

REQUEST FOR A GRIEVANCE HEARING

(AR 5530: Grade Grievance Policy)

Pursuant to AR 5530, Section IV. B., A request for a grievance hearing shall be filed with the dean on a Request for Grievance Hearing form within 30 days after filing the Statement of Grievance (See AR-5530 for Grade Grievance procedures)

Student Name: _____ Student Number: _____

Telephone: _____ Email Address: _____

Home Address: _____

Instructor: _____ CRN: _____

Course Name: _____ Term: _____

College: (*Check One*)

- ☐ Irvine Valley College
- ☐ Saddleback College
- ☐ ATEP

I, _____, hereby request a grievance hearing based on AR 5530 (Section II. A. B. C. D.)

(*Check One*)

Mistake: An unintentional act, omission, or error by the instructor or the college.

Fraud: A deception deliberately practiced in order to secure unfair or unlawful gain.

Bad Faith: An intent to deceive or to act in a manner contrary to law and/or a grade assigned because of a student's protected characteristics contrary to Education Code and Title 5, California Code of Regulations. If, pursuant to the discrimination and harassment complaint procedure, it is determined that a grade was the result of discrimination or harassment, the grade may be changed as a remedy for the discrimination or harassment.

Incompetence: A lack of ability, legal qualification, or fitness to discharge a required duty.

Submitted By: Student's Signature

Date

Received By: Office of Instruction

Date