curriculum including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
- +1 Other academic & professional matters mutually agreed upon between the governing board and the academic senate.

ITEM		
1.		<b>CALL TO ORDER</b>
		Please silence your cell phone.
2.		<b>INTRODUCE AND WELCOME GUESTS &amp; SENATORS</b>
3.		<b>ADOPTION OF AGENDA</b> Items on agenda may occur out of order at the discretion of the Academic Senate president, or designee, listed on agenda based on availability of those presenting and meeting with the senate.
4.		<b>APPROVAL OF MINUTES</b> from November 19, 2025
5.		<b>PUBLIC COMMENTS</b>
		Anyone may address the Senate on any item NOT on the Agenda <b>within the subject matter and jurisdiction of the Senate pursuant to §53200 of Title 5 California Code of Regulations</b> . Each speaker is limited to two minutes. The maximum time allowed for public comments is 15 minutes total.
6.		<b>PRESIDENT’S REPORT</b>
7.		<b>CONSTITUENCY GROUP REPORTS</b>
	A.	<b>Faculty Association</b>
	B.	<b>Student Government</b>
	C.	<b>Classified Senate</b>
	D.	<b>California School Employees Association</b>

<b>8.</b>		<b>ADOPTION OF CONSENT CALENDAR ITEMS</b>
		Items on the Consent Calendar are approved in one motion without discussion unless an AS board member or senator requests separate action. See Agenda Item Handout for details.
		<b>Curriculum</b> <ol style="list-style-type: none"> <li>1. Spring 2026 Curriculum Calendar</li> <li>2. Proposed course revisions and deletions for academic year 2026-27</li> <li>3. Proposed program revisions for academic year 2026-27</li> <li>4. Proposed new credit course justification for academic year 2026-27 (Spring)</li> <li>5. Proposed new credit course justifications for academic year 2027-28</li> <li>6. Proposed new credit program justifications for academic year 2027-28</li> </ol>
<b>9.</b>		<b>OLD BUSINESS</b>
	<b>A.</b>	<b>Approval of Faculty to Serve on Committees</b> Discussion/Action
	<b>B.</b>	<b>Board Policy and Administrative Regulation Advisory Council (BPARC) Update</b> <b>BP/AR 4300</b> Field Trips, Excursions, and Field Study Courses Information/Update Dan Walsh
	<b>C.</b>	<b>Curriculum Update</b> Information/Action Michelle Duffy
	<b>D.</b>	<b>Banner</b> Discussion All
	<b>E.</b>	<b>Banner Survey Results Update</b> Discussion/Action on survey results with edited written responses. Senators have requested to put forward a motion demanding release of all responses All

	<b>F.</b>	<b>BS in Medical Laboratory Technologist</b> Information/Discussion Baccalaureate Governance Review Group recommends submission of program proposal to the CCCCCO for approval Hencelyn Chu	
<b>10.</b>		<b>NEW BUSINESS</b>	
	<b>A.</b>	<b>SOCCCD AI Use Guidelines</b> Information/Discussion/Action Senate review and support of district employee AI guidelines Mike Sauter, Alan Foote, Kim d’Arcy	
<b>11.</b>		<b>COMMITTEE REPORTS</b>	
	<b>A.</b>	<b>Executive</b>	
	<b>B.</b>	<b>College/Senate Committees</b> (✓ indicates committee has updated Academic Senate)	
		<div>SENATE COMMITTEES</div> <div>1. Academic Appeals and Standards</div> <div>2. Academic Calendar ü</div> <div>3. Culturally Responsive Teaching &amp; Learning</div> <div>4. Curriculum ü</div> <div>5. Distance/Online Education</div> <div>6. Faculty Development/Funding ü</div> <div>7. Full-Time Faculty Hiring Prioritization</div> <div>8. General Education</div> <div>9. Faculty Professional Development &amp; Teaching Innovations ü</div>	<div>COLLEGE COMMITTEES</div> <div>1. Career Education</div> <div>2. College Resources ü</div> <div>3. Consultation Council</div> <div>4. Diversity, Equity, Inclusion, and Accessibility (DEIA)</div> <div>5. Educational Planning and Assessment ü</div> <div>6. Health and Safety</div> <div>7. Outreach</div> <div>8. Planning &amp; Institutional Effectiveness (PIE)</div> <div>9. Student Success Coordinating</div> <div>10. Technology</div>
<b>12.</b>		<b>REPRESENTATIONAL AREA/ATEP/PT FACULTY REPORTS</b>	
<b>13.</b>		<b>ADJOURNMENT</b> Next Academic Senate Meeting: January 21, 2026	

COMPLIANCE WITH BROWN ACT & EO 25-20 Academic Senate is a legislative body which must comply with the Brown Act. §54954.2(a) of the Ralph M Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under §54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification...”

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services, in order to participate in Academic Senate meetings should contact the Academic Senate Office in writing at the above email address. Notification 48 hours prior to the meeting will enable the College to make reasonable arrangements to assure accessibility to the meeting.