

**AGENDA**  
**District-wide Strategic Planning Council Retreat**  
**May 30, 2012**

**Goals for the Day:**

1. Review and evaluate 2011-2012 progress on the District-wide Strategic Plan 2011-2014
  - a. Document evaluation of each area
2. Evaluation the District-wide Strategic Plan 2011-2014
3. Assess changes and set agenda for 2012-2013

<b>Time</b>	<b>Agenda Item</b>	<b>Responsible Party</b>
<b>9:15 – 9:25 (10 min)</b>	<b>Welcome</b>	Chancellor
<b>9:25 – 9:55 (30 min)</b>	<b>Refresher on the District-wide Strategic Plan</b> <i>Agenda of the day</i>	Director of Research & Planning
<b>10:00 –10:30 (30 min)</b>  <b>10:30 – 11:00 (30 min)</b>	<p style="text-align: center;"><b>Break into groups and review</b></p> <ul style="list-style-type: none"> <li>• <i>Focus on accurate reporting of progress for each goal by objectives and action steps completed</i></li> <li>• <i>For each group – they may have 2 major objectives and should focus on the first set in the first 20 min. and the next set on the following 20 min.</i></li> <li>• <i>Have note takers capture discussion for report out.</i></li> </ul>	Group break-out Session
<b>11:00-11:30</b>	<b>Report out</b> <i>Major progress for each goal</i>	All
<b>11:30-11:45</b>	<b>Discussion of progress as a group</b>	All
<b>12:00 – 1:00</b>	Lunch	
<b>1:00 – 1:30</b>	<p style="text-align: center;"><b>Evaluation of Strategic Plan to date</b> Break into same groups</p> <ul style="list-style-type: none"> <li>• <i>What worked?</i></li> <li>• <i>What can be adjusted?</i></li> </ul>	Group break-out Session
<b>1:30-2:00</b>	<b>Report out</b>	All
<b>2:00 – 2:30</b>	<b>Suggestion for DWSP 2012-13 AY</b>	All
<b>3:00 – 3:30</b>	<p style="text-align: center;"><b>2012-2013 DWPC Topics</b></p> <ul style="list-style-type: none"> <li>• ATEP Vision and Mission Statements</li> <li>• Reminders for the summer – due June 30<sup>th</sup> <ul style="list-style-type: none"> <li>• Updates to the Planning Documents (Function Map, Planning and Decision-Making Manual)</li> <li>• Each District-wide Council/Committee conduct a self-assessment (see pg. 26-28 of the Planning and Decision-Making Manual)</li> </ul> </li> </ul> <p><b>Agenda items for 12-13</b></p> <ul style="list-style-type: none"> <li>• Evaluation of Planning Process</li> <li>• Climate Survey in the Fall 2012</li> <li>• Calendaring for 2012-2013           <ul style="list-style-type: none"> <li>○ meet every 2 months (September, November, February, April, May Retreat)</li> </ul> </li> </ul>	Chancellor & Director of Research & Planning
<b>3:30-4:00</b>	<b>Summary and Closing</b>	Chancellor

## ***District-wide Strategic Planning Council Retreat Group Break-out Session***

<b>Groups</b>	<b>Goal 1</b>	<b>Goal 2 &amp; 4</b>	<b>Goal 3</b>	<b>Goal 4</b>	<b>Goal 5</b>	<b>Goal 1 &amp; 6</b>
<b>Facilitator</b>	<b>Gary Poertner</b>	<b>Denice Inciong</b>	<b>Bob Bramucci</b>	<b>Kim McCord</b>	<b>David Bugay</b>	<b>Randy Peebles</b>
<b>Objectives</b>	<b>Objective 1.1, 1.2, 1.3</b>	<b>Objective 2.1 &amp; 4.1</b>	<b>Objective 3.1</b>	<b>Objective 4.2 &amp; 4.3</b>	<b>Objective 5.1 &amp; 5.2</b>	<b>&amp; Objective 6.1 – 6.4</b>
<b>Action Steps</b>	<b>17 action steps</b>	<b>17 action steps</b>	<b>6 action steps</b>	<b>9 action steps</b>	<b>10 action steps</b>	<b>18 action steps</b>
<b>Note taker</b>	Grace Garcia	Natalie Estrada	Daune Main	Joyce Bartlomain	Beverly Johnson	Sandi Sembiazza
<b>Members:</b>	Tod Burnett	Claire Cesareo-Silva	Bob Cosgrove	Teddi Lorch	Brandye D'Lena	Craig Justice
	Dennis Gordon	Jerilyn Chuman	Jacqueline Zimbalist	Davit Khachatryan	Kathy Schmeidler	Don Busche
	Glenn Roquemore	Gwen Plano	Chris Tarman	Carol Hilton	Nicole Ortega	Kathy Werle
	Tere Fluegeman	Lisa Davis Allen	Patti Flanigan	Don Mineo		

*The District-wide Strategic Plan 2011- 2014 is designed to be a living, frequently-used document which invites the recording of progress on the action steps in the shaded areas of each page. The reports of progress will be consolidated annually to produce an Annual Progress Report.*

### ***Goals for the Retreat:***

- Review and evaluate 2011-2012 progress
- Evaluation the District-wide Strategic Plan 2011-2014
- Assess changes and set agenda for 2012-2013

***SOCCCD District-wide Strategic Plan 2011-2014***  
***6 Goals and summary of the objectives and action steps***

**Goal 1 - SOCCCD will create a district-wide culture which is characterized by mutual respect and collaboration and which celebrates the uniqueness of each institution (3 objectives and 17 action steps)**

- Identify barriers to collaboration and cooperation
- Board Policy on mutual respect
- Development of a climate survey
- Chancellor's communication with employees
- Relocation plan for District Services

**Goal 2 -SOCCCD will support innovations that result in quantifiable improvement in student preparedness and success and will facilitate the institutionalization of those innovations across the District. (1 objective & 5 action steps)**

- Increase completion rates for degrees, certificates and transfer-ready – 5% annually
- Professional development on student success factors
- Develop a venue for sharing student preparedness and success
- Identify and support best practices and innovations

**Goal 3 - SOCCCD will maintain its technological leadership and will make future advancements which enhance student access and success. (1 objective & 6 action steps)**

- SOCCCD Technology Plan 2011-2015
- Determine components and responsibilities
- Feedback and development of the plan
- Present final plan to Board of Trustees in September 2012

**Goal 4 - SOCCCD will increase the effective use of all resources by developing and implementing a cycle of integrated District-wide planning. (3 objectives & 21 action steps)**

- Model for District-wide long and short term planning. (part of Planning and Decision Making Manual)
- District Services Administrative Unit Reviews
- Resource allocation processes that ensure expenditures are linked to planning priorities
- Annual report on the progress of the District-wide Goals

**Goal 5 - SOCCCD will develop, document and implement data-driven District decision-making processes that are collaborative, transparent, efficient and effective. (2 objectives & 10 action steps)**

- Develop the Planning and Decision-Making Manual
- Assessment of the decision-making process

**Goal 6 - SOCCCD will assess the educational needs of the communities within the District boundaries and will pursue joint venture partnerships with educational institutions and business/industry. (4 objectives & 18 action steps)**

- ATEP – Define responsibilities for the use and maintenance.
- Develop a 3-5 year site development plan
- Develop an annual external scan
- Define college service areas within the District service areas.