

# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

## AGENDA

College Mission: Saddleback College empowers and supports its diverse student body by providing equitable, innovative, and student-centered educational experiences. We foster personal growth, academic success, economic opportunity, and social mobility.

**Tuesday, April 14, 2026**

The meeting starts promptly at **3PM in AGB 106**

1. **Approval of Minutes – March 24, 2026, p. 3-6**
2. **Approval of Agenda**
3. **Public Comments – Anyone may address the Curriculum Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes.**
4. **Chair’s Report**
5. **Curriculum Committee Training – Information Item**
6. **Fall 2026 Curriculum Calendar (November Meeting Dates) – Discussion Item, p. 7**
7. **Proposed New Credit Courses (MUS) for Academic Year 2026-27 (Spring) – Information Item, p. 8-9**
  - A. New recommended preparation
    - a. MUS 281 will have a recommended preparation of MUS 280
    - b. MUS 282 will have a recommended preparation of MUS 280
  - B. Approval of new credit courses
8. **Proposed New Credit Program (Community Music Teaching Certificate of Achievement) for Academic Year 2026-27 (Spring) – Information Item, p. 10**
9. **Proposed New Noncredit Course Justification (EBUS 600/500 – Practical Law for Everyday Life (EI)) for Academic Year 2027-28 – Information Item, p. 11-14**
10. **Proposed New Credit Courses (COUN 622, ENG 626, MATH 605) for UCTCA for Academic Year 2027-28 – Information Item, p. 15-16**
  - A. New prerequisite
    - a. MATH 605 (5) will have a prereq of Placement as determined by the college’s multiple measures assessment process or completion of a course taught at or above the level of intermediate algebra.
  - B. Approval of new credit courses
11. **Proposed New Credit Course Justifications for Academic Year 2027-28 – Action Item, p. 17-34**
  - A. DR 604 (204) – Advanced Geometric Dimensioning and Tolerancing
  - B. DR 605 (205) – Inspection for Geometric Dimensioning and Tolerancing
  - C. MUS 613 (213) – Live Sound I
  - D. MUS 614 (214) – Live Sound II
  - E. MUS 631 (231) – Mixing and Mastering
  - F. MUS 643 (243) – Pop Vocal Techniques
12. **Proposed New Credit Program Justifications for Academic Year 2027-28 – Action Item, p. 35-36**
  - A. Live Sound Certificate of Achievement
  - B. Solidworks and Geometric Dimensioning and ~~Tolerances~~ Tolerancing Certificate of Achievement [title revised subsequent to March 24<sup>th</sup> information item]
13. **Proposed New Noncredit Course Justifications for Academic Year 2027-28 – Action Item, p. 37-45**
  - A. EMUS 624 (524) – Beginning Piano (EI)
  - B. EMUS 625 (525) – Intermediate Piano (EI)
  - C. EMUS 626 (526) – Advanced Piano (EI)
14. **Representational Area Reports (if time allows)**

# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

## AGENDA (Continued)

### 15. Announcements

- A. The last Curriculum Committee meeting of the semester is on Tuesday, April 28<sup>th</sup> at 3pm in AGB 106.
- B. The last GE Committee meeting of the semester is on Tuesday, April 28<sup>th</sup> at 4pm in AGB 106.
- C. The launch deadline for scheduled/unscheduled review of courses and any approved new courses (not seeking UC approval) for Fall 2027 in META/Maverick is April 30, 2026. This is also the deadline for the submission of all required elements for new and revised programs.

### 16. Public Interest Announcements (if time allows)

### 17. Adjourn

## COMPLIANCE WITH BROWN ACT

The Curriculum Committee is a subcommittee of the Academic Senate and therefore must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that *"No action or discussion shall be undertaken on any item not appearing on the posted agenda*, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....

# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

## Attendance

College Mission: Saddleback College empowers and supports its diverse student body by providing equitable, innovative, and student-centered educational experiences. We foster personal growth, academic success, economic opportunity, and social mobility.

**Tuesday, March 24, 2026**

### Curriculum Team and Leadership in Attendance

- |                      |                       |
|----------------------|-----------------------|
| 1. Michelle Duffy    | Curriculum Co-Chair   |
| 2. June Millovich    | Curriculum Co-Chair   |
| 3. Aimee Tran        | Articulation Officer  |
| 4. Stephanie Di Alto | Curriculum Specialist |

### Curriculum Team and Leadership in Absence

- |                     |     |
|---------------------|-----|
| 1. Tram Vo-Kumamoto | VPI |
|---------------------|-----|

### Voting Members in Attendance

- |                               |  |
|-------------------------------|--|
| 1. Jeff Barnett               | Science, Technology, Engineering, and Math     |
| 2. Jessica Beck               | Extended Learning                              |
| 3. Mike Bennett               | Kinesiology & Athletics                        |
| 4. Deborah Chau               | Counseling and Special Programs                |
| 5. Tom DeDonno                | Business and Industry                          |
| 6. Annie Gilbert              | Extended Learning                              |
| 7. Carmenmara Hernandez-Bravo | Humanities and Social Sciences                 |
| 8. Susan Miller               | Health and Wellness                            |
| 9. Jennifer Rohles            | Kinesiology & Athletics                        |
| 10. Brooke Sauter             | Counseling and Special Programs                |
| 11. Carolyn Seaman            | Instructional Support and Teaching Innovations |
| 12. Michelle Weckerly         | Business and Industry                          |

### Voting Members Absent

- |                          |  |
|--------------------------|--|
| 1. Farida Gabdrakhmanova | Arts, Media, Performance, and Design       |
| 2. Lori Hoolihan         | Health and Wellness                        |
| 3. Larry Perez           | Science, Technology, Engineering, and Math |
| 4. Spencer Robins        | Humanities and Social Sciences             |

### Administrators in Attendance

- |                 |                   |
|-----------------|-------------------|
| 1. Dan Predoehl | Extended Learning |
|-----------------|-------------------|

### Guests

None

# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

## MINUTES

College Mission: Saddleback College empowers and supports its diverse student body by providing equitable, innovative, and student-centered educational experiences. We foster personal growth, academic success, economic opportunity, and social mobility.

**Tuesday, March 24, 2026**

The meeting starts promptly at **3PM in AGB 106**

1. **Approval of Minutes – March 10, 2026, p. 3-6**
  - **First: Carmenmara Hernandez-Bravo**
  - **Second: Annie Gilbert**
  - **Motion passed**
2. **Approval of Agenda**
  - **First: Carmenmara Hernandez-Bravo**
  - **Second: Annie Gilbert**
  - **Motion passed**
3. **Public Comments – Anyone may address the Curriculum Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes.**
  - **There were no public comments.**
4. **Chair's Report**
  - **TOP to CIP Transition**
    - **A new process will be developed to expedite changes needed to align to the new crosswalk**
    - **Courses coming through scheduled review will be checked for alignment as part of the review process**
5. **Curriculum Committee Training – Information Item**
  - **Michelle Duffy and June Millovich demonstrated how to use the numbering tool in META and how to format subpoints using the Numbered List Properties**
  - **Members were reminded to copy and paste information “cleanly” into META by first pasting the text into Notepad and then cutting and pasting the information into META afterwards so as to not retain errant formatting that creates issues with the new WCAG 2.2 ADA Compliance Standards.**
6. **Proposed New Credit Course Justifications for Academic Year 2027-28 – Information Item, p. 7-24**
  - A. **The Drafting department is proposing two new courses focusing on dimensioning and tolerancing to be included in a new Solidworks and Geometric Dimensioning and Tolerances Certificate of Achievement (Agenda Item 7B).**
    - A. DR 604 (204) – Advanced Geometric Dimensioning and Tolerancing
    - B. DR 605 (205) – Inspection for Geometric Dimensioning and Tolerancing
  - **The Music department is proposing two new courses focusing on live sound reinforcement techniques and a new course teaching mixing and mastering techniques; these three new courses will be included in a new Live Sound Certificate of Achievement (Agenda Item 7A) and MUS 631 (231) will also be included in the Music Production Entrepreneurship Certificate of Achievement.**
    - C. MUS 613 (213) – Live Sound I
    - D. MUS 614 (214) – Live Sound II
    - E. MUS 631 (231) – Mixing and Mastering
  - **The Music department is also proposing a new course focused on the study and rehearsal of popular vocal techniques and skills for ensemble and solo performance; this course will be included in the Commercial Music Certificate of Achievement.**
    - F. MUS 643 (243) – Pop Vocal Techniques

**SADDLEBACK COLLEGE  
CURRICULUM COMMITTEE**

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**MINUTES**

7. **Proposed New Credit Program Justifications for Academic Year 2027-28 – Information Item, p. 25-26**
  - A. Live Sound Certificate of Achievement
    - **The Live Sound Certificate of Achievement will provide training in front and back of house audio operations; this new award will include three new courses (Agenda Item 6C/D/E and two existing courses).**
  - B. Solidworks and Geometric Dimensioning and Tolerances Certificate of Achievement
    - **The Solidworks and Geometric Dimensioning and Tolerances Certificate of Achievement is designed for students working in the manufacturing and aerospace industries and includes focus on manufacturing design, production, and inspection; it will consist of three existing courses and two new courses (Agenda Item 6A/B).**
  
8. **Proposed New Noncredit Course Justifications for Academic Year 2027-28 – Information Item, p. 27-35**
  - **The Emeritus Institute is proposing a new sequence of piano courses to meet student interest.**
  - A. EMUS 624 (524) – Beginning Piano (EI)
  - B. EMUS 625 (525) – Intermediate Piano (EI)
  - C. EMUS 626 (526) – Advanced Piano (EI)
  
9. **Proposed New Credit Course Justification (ENG 626 (26) – Asian American Literature) for Academic Year 2027-28 – Action Item, p. 36-38**
  - **The English department is proposing a new Asian American Literature course. It will be submitted for UCTCA and Cal-GETC and included as an elective in the English AA-T and English Literature A.A. degrees.**
  - **First: Carmenmara Hernandez-Bravo**
  - **Second: Brooke Sauter**
  - **Motion passed**
  
10. **Proposed New Credit Course (ENGR 680 (80) – Engineering Dynamics) for UCTCA for Academic Year 2027-28 – Action Item, p. 39**
  - **The Engineering department has developed a new course in dynamics; lower division coursework in both statics and dynamics is required for most engineering degrees and currently the college only offers a course in statics. The course will be submitted for UCTCA and included in the Engineering A.S. degree.**
  - A. New prerequisite
    - a. ENGR 680 (80) will have a prerequisite of PHYS 4A
  - **First: Carmenmara Hernandez-Bravo**
  - **Second: Michelle Weckerly**
  - **Motion passed**
  - B. Approval of new credit course
    - **First: Michelle Weckerly**
    - **Second: Carmenmara Hernandez-Bravo**
    - **Motion passed**
  
11. **Proposed Program Revisions (Banking and Finance Certificate of Achievement and A.S. Degree) for Academic Year 2026-27 – Consent Item, p. 40-43**
  - **First: Carmenmara Hernandez-Bravo**
  - **Second: Michelle Weckerly**
  - **Motion passed**
  
12. **Representational Area Reports (if time allows)**
  - **None**
  
13. **Announcements**
  - A. The next Curriculum Committee meeting is on Tuesday, April 14<sup>th</sup> at 3pm in AGB 106.
  - B. The next GE Committee meeting is today, March 24<sup>th</sup> at 4pm in AGB 106.

# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

## MINUTES

College Mission: Saddleback College empowers and supports its diverse student body by providing equitable, innovative, and student-centered educational experiences. We foster personal growth, academic success, economic opportunity, and social mobility.

- C. The launch deadline for scheduled/unscheduled review of courses and any approved new courses (not seeking UC approval) for Fall 2027 in META/Maverick is April 30, 2026. This is also the deadline for the submission of all required elements for new and revised programs.

- 14. **Public Interest Announcements (if time allows)**
  - **Members announced upcoming events.**
- 15. **Adjourn**
  - **The meeting adjourned at 3:28 pm.**

### COMPLIANCE WITH BROWN ACT

The Curriculum Committee is a subcommittee of the Academic Senate and therefore must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that "*No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3.* In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....

August 2026

Mon	Tues	Wed	Thurs	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 10 – August 14: Professional Development

August 25: Curriculum Committee 3:00-4:00pm

September 2026

Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7*	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

September 8: Curriculum Committee 3:00-4:00pm & GE Committee 4:00-5:00pm

September 18: Deadline to submit new course/program initiation forms for Spring 2028 and deadline to submit courses for consideration for Cal-GETC to Articulation

September 22: Curriculum Committee 3:00-4:00pm

October 2026

Mon	Tues	Wed	Thurs	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

October 13: Curriculum Committee 3:00-4:00pm & GE Committee 4:00-5:00pm

October 27: Curriculum Committee 3:00-4:00pm

November 2026

Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11*	12	13
16	17	18	19	20
23	24	25	26*	27*
30				

November 10: Curriculum Committee 3:00-4:00pm & GE Committee 4:00-5:00pm

November 24: Curriculum Committee 3:00-4:00pm

December 2026

Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23*	24*	25*

December 4: Deadline to launch new course proposals for implementation in Spring 2028

Spring 2027 Deadlines:

- January 22: Deadline to submit new course and program intents for Fall 2028
- April 30: Deadline for completion of:
  - Scheduled review courses
  - Unscheduled review (only for courses that meet criteria)
  - New courses
  - New programs
  - Paperwork for programs affected by new/revised/deleted courses

Key

	Professional Development
	Curriculum Committee Meeting
	Curriculum & GE Committee Meetings
	Academic Senate Meeting
○	Board Item Due to President's Office
*	Holiday

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non- occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
SAD	MUS 280	993168.00	INTRODUCTION TO COMMUNITY MUSIC TEACHING	nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr, grading method GR - Letter Grade or Pass/No Pass, DE, non-repeatable

SADDLEBACK COLLEGE  
 NEW COURSES  
 ACADEMIC YEAR 2026-2027

SAD	MUS 281	993169.00	PRIVATE STUDIO PEDAGOGY & BUSINESS PRACTICES	nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr, <b>rec prep MUS 280</b> , grading method GR - Letter Grade or Pass/No Pass, DE, non- repeatable
SAD	MUS 282	993170.00	GROUP MUSIC INSTRUCTION METHODS	nc, 2.5 units/2 hrs lec/1.5 hrs lab/0 hr lrng cntr, <b>rec prep MUS 280</b> , grading method GR - Letter Grade or Pass/No Pass, DE, non- repeatable

SADDLEBACK COLLEGE  
NEW PROGRAMS  
ACADEMIC YEAR 2026-2027

New  
**Community Music Teaching  
Certificate of Achievement**

**The Certificate of Achievement in Community Music Teaching prepares students for careers as teaching artists, private lesson instructors, after-school and community music enrichment teachers, and related workforce roles in the commercial music sector. Students gain applied training in pedagogy, community engagement, commercial music technology, and entrepreneurship, equipping them with both the musical and professional skills necessary to thrive as independent music educators and arts workers. This certificate is open to students with basic musical proficiency (instrumental, vocal, or composition/production). No audition is required for entry, though some courses may require demonstration of fundamental musicianship skills. Completion of this program supports employment in the following roles: teaching artist, private music instructor, after-school enrichment teacher, and self-enrichment music educator.**

**Program Student Learning Outcomes**

**Students who complete this program will be able to:**

- **Demonstrate effective teaching strategies appropriate for diverse community and studio music settings.**
- **Apply entrepreneurial skills to design, market, and sustain independent teaching artist work.**
- **Utilize commercial music tools and technology to support instruction and creative projects.**
- **Communicate effectively with students, parents, and community partners in educational and professional contexts.**
- **Integrate inclusive and culturally responsive practices into music instruction.**

**Required Core:**

**Select one:**

**MUS 1 The Basics of Music 3**

**or**

**MUS 10\* Harmony I 3**

**Complete:**

**MUS 280 Introduction to Community Music Teaching 3**

**MUS 281\* Private Studio Pedagogy & Business Practices 3**

**MUS 282\* Group Music Instruction Methods 2.5**

**Restricted Electives: Select one course**

**MUS 54A Beginning Piano I 2**

**MUS 80 Beginning Voice 1.5**

**MUS 171 Basic Guitar 1.5**

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**Total Units for the Certificate 13-**

**13.5**

**\*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.**

SADDLEBACK COLLEGE  
 CURRICULUM DEVELOPMENT

**NEW COURSE PROPOSAL**

Date: 09/17/25	Prepared & Submitted by: Laura Hoffman
Department: Emeritus Institute	Course Prefix & Number 600: EBUS 500/600

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.		
9/17/2025	Emily Quinlan	 <u>Emily Quinlan</u> <small>Emily Quinlan (Sep 18, 2025 14:03:37 PDT)</small> Signature, Faculty Requestor
9-17-25	Laura Hoffman	 <u>Laura Hoffman</u> Signature, Department Chair
9/17/2025	John Jaramillo	 <u>John Jaramillo</u> Signature, Dean
9/17/2025	Dan Predoehl	 <u>Daniel Predoehl</u> <small>Daniel Predoehl (Sep 19, 2025 09:04:57 PDT)</small> Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :  )			Short Title: Practical Law for Everyday Life (EI)		
Practical Law for Everyday Life (EI)					
Units: <a href="#">Click here to enter text.</a>		Weekly lec hrs: .5 – 3	Weekly lab hrs: 0		
Credit Status: <input type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input checked="" type="checkbox"/> Non-Credit					
TOP Code: 0505.00		Non-Credit Category: H-Older Adults		Occupational Code (SAM): E	

1. Anticipated first term of offering:                     Fall    Spring                    Year 2027
  
2. Catalog Description:  
 This course introduces older adult learners to the essential principles of business law as they apply to real-life situations. Designed for real-world application rather than professional credentialing, the class emphasizes informed decision making related to contracts, consumer law and rights, business agreements, employment, real estate, negotiation for personal and professional services, resolution of homeowners association (HOA) disputes, intellectual property, understanding criminal law, personal property and estate considerations, and navigating the multi-tiered judicial system of the United States and constitutional law basics.
  
3. Is this course being aligned to a C-ID descriptor?                     Yes                     No                     N/A  
 C-ID Code: [Click here to enter text.](#)  
 If yes, see the Articulation Officer for assistance with C-ID descriptors.
  
4. A. Will course be cross-listed?     Yes                     No  
 If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: [Click here to enter text.](#)

B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

The Saddleback College Emeritus Institute is designed to promote lifelong learning by offering academically rigorous, intellectually stimulating courses that foster personal growth for older adults. The proposed course, *Practical Law for Everyday Life*, supports this mission by introducing students to accessible, noncredit instruction in fundamental legal concepts as they apply to daily life — including contracts, consumer law and rights, business agreements, employment, real estate, negotiation for personal and professional services, resolution of homeowners' association (HOA) disputes, intellectual property, understanding criminal law, personal property and estate considerations. Emeritus students have expressed interest in gaining a better understanding of everyday legal issues that affect consumers, workers, retirees, and small business owners. The content is designed specifically for lifelong learners and does **not overlap or conflict with Saddleback College's for-credit Business Law courses (BUS 13: Legal Environment and Business Law)**, which focus on degree, transfer, and career preparation. Instead, this course is designed to provide older adult learners with academically rigorous, noncredit instruction that builds practical understanding of legal issues in everyday contexts. It supports lifelong learning, consumer awareness, and civic participation, while remaining distinct from degree or transfer coursework and carrying no grades or units.

6. Course Requisites:

List all requisites\*:

Prerequisite: [Click here to enter text.](#)

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: [Click here to enter text.](#)

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

9. Will course be Repeatable?  No  Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?  1  2  3  Unlimited (Non-credit only)

Reason for Repeating:\*

- Intercollegiate Athletics
- Intercollegiate Competition
- Occupational Work Experience/General Work Experience
- Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

\*Provide documentation

10. Will this course be part of an approved family?

Yes If yes, identify family: [Click here to enter text.](#)

No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.

Staff with qualified faculty who are eligible to teach business law

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.  N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU  Yes  No UC  Yes  No

Private  Yes  No

Will the course satisfy a major requirement at CSU or UC?  Yes  No

Please attach documentation and complete below:

<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Proposed SLOs:

- Demonstrate an understanding of how contracts function in everyday agreements.
- Identify at least three common legal issues older adults may encounter and explain potential responses.
- Analyze a case study to articulate key legal concerns and identify when professional assistance may be needed.

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non- occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
SCS	COUN 622 (22)	993171.00	STUDENT DEVELOPMENT IN THE AGE OF ARTIFICIAL INTELLIGENCE	nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr, gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable

SMS	MATH 605 (5)	993173.00	MATHEMATICS FOR LIBERAL ARTS STUDENTS	nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr, <b><u>prereq Placement as determined by the college's multiple measures assessment process or completion of a course taught at or above the level of intermediate algebra,</u></b> gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable
SSH	ENG 626 (26)	993172.00	ASIAN AMERICAN LITERATURE	nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr, gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable

SADDLEBACK COLLEGE  
 CURRICULUM DEVELOPMENT

**NEW COURSE PROPOSAL**

Date: 1/22/2026	Prepared & Submitted by:	Blake Stephens
Department: Architecture and Drafting	Course Prefix & Number 600:	DR 604
	Desired Course Number:	DR 204

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

Click to enter date	1/22/2026 _____ Print Name Blake Stephens	Blake Stephens _____ Signature, Faculty Requestor
Click to enter date	1/22/2026 _____ Print Name Blake Stevens	Blake Stephens _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Click here to enter text. _____ Print Name Scott Farthing	<i>Scott Farthing</i> _____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :  )	Short Title: Advanced GD&T	
Advanced Geometric Dimensioning and Tolerancing		
Units: 3	Weekly lec hrs: 2	Weekly lab hrs: 3
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 953.00	CIP Code: 15.1302	SOC Code(s): 17-3013.00
Non-Credit Category: Click here to enter text.	Occupational Code (SAM): Clearly Occupational C	

1. Anticipated first term of offering:             Fall    Spring            Year 20 27
  
2. Catalog Description:  
 Advanced instruction and review of conventional dimensioning and advanced geometric dimensioning and tolerancing using Solidworks
  
3. Is this course being aligned to a C-ID descriptor?             Yes             No             N/A  
 C-ID Code: Click here to enter text.  
 If yes, see the Articulation Officer for assistance with C-ID descriptors.
  
4. A. Will course be cross-listed?     Yes             No  
 If yes, which department is responsible for scheduling, updating, and assessing the course?  
 Reason for cross-listing: Click here to enter text.

B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here: **Page 18**

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Industry demand for manufacturing and aerospace applications is increasing, as are the needs for trained technicians for inspection of advanced manufacturing. Currently approved courses do not provide the level of advanced instruction that inspection of products of complex software and manufacturing methods currently require.

6. Course Requisites:

List all requisites\*:

Prerequisite: DR 200, DR 202

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

DR 200 and DR 202 are required prerequisites for DR 604 (204) - Advanced Geometric Dimensioning and Tolerancing as these courses provide the fundamental knowledge of Solidworks in DR 200, and the beginning level of GD&T in DR 202, needed to understand and develop a deep understanding of advanced GD&T.

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: (new) COA SolidWorks and Geometric Dimensioning and Tolerances

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

9. Will course be Repeatable?  No  Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?  1  2  3  Unlimited (Non-credit only)

Reason for Repeating:\*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

Yes If yes, identify family: [Click here to enter text.](#)

No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

Staff to teach courses, computer classroom, online course cameras, IT support, softwares. We currently have all of these resources.

12. Was this course developed using Economic Development funds (primarily or partially- at least 40%)?

13. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.  N/A

13A. Transfer: Would you recommend that this course transfer to:

CSU  Yes  No UC  Yes  No  
 Private  Yes  No

Will the course satisfy a major requirement at CSU or UC?  Yes  No

Please attach documentation and complete below:

<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major

13B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE  
 CURRICULUM DEVELOPMENT

**NEW COURSE PROPOSAL**

Date: 1/22/2026	Prepared & Submitted by:	Blake Stephens
Department: Architecture and Drafting	Course Prefix & Number 600:	DR 605
	Desired Course Number:	DR 205

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

Click to enter date	1/22/2026 _____ Print Name Blake Stevens	Blake Stephens _____ Signature, Faculty Requestor
Click to enter date	1/22/2026 _____ Print Name Blake Stevens	Blake Stephens _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Click here to enter text. _____ Print Name Scott Farthing	<i>Scott Farthing</i> _____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :   ) Inspection for Geometric Dimensioning and Tolerancing	Short Title: Inspection for GD&T	
Units: 4	Weekly lec hrs: 3	Weekly lab hrs: 3
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 953.00	CIP Code: 15.1302	SOC Code(s): 17-3013.00
Non-Credit Category: Click here to enter text.	Occupational Code (SAM): Clearly Occupational C	

1. Anticipated first term of offering:             Fall    Spring            Year 20 27
  
2. Catalog Description:  
 Inspection and review of conventional dimensioning and advanced geometric dimensioning and tolerancing using Solidworks.
  
3. Is this course being aligned to a C-ID descriptor?             Yes             No             N/A  
 C-ID Code: Click here to enter text.  
 If yes, see the Articulation Officer for assistance with C-ID descriptors.
  
4. A. Will course be cross-listed?     Yes             No  
 If yes, which department is responsible for scheduling, updating, and assessing the course?  
 Reason for cross-listing: Click here to enter text.

B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here: **Page 21**

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Industry demand for manufacturing and aerospace applications is increasing, as are the needs for trained technicians for inspection of advanced manufacturing. Currently approved courses do not provide the level of advanced instruction that inspection of products of complex software and manufacturing methods currently require.

6. Course Requisites:

List all requisites\*:

Prerequisite: [Click here to enter text.](#)

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: (new) COA SolidWorks and Geometric Dimensioning and Tolerances

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

9. Will course be Repeatable?  No  Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?  1  2  3  Unlimited (Non-credit only)

Reason for Repeating:\*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

Yes If yes, identify family: [Click here to enter text.](#)

No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.  
 Staff to teach courses, computer classroom, online course cameras, IT support, softwares. We currently have all of these resources.

12. What this course developed using Economic Development funds (primarily or partially- at least 40%)?

13. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.  N/A

13A. Transfer: Would you recommend that this course transfer to:  
 CSU  Yes  No UC  Yes  No  
 Private  Yes  No

Will the course satisfy a major requirement at CSU or UC?  Yes  No

Please attach documentation and complete below:

<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major

13B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE  
 CURRICULUM DEVELOPMENT

<b>NEW COURSE PROPOSAL</b>	
Date: 01/04/2026	Prepared & Submitted by: Ariel Alexander
Department: Music	Course Prefix & Number 600: MUS 613
	Desired Course Number: 213

<b>Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.</b>		
1/4/2026	ARIEL ALEXANDER _____ Print Name	ARIEL ALEXANDER _____ Signature, Faculty Requestor
1/4/2026	ARIEL ALEXANDER _____ Print Name	ARIEL ALEXANDER _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Click here to enter text. _____ Print Name	_____ <i>Scott Farthing</i> Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :  )		Short Title: Live Sound I
Live Sound I		
Units: 2	Weekly lec hrs: 2	Weekly lab hrs: 0
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 1005	CIP Code: 50.0913	SOC Code(s): 27-4014.00
Non-Credit Category: Click here to enter text.	Occupational Code (SAM): Clearly Occupational-C	

1. Anticipated first term of offering:                     Fall    Spring                    Year 20 27

2. Catalog Description:

A course focused on the fundamentals of live sound reinforcement. Topics include basic acoustics, audio signal flow, microphones and microphone placement, mixing consoles, loudspeakers, amplifiers, cabling, and safe equipment setup.

3. Is this course being aligned to a C-ID descriptor?                     Yes                     No                     N/A

C-ID Code: Click here to enter text.

If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. A. Will course be cross-listed?     Yes                     No

If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: Click here to enter text.

B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?
6. As the music production/technology programs at Saddleback continue to expand, there is student and industry demand for credentials focusing on live sound.

7. Course Requisites:

List all requisites\*: NONE

Prerequisite: [Click here to enter text.](#)

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

8. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: LIVE SOUND - Certificate of Achievement

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

9. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

10. Will course be Repeatable?  No  Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?  1  2  3  Unlimited (Non-credit only)

Reason for Repeating:\*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

11. Will this course be part of an approved family?

Yes If yes, identify family: [Click here to enter text.](#)

No

12. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.

This class will require use of performance spaces: McKinney Theater, Studio Theater, FA101, 103. This class will require a new adjunct faculty member specializing in Live Sound. This class will also require that students have access to Saddleback’s microphones, monitors, and other live-sound equipment.

13. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.  N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU  Yes  No UC  Yes  No  
 Private  Yes  No

Will the course satisfy a major requirement at CSU or UC?  Yes  No

Please attach documentation and complete below:

	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
	to	at	Required for	
Course Title	Course No.	CSU Campus	UC Campus	Program or Major
Click here to enter text.	Click here to enter text.		Click	Click
	to	at	Required for	
Course Title	Course No.	CSU Campus	UC Campus	Program or Major
Click	Click	Click	Click	Click
Course Title	Course No.	CSU Campus	UC Campus	Program or Major
	to	at	Required for	

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE  
 CURRICULUM DEVELOPMENT

**NEW COURSE PROPOSAL**

Date: 01/04/2026	Prepared & Submitted by: Ariel Alexander
Department: Music	Course Prefix & Number 600: MUS 614
	Desired Course Number: MUS 214

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

1/4/2026	ARIEL ALEXANDER _____ Print Name	ARIEL ALEXANDER _____ Signature, Faculty Requestor
1/4/2026	ARIEL ALEXANDER _____ Print Name	ARIEL ALEXANDER _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Click here to enter text. _____ Print Name	_____ <i>Scott Farthing</i> Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :  )		Short Title: Live Sound II
Live Sound II.		
Units: 2	Weekly lec hrs: 2	Weekly lab hrs: 0
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 1005	CIP Code: 50.0913	SOC Code(s): 27-4014.00
Non-Credit Category: Click here to enter text.	Occupational Code (SAM): Clearly Occupational-C	

1. Anticipated first term of offering:                     Fall    Spring                    Year 20 27

2. Catalog Description:

This course builds on the principles of Live Sound I and focuses on intermediate live sound reinforcement techniques for concerts and events. Topics include advanced signal flow, system configuration, equalization and dynamics processing, monitor mixing, stage plot and input list creation, digital mixing consoles, and troubleshooting.

3. Is this course being aligned to a C-ID descriptor?                     Yes                     No                     N/A

C-ID Code: Click here to enter text.

If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. A. Will course be cross-listed?     Yes                     No

If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: Click here to enter text.

B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?
6. As the music production/technology programs at Saddleback continue to expand, there is student and industry demand for credentials focusing on live sound.

7. Course Requisites:

List all requisites\*: NONE

Prerequisite: MUS 213 (Live Sound I)

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

In order to meet SLOs and Course Objectives, students in Live Sound II will need a basic level of understanding and knowledge of safety measures presented in Live Sound I. Students who have not completed Live Sound I will lack the basic vocabulary, techniques, and safety awareness presented in the introductory level class.

8. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: LIVE SOUND - Certificate of Achievement

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

9. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

10. Will course be Repeatable?  No  Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?  1  2  3  Unlimited (Non-credit only)

Reason for Repeating:\*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

11. Will this course be part of an approved family?

Yes If yes, identify family: [Click here to enter text.](#)

No

12. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

13. This class will require use of performance spaces: McKinney Theater, Studio Theater, FA101, 103. This class will require a new adjunct faculty member specializing in Live Sound. This class will also require that students have access to Saddleback’s microphones, monitors, and other live-sound equipment.

14. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.  N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU  Yes  No UC  Yes  No  
 Private  Yes  No

Will the course satisfy a major requirement at CSU or UC?  Yes  No

Please attach documentation and complete below:

	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
	at		Required for	
_____	text.	_____	_____	_____
Course Title	Course No.	CSU Campus	UC Campus	Program or Major
Click here to enter text.	Click here to enter text.		Click	Click
	at		Required for	
_____	text.	_____	_____	_____
Course Title	Course No.	CSU Campus	UC Campus	Program or Major
Click	Click	Click	Click	Click
_____	_____	_____	_____	_____
Course Title	Course No.	CSU Campus	UC Campus	Program or Major
	at		Required for	

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE  
 CURRICULUM DEVELOPMENT

**NEW COURSE PROPOSAL**

Date: 01/04/2026	Prepared & Submitted by: Ariel Alexander
Department: Music	Course Prefix & Number 600: MUS 631
	Desired Course Number: 231

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

1/4/2026	ARIEL ALEXANDER _____ Print Name	ARIEL ALEXANDER _____ Signature, Faculty Requestor
1/4/2026	ARIEL ALEXANDER _____ Print Name	ARIEL ALEXANDER _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Click here to enter text. _____ Print Name	<i>Scott Farthing</i> Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :   )		Short Title: Mixing and Mastering
Click here to enter text.		
Units: 2.5	Weekly lec hrs: 2.5	Weekly lab hrs: 0
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 1005	CIP Code: 50.0913	SOC Code(s): 27-4014.00
Non-Credit Category: Click here to enter text.	Occupational Code (SAM): Clearly Occupational -C	

1. Anticipated first term of offering:                     Fall    Spring                    Year 20 27
  
2. Catalog Description:  
 A course focused on the study of mixing and mastering techniques for audio engineers, music producers, and performers. Topics include signal flow, critical listening, equalization, dynamics processing, spatial effects, automation, mastering fundamentals, preparation of final mixes for professional distribution, and the use of AI-assisted audio tools in modern production workflows.
  
3. Is this course being aligned to a C-ID descriptor?                     Yes                     No                     N/A  
 C-ID Code: Click here to enter text.  
 If yes, see the Articulation Officer for assistance with C-ID descriptors.
  
4. A. Will course be cross-listed?     Yes                     No  
 If yes, which department is responsible for scheduling, updating, and assessing the course?  
 Reason for cross-listing: Click here to enter text.

B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

6.

As the Music Production program at Saddleback College continues to expand, students preparing to transfer and enter the workforce are increasingly requesting coursework that addresses the evolving demands of the music industry, including contemporary mixing and mastering workflows, emerging AI-assisted tools, and current professional software and hardware standard. This is also in-line with suggestions by industry leaders in our Advisory Committee.

7. Course Requisites:

List all requisites\*:

Prerequisite: MUS 118 or MUS 130

Co-requisite:

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)

This course requires students to enter with foundational music technology skills, including experience using digital audio workstations (DAWs), an understanding of basic audio concepts, and knowledge of signal flow and audio routing. These competencies are introduced and developed in MUS 118 and MUS 130 and are essential for successful participation in this course. The course assumes that students can independently navigate a DAW environment, manage basic audio signal paths, and apply introductory audio terminology and workflows without extensive remediation. Students lacking this preparation may struggle to meet course objectives and achieve stated student learning outcomes.

8. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones:

Certificate of Achievement in Music Production Entrepreneurship

Certificate of Achievement in Live Sound

\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed

9. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

10. Will course be Repeatable?  No  Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?  1  2  3  Unlimited (Non-credit only)

Reason for Repeating:\*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

\*Provide documentation

11. Will this course be part of an approved family?  
 Yes If yes, identify family: Click here to enter text.  
 No

12. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/  
 equipment, facilities.  
 N/A

13. If degree-applicable, please complete the following information on articulation recommendations. Please contact  
 the Articulation Officer for assistance.  N/A

12A. Transfer: Would you recommend that this course transfer to:  
 CSU  Yes  No UC  Yes  No  
 Private  Yes  No

Will the course satisfy a major requirement at CSU or UC?  Yes  No  
 Please attach documentation and complete below:

Click here to enter text.	Click here to enter text.	at	Click here to enter text.	Click	Required for	Click here to enter text.
_____	_____		_____	_____		_____
Course Title	Course No.	CSU Campus	UC Campus	Program or Major		
Click here to enter text.	Click here to enter text.		Click	Click	Required for	
_____	_____		_____	_____		_____
Course Title	Course No.	CSU Campus	UC Campus	Program or Major		
Click	Click	Click	Click	Click	Required for	Click
_____	_____		_____	_____		_____
Course Title	Course No.	CSU Campus	UC Campus	Program or Major		

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE  
 CURRICULUM DEVELOPMENT

**NEW COURSE PROPOSAL**

Date: 01/04/2026	Prepared & Submitted by: Ariel Alexander
Department: Music	Course Prefix & Number 600: MUS 643
	Desired Course Number: MUS 243

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

1/4/2026	ARIEL ALEXANDER _____ Print Name	ARIEL ALEXANDER _____ Signature, Faculty Requestor
1/4/2026	ARIEL ALEXANDER _____ Print Name	ARIEL ALEXANDER _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Click here to enter text. _____ Print Name	_____ <i>Scott Farthing</i> Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :   )			Short Title: Pop Vocal Techniques
Click here to enter text.			
Units: 2.5	Weekly lec hrs: 2.5	Weekly lab hrs: 0	
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit			
TOP Code: 1004.00	CIP Code: 50.0903	SOC Code(s): 27-2042.00	
Non-Credit Category: Click here to enter text.			Occupational Code (SAM): C

1. Anticipated first term of offering:                     Fall    Spring                    Year 20 27
  
2. Catalog Description:  
 An course focused on the study and rehearsal of popular vocal techniques and the skills required for both ensemble and solo performance. Instruction includes healthy vocal production, a variety of popular vocal styles, proper microphone and sound system technique, and marketing/demo production.
  
3. Is this course being aligned to a C-ID descriptor?                     Yes                     No                     N/A  
 C-ID Code: Click here to enter text.  
 If yes, see the Articulation Officer for assistance with C-ID descriptors.
  
4. A. Will course be cross-listed?     Yes                     No  
 If yes, which department is responsible for scheduling, updating, and assessing the course?  
 Reason for cross-listing: Click here to enter text.
  
- B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:

5. Justification of recommendation for new course: How was the need for this course identified? course meet student needs in ways that currently approved courses (including those from other departments) do not?
- 6.
7. As the Pop/Commercial program at Saddleback College continues to expand, students preparing to transfer to pop music programs are increasingly requesting coursework that focuses specifically on the needs, challenges, and business skills of vocalists.

8. Course Requisites:

List all requisites\*: NONE

Prerequisite: [Click here to enter text.](#)

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

9. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: COMMERCIAL MUSIC - Certificate of Achievement

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

10. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

11. Will course be Repeatable?  No  Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?  1  2  3  Unlimited (Non-credit only)

Reason for Repeating:\*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

12. Will this course be part of an approved family?

Yes If yes, identify family: [Click here to enter text.](#)

No

13. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.  
 N/A

14. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.  N/A

12A. Transfer: Would you recommend that this course transfer to:  
 CSU  Yes  No UC  Yes  No  
 Private  Yes  No

Will the course satisfy a major requirement at CSU or UC?  Yes  No  
 Please attach documentation and complete below:

	Click here to enter text.	Click here to enter text.	Click		MUSIC B.A
	at			Required for	
Course Title Click here to enter text.	Course No. Click here to enter text.	CSU Campus	UC Campus Click		Program or Major Click
	at			Required for	
Course Title Click	Course No. Click	CSU Campus Click	UC Campus Click		Program or Major Click
Course Title	Course No.	CSU Campus	UC Campus	Required for	Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## New Program Initiation Form (not needed for ADTs)

<b>1</b>	<b>Idea for program. ADTs do NOT need to complete this process.</b>					
<b>2</b>	<p>Faculty Initiator completes Part 2 of this New Program Initiation Form in preparation for Step 3.</p> <p>a. Program Name: Live Sound Certificate of Achievement</p> <p>b. Program Type: (use drop down menu or write in) Certificate</p> <p>c. Program TOP code: 1005 CIP: 50-0913 SOC: 27-4014.00</p> <p>d. Contact information for Program Initiator: Ariel Alexander AAlexander@saddleback.edu phone</p> <p>e. Proposed Pathway for new program:</p> <p>f. Summary description of the new program: A brief description of the purpose of the new program and the population of students for which it is being developed, and if CTE, the jobs for which students would be prepared. This should look like a catalog description.</p> <p>This is a new CTE program in the area of Live Sound. The program provides hands-on training in front-of-house and back-of-house audio operations, including system setup, signal flow, microphone placement, mixing consoles, and basic troubleshooting. Coursework also includes recording, mixing, mastering, and music business.</p> <p>g. Brief Description of how the idea for the new program came about: If proposal is for an OSA, include a statement why Saddleback would support an OSA in contrast to offering a certificate program.</p> <p>Our Music Technology program has gained popularity with hundreds of certificate completions. There is student and industry demand for a LIVE-sound program, which serves a different industry need than our current coursework.</p> <p>h. Please list all courses to be included in the program and total units: If courses are new or need to be revised, please mark as such.</p> <p>Live Sound I (NEW COURSE 613/213)– 2.0 units  Live Sound II (NEW COURSE 614/214)– – 2.0 units  Intro to Music Industry (MUS120) – 3.0 units  Multitrack Recording (MUS 118) – 2.5 units  Mixing &amp; Mastering (NEW COURSE MUS 631/231)– – 2.5 units</p> <p>12 total units</p>					
<b>3</b>	<p><b>Document Department/Inter-Departmental discussions with signatures in preparation for Step 4</b></p> <table border="1"> <tr> <td>Signature/Date, Program Initiator 1/6/26 ARIEL ALEXANDER</td> <td>Signature/Date, Dept. Chair 1/6/26 ARIEL ALEXANDER</td> </tr> <tr> <td>Signature/Date, Division Dean <i>Scott Farthing</i></td> <td>Other discipline faculty/chair (if applicable) or <input type="checkbox"/> n/a</td> </tr> </table>		Signature/Date, Program Initiator 1/6/26 ARIEL ALEXANDER	Signature/Date, Dept. Chair 1/6/26 ARIEL ALEXANDER	Signature/Date, Division Dean <i>Scott Farthing</i>	Other discipline faculty/chair (if applicable) or <input type="checkbox"/> n/a
Signature/Date, Program Initiator 1/6/26 ARIEL ALEXANDER	Signature/Date, Dept. Chair 1/6/26 ARIEL ALEXANDER					
Signature/Date, Division Dean <i>Scott Farthing</i>	Other discipline faculty/chair (if applicable) or <input type="checkbox"/> n/a					
<b>4</b>	<p>Articulation Officer: Review date (if applicable) Date Initials _____</p>	<p>EWD Director: Review date (if applicable) Date Initials _____</p>				
<b>5</b>	<p>Once signatures are obtained, scan document to curriculum <a href="mailto:sc-curriculum@saddleback.edu">sc-curriculum@saddleback.edu</a> Curriculum Committee: Review date</p>					
<b>6</b>	<p>Consultation Council: Review date</p>	<b>7</b>				
	<p>Curriculum Chair posts cleared Notice of Intent on the Curriculum Website New Program Status link</p>					

Do not go over 1 page. If document expands further, review to be more concise. You can remove this warning.

**New Program Initiation Form (not needed for ADTs)**

<b>1</b>	<b>Idea for program. ADTs do NOT need to complete this process.</b> Faculty Initiator completes Part 2 of this New Program Initiation Form In preparation for Step 3. <b>a. Program Name:</b> Certificate of Achievement in Solidworks and Geometric Dimensioning and Tolerances <b>b. Program Type: (use drop down menu or write in)</b> Certificate Tolerancing <b>c. Program TOP code:</b> 0953.00 <b>CIP:</b> 15.1302 <b>SOC:</b> 17-3013.00 <b>d. Contact information for Program Initiator:</b> Blake Stephens bstephens@saddleback.edu 949 360-6500 <b>e. Proposed Pathway for new program:</b> <b>f. Summary description of the new program:</b> This certificate demonstrates proficiency in the use of Solidworks software for manufacturing design and production, proficiency in the use of Geometric Dimensioning and Tolerances in manufacturing design and production, and proficiency in inspection of manufactured components and parts used in multiple industries. This CTE certificate for CAD Drafting students working in the manufacturing and aerospace industries requires completion of 5 courses with 16 units total, as follows:  <b>DR 200 - 3D PARAMETRIC MODELING - SOLIDWORKS, existing 3 unit course</b> <b>DR 201 - ADVANCED 3D PARAMETRIC MODELING – SOLIDWORKS, existing 3 unit course</b> <b>DR 202 - GEOMETRIC DIMENSIONING AND TOLERANCING (GD&amp;T), existing 3 unit course</b> <b>DR 204 – ADVANCED GEOMETRIC DIMENSIONING AND TOLERANCING (GD&amp;T), new 3 unit course</b> <b>DR 205 – INSPECTION FOR GEOMETRIC DIMENSIONING AND TOLERANCING (GD&amp;T), new 4 unit course</b>  <b>g. Brief Description of how the idea for the new program came about:</b>  Discussion with manufacturing industry leaders, users of Solidworks and GD&T technology, and allied instructors has clearly shown the need for updated coursework and a certificate to show proficiency in these areas as demand for trained professionals in manufacturing techniques has dynamically increased. This is a CTE area of rapidly increasing demand in multiple industries.  <b>h. Please list all courses to be included in the program and total units: If courses are new or need to be revised, please mark as such.</b> 16 units total <b>DR 200 - 3D PARAMETRIC MODELING - SOLIDWORKS, existing 3 unit course</b> <b>DR 201 - ADVANCED 3D PARAMETRIC MODELING – SOLIDWORKS, existing 3 unit course</b> <b>DR 202 - GEOMETRIC DIMENSIONING AND TOLERANCING (GD&amp;T), existing 3 unit course</b> <b>NEW: DR 204 – ADVANCED GEOMETRIC DIMENSIONING AND TOLERANCING (GD&amp;T), new 3 unit course</b> <b>NEW: DR 205 – INSPECTION FOR GEOMETRIC DIMENSIONING AND TOLERANCING (GD&amp;T), new 4 unit course</b>					
<b>3</b>	<b>Document Department/Inter-Departmental discussions with signatures in preparation for Step 4</b> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">           Signature/Date, Program Initiator            Blake Stephens/ 1/22/2026         </td> <td style="width: 50%;">           Signature/Date, Dept. Chair            Blake Stephens/ 1/22/2026         </td> </tr> <tr> <td>           Signature/Date, Division Dean            [Signature]         </td> <td>           Other discipline faculty/chair (if applicable) or <input type="checkbox"/> n/a         </td> </tr> </table>		Signature/Date, Program Initiator Blake Stephens/ 1/22/2026	Signature/Date, Dept. Chair Blake Stephens/ 1/22/2026	Signature/Date, Division Dean [Signature]	Other discipline faculty/chair (if applicable) or <input type="checkbox"/> n/a
Signature/Date, Program Initiator Blake Stephens/ 1/22/2026	Signature/Date, Dept. Chair Blake Stephens/ 1/22/2026					
Signature/Date, Division Dean [Signature]	Other discipline faculty/chair (if applicable) or <input type="checkbox"/> n/a					
<b>4</b>	<b>Articulation Officer: Review date (if applicable)</b> Date _____ Initials _____	<b>EWD Director: Review date (if applicable)</b> Date _____ Initials _____				
<b>5</b>	<b>Once signatures are obtained, scan document to curriculum</b> <b>Curriculum Committee: Review date</b>					
<b>6</b>	<b>Consultation Council: Review date</b>	<b>7</b>				
		<b>Curriculum Chair posts cleared Notice of Intent on the Curriculum Website New Program Status link</b>				

SADDLEBACK COLLEGE  
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: 1/11/26	Prepared & Submitted by: Kirill Gliadkovsky
Department: MUSIC	Course Prefix & Number 600: E MUS 624 (EI)
	Desired Course Number: EMUS 524 (EI)

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

1/11/2026	Kirill Gliadkovsky _____ Print Name	<i>Kirill Gliadkovsky</i> _____ Signature, Faculty Requestor
1/12/2026	Click here to enter text. _____ Print Name	<i>[Signature]</i> _____ Signature, Department Chair
1/12/2026	Jessica Beck (EI) <i>Jessica Beck</i> _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
1/12/2026	Dan Predoehl (EMERITUS) _____ Print Name	<i>[Signature]</i> _____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :  )	Short Title: Beginning Piano (EI)	
Units: <i>2.0</i>	Weekly lec hrs: <i>1.0-5.0</i>	Weekly lab hrs: <i>.5-2.5</i>
Credit Status: <input type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input checked="" type="checkbox"/> Non-Credit		
TOP Code: 1004.00	CIP Code: 50.0901	SOC Code(s): 27-2042
Non-Credit Category: H- courses for older adults (Emeritus)	Occupational Code (SAM): E-non-occupational	

- Anticipated first term of offering:  Fall  Spring Year 2027 Click here to enter text.
- Catalog Description: An introductory course in piano playing, focusing on learning names of the notes, clefs, accidentals, basic rhythm, music reading, as well as pieces up to 1-2 pp long, basic piano technique, tone, elementary keyboard harmony for non-majors and adults at first-year level.  
Click here to enter text. *older*
- Is this course being aligned to a C-ID descriptor?  Yes  No  N/A  
C-ID Code: Click here to enter text.  
If yes, see the Articulation Officer for assistance with C-ID descriptors.
- A. Will course be cross-listed?  Yes  No  
If yes, which department is responsible for scheduling, updating, and assessing the course?  
Reason for cross-listing: Click here to enter text.  
  
B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here: NA

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

There is an ever-growing portion of student population that wants to take music classes for their personal development (life-learners, particularly older adults). Many of them have taken music classes years ago but have not kept up their practicing and forgot many skills needed. However, the system would not allow them to register again in the same or lower-level courses that they need yet took in the past. A higher-level course is not achievable for them.

An additional aspect of this, older adults are often objectively slower to learn. They have more difficulties with motor skills and hands coordination in comparison to younger people. Allowing them to take a non-credit course solves the issues. They need more time to master their pieces and to feel confident before moving to a higher level. Some don't want to move to a higher level at all, as they find it fun and comforting to stay at their current one indefinitely and just practice different pieces (we vary them from semester to semester) at the same level of difficulty.

As a community college, we need to cater to the needs of the local citizen who are life-learners, a very sizeable and influential group in our classes. This is exactly what they have asked us for so many years.

6. Course Requisites:

List all requisites\*: none

Prerequisite: none

Co-requisite: none

Limitation on enrollment: ability to hear (alternatively – none)

Recommended Prep: none

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: Click here to enter text.

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

9. Will course be Repeatable?  No  Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?  1  2  3  Unlimited (Non-credit only)

Reason for Repeating:\*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division

requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

Yes If yes, identify family: Click here to enter text.

No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

No new resources are needed – we already have the piano lab and equipment

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.  N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU  Yes  No UC  Yes  No

Private  Yes  No

Will the course satisfy a major requirement at CSU or UC?  Yes  No

Please attach documentation and complete below:

<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section. N/A

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE  
 CURRICULUM DEVELOPMENT

**NEW COURSE PROPOSAL**

Date: 1/11/26	Prepared & Submitted by: Kirill Gliadkovsky
Department: MUSIC	Course Prefix & Number 600: E MUS 625 (EI)
	Desired Course Number: EMUS 525 (EI)

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

1/15/2026	Kirill Gliadkovsky _____ Print Name	<i>Kirill Gliadkovsky</i> _____ Signature, Faculty Requestor
1/16/2026	_____ _____ Print Name	<i>[Signature]</i> _____ Signature, Department Chair
1/16/2026	Jessica Beck (EI) <i>Jessica Beck</i> _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
1/16/2026	Dan Predoehl (EMERITUS) _____ Print Name	<i>[Signature]</i> _____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / \* : |)      Short Title: Intermediate Piano (EI)

Units: ~~2.0~~      Weekly lec hrs: ~~1.0~~ - 5.0      Weekly lab hrs: ~~1.5~~ - 2.5

Credit Status:     Credit – Degree Applicable     Credit – Non-degree Applicable     Non-Credit

TOP Code: 1004.00      CIP Code: 50.0901      SOC Code(s): 27-2042

Non-Credit Category: H- courses for older adults (Emeritus)      Occupational Code (SAM): E-non-occupational

1. Anticipated first term of offering:       Fall     Spring      Year 2027 Click here to enter text.
2. Catalog Description: Secondary Level Piano Course covering major and minor scales in 3-4 octaves, principles of finger technique, exercises (such as Hanon), tone production, pedaling technique, sight-reading, keyboard harmony, basic performance practices for different styles, and appropriate intermediate-level repertoire, as determined by instructor. Group and Masterclass formats. *Intended mostly for non-majors. ~~Issue primarily~~*  
 Click here to enter text.      *for the older adult.*
3. Is this course being aligned to a C-ID descriptor?       Yes       No       N/A  
 C-ID Code: Click here to enter text.  
 If yes, see the Articulation Officer for assistance with C-ID descriptors.
4. A. Will course be cross-listed?     Yes       No  
 If yes, which department is responsible for scheduling, updating, and assessing the course?  
 Reason for cross-listing: Click here to enter text.
- B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here: NA

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

There is an ever-growing portion of student population that wants to take music classes for their personal development (life-learners, particularly older adults). Many of them have taken music classes years ago but have not kept up their practicing and forgot many skills needed. However, the system would not allow them to register again in the same or lower-level courses that they need yet took in the past. A higher-level course is not achievable for them.

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As a community college, we need to cater to the needs of the local citizen who are life-learners, a very sizeable and influential group in our classes. This is exactly what they have asked us for so many years.

6. Course Requisites:

List all requisites\*: none

Prerequisite: none

Co-requisite: none

Limitation on enrollment: ability to hear (alternatively – none)

Recommended Prep: none

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: Click here to enter text.

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

9. Will course be Repeatable?  No  Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?  1  2  3  Unlimited (Non-credit only)

Reason for Repeating:\*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

- Yes If yes, identify family: Click here to enter text.  
 No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

No new resources are needed – we already have the piano lab and equipment

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.  N/A

12A. Transfer: Would you recommend that this course transfer to:

- CSU  Yes  No UC  Yes  No  
 Private  Yes  No

Will the course satisfy a major requirement at CSU or UC?  Yes  No

Please attach documentation and complete below:

<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
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<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section. N/A

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE  
 CURRICULUM DEVELOPMENT

**NEW COURSE PROPOSAL**

Date: 1/11/26	Prepared & Submitted by: Kirill Gliadkovsky	
Department: MUSIC	Course Prefix & Number 600: E MUS 626 (EI)	
	Desired Course Number: EMUS 526 (EI)	

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.		
1/11/2026	Kirill Gliadkovsky _____ Print Name	<i>Kirill Gliadkovsky</i> _____ Signature, Faculty Requestor
1/12/2026	Jessica Beck (EI) _____ Print Name	_____ Signature, Department Chair
1/12/2026		_____ Signature, Other related discipline Chair (if relevant)
1/12/2026	Dan Predoehl (EMERITUS) _____ Print Name	_____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :  )		Short Title: Advanced Piano (EI)
Units: <del>3.0</del>	Weekly lec hrs: <del>1.0</del> - 5.0	Weekly lab hrs: <del>1.5</del> - 2.5
Credit Status: <input type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input checked="" type="checkbox"/> Non-Credit		
TOP Code: 1004.00	CIP Code: 50.0901	SOC Code(s): 27-2042
Non-Credit Category: H- courses for older adults (Emeritus)		Occupational Code (SAM): E-non-occupational

1. Anticipated first term of offering:       Fall    Spring      Year 2027 Click here to enter text.
  
2. Catalog Description: This course is for advanced pianists, who perform standard repertoire and want to enhance their piano technique further, along with depth of interpretation, variety of colors, performance practices of different musical styles, preparation for recitals, and other aspects of piano playing. Students will study Baroque, Classic, Romantic, and Contemporary piano literature. Everyone's pieces and performances will be analyzed and discussed in class. Masterclass format. *Primarily for the older adult.*
3. Click here to enter text.
4. Is this course being aligned to a C-ID descriptor?       Yes       No       N/A  
 C-ID Code: Click here to enter text.  
 If yes, see the Articulation Officer for assistance with C-ID descriptors.
  
5. A. Will course be cross-listed?    Yes       No  
 If yes, which department is responsible for scheduling, updating, and assessing the course?  
 Reason for cross-listing: Click here to enter text.
  
- B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here: NA

6. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

There is an ever-growing portion of student population that wants to take music classes for their personal development (life-learners, particularly older adults). Many of them have taken music classes years ago but have not kept up their practicing and forgot many skills needed. However, the system would not allow them to register again in the same or lower-level courses that they need yet took in the past. A higher-level course is not achievable for them.

An additional aspect of this, older adults are often objectively slower to learn. They have more difficulties with motor skills and hands coordination in comparison to younger people. Allowing them to take a non-credit course solves the issues. They need more time to master their pieces and to feel confident before moving to a higher level. Some don't want to move to a higher level at all, as they find it fun and comforting to stay at their current one indefinitely and just practice different pieces (we vary them from semester to semester) at the same level of difficulty.

As a community college, we need to cater to the needs of the local citizen who are life-learners, a very sizeable and influential group in our classes. This is exactly what they have asked us for so many years.

7. Course Requisites:

List all requisites\*: none

Prerequisite: none

Co-requisite: none

Limitation on enrollment: ability to hear (alternatively – none)

Recommended Prep: none

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

8. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: Click here to enter text.

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

9. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non- Credit Grading

10. Will course be Repeatable?  No  Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?  1  2  3  Unlimited (Non-credit only)

Reason for Repeating:\*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

11. Will this course be part of an approved family?

- Yes If yes, identify family: Click here to enter text.  
 No

12. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

No new resources are needed – we already have the piano lab and equipment

13. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.  N/A

12A. Transfer: Would you recommend that this course transfer to:

- CSU  Yes  No UC  Yes  No  
 Private  Yes  No

Will the course satisfy a major requirement at CSU or UC?  Yes  No

Please attach documentation and complete below:

<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
<u>Click</u> Course Title	<u>Click</u> Course No.	at	<u>Click</u> CSU Campus	<u>Click</u> UC Campus	Required for	<u>Click</u> Program or Major
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12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section. N/A

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Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>