

**SADDLEBACK COLLEGE – ACADEMIC SENATE
REGULAR MEETING
MINUTES**

April 01, 2026

2:00 PM to 4:00 PM

Saddleback College, AGB 106

8	Senate Officers:		56	Brandee Craig	Absent
9	Dan Walsh, President	Present	57	Jennifer Rohles	Present
10	Frank Gonzalez, President-Elect	Present	58		
11	Claire Cesareo, Past President	Present	59	School of Science, Technology Engineering and	
12	Michelle Gustafson, Vice President	Present	60	Math	(7)
13	Michelle Duffy, Ed.D., Recorder	Present	61	David Giordano	Present
14			62	Kat Shaw	Present
15	School of Arts, Media, Performance &		63	Michele Rousseau	Present
16	Design	(5)	64	Morgan Barrows	Present
17	Maria Mayenzet	Present	65	Nicholas Timmons	Absent
18			66	Sam Abbas	Absent
19	School of Business and Industry	(3)	67	Sumaya McCleave	Present
20	Emily Quinlan	Present	68		
21	Taylor Brooks	Present	69	Associate Faculty	(4)
22	Jane Medling	Present	70	Bruce Gilman	Present
23			71	E.J. Baldonado-Wilkins	Absent
24	Division of Counseling Services and Special		72	EvaMarie Rodriguez-Morris	Present
25	Programs	(5)	73	Wonderful Nancy Allah	Present
26	Casey Eyman	Present	74		
27	Efren Rangel	Absent	75	Shared Governance Group Representative	
28	Kolin Williams	Absent	76	Frank Gonzalez, Faculty Assoc.	Present
29	Mike Long	Absent	77	Claire Cesareo, Faculty Assoc.	Present
30	Sarah Chang	Absent	78	Chantelle Gil, Classified Senate	Absent
31			79	Eryllyne Ballo, CSEA	Absent
32	Division of Extended Learning	(1)	80	Juliette Sturgis, ASG	Absent
33	Jill Ibbotson	Present	81		
34	Stacy Eldred, Alt	Present	82	Guests:	
35			83		
36	School of Health & Wellness	(3)			
37	Kate Magsino	Absent			
38	Nahid Meshkin	Present			
39					
40	School of Humanities and Social Sciences	(8)			
41	Brenda Plascencia-Carrizosa	Present			
42	Christina Smith	Present			
43	Emily Blumenthal	Present			
44	Jake Williams	Present			
45	Jennifer Hedgecock	Present			
46	Mako Tanaka	Present			
47	Megan Martin	Present			
48	Travis Ames	Present			
49	Erica Vogel, Alt	Present			
50					
51	Division of Instructional Support and Teaching				
52	Innovations	(1)			
53	Carolyn Seaman	Present			
54					
55	Division of Kinesiology & Athletics	(2)			

84 **SADDLEBACK COLLEGE – ACADEMIC SENATE**

85
86 **MINUTES**

87
88 April 1, 2026
89 2:00 p.m. to 4:00 p.m.
90

91
92 **1. CALL TO ORDER**

93
94 The meeting was called to order at 2:00pm.
95

96 **2. INTRODUCE AND WELCOME GUESTS & NEW SENATORS**

97
98 Dan Walsh, Academic Senate President, asked guests to introduce themselves. None present.
99

100 **3. ADOPTION OF AGENDA**

101
102 EvaMarie Rodriguez-Morris moved to adopt the agenda with the flexibility to move items to
103 accommodate guests. Morgan Barrows seconded. The Academic Senate unanimously
104 approved the adoption of the agenda.
105

106 **4. ADOPTION OF MINUTES FROM March 4, 2026**

107
108 Taylor Brooks moved to adopt the minutes from the previous meeting. EvaMarie Rodriguez-
109 Morris seconded. The Academic Senate unanimously approved the adoption of the minutes.
110

111 **5. PUBLIC COMMENTS**

112
113 Erica- Mural Celebration on April 23rd from 10:30-2:30. Students will lead events; do a nature
114 walk; crafts etc... Dancing and a Q& A with the band.
115

116 **6. PRESIDENT’S REPORT**

118 Dan Walsh shared:

- 119 • Nothing. His daughter is a good swimmer.

120

121 **7. CONSTITUENCY GROUP REPORTS**

122

123 **A. Faculty Association**

124 Robert Melendez, current FA President, shared they are looking at Article 31 and there will be
125 an open forum to make sure that everyone understands who is paying what for retiree benefits.

126 A change was negotiated and vision was included in negotiation cycle 1. Future rounds may
127 bring about more changes. They are always looking for feedback from faculty and prioritizing

128 Claire Cesareo shared that elections are coming up for the Faculty Association. An official
129 vote is required and it is not just for the school. The nominations end April 7th.

130 **B. Student Government**

131

132 None.

133

134 **C. Classified Senate/Association**

135

136 None.

137

138 **D. California School Employees Association**

139

140 None.

141

142 **8. ADOPTION OF CONSENT CALENDAR ITEMS**

143

144 **A. Curriculum**

145

146 Taylor Brooks motioned to adopt the Consent Calendar items. Morgan Barrows seconded.

147 The Academic Senate voted unanimously to adopt the Consent Calendar items.

148

149 **9. OLD BUSINESS**

150

151 **A. Approval of Faculty to Serve on Committees**

152 No changes.

153

154 **B. Board Policy and Administrative Regulation Advisory Council (BPARC) Update**

155

156 Dan Walsh shared that the next BPARC Meeting is on April 10 so he has nothing new to
157 share with senators.

158 Faculty hiring AR/BP- they are still waiting on the newest revision. Robert Melendez- FA
159 through the rep council produced a version. FA looked at 1) the current language was not
160 descriptive enough on how the process would run/delineation was needed and 2) FA would
161 really like to have one policy that could be used or not used by a college. The committee itself
162 needs to want to have a student component, and that component/process needs to be approved
163 by the Academic Senate. The biggest concern is that this stays in the hands of Academic
164 Senate and is not pushed by Administration.

165 Other senators voiced concern over administrators having control or using their power to
166 “force” a student component in an interview process.

167 **C. Curriculum Update**

168

169 Michelle Duffy reminded faculty of the following:

170

171 • The list of courses up for scheduled review is posted in the Curriculum SharePoint and
172 courses are due to be launched in META by April 30th. Once approved, the course
173 revisions will be viable for fall 2027. Michelle Duffy is the chair for HSS, STEM,
174 Emeritus, and HW. June Millovich is the chair for AMPD, BI, ED, and KNES.

175

176 • Reasons for an unscheduled review: ADT changes, licensure in jeopardy, course
177 changes that impact another course, and articulation concerns.

178

179 • META workshop dates are posted in the Curriculum Committee SharePoint under
180 Courses> Scheduled Review.

181

182 • A revised Scheduled Review Handbook is posted in SharePoint. Please be sure to use
183 it since it contains changes to the COR: TOP-CIP alignment as we transition to using
184 CIP only as well as details about including DEIA and UDL in the COR per Title 5
185 55001.

186

- 187 • SLOs may only be updated when courses are up for their scheduled review. Kathy
188 Damm, the SLO Coordinator, is available if help is needed with SLOs.

189

190 **D. ADA Compliance**

191

192 Tabled.

193

194 **E. Legal Issues & Employee Use of Personal Devices**

195

196 Ric Ottaiano, part-time Business faculty, gave a presentation regarding the legal issues
197 surrounding employee use of personal devices for college business. Moving to telephony
198 instead of office phones. It is an app you load onto personal devices: phone, laptop, iPad etc...
199 and it takes the place of a desktop phone/computer. Concerns with using personal phones for
200 business:

- 201 • Using the Microsoft Teams app, supposedly separates personal and business via
202 Sandbox.
- 203 ○ Provides greater flexibility but it blurs the boundaries between personal and
204 business
 - 205 ○ In order to load the app, you have to access to your camera, microphone and
206 personal contacts
 - 207 ○ All chats/texts are saved to the cloud
 - 208 ○ Device equity- it uses memory and you may have to upgrade your phone;
209 who's paying?
- 210 • If you leave your place of employment, the district will be able to wipe the data from
211 your phone without your consent
- 212 • Blue tooth will likely need to be made accessible and therefore once turned on, you
213 can be tracked; your IP address will be recorded
- 214 • Using public Wi-Fi is not encrypted so doing work business while on public Wi-Fi can
215 be problematic

216

217 Kim d'Arcy shared that there is nothing in the project for personal devices. Teams Telephony
218 is for your school issued device. Only managers get paid for cell phone use. Concerns were
219 raised for part-time faculty who have no desktop or school issued devices. They are trying to
220 figure this out. The district is assuming that faculty will not use personal devices for college
221 work.

222

223 Discussion ensued. Thurman needs to come to address the IT issue of faculty not having
224 school issued equipment.

225

226 **F. Compressed Calendar**

227

228 Claire Cesareo gave a status update and discussed planning for the new Academic Senate
229 Compressed Calendar Workgroup. The workgroup consisting of both Saddleback and IVC
230 faculty (and other constituents) will be charged with revisiting the idea of moving to a
231 compressed calendar. Claire will be the chair. The group will start meeting this semester with
232 the bulk of the work happening in the fall. If interested, email her.

233

234 **G. Online Education Update**

235

236 Brett Myhren shared that OE is adjusting to the changes from AI. This is creating a cascading
237 series of impacts on instruction. He updated the Senate on the current situation and discussed
238 where we might be headed:

239

- PD for Course Design

240

- Mobile Course Design PD will be offered in person on Monday, April 27th and
241 online on Friday, May 1st; An announcement will be sent

242

- Goals for the session: equity in mobile access, small high-impact changes,
243 integrated accessibility and practical faculty tools

244

- Title II Compliance

245

- Under the OOI SharePoint, there is a ADA Title II folder with several
246 resources for faculty; BOTS are available to help with remediation; in all, our
247 college is in much better shape than most colleges

248

- The biggest concern is a student flagging a course for not being 100% in
249 compliance; Emily Quinlan noted that there is likely a grace period for
250 remediation if a course is found to be out of compliance; Kim d’Arcy

251

- responded that the legal counsel reminds us that Title II is based on the entity
252 not the specifics. As long as the district is showing reasonable and measurable
253 progress, things will be fine. At the federal level, it is on the radar to extend out
254 the deadline. Priority is instruction before websites and SharePoint. Sumaya

255

- McCleave asked if anyone at Saddleback will be spot checking courses. Kim

255

256 responded no, but you still need to be working towards compliance. Use the
257 accessibility checkers in Canvas.

258 • Iron Triangle in Online Ed

259 ○ Equity (providing access to the greatest number of students), Modality (fully
260 online and asynchronous classes are central to the effort to provide access), and
261 Integrity (this is difficult in classes that are offered online); Balancing the
262 triangle has become more difficult with AI; Claire Cesareo asked if there have
263 been rumblings about the online classes transferring. There have been a few.
264 Ex. Proctoring exams in Accounting classes. Frank Gonzalez shared that this
265 has been an issue in STEM classes for a while.

266

267 **10. NEW BUSINESS**

268

269 **A. Student AI Use Guidelines**

270

271 Kim d’Arcy presented the new and exciting Student AI Use Guidelines which include “Your
272 instructor determines the use of AI in their courses.” Classified Senate and ASG are also
273 reviewing this document developed by the AI Workgroup with assistance from students.

274

275 Ignite AI tools can be used by students in Canvas. It can be turned off by the instructor.

276

277 Feedback- Dan Walsh likes it.

278

279 This will come back in two weeks.

280

281 **B. Non-Credit Instructor Minimum Qualifications**

282

283 Michelle Duffy, Curriculum Co-Chair, began a conversation in support of requiring that any
284 non-credit course offered in the district that mirrors a credit course must have instructors with
285 same minimum qualifications as the credit course. (Thank you Jennifer Rohles for bringing
286 this important topic to light!)

287

288 Resolution shared-

289

290 Whereas, Saddleback College may approve and offer non-credit courses and programs that
291 mirror credit bearing courses and programs;

292

293 Whereas, Saddleback College has approved and implemented minimum qualifications for
294 faculty teaching credit bearing courses;

295

296 Resolved, that the Academic Senate of Saddleback College supports that faculty teaching non-
297 credit courses must meet the same minimum qualifications required of the faculty teaching
298 credit bearing courses if the courses are mirrored for credit.

299

300 Discussion ensued about how CPL could impact this even more. Taylor Brooks asked if there
301 was data about the number of students who convert non-credit courses to credit. An answer
302 was not available. This is a multi-layer issue.

303

304 **11. COMMITTEE REPORTS**

305

306 **A. Executive**

307

308 Dan Walsh shared:

- 309 ○ Presidential forums are Monday through Thursday next week from 1:30-2:30pm.
310 Please request that the forums be live streamed
- 311 ○ Dan Walsh will be sending an email for the Senate Executive committee election
- 312 ○ April 30th is the last date for fall PD

313

314 **B. College/Senate Committees**

315

316 Brenda Plascencia-Carrizosa- CRTL; April is Arab American Heritage Month. Americans of
317 Arab heritage have advanced the nation's achievements in diplomacy, science, technology, as
318 well as in art and culture. She read the last national proclamation and shared that one of her
319 students is from West Africa. She has been here her whole life, but is now feeling
320 discrimination. Several resources were shared with senators and she asked senators to find
321 something new that matches your area and share it with students, then find a way to integrate
322 it into your curriculum to share for years to come.

323

324 EvaMarie Rodriguez-Morris- Monday April 13th is College Night at the Getty; free with food
325 and swag; State Part time AS celebration is April 24th; She received a state scholarship to
326 attend Plenary and is leading the PT Faculty Caucus!

327

328 Kolin Williams – 2,500 Marines from Camp Pendleton were dispatched to the Middle East;
329 Please be cognizant of this and remember that students can do military withdrawal if needed.

330

331 **12. REPRESENTATIONAL AREA/ATEP/PT FACULTY REPORTS**

332

333 None.

334

335 **13. ADJOURNMENT –**

336

337 Dan Walsh adjourned the meeting at 3:55pm.

338

339 **HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE SHAREPOINT** 340 **WEBSITE**

341 AS Agenda - 01Apr2026

342 Agenda Item 4 - Minutes Draft from March 04, 2026

343 Curriculum:

344 1. Proposed program revisions for academic year 2026-27

345 2. Proposed new credit course justifications for academic year 2027-28

346 3. Proposed new credit program justification for academic year 2027-28

347 4. Proposed new credit course for UCTCA for academic year 2027-28

348 Agenda Item 9D - ADA Compliance

349 Agenda Item 9E - Legal Issues & Employee Use of Personal Devices

350 Agenda Item 10A - Student AI Use Guidelines

351 **KEYWORDS: ADA Compliance; Compressed Calendar; Personal Devices, BPARC**