

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

AGENDA

College Mission: Saddleback College empowers and supports its diverse student body by providing equitable, innovative, and student-centered educational experiences. We foster personal growth, academic success, economic opportunity, and social mobility.

Tuesday, March 24, 2026

The meeting starts promptly at **3PM in AGB 106**

1. **Approval of Minutes – March 10, 2026, p. 3-6**
2. **Approval of Agenda**
3. **Public Comments – Anyone may address the Curriculum Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes.**
4. **Chair’s Report**
5. **Curriculum Committee Training – Information Item**
6. **Proposed New Credit Course Justifications for Academic Year 2027-28 – Information Item, p. 7-24**
 - A. DR 604 (204) – Advanced Geometric Dimensioning and Tolerancing
 - B. DR 605 (205) – Inspection for Geometric Dimensioning and Tolerancing
 - C. MUS 613 (213) – Live Sound I
 - D. MUS 614 (214) – Live Sound II
 - E. MUS 631 (231) – Mixing and Mastering
 - F. MUS 643 (243) – Pop Vocal Techniques
7. **Proposed New Credit Program Justifications for Academic Year 2027-28 – Information Item, p. 25-26**
 - A. Live Sound Certificate of Achievement
 - B. Solidworks and Geometric Dimensioning and Tolerances Certificate of Achievement
8. **Proposed New Noncredit Course Justifications for Academic Year 2027-28 – Information Item, p. 27-35**
 - A. EMUS 624 (524) – Beginning Piano (EI)
 - B. EMUS 625 (525) – Intermediate Piano (EI)
 - C. EMUS 626 (526) – Advanced Piano (EI)
9. **Proposed New Credit Course Justification (ENG 626 (26) – Asian American Literature) for Academic Year 2027-28 – Action Item, p. 36-38**
10. **Proposed New Credit Course (ENGR 680 (80) – Engineering Dynamics) for UCTCA for Academic Year 2027-28 – Action Item, p. 39**
 - A. New prerequisite
 - a. ENGR 680 (80) will have a prerequisite of PHYS 4A
 - B. Approval of new credit course
11. **Proposed Program Revisions (Banking and Finance Certificate of Achievement and A.S. Degree) for Academic Year 2026-27 – Consent Item, p. 40-43**
12. **Representational Area Reports (if time allows)**
13. **Announcements**
 - A. The next Curriculum Committee meeting is on Tuesday, April 14th at 3pm in AGB 106.
 - B. The next GE Committee meeting is today, March 24th at 4pm in AGB 106.
 - C. The launch deadline for scheduled/unscheduled review of courses and any approved new courses (not seeking UC approval) for Fall 2027 in META/Maverick is April 30, 2026. This is also the deadline for the submission of all required elements for new and revised programs.

**SADDLEBACK COLLEGE
CURRICULUM COMMITTEE**

AGENDA (Continued)

14. Public Interest Announcements (if time allows)
15. Adjourn

COMPLIANCE WITH BROWN ACT

The Curriculum Committee is a subcommittee of the Academic Senate and therefore must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that "*No action or discussion shall be undertaken on any item not appearing on the posted agenda*, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

Attendance

College Mission: Saddleback College empowers and supports its diverse student body by providing equitable, innovative, and student-centered educational experiences. We foster personal growth, academic success, economic opportunity, and social mobility.

Tuesday, March 10, 2026

Curriculum Team and Leadership in Attendance

- | | |
|-------------------|---------------------|
| 1. Michelle Duffy | Curriculum Co-Chair |
| 2. June Millovich | Curriculum Co-Chair |

Curriculum Team and Leadership in Absence

- | | |
|----------------------|-----------------------|
| 1. Stephanie Di Alto | Curriculum Specialist |
| 2. Aimee Tran | Articulation Officer |
| 3. Tram Vo-Kumamoto | VPI |

Voting Members in Attendance

- | | |
|-------------------------------|--|
| 1. Jessica Beck | Extended Learning |
| 2. Mike Bennett | Kinesiology & Athletics |
| 3. Deborah Chau | Counseling and Special Programs |
| 4. Tom DeDonno | Business and Industry |
| 5. Farida Gabdrakhmanova | Arts, Media, Performance, and Design |
| 6. Annie Gilbert | Extended Learning |
| 7. Carmenmara Hernandez-Bravo | Humanities and Social Sciences |
| 8. Lori Hoolihan | Health and Wellness |
| 9. Susan Miller | Health and Wellness |
| 10. Jennifer Rohles | Kinesiology & Athletics |
| 11. Brooke Sauter | Counseling and Special Programs |
| 12. Carolyn Seaman | Instructional Support and Teaching Innovations |
| 13. Michelle Weckerly | Business and Industry |

Voting Members Absent

- | | |
|-------------------|--|
| 1. Jeff Barnett | Science, Technology, Engineering, and Math |
| 2. Larry Perez | Science, Technology, Engineering, and Math |
| 3. Spencer Robins | Humanities and Social Sciences |

Administrators in Attendance

None

Guests

None

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

MINUTES

College Mission: Saddleback College empowers and supports its diverse student body by providing equitable, innovative, and student-centered educational experiences. We foster personal growth, academic success, economic opportunity, and social mobility.

Tuesday, March 10, 2026

The meeting starts promptly at **3PM in AGB 106**

1. **Approval of Minutes – February 24, 2026, p. 2-5**
 - **First: Carmenmara Hernandez-Bravo**
 - **Second: Michelle Gustafson**
 - **Motion passed**
2. **Approval of Agenda**
 - **First: Carmenmara Hernandez-Bravo**
 - **Second: Brooke Sauter**
 - **Motion passed**
3. **Public Comments – Anyone may address the Curriculum Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations.** Each speaker is limited to two minutes.
 - **There were no public comments.**
4. **Chair's Report**
 - **Michelle Duffy shared a brief update from the recent ASCCC Curriculum Regional meeting in Fresno Feb 28th. There was discussion there on CCN, TOP to CIP transition and TOP/CIP Crosswalk, incorporating DEIA and UDL onto the COR which will happen during scheduled review.**
5. **Curriculum Committee Training – Information Item**
 - **Curriculum SharePoint - Start with Saddleback SharePoint, then Governance Groups, then Academic Senate Committee, then Curriculum (NOT the OOI Curriculum SharePoint)**
 - **Handbooks and Guides have many resources - all the things you will need to complete your scheduled reviews and new courses.**
 - **June and Michelle have divided up the Instructional areas**
 - a. **Michelle has HSS, HW, CS, EL, STEM**
 - b. **June has AMPD, BI, KN, and ED**
 - **TOP/CIP crosswalk in the resource folder**
 - **Use the link in the Revision or New Course Meta guides**
 - **The scheduled review list has been posted in the Curriculum Committee SharePoint.**
 - **Michelle went over the DEIA/UDL guide and suggestions**
 - **Meta Workshops schedule is posted in SharePoint - Bring a laptop. Not a presentation workshop - this is more like personal tutoring.**
 - **Formatting will be covered next meeting**
6. **Proposed New Credit Course Justification (ENG 626 (26) – Asian American Literature) for Academic Year 2027-28 – Information Item, p. 6-8**
 - **The English department is proposing a new Asian American Literature course. It will be submitted for UCTCA and Cal-GETC and included as an elective in the English AA-T and English Literature A.A. degrees.**
7. **Proposed New Credit Course (ENGR 680 (80) – Engineering Dynamics) for UCTCA for Academic Year 2027-28 – Information Item, p. 9**
 - **The Engineering department has developed a new course in dynamics; lower division coursework in both statics and dynamics is required for most engineering degrees and currently the college only offers a course in statics. The course will be submitted for UCTCA and included in the Engineering A.S. degree.**
 - A. **New prerequisite**
 - a. **ENGR 680 (80) will have a prerequisite of PHYS 4A**
 - B. **Approval of new credit course**

**SADDLEBACK COLLEGE
CURRICULUM COMMITTEE**

3-24-26
Agenda Item 1
Page 5

MINUTES

8. **Proposed New Credit Course Justifications for Academic Year 2027-28 – Action Item, p. 10-18**
 - A. AUTO 613 (213) – Automotive Fabrication
 - **The Automotive Technology department is proposing a new fabrication course recommended by its advisory committee to train students to complete repairs involving metal fabrication and repair relating to safety recalls. It will be included in the Automotive Chassis Systems Certificate of Achievement.**
 - **First: Carmenmara Hernandez Bravo**
 - **Second: Annie Gilbert**
 - **Motion passed**
 - B. COUN 622 (22) – ~~Human Behavior~~ Student Development in the Age of Artificial Intelligence
 - **The Counseling department is proposing a new course examining how AI shapes human behavior, learning, decision-making, identity, and career development. At the February 24th meeting strong concerns regarding potential overlap with Psychology were shared; Counseling and Psychology faculty subsequently met resulting in revisions to this proposal. This course will be proposed for UCTCA and Cal-GETC and be included in the General Studies - Interdisciplinary A.A. degree.**
 - **First: Carmenmara Hernandez-Bravo**
 - **Second: Carolyn Seaman**
 - **Motion passed**
 - C. MATH 605 (5) – Mathematics for Liberal Arts Students
 - **The Math department is proposing a new course designed for students majoring in liberal arts, education, communication or non-STEM similar majors. It will be proposed for UCTCA and included in the Liberal Studies A.A. degree and General Studies degrees.**
 - **First: Annie Gilbert**
 - **Second: Brooke Sauter**
 - **Motion passed**
9. **Proposed New Credit Program Justification (Automotive Management Certificate of Achievement) for Academic Year 2027-28 – Action Item, p. 19**
 - **The Automotive Technology department is proposing a new Automotive Management Certificate of Achievement that will prepare students to run and operate their own shop or work as a manager at a dealership, independent shop, or fleet repair facility. This program was recommended by the advisory committee and will utilize existing courses.**
 - **First: Annie Gilbert**
 - **Second: Carolyn Seaman**
 - **Motion passed**
10. **Proposed Program Revision (Physics AS-T) for Academic Year 2026-27 – Consent Item, p. 20**
 - **First: Carmenmara Hernandez-Bravo**
 - **Second: Annie Gilbert**
 - **Motion passed**
11. **Representational Area Reports (if time allows)**
 - **None**
12. **Announcements**
 - A. The next Curriculum Committee meeting is on Tuesday, March 24th at 3pm in AGB 106.
 - B. The next GE Committee meeting is on Tuesday, March 24th at 4pm in AGB 106.
 - C. The launch deadline for scheduled/unscheduled review of courses and any approved new courses (not seeking UC approval) for Fall 2027 in META/Maverick is April 30, 2026. This is also the deadline for the submission of all required elements for new and revised programs.
13. **Public Interest Announcements (if time allows)**

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

MINUTES

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- Carmenmara invited faculty to discuss with her if they are having issues with Latinas not attending courses due to concerns. Annie confirmed that they have lost 30% of enrollment. There are no services after 5pm for students and fear of ICE since relevant administrator is not on campus. Persian students are also challenged with stress from conflicts. Encouraged advocacy with the college on the behalf of these students. Suggested strategies, don't require night students to pay for services that are not available such as the health center, and the Care Center have someone who can assist with ICE concerns after 5 pm.
- Jennifer W. Emphasized that this is not just ESL students -it impacts all night students. If there are classes that go until 10, the services should be open until 10 or after.
- Question about whether this is a BP.
- Carmenmara said that she would bring it to the board next meeting.
- Michelle suggested to bring this to Academic Senate
- Carmenmara emphasized that mental health does not exist solely within the time frame of 8-5.
- Michelle wrapped up the conversation with a recommendation to bring the issues to Academic Senate.
- Brooke Sauter brought up about Banner - CDE 15 and SOC 15 is scribed to be equivalent. A student cannot enroll in the course they need. Students are having to take the course out of the district and transfer it back.
- Spring Break Next Week Yay!

14. Adjourn

- The meeting adjourned at 3:48 pm.

COMPLIANCE WITH BROWN ACT

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SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: 1/22/2026	Prepared & Submitted by:	Blake Stephens
Department: Architecture and Drafting	Course Prefix & Number 600:	DR 604
	Desired Course Number:	DR 204

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.

Click to enter date	1/22/2026 _____ Print Name Blake Stephens	Blake Stephens _____ Signature, Faculty Requestor
Click to enter date	1/22/2026 _____ Print Name Blake Stevens	Blake Stephens _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Click here to enter text. _____ Print Name Scott Farthing	<i>Scott Farthing</i> _____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :)		Short Title: Advanced GD&T
Advanced Geometric Dimensioning and Tolerancing		
Units: 3	Weekly lec hrs: 2	Weekly lab hrs: 3
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 953.00	CIP Code: 15.1302	SOC Code(s): 17-3013.00
Non-Credit Category: Click here to enter text.	Occupational Code (SAM): Clearly Occupational C	

1. Anticipated first term of offering: Fall Spring Year 20 27

2. Catalog Description:
 Advanced instruction and review of conventional dimensioning and advanced geometric dimensioning and tolerancing using Solidworks

3. Is this course being aligned to a C-ID descriptor? Yes No N/A
 C-ID Code: Click here to enter text.
 If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. A. Will course be cross-listed? Yes No
 If yes, which department is responsible for scheduling, updating, and assessing the course?
 Reason for cross-listing: Click here to enter text.

B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Industry demand for manufacturing and aerospace applications is increasing, as are the needs for trained technicians for inspection of advanced manufacturing. Currently approved courses do not provide the level of advanced instruction that inspection of products of complex software and manufacturing methods currently require.

6. Course Requisites:

List all requisites*:

Prerequisite: DR 200, DR 202

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

**Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

DR 200 and DR 202 are required prerequisites for DR 604 (204) - Advanced Geometric Dimensioning and Tolerancing as these courses provide the fundamental knowledge of Solidworks in DR 200, and the beginning level of GD&T in DR 202, needed to understand and develop a deep understanding of advanced GD&T.

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: (new) COA SolidWorks and Geometric Dimensioning and Tolerances

**Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

9. Will course be Repeatable? No Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? 1 2 3 Unlimited (Non-credit only)

Reason for Repeating:*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

**Provide documentation*

10. Will this course be part of an approved family?

Yes If yes, identify family: [Click here to enter text.](#)

No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.
 Staff to teach courses, computer classroom, online course cameras, IT support, softwares. We currently have all of these resources.
12. Was this course developed using Economic Development funds (primarily or partially- at least 40%)?
13. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A

13A. Transfer: Would you recommend that this course transfer to:

CSU Yes No UC Yes No
 Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No
 Please attach documentation and complete below:

<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major

13B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: 1/22/2026	Prepared & Submitted by: Blake Stephens
Department: Architecture and Drafting	Course Prefix & Number 600: DR 605
	Desired Course Number: DR 205

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.

Click to enter date	1/22/2026 _____ Print Name Blake Stevens	Blake Stephens _____ Signature, Faculty Requestor
Click to enter date	1/22/2026 _____ Print Name Blake Stevens	Blake Stephens _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Click here to enter text. _____ Print Name Scott Farthing	<i>Scott Farthing</i> _____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :) Inspection for Geometric Dimensioning and Tolerancing	Short Title: Inspection for GD&T
Units: 4	Weekly lec hrs: 3
	Weekly lab hrs: 3
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit	
TOP Code: 953.00	CIP Code: 15.1302
	SOC Code(s): 17-3013.00
Non-Credit Category: Click here to enter text.	Occupational Code (SAM): Clearly Occupational C

1. Anticipated first term of offering: Fall Spring Year 20 27

2. Catalog Description:
 Inspection and review of conventional dimensioning and advanced geometric dimensioning and tolerancing using Solidworks.

3. Is this course being aligned to a C-ID descriptor? Yes No N/A
 C-ID Code: Click here to enter text.
 If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. A. Will course be cross-listed? Yes No
 If yes, which department is responsible for scheduling, updating, and assessing the course?
 Reason for cross-listing: Click here to enter text.

B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here: **Page 11**

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Industry demand for manufacturing and aerospace applications is increasing, as are the needs for trained technicians for inspection of advanced manufacturing. Currently approved courses do not provide the level of advanced instruction that inspection of products of complex software and manufacturing methods currently require.

6. Course Requisites:

List all requisites*:

Prerequisite: [Click here to enter text.](#)

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

**Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: (new) COA SolidWorks and Geometric Dimensioning and Tolerances

**Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

9. Will course be Repeatable? No Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? 1 2 3 Unlimited (Non-credit only)

Reason for Repeating:*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

**Provide documentation*

10. Will this course be part of an approved family?

Yes If yes, identify family: [Click here to enter text.](#)

No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.
 Staff to teach courses, computer classroom, online course cameras, IT support, softwares. We currently have all of these resources.

12. What this course developed using Economic Development funds (primarily or partially- at least 40%)?

13. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A

13A. Transfer: Would you recommend that this course transfer to:
 CSU Yes No UC Yes No
 Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No

Please attach documentation and complete below:

<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major

13B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: 01/04/2026	Prepared & Submitted by: Ariel Alexander
Department: Music	Course Prefix & Number 600: MUS 613
	Desired Course Number: 213

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.

1/4/2026	ARIEL ALEXANDER _____ Print Name	ARIEL ALEXANDER _____ Signature, Faculty Requestor
1/4/2026	ARIEL ALEXANDER _____ Print Name	ARIEL ALEXANDER _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Click here to enter text. _____ Print Name	_____ <i>Scott Farthing</i> Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :)		Short Title: Live Sound I
Live Sound I		
Units: 2	Weekly lec hrs: 2	Weekly lab hrs: 0
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 1005	CIP Code: 50.0913	SOC Code(s): 27-4014.00
Non-Credit Category: Click here to enter text.	Occupational Code (SAM): Clearly Occupational-C	

1. Anticipated first term of offering: Fall Spring Year 20 27

2. Catalog Description:

A course focused on the fundamentals of live sound reinforcement. Topics include basic acoustics, audio signal flow, microphones and microphone placement, mixing consoles, loudspeakers, amplifiers, cabling, and safe equipment setup.

3. Is this course being aligned to a C-ID descriptor? Yes No N/A

C-ID Code: Click here to enter text.

If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. A. Will course be cross-listed? Yes No

If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: Click here to enter text.

B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?
6. As the music production/technology programs at Saddleback continue to expand, there is student and industry demand for credentials focusing on live sound.

7. Course Requisites:

List all requisites*: NONE

Prerequisite: [Click here to enter text.](#)

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

**Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

8. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: LIVE SOUND - Certificate of Achievement

**Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

9. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

10. Will course be Repeatable? No Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? 1 2 3 Unlimited (Non-credit only)

Reason for Repeating:*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

**Provide documentation*

11. Will this course be part of an approved family?

Yes If yes, identify family: [Click here to enter text.](#)

No

12. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.

This class will require use of performance spaces: McKinney Theater, Studio Theater, FA101, 103. This class will require a new adjunct faculty member specializing in Live Sound. This class will also require that students have access to Saddleback’s microphones, monitors, and other live-sound equipment.

13. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU Yes No UC Yes No
 Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No

Please attach documentation and complete below:

	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
	at		Required for	
Course Title	Course No.	CSU Campus	UC Campus	Program or Major
Click here to enter text.	Click here to enter text.		Click	Click
	at		Required for	
Course Title	Course No.	CSU Campus	UC Campus	Program or Major
Click	Click	Click	Click	Click
Course Title	Course No.	CSU Campus	UC Campus	Program or Major
	at		Required for	

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: 01/04/2026	Prepared & Submitted by: Ariel Alexander
Department: Music	Course Prefix & Number 600: MUS 614
	Desired Course Number: MUS 214

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.

1/4/2026	ARIEL ALEXANDER _____ Print Name	ARIEL ALEXANDER _____ Signature, Faculty Requestor
1/4/2026	ARIEL ALEXANDER _____ Print Name	ARIEL ALEXANDER _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Click here to enter text. _____ Print Name	_____ <i>Scott Farthing</i> Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :)		Short Title: Live Sound II
Live Sound II.		
Units: 2	Weekly lec hrs: 2	Weekly lab hrs: 0
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 1005	CIP Code: 50.0913	SOC Code(s): 27-4014.00
Non-Credit Category: Click here to enter text.	Occupational Code (SAM): Clearly Occupational-C	

1. Anticipated first term of offering: Fall Spring Year 20 27

2. Catalog Description:

This course builds on the principles of Live Sound I and focuses on intermediate live sound reinforcement techniques for concerts and events. Topics include advanced signal flow, system configuration, equalization and dynamics processing, monitor mixing, stage plot and input list creation, digital mixing consoles, and troubleshooting.

3. Is this course being aligned to a C-ID descriptor? Yes No N/A

C-ID Code: Click here to enter text.

If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. A. Will course be cross-listed? Yes No

If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: Click here to enter text.

B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?
6. As the music production/technology programs at Saddleback continue to expand, there is student and industry demand for credentials focusing on live sound.

7. Course Requisites:

List all requisites*: NONE

Prerequisite: MUS 213 (Live Sound I)

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

**Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

In order to meet SLOs and Course Objectives, students in Live Sound II will need a basic level of understanding and knowledge of safety measures presented in Live Sound I. Students who have not completed Live Sound I will lack the basic vocabulary, techniques, and safety awareness presented in the introductory level class.

8. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: LIVE SOUND - Certificate of Achievement

**Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

9. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

10. Will course be Repeatable? No Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? 1 2 3 Unlimited (Non-credit only)

Reason for Repeating:*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

**Provide documentation*

11. Will this course be part of an approved family?

Yes If yes, identify family: [Click here to enter text.](#)

No

12. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.
13. This class will require use of performance spaces: McKinney Theater, Studio Theater, FA101, 103. This class will require a new adjunct faculty member specializing in Live Sound. This class will also require that students have access to Saddleback’s microphones, monitors, and other live-sound equipment.
14. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A

12A. Transfer: Would you recommend that this course transfer to:
 CSU Yes No UC Yes No
 Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No

Please attach documentation and complete below:

	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	
	at			Required for	
_____	text.	_____	_____	_____	
Course Title	Course No.	CSU Campus	UC Campus	Program or Major	
Click here to enter text.	Click here to enter text.		Click	Click	
	at			Required for	
_____	text.	_____	_____	_____	
Course Title	Course No.	CSU Campus	UC Campus	Program or Major	
Click	Click	Click	Click	Click	
_____	_____	_____	_____	_____	
Course Title	Course No.	CSU Campus	UC Campus	Program or Major	
	at			Required for	

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: 01/04/2026	Prepared & Submitted by: Ariel Alexander
Department: Music	Course Prefix & Number 600: MUS 631
	Desired Course Number: 231

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.

1/4/2026	ARIEL ALEXANDER _____ Print Name	ARIEL ALEXANDER _____ Signature, Faculty Requestor
1/4/2026	ARIEL ALEXANDER _____ Print Name	ARIEL ALEXANDER _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Click here to enter text. _____ Print Name	<i>Scott Farthing</i> Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :)		Short Title: Mixing and Mastering
Click here to enter text.		
Units: 2.5	Weekly lec hrs: 2.5	Weekly lab hrs: 0
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 1005	CIP Code: 50.0913	SOC Code(s): 27-4014.00
Non-Credit Category: Click here to enter text.	Occupational Code (SAM): Clearly Occupational -C	

1. Anticipated first term of offering: Fall Spring Year 20 27

2. Catalog Description:
 A course focused on the study of mixing and mastering techniques for audio engineers, music producers, and performers. Topics include signal flow, critical listening, equalization, dynamics processing, spatial effects, automation, mastering fundamentals, preparation of final mixes for professional distribution, and the use of AI-assisted audio tools in modern production workflows.

3. Is this course being aligned to a C-ID descriptor? Yes No N/A
 C-ID Code: Click here to enter text.
 If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. A. Will course be cross-listed? Yes No
 If yes, which department is responsible for scheduling, updating, and assessing the course?
 Reason for cross-listing: Click here to enter text.

B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?
- 6.

As the Music Production program at Saddleback College continues to expand, students preparing to transfer and enter the workforce are increasingly requesting coursework that addresses the evolving demands of the music industry, including contemporary mixing and mastering workflows, emerging AI-assisted tools, and current professional software and hardware standard. This is also in-line with suggestions by industry leaders in our Advisory Committee.

7. Course Requisites:
List all requisites*:
Prerequisite: MUS 118 or MUS 130
Co-requisite:
Limitation on enrollment: [Click here to enter text.](#)
Recommended Prep: [Click here to enter text.](#)

**Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

This course requires students to enter with foundational music technology skills, including experience using digital audio workstations (DAWs), an understanding of basic audio concepts, and knowledge of signal flow and audio routing. These competencies are introduced and developed in MUS 118 and MUS 130 and are essential for successful participation in this course. The course assumes that students can independently navigate a DAW environment, manage basic audio signal paths, and apply introductory audio terminology and workflows without extensive remediation. Students lacking this preparation may struggle to meet course objectives and achieve stated student learning outcomes.

8. Will this be a standalone course?
 Yes Course will **NOT** be included in a degree or certificate program.
 No Course **WILL** be included in a degree and/or certificate program.

Which ones:

Certificate of Achievement in Music Production Entrepreneurship
Certificate of Achievement in Live Sound

**Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

9. Proposed Grading System:
 Letter Grade Only Option of a standard letter grade or Pass/No Pass
 Pass/No Pass only Pass/Satisfactory Progress/No Pass (P/SP/NP)
 Non- Credit Grading

10. Will course be Repeatable? No Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? 1 2 3 Unlimited (Non-credit only)

Reason for Repeating:*

- Intercollegiate Athletics
 Intercollegiate Competition
 Occupational Work Experience/General Work Experience
 Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

**Provide documentation*

11. Will this course be part of an approved family?
 Yes If yes, identify family: Click here to enter text.
 No

12. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/
 equipment, facilities.
 N/A

13. If degree-applicable, please complete the following information on articulation recommendations. Please contact
 the Articulation Officer for assistance. N/A

12A. Transfer: Would you recommend that this course transfer to:
 CSU Yes No UC Yes No
 Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No
 Please attach documentation and complete below:

Click here to enter text.	Click here to enter text.	at	Click here to enter text.	Click	Required for	Click here to enter text.
_____	_____		_____	_____		_____
Course Title	Course No.	CSU Campus	UC Campus	Program or Major		
Click here to enter text.	Click here to enter text.		Click	Click	Required for	
_____	_____		_____	_____		_____
Course Title	Course No.	CSU Campus	UC Campus	Program or Major		
Click	Click	Click	Click	Click	Required for	Click
_____	_____		_____	_____		_____
Course Title	Course No.	CSU Campus	UC Campus	Program or Major		

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: 01/04/2026	Prepared & Submitted by: Ariel Alexander
Department: Music	Course Prefix & Number 600: MUS 643
	Desired Course Number: MUS 243

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.

1/4/2026	ARIEL ALEXANDER _____ Print Name	ARIEL ALEXANDER _____ Signature, Faculty Requestor
1/4/2026	ARIEL ALEXANDER _____ Print Name	ARIEL ALEXANDER _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Click here to enter text. _____ Print Name	_____ <i>Scott Farthing</i> Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :)			Short Title: Pop Vocal Techniques
Click here to enter text.			
Units: 2.5	Weekly lec hrs: 2.5	Weekly lab hrs: 0	
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit			
TOP Code: 1004.00	CIP Code: 50.0903	SOC Code(s): 27-2042.00	
Non-Credit Category: Click here to enter text.			Occupational Code (SAM): C

1. Anticipated first term of offering: Fall Spring Year 20 27

2. Catalog Description:
 An course focused on the study and rehearsal of popular vocal techniques and the skills required for both ensemble and solo performance. Instruction includes healthy vocal production, a variety of popular vocal styles, proper microphone and sound system technique, and marketing/demo production.

3. Is this course being aligned to a C-ID descriptor? Yes No N/A
 C-ID Code: Click here to enter text.
 If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. A. Will course be cross-listed? Yes No
 If yes, which department is responsible for scheduling, updating, and assessing the course?
 Reason for cross-listing: Click here to enter text.

- B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?
- 6.
7. As the Pop/Commercial program at Saddleback College continues to expand, students preparing to transfer to pop music programs are increasingly requesting coursework that focuses specifically on the needs, challenges, and business skills of vocalists.

8. Course Requisites:

List all requisites*: NONE

Prerequisite: [Click here to enter text.](#)

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

**Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

9. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: COMMERCIAL MUSIC - Certificate of Achievement

**Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

10. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

11. Will course be Repeatable? No Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? 1 2 3 Unlimited (Non-credit only)

Reason for Repeating:*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

**Provide documentation*

12. Will this course be part of an approved family?

Yes If yes, identify family: [Click here to enter text.](#)

No

13. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.
 N/A

14. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A

12A. Transfer: Would you recommend that this course transfer to:
 CSU Yes No UC Yes No
 Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No
 Please attach documentation and complete below:

: Click here to enter text. Click here to enter text. Click here to enter text. MUSIC B.A

Required for

Course Title Course No. CSU Campus UC Campus Program or Major

Click here to enter text. Click here to enter text. Click

Required for

Course Title Course No. CSU Campus UC Campus Program or Major

Click Click Click

Course Title Course No. CSU Campus UC Campus Program or Major

Click Click Click

Course Title Course No. CSU Campus UC Campus Program or Major

Click Click Click

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

New Program Initiation Form (not needed for ADTs)

1	Idea for program. ADTs do NOT need to complete this process. Faculty Initiator completes Part 2 of this New Program Initiation Form In preparation for Step 3. a. Program Name: Certificate of Achievement in Solidworks and Geometric Dimensioning and Tolerances b. Program Type: (use drop down menu or write in) Certificate c. Program TOP code: 0953.00 CIP: 15.1302 SOC: 17-3013.00 d. Contact information for Program Initiator: Blake Stephens bstephens@saddleback.edu 949 360-6500 e. Proposed Pathway for new program: f. Summary description of the new program: This certificate demonstrates proficiency in the use of Solidworks software for manufacturing design and production, proficiency in the use of Geometric Dimensioning and Tolerances in manufacturing design and production, and proficiency in inspection of manufactured components and parts used in multiple industries. This CTE certificate for CAD Drafting students working in the manufacturing and aerospace industries requires completion of 5 courses with 16 units total, as follows: DR 200 - 3D PARAMETRIC MODELING - SOLIDWORKS, existing 3 unit course DR 201 - ADVANCED 3D PARAMETRIC MODELING – SOLIDWORKS, existing 3 unit course DR 202 - GEOMETRIC DIMENSIONING AND TOLERANCING (GD&T), existing 3 unit course DR 204 – ADVANCED GEOMETRIC DIMENSIONING AND TOLERANCING (GD&T), new 3 unit course DR 205 – INSPECTION FOR GEOMETRIC DIMENSIONING AND TOLERANCING (GD&T), new 4 unit course g. Brief Description of how the idea for the new program came about: Discussion with manufacturing industry leaders, users of Solidworks and GD&T technology, and allied instructors has clearly shown the need for updated coursework and a certificate to show proficiency in these areas as demand for trained professionals in manufacturing techniques has dynamically increased. This is a CTE area of rapidly increasing demand in multiple industries. h. Please list all courses to be included in the program and total units: If courses are new or need to be revised, please mark as such. 16 units total DR 200 - 3D PARAMETRIC MODELING - SOLIDWORKS, existing 3 unit course DR 201 - ADVANCED 3D PARAMETRIC MODELING – SOLIDWORKS, existing 3 unit course DR 202 - GEOMETRIC DIMENSIONING AND TOLERANCING (GD&T), existing 3 unit course NEW: DR 204 – ADVANCED GEOMETRIC DIMENSIONING AND TOLERANCING (GD&T), new 3 unit course NEW: DR 205 – INSPECTION FOR GEOMETRIC DIMENSIONING AND TOLERANCING (GD&T), new 4 unit course					
3	Document Department/Inter-Departmental discussions with signatures in preparation for Step 4 <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Signature/Date, Program Initiator Blake Stephens/ 1/22/2026</td> <td style="width: 50%;">Signature/Date, Dept. Chair Blake Stephens/ 1/22/2026</td> </tr> <tr> <td>Signature/Date, Division Dean [Signature]</td> <td>Other discipline faculty/chair (if applicable) or <input type="checkbox"/> n/a</td> </tr> </table>		Signature/Date, Program Initiator Blake Stephens/ 1/22/2026	Signature/Date, Dept. Chair Blake Stephens/ 1/22/2026	Signature/Date, Division Dean [Signature]	Other discipline faculty/chair (if applicable) or <input type="checkbox"/> n/a
Signature/Date, Program Initiator Blake Stephens/ 1/22/2026	Signature/Date, Dept. Chair Blake Stephens/ 1/22/2026					
Signature/Date, Division Dean [Signature]	Other discipline faculty/chair (if applicable) or <input type="checkbox"/> n/a					
4	Articulation Officer: Review date (if applicable) Date _____ Initials _____	EWD Director: Review date (if applicable) Date _____ Initials _____				
5	Once signatures are obtained, scan document to curriculum Curriculum Committee: Review date					
6	Consultation Council: Review date	7				
		Curriculum Chair posts cleared Notice of Intent on the Curriculum Website New Program Status link				

SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: 1/11/26	Prepared & Submitted by:	Kirill Gliadkovsky
Department: MUSIC	Course Prefix & Number 600:	E MUS 624 (EI)
	Desired Course Number:	EMUS 524 (EI)

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.

1/11/2026	Kirill Gliadkovsky _____ Print Name	<i>Kirill Gliadkovsky</i> _____ Signature, Faculty Requestor
1/12/2026	Click here to enter text. _____ Print Name	<i>[Signature]</i> _____ Signature, Department Chair
1/12/2026	Jessica Beck (EI) <i>Jessica Beck</i> _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
1/12/2026	Dan Predoehl (EMERITUS) _____ Print Name	<i>[Signature]</i> _____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * : |) Short Title: Beginning Piano (EI)

Units: *2.0* Weekly lec hrs: *1.0-5.0* Weekly lab hrs: *.5-2.5*

Credit Status: Credit – Degree Applicable Credit – Non-degree Applicable Non-Credit

TOP Code: 1004.00 CIP Code: 50.0901 SOC Code(s): 27-2042

Non-Credit Category: H- courses for older adults (Emeritus) Occupational Code (SAM): E-non-occupational

1. Anticipated first term of offering: Fall Spring Year 2027 Click here to enter text.
2. Catalog Description: An introductory course in piano playing, focusing on learning names of the notes, clefs, accidentals, basic rhythm, music reading, as well as pieces up to 1-2 pp long, basic piano technique, tone, elementary keyboard harmony for non-majors and adults at first-year level.
Click here to enter text. *older*
3. Is this course being aligned to a C-ID descriptor? Yes No N/A
C-ID Code: Click here to enter text.
If yes, see the Articulation Officer for assistance with C-ID descriptors.
4. A. Will course be cross-listed? Yes No
If yes, which department is responsible for scheduling, updating, and assessing the course?
Reason for cross-listing: Click here to enter text.

B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here: NA

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

There is an ever-growing portion of student population that wants to take music classes for their personal development (life-learners, particularly older adults). Many of them have taken music classes years ago but have not kept up their practicing and forgot many skills needed. However, the system would not allow them to register again in the same or lower-level courses that they need yet took in the past. A higher-level course is not achievable for them.

An additional aspect of this, older adults are often objectively slower to learn. They have more difficulties with motor skills and hands coordination in comparison to younger people. Allowing them to take a non-credit course solves the issues. They need more time to master their pieces and to feel confident before moving to a higher level. Some don't want to move to a higher level at all, as they find it fun and comforting to stay at their current one indefinitely and just practice different pieces (we vary them from semester to semester) at the same level of difficulty.

As a community college, we need to cater to the needs of the local citizen who are life-learners, a very sizeable and influential group in our classes. This is exactly what they have asked us for so many years.

6. Course Requisites:

List all requisites*: none

Prerequisite: none

Co-requisite: none

Limitation on enrollment: ability to hear (alternatively – none)

Recommended Prep: none

**Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: Click here to enter text.

**Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

9. Will course be Repeatable? No Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? 1 2 3 Unlimited (Non-credit only)

Reason for Repeating:*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division

requirements for a baccalaureate degree.

**Provide documentation*

10. Will this course be part of an approved family?

Yes If yes, identify family: Click here to enter text.

No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

No new resources are needed – we already have the piano lab and equipment

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU Yes No UC Yes No

Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No

Please attach documentation and complete below:

<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section. N/A

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL		
Date: 1/11/26	Prepared & Submitted by:	Kirill Gliadkovsky
Department: MUSIC	Course Prefix & Number 600:	E MUS 625 (EI)
	Desired Course Number:	EMUS 525 (EI)

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.

1/15/2026	Kirill Gliadkovsky _____ Print Name	<i>Kirill Gliadkovsky</i> _____ Signature, Faculty Requestor
1/16/2026	_____ _____ Print Name	<i>[Signature]</i> _____ Signature, Department Chair
1/16/2026	Jessica Beck (EI) <i>Jessica Beck</i> _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
1/16/2026	Dan Predoehl (EMERITUS) _____ Print Name	<i>[Signature]</i> _____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :)		Short Title: Intermediate Piano (EI)
Units: 2.0	Weekly lec hrs: 1.0 - 5.0	Weekly lab hrs: 1.5 - 2.5
Credit Status: <input type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input checked="" type="checkbox"/> Non-Credit		
TOP Code: 1004.00	CIP Code: 50.0901	SOC Code(s): 27-2042
Non-Credit Category: H- courses for older adults (Emeritus)	Occupational Code (SAM): E-non-occupational	

- Anticipated first term of offering: Fall Spring Year 2027 Click here to enter text.
- Catalog Description: Secondary Level Piano Course covering major and minor scales in 3-4 octaves, principles of finger technique, exercises (such as Hanon), tone production, pedaling technique, sight-reading, keyboard harmony, basic performance practices for different styles, and appropriate intermediate-level repertoire, as determined by instructor. Group and Masterclass formats. *Intended mostly for non-majors. Please Primarily for the older adult.*
 Click here to enter text.
- Is this course being aligned to a C-ID descriptor? Yes No N/A
 C-ID Code: Click here to enter text.
 If yes, see the Articulation Officer for assistance with C-ID descriptors.
- A. Will course be cross-listed? Yes No
 If yes, which department is responsible for scheduling, updating, and assessing the course?
 Reason for cross-listing: Click here to enter text.

 B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here: NA

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

There is an ever-growing portion of student population that wants to take music classes for their personal development (life-learners, particularly older adults). Many of them have taken music classes years ago but have not kept up their practicing and forgot many skills needed. However, the system would not allow them to register again in the same or lower-level courses that they need yet took in the past. A higher-level course is not achievable for them.

An additional aspect of this, older adults are often objectively slower to learn. They have more difficulties with motor skills and hands coordination in comparison to younger people. Allowing them to take a non-credit course solves the issues. They need more time to master their pieces and to feel confident before moving to a higher level. Some don't want to move to a higher level at all, as they find it fun and comforting to stay at their current one indefinitely and just practice different pieces (we vary them from semester to semester) at the same level of difficulty.

As a community college, we need to cater to the needs of the local citizen who are life-learners, a very sizeable and influential group in our classes. This is exactly what they have asked us for so many years.

6. Course Requisites:

List all requisites*: none

Prerequisite: none

Co-requisite: none

Limitation on enrollment: ability to hear (alternatively – none)

Recommended Prep: none

**Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: Click here to enter text.

**Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

9. Will course be Repeatable? No Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? 1 2 3 Unlimited (Non-credit only)

Reason for Repeating:*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

**Provide documentation*

10. Will this course be part of an approved family?

- Yes If yes, identify family: Click here to enter text.
 No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

No new resources are needed – we already have the piano lab and equipment

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A

12A. Transfer: Would you recommend that this course transfer to:

- CSU Yes No UC Yes No
 Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No

Please attach documentation and complete below:

<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section. N/A


	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: 1/11/26	Prepared & Submitted by: Kirill Gliadkovsky	
Department: MUSIC	Course Prefix & Number 600: E MUS 626 (EI)	
	Desired Course Number: EMUS 526 (EI)	

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.

1/11/2026	Kirill Gliadkovsky _____ Print Name	<i>Kirill Gliadkovsky</i> _____ Signature, Faculty Requestor
	Print Name	
1/12/2026	Jessica Beck (EI) _____ Print Name	_____ Signature, Department Chair
1/12/2026		_____ Signature, Other related discipline Chair (if relevant)
1/12/2026	Dan Predoehl (EMERITUS) _____ Print Name	 Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :)		Short Title: Advanced Piano (EI)	
Units: 3.0	Weekly lec hrs: 1.0 - 5.0	Weekly lab hrs: 1.5 - 2.5	
Credit Status: <input type="checkbox"/> Credit – Degree Applicable		<input type="checkbox"/> Credit – Non-degree Applicable <input checked="" type="checkbox"/> Non-Credit	
TOP Code: 1004.00	CIP Code: 50.0901	SOC Code(s): 27-2042	
Non-Credit Category: H- courses for older adults (Emeritus)		Occupational Code (SAM): E-non-occupational	

1. Anticipated first term of offering: Fall Spring Year 2027 Click here to enter text.
2. Catalog Description: This course is for advanced pianists, who perform standard repertoire and want to enhance their piano technique further, along with depth of interpretation, variety of colors, performance practices of different musical styles, preparation for recitals, and other aspects of piano playing. Students will study Baroque, Classic, Romantic, and Contemporary piano literature. Everyone’s pieces and performances will be analyzed and discussed in class. Masterclass format. *Primarily for the older adult.*
3. Click here to enter text.
4. Is this course being aligned to a C-ID descriptor? Yes No N/A
 C-ID Code: Click here to enter text.
 If yes, see the Articulation Officer for assistance with C-ID descriptors.
5. A. Will course be cross-listed? Yes No
 If yes, which department is responsible for scheduling, updating, and assessing the course?
 Reason for cross-listing: Click here to enter text.
- B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here: NA

6. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

There is an ever-growing portion of student population that wants to take music classes for their personal development (life-learners, particularly older adults). Many of them have taken music classes years ago but have not kept up their practicing and forgot many skills needed. However, the system would not allow them to register again in the same or lower-level courses that they need yet took in the past. A higher-level course is not achievable for them.

An additional aspect of this, older adults are often objectively slower to learn. They have more difficulties with motor skills and hands coordination in comparison to younger people. Allowing them to take a non-credit course solves the issues. They need more time to master their pieces and to feel confident before moving to a higher level. Some don't want to move to a higher level at all, as they find it fun and comforting to stay at their current one indefinitely and just practice different pieces (we vary them from semester to semester) at the same level of difficulty.

As a community college, we need to cater to the needs of the local citizen who are life-learners, a very sizeable and influential group in our classes. This is exactly what they have asked us for so many years.

7. Course Requisites:

List all requisites*: none

Prerequisite: none

Co-requisite: none

Limitation on enrollment: ability to hear (alternatively – none)

Recommended Prep: none

**Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

8. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: Click here to enter text.

**Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

9. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

10. Will course be Repeatable? No Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? 1 2 3 Unlimited (Non-credit only)

Reason for Repeating:*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

**Provide documentation*

11. Will this course be part of an approved family?

- Yes If yes, identify family: Click here to enter text.
 No

12. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

No new resources are needed – we already have the piano lab and equipment

13. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A

12A. Transfer: Would you recommend that this course transfer to:

- CSU Yes No UC Yes No
 Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No

Please attach documentation and complete below:

<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section. N/A

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: 1/14/2026	Prepared & Submitted by:	Sheiba Kian Kaufman
Department: English	Course Prefix & Number 600:	ENG 626
	Desired Course Number:	26

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.

1/22/2026	Sheiba Kian Kaufman _____ Print Name	Sheiba Kian Kaufman _____ Signature, Faculty Requestor
Click to enter date	Catherine Hayter _____ Print Name	 Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Christina Hinkle _____ Print Name	 Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :) Click here to enter text.			Short Title: Asian American Literature
Units: 3	Weekly lec hrs: 3	Weekly lab hrs: 0	
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit			
TOP Code: 150100	CIP Code: 23.0101	SOC Code(s): 25-2031	
Non-Credit Category: Click here to enter text.		Occupational Code (SAM): E- non occupational	

1. Anticipated first term of offering: Fall Spring Year 2027 Click here to enter text.

2. Catalog Description: This course develops an appreciation of Asian American literature and culture through reading and exploration of poetry, short-stories, novels, memoirs, and drama that provide a window into a variety of Asian nationalities and ethnicities from Southeast Asia to Southwest Asia (Chinese, Vietnamese, Japanese, Korean, Filipino, Hawaiian, Indian, Iranian, Turkish, Lebanese and more) that contribute to the development of dynamic literary arts from the 19th century to today. The course will explore the history of the rise of Asian American literature, and topics including immigration, identity, resilience, philosophy, spirituality, and its significance today on community building in a diverse global society. Optional field trips to local sites of Asian American culture such as Little Saigon and others are provided.

3. Is this course being aligned to a C-ID descriptor? Yes No N/A
 C-ID Code: Click here to enter text.
 If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. A. Will course be cross-listed? Yes No

If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: [Click here to enter text.](#)

B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

This course provides a thematic and cultural study of diverse literature that provides breadth, depth, and cultural enrichment. It develops students' interests and intersects with lived experiences that are both local to Orange County and historically significant to California which has a rich history of Asian American culture and literary production. There is great interest in this course as evident with its offering at other community colleges and as part of flourishing courses at the UC in East Asian Studies Departments as well as English Departments. This course would provide opportunities for students to fulfill GE requirements while exploring themes of interest to their lives. Moreover, several majors at UC and CSU campuses require either a "Multicultural Literature course" or an elective course that could be satisfied by this class. Beyond literary study, the optional field trips to sites of cultural significance, such as Little Saigon, provides a transformative educational experience for students of all backgrounds and many majors.

6. Course Requisites: none

List all requisites*:

Prerequisite: [Click here to enter text.](#)

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

**Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: English AAT and English Literature AA (as an elective in both)

**Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

9. Will course be Repeatable? No Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? 1 2 3 Unlimited (Non-credit only)

Reason for Repeating:*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

**Provide documentation*

10. Will this course be part of an approved family?
 Yes If yes, identify family: Click here to enter text.
 No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.
 English faculty with a range of training in literature and particularly cultural studies will be equipped to teach this course. The English department is equipped with several faculty members with this background.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A

- 12A. Transfer: Would you recommend that this course transfer to:
 CSU Yes No UC Yes No
 Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No
 Please attach documentation and complete below:

<u>Asian American Lit</u> Course Title	<u>Eng 10</u> Course No.	at _____ CSU Campus	<u>Irvine</u> UC Campus	Required for <u>English</u> Program or Major
<u>Literatures of Asian America</u> Course Title	<u>Eng 034</u> Course No.	at <u>Click</u> CSU Campus	<u>Merced</u> UC Campus	Required for <u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at <u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for <u>Click</u> Program or Major

- 12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non- occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
SMS	ENGR 680 (80)	993167.00	ENGINEERING DYNAMICS	nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr, prereq PHYS 4A , gr opt GR - Letter Grade or Pass/No Pass, non-repeatable

SADDLEBACK COLLEGE
 REVISED PROGRAMS
 ACADEMIC YEAR 2026-2027

**Current
 Banking and Finance
 Certificate of Achievement**

The Banking and Finance Certificate of Achievement provides study in the areas of banking and financial management, including the organization, operation, financing and functions of banks and certain related financial institutions. The program prepares students who wish to pursue careers in banking or related financial institutions, such as credit unions, sales and consumer finance companies, government agencies, and other.

Some of the many jobs for which this program prepares students include Branch Operations Assistant, Bankruptcy Coordinator or Assistant Coordinator, Consumer Credit Analyst Assistant, Consumer Finance Assistant, Loans Processor Assistant, Customer Service Representative, Asset Management Assistant, Loan Representative, Mortgage Operations Assistant, New Accounts Assistant, Regulatory Compliance Analyst Assistant, Teller, Trust Assistant.

Program Student Learning Outcomes

Students who complete this program will be able to:

- Communicate effectively regarding information and issues related to banking and finance.
- Define and describe the core principles of money and banking.
- Define and describe financial institutions including aspects of bank management, performance, regulation, ethics, and risk.
- Explain the role of financial markets in the economy and describe and compare financial instruments.
- Describe and illustrate the structure, function, and monetary policy tools of central banks as well as describe key elements of the banking and financial services industry.
- Explain how banks analyze and manage performance and risk, and provide details on bank products, services, laws, and regulations.
- Interpret and present a financial report reflecting various current events, issues, and circumstances affecting investments.
- Help build customer relationships through marketing, personal selling, and customer service.
- Evaluate short- and long-term financial plans, including comparisons of direct investments such as insurance and mutual retirement funds.

Required Core:

Select one

BUS 1 Introduction to Business 3
 or

BUS 1H Honors Introduction to Business 3

Select one

BUS 13 Legal Environment and Business Law 3
 or

BUS 13H Honors Legal Environment and Business Law 3

BUS 104* Business Communication 3

Select one

BUS 103 Business English 3
 or

**Revised
 Banking and Finance
 Certificate of Achievement**

The Banking and Finance Certificate of Achievement provides study in the areas of banking and financial management, including the organization, operation, financing and functions of banks and certain related financial institutions. The program prepares students who wish to pursue careers in banking or related financial institutions, such as credit unions, sales and consumer finance companies, government agencies, and other.

Some of the many jobs for which this program prepares students include Branch Operations Assistant, Bankruptcy Coordinator or Assistant Coordinator, Consumer Credit Analyst Assistant, Consumer Finance Assistant, Loans Processor Assistant, Customer Service Representative, Asset Management Assistant, Loan Representative, Mortgage Operations Assistant, New Accounts Assistant, Regulatory Compliance Analyst Assistant, Teller, Trust Assistant.

Program Student Learning Outcomes

Students who complete this program will be able to:

- Communicate effectively regarding information and issues related to banking and finance.
- Define and describe the core principles of money and banking.
- Define and describe financial institutions including aspects of bank management, performance, regulation, ethics, and risk.
- Explain the role of financial markets in the economy and describe and compare financial instruments.
- Describe and illustrate the structure, function, and monetary policy tools of central banks as well as describe key elements of the banking and financial services industry.
- Explain how banks analyze and manage performance and risk, and provide details on bank products, services, laws, and regulations.
- Interpret and present a financial report reflecting various current events, issues, and circumstances affecting investments.
- Help build customer relationships through marketing, personal selling, and customer service.
- Evaluate short- and long-term financial plans, including comparisons of direct investments such as insurance and mutual retirement funds.

Required Core:

Select one

BUS 1 Introduction to Business 3
 or

BUS 1H Honors Introduction to Business 3

Select one

BUS 13 Legal Environment and Business Law 3
 or

BUS 13H Honors Legal Environment and Business Law 3

Complete

BUS 104* Business Communication 3

Select one

BUS 103 Business English 3
 or

SADDLEBACK COLLEGE
 REVISED PROGRAMS
 ACADEMIC YEAR 2026-2027

ENGL C1000*	Academic Reading and Writing	4
or		
ENGL C1000H*	Academic Reading and Writing - Honors	4
Select one		
BUS 196	Workplace Success Skills	1
or		
BUS 180WE	Business Work Experience	2
BUS 224	Money, Banks, and Financial Institutions	3
BUS 225	Principles of Banking	3
BUS 231	Legal Aspects and Ethics in Banking	2
Select one		
ACCT 1A	Financial Accounting	4
or		
ACCT 120	Introduction to Financial Planning	3
or		
ACCT 215	General Accounting	3
or		
BUS 10*	Business Statistics	3
or		
BUS 172	Financial Literacy	3
or		
BUS 205	Business Math	3
or		
PSYC 44*	Statistics for the Behavioral Sciences	3
or		
STAT C1000*	Introduction to Statistics	3
or		
STAT C1000H*	Introduction to Statistics - Honors	3

Total Units for the Certificate ~~24-27~~

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

ENGL C1000*	Academic Reading and Writing	4
or		
ENGL C1000H*	Academic Reading and Writing - Honors	4
Select one		
BUS 196	Workplace Success Skills	1
or		
BUS 180WE	Business Work Experience	2
BUS 224	Money, Banks, and Financial Institutions	3
BUS 225	Principles of Banking	3
Select one		
ACCT 1A	Financial Accounting	4
or		
ACCT 120	Introduction to Financial Planning	3
or		
ACCT 215	General Accounting	3
or		
BUS 10*	Business Statistics	3
or		
BUS 172	Financial Literacy	3
or		
BUS 205	Business Math	3
or		
PSYC 44*	Statistics for the Behavioral Sciences	3
or		
STAT C1000*	Introduction to Statistics	3
or		
STAT C1000H*	Introduction to Statistics - Honors	3

Total Units for the Certificate ~~22-25~~

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

SADDLEBACK COLLEGE
 REVISED PROGRAMS
 ACADEMIC YEAR 2026-2027

**Current
 Banking and Finance
 Associate of Science**

The Banking and Finance Associate of Science degree provides study in the areas of banking and financial management, including the organization, operation, financing and functions of banks and certain related financial institutions. The program prepares students who wish to pursue careers in banking or related financial institutions, such as credit unions, sales and consumer finance companies, government agencies, and other.

Some of the many jobs for which this program prepares students include Branch Operations Assistant, Bankruptcy Coordinator or Assistant Coordinator, Consumer Credit Analyst Assistant, Consumer Finance Assistant, Loans Processor Assistant, Customer Service Representative, Asset Management Assistant, Loan Representative, Mortgage Operations Assistant, New Accounts Assistant, Regulatory Compliance Analyst Assistant, Teller, Trust Assistant.

Program Student Learning Outcomes

Students who complete this program will be able to:

- Communicate effectively regarding information and issues related to banking and finance.
- Define and describe the core principles of money and banking.
- Define and describe financial institutions including aspects of bank management, performance, regulation, ethics, and risk.
- Explain the role of financial markets in the economy and describe and compare financial instruments.
- Describe and illustrate the structure, function, and monetary policy tools of central banks as well as describe key elements of the banking and financial services industry.
- Explain how banks analyze and manage performance and risk, and provide details on bank products, services, laws, and regulations.
- Interpret and present a financial report reflecting various current events, issues, and circumstances affecting investments.
- Help build customer relationships through marketing, personal selling, and customer service.
- Evaluate short- and long-term financial plans, including comparisons of direct investments such as insurance and mutual retirement funds.

Required Core

Select one

BUS 1 Introduction to Business 3
 or

BUS 1H Honors Introduction to Business 3

Select one

BUS 13 Legal Environment and Business Law 3

or
 BUS 13H Honors Legal Environment and Business Law 3

BUS 104* Business Communication 3

Select one

BUS 125 Human Relations in Business 3

or

**Revised
 Banking and Finance
 Associate of Science**

The Banking and Finance Associate of Science degree provides study in the areas of banking and financial management, including the organization, operation, financing and functions of banks and certain related financial institutions. The program prepares students who wish to pursue careers in banking or related financial institutions, such as credit unions, sales and consumer finance companies, government agencies, and other.

Some of the many jobs for which this program prepares students include Branch Operations Assistant, Bankruptcy Coordinator or Assistant Coordinator, Consumer Credit Analyst Assistant, Consumer Finance Assistant, Loans Processor Assistant, Customer Service Representative, Asset Management Assistant, Loan Representative, Mortgage Operations Assistant, New Accounts Assistant, Regulatory Compliance Analyst Assistant, Teller, Trust Assistant.

Program Student Learning Outcomes

Students who complete this program will be able to:

- Communicate effectively regarding information and issues related to banking and finance.
- Define and describe the core principles of money and banking.
- Define and describe financial institutions including aspects of bank management, performance, regulation, ethics, and risk.
- Explain the role of financial markets in the economy and describe and compare financial instruments.
- Describe and illustrate the structure, function, and monetary policy tools of central banks as well as describe key elements of the banking and financial services industry.
- Explain how banks analyze and manage performance and risk, and provide details on bank products, services, laws, and regulations.
- Interpret and present a financial report reflecting various current events, issues, and circumstances affecting investments.
- Help build customer relationships through marketing, personal selling, and customer service.
- Evaluate short- and long-term financial plans, including comparisons of direct investments such as insurance and mutual retirement funds.

Required Core

Select one

BUS 1 Introduction to Business 3
 or

BUS 1H Honors Introduction to Business 3

Select one

BUS 13 Legal Environment and Business Law 3

or
 BUS 13H Honors Legal Environment and Business Law 3

Complete

BUS 104* Business Communication 3

Select one

BUS 125 Human Relations in Business 3

or

SADDLEBACK COLLEGE
 REVISED PROGRAMS
 ACADEMIC YEAR 2026-2027

COMM 20	Intercultural Communication	3
Select one		
BUS 103	Business English	3
or		
ENGL C1000*	Academic Reading and Writing	4
or		
ENGL C1000H*	Academic Reading and Writing - Honors	4
Select one		
BUS 196	Workplace Success Skills	1
or		
BUS 180WE	Business Work Experience	2
BUS 120	Business Management	3
BUS 224	Money, Banks, and Financial Institutions	3
BUS 225	Principles of Banking	3
BUS 231	Legal Aspects and Ethics in Banking	2
CIM 1	Computer Information Systems	4
Select one		
ECON 2 *	Principles (Macro)	3
or		
ECON 2H *	Honors Principles of Macroeconomics	3
or		
ECON 4 *	Principles (Micro)	3
or		
ECON 4H *	Honors Principles of Microeconomics	3
Select one		
ACCT 1A	Financial Accounting	4
or		
ACCT 120	Introduction to Financial Planning	3
or		
ACCT 215	General Accounting	3
or		
BUS 10*	Business Statistics	3
or		
BUS 172	Financial Literacy	3
or		
STAT C1000*	Introduction to Statistics	3
or		
STAT C1000H*	Introduction to Statistics - Honors	3
or		
PSYC 44*	Statistics for the Behavioral Sciences	3

Total Units for the Major ~~37-40~~

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate of Science Degree

Complete a minimum of 60 units including the total number of units described above and the General Education requirements with an overall GPA of 2.0 to qualify for the Associate of Science degree. A minimum of 12 units must be completed at Saddleback College.

General Education Requirements for Associate Degrees

Refer to the Graduation Requirements or to the Cal-GETC pattern in this catalog for specific courses which meet general education requirements. Refer to ASSIST.org and to the transfer institution's catalog for transfer requirements.

COMM 20	Intercultural Communication	3
Select one		
BUS 103	Business English	3
or		
ENGL C1000*	Academic Reading and Writing	4
or		
ENGL C1000H*	Academic Reading and Writing - Honors	4
Select one		
BUS 196	Workplace Success Skills	1
or		
BUS 180WE	Business Work Experience	2
BUS 120	Business Management	3
BUS 224	Money, Banks, and Financial Institutions	3
BUS 225	Principles of Banking	3
CIM 1	Computer Information Systems	4
Select one		
ECON C2002*	Principles <u>of Macroeconomics</u>	3
or		
ECON <u>C2002H</u> *	Principles of Macroeconomics - <u>Honors</u>	3
or		
ECON <u>C2001</u> *	Principles <u>of Microeconomics</u>	3
or		
ECON <u>C2001H</u> *	Principles of Microeconomics - <u>Honors</u>	3
Select one		
ACCT 1A	Financial Accounting	4
or		
ACCT 120	Introduction to Financial Planning	3
or		
ACCT 215	General Accounting	3
or		
BUS 10*	Business Statistics	3
or		
BUS 172	Financial Literacy	3
or		
STAT C1000*	Introduction to Statistics	3
or		
STAT C1000H*	Introduction to Statistics - Honors	3
or		
PSYC 44*	Statistics for the Behavioral Sciences	3

Total Units for the Major 35-38

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

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