

STATEMENT OF APPEAL (AR 5530: Grade Grievance Policy)

Pursuant to AR 5530, Section V. A.1., Within 10 days following the Grievance Hearing Panel decision regarding the merits of the grievance, any party to the grievance may file a written Statement of Appeal with the College President. The written Statement of Appeal shall state the specific basis for the appeal and shall be sent to all parties. (See AR 5530 for Grade Grievance procedures)

Student Name: _____ **Student Number:** _____

Telephone: _____ **Email Address:** _____

Home Address: _____

Instructor: _____ **CRN:** _____

Course Name: _____ **Term:** _____

College: *(Check One)*

☐ **Irvine Valley College**

☐ **Saddleback College**

☐ **ATEP**

I, _____, hereby request an appeal.

AR 5530 Section II. Definitions (Check One)

A. Mistake: An unintentional act, omission or error by the instructor or the college.

B. Fraud: A deception deliberately practiced in order to secure unfair or unlawful gain.

C. Bad Faith: An intent to deceive or to act in a manner contrary to law and/or a grade assigned because of a student's protected characteristic contrary to Education Code and Title 5, California Code of Regulations. If, pursuant to the discrimination and harassment complaint procedure, it is determined that a grade was the result of discrimination or harassment, the grade may be changes as a remedy for the discrimination or harassment.

D. Incompetence: A lack of ability, legal qualification, or fitness to discharge a required duty.

Basis for your appeal *(explain):*

Submitted By: Student's Signature

Date

Received By: President's Signature

Date