



# Saddleback College Academic Senate Agenda

## Regular Meeting

**Date:** April 15, 2026

**Time:** 2:00 PM–4:00 PM

## Meeting Information

- **Location:** Saddleback College, Administration & Governance Building (AGB), Conference Room AGB 106
- **Address:** 28000 Marguerite Parkway, Mission Viejo, CA 92692

## Senate Office Contact

- **Telephone/Voice:** 949-582-4969
- **Email:** [scacademicsenate@saddleback.edu](mailto:scacademicsenate@saddleback.edu)
- **Agenda webpage:** <https://www.saddleback.edu/academic-senate>

## Executive Board

- Dan Walsh — President and all-round nice guy
- Claire Cesareo — Past President
- Frank Gonzalez — President-Elect
- Michelle Gustafson, MSW, LCSW — Vice President
- Michelle Duffy, Ed.D. — Recorder

## Agenda Items

### 1. Call to Order

- Please silence your cell phone.

### 2. Introduce and Welcome Guests & Senators

### 3. Adoption of Agenda

Items on agenda may occur out of order at the discretion of the Academic Senate President (or designee), based on the availability of presenters.

#### 4. Approval of Minutes

- Minutes from April 1, 2026

#### 5. Public Comments (Items Not on the Agenda)

- Anyone may address the Senate on any item **not** on the agenda within the subject matter and jurisdiction of the Senate pursuant to Title 5 § 53200.
- Each speaker is limited to **two (2) minutes**.
- Total public comment time is limited to **15 minutes**.

#### 6. President's Report

#### 7. Constituency Group Reports

1. Faculty Association
2. Student Government
3. Classified Senate
4. California School Employees Association

#### 8. Adoption of Consent Calendar Items

- Consent Calendar items are approved in one motion without discussion unless an Academic Senate Board Member or Senator requests separate action.  
*None at this time.*

#### 9. Old Business

1. **Approval of Faculty to Serve on Committees**  
*Discussion/Action*
2. **Board Policy and Administrative Regulation Advisory Council (BPARC) Update**  
*Information/Update/Action*  
AR-7123, Faculty Hiring, Update  
AR-3415 Immigration Enforcement Activities  
AR-3736 Information Security – Cloud Storage  
BP-4010 Academic Calendar  
BP/AR-4102 Career Technical Education Programs  
BP/AR-4225 Course Repetition and Repeatable Courses  
AR-4232 Pass/No Pass  
BP-4250 Academic or Progress Notice, Pause, and Restart  
AR-5011 Admission of Concurrently Enrolled K-12 Students

BP/AR-5013 Military Affiliated Students  
AR-5017 Responding to Inquiries of Immigration Status, Citizenship Status,  
and National Origin Information  
BP/AR-5030 Student Fees  
BP-7120 Recruitment, Selection, and Hiring  
BP-7133 Academic Ranking  
BP/AR-7165 Enrollment Fee Reimbursement for Eligible Employees  
BP/AR-7349 Entering Employee Time/Leave  
BP-7380 Retiree Health Benefits for Management & Academic Employees  
Presenter: Dan Walsh

3. **Curriculum Update**

*Information/Action*

Presenter: Michelle Duffy

4. **ADA Compliance**

*Discussion*

Presenter(s): All

5. **Non-Credit Instructor Minimum Qualifications Resolution**

*Information/Discussion/Action*

*In order to maintain academic integrity and consistency in the district and allow students the possibility of converting non-credit work to credit work, the Academic Senate of Saddleback College supports that faculty teaching non-credit courses must meet the same minimum qualifications required of faculty teaching credit-bearing courses if the courses are mirrored for credit.*

Presenter: Michelle Duffy

6. **Student AI Guidelines**

*Information/Discussion/Action*

## 10. New Business

1. **PT Faculty Committee**

*Information/Discussion/Action*

Creation of a Part-Time Faculty Academic Senate Committee

Presenter(s): PT Faculty Senators

2. **Test Proctoring & AI-related Concerns**

*Information/Discussion/Action*

The English Department requests to address the Senate to share current proctoring efforts, gauge campus-wide need, and seek support for establishing an institutional proctoring service.

Megan Martin, Bruce Gilman, Jake Williams, and Beau Ewan

3. **Academic Calendar 2028-29**  
*Information*

## 11. Committee Reports

1. **Executive**
2. **College/Senate Committees**

### *Senate Committees*

- Academic Appeals and Standards
- Academic Calendar
- Culturally Responsive Teaching & Learning
- Curriculum
- Distance/Online Education
- Faculty Development/Funding
- Full-Time Faculty Hiring Prioritization
- General Education
- Faculty Professional Development & Teaching Innovations

### *College Committees*

- Career Education
- College Resources
- Consultation Council
- Diversity, Equity, Inclusion, and Accessibility (DEIA)
- Educational Planning and Assessment
- Health and Safety
- Outreach
- Planning & Institutional Effectiveness (PIE)
- Student Success Coordinating
- Technology

## 12. Representational Area / ATEP / PT Faculty Reports

## 13. Adjournment

- **Next Academic Senate Meeting:** May 6, 2026

## Brown Act Compliance

The Academic Senate is a legislative body and must comply with the Ralph M. Brown Act. Per Government Code § 54954.2(a), no action or discussion shall be undertaken on any item not appearing on the posted agenda, except as permitted under Government Code § 54954.3, including brief responses to public testimony and questions for clarification.

## ADA Accommodation Statement

In compliance with the Americans with Disabilities Act (ADA), individuals who need disability-related accommodations or modifications (including auxiliary aids and services) to participate in this Academic Senate meeting should contact the Academic Senate Office:

- Email: [scacademicsenate@saddleback.edu](mailto:scacademicsenate@saddleback.edu)
- Telephone/Voice: 949-582-4969

To support timely arrangements, please provide notice at least **48 hours** before the meeting whenever possible.



This agenda is dedicated to the tireless efforts of Dean d’Arcy to get us ADA Title II compliant.