

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
May 20, 2013**

PRESENT

Members of the Board of Trustees:

Nancy M. Padberg, President
T.J. Prendergast, Vice President
Marcia Milchiker, Clerk
Bill Jay, Member
Timothy Jemal, Member
David B. Lang, Member
James R. Wright, Member
David Robinson, Student Member

Administrative Officers:

Gary Poertner, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President Saddleback College
Debra Fitzsimons, Vice Chancellor, Business Services
Randy Peebles, Associate Vice Chancellor, Economic Development
Glenn Roquemore, President Irvine Valley College

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Discipline/Dismissal/Release (GC Section 54957) (1)
 - 1. Publication Technician (1)

- B. Conference with Labor Negotiators (GC Section 54957.6)
 - 1. SOCCCD Faculty Association
 - a. Agency Designated Negotiator: David Bugay, Ph.D.

 - 2. California School Employees Association (CSEA)
 - a. Agency Designated Negotiator: David Bugay, Ph.D.

 - 3. Police Officers Association (POA)
 - a. Agency Designated Negotiator: David Bugay, Ph.D.

- C. Conference with Real Property Negotiators (GC Section 54956.8) (2)
 - 1. Lease of Property by District: Portion of Saddleback College site: MG Promenade Apartments LLC, 28032 Marguerite Parkway, Mission Viejo
 - a. Agency Designated Negotiator: Debra Fitzsimons, Ph.D. regarding price, terms and terms of payment.

 - 2. Exchange of Property by District: Portion of Advanced Technology Education Park: City of Tustin. 15445 Lansdowne Road, Tustin
 - a. Agency Designated Negotiator: Debra Fitzsimons, Ph.D. regarding exchange of land.

RECONVENE OPEN SESSION: 6:00 P.M.

It is the Board's intent to reconvene in public session at the time specified herein. If closed session business has not been completed by the time public session is scheduled to be reconvened, the Board may either remain in closed session longer, or reconvene in public and again recess to a closed session after completion of the public agenda. After the completion of any subsequent closed session, the Board shall again reconvene in public, and make any necessary reports of action taken before adjourning the meeting.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

On a 7-0 vote, the board voted to approve the termination of a publication technician.

2.2 Invocation

Led by Trustee Tim Jemal

2.3 **Pledge of Allegiance**
Led by Trustee Bill Jay

2.4 **Resolutions/Commendations**

A. Resolutions

1. Swearing In: Student Trustee David Robinson
2. Debra Fitzsimons, District Services Administrator of the Year
3. Patric Taylor, Irvine Valley College Classified Employee Outstanding Service Award 2012-2013
4. Brooke Sauter, Saddleback College Classified Employee Outstanding Service Award 2012-2013
5. Kathryn Nuñez, District Services Classified Employee Outstanding Service Award 2012-2013
6. Saddleback College Forensics Team
7. Irvine Valley College Forensics Team

B. Commendations

1. Debbie Kerr, Saddleback College Athletic Trainer, recognized by CCCATA as the Athletic Trainer of the Year
2. Dan Walsh, Saddleback College Geography Instructor, named Outstanding Educator by the California Geographical Society
3. Bob Cosgrove for serving as Academic Senate President
4. Don Mineo for serving as Classified Senate President
5. Rodman Oveisi for serving as Associated Student Government President

2.5 **Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to up to two minutes each.***

3.0 **REPORTS**

3.1 Oral Reports: ***Speakers are limited to up to two minutes each.***

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports (*Written Reports included in Section 8.0*)
- D. Board Request(s) for Reports

Trustee Prendergast requested a board report on the potential impact of the Affordable Care Act on the district.

Items 6.1, 6.2 and 6.3 were advanced ahead of discussion items.

4.0 DISCUSSION ITEMS

4.1 Saddleback College and Irvine Valley College: Student Success Task Force Recommendation 8 – “Align Resources with Student Success Recommendations”

A presentation on Recommendation 8 of the California Community Colleges Student Success Task Force.

SC professor and department chair Tony Teng and IVC professor and department chair Bob Urell provided an overview of how they align their accounting departments and model a high level of cooperation and collaboration in order to best serve our district's students.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

On a motion made by Trustee Lang and seconded by Trustee Prendergast, the consent calendar was approved on a 7-0 vote.

5.1 SOCCCD: Board of Trustees Meeting Minutes

Approve minutes of a Regular Meeting held on April 29, 2013.

5.2 Saddleback College: Oxford Semester Abroad in Oxford, England – Spring Semester 2014

Approve the Spring 2014 Saddleback College study abroad program: Oxford Semester Abroad in Oxford, England, as summarized in Exhibit A, and directs the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the American Institute for Foreign Study for coordinating all travel agreements.

5.3 Saddleback College: Alternative Fuel Vehicle Specialist Certificate/AS Degree

Approve the proposed Alternative Fuel Vehicle Specialist certificate/AS new degree.

5.4 Saddleback College: New Transfer Degrees for the Fall Semester 2013-2014 Academic Year

Approve the proposed five New Associate Degrees for Transfer (AA-T/AS-T) and one AA-T degree revision (which is the PSY AA-T degree adding PSYC 44 as an option).

5.5 Saddleback College: Community Education, Summer 2013

Approve the Community Education courses, presenters, and

compensation.

- 5.6 **Saddleback College: Honorary Degree**
Approve awarding Dr. Michael V. Drake an Honorary Degree of Health Science at the May 24, 2013, Saddleback College Commencement.
- 5.7 **Saddleback College: Speakers**
A listing of speakers for events and/or classes at Saddleback College.
- 5.8 **Irvine Valley College: Forensics Team Activities, 2013-14**
Approve the Forensics Team Activities for the 2013-14 academic year. All costs will be funded through the combined budget allocations of student government (ASIVC), department general fund, staff development, and the Foundation as set forth in Exhibit A, not to exceed \$69,000.
- 5.9 **Irvine Valley College: BIO 109 Field Study Course, Out of State Travel**
Approve the out of state travel request for the School of Life Sciences and Technologies BIO 109 field study course to southern Utah from May 30 – June 6, 2013. All costs including travel, food, lodging, and incidentals will be paid by the participants. There is no impact on the general fund.
- 5.10 **Irvine Valley College: California Works Alliance: Jobs Through Recycling and Resource Management – Sub-Award Modification**
Approve contract modification and \$50,000 budget reduction.
- 5.11 **SOCCCD: Budget Amendment: Adopt Resolution No. 13-16 to Amend FY 2012-2013 Adopted Budget**
Adopt resolution to amend the FY 2012-2013 Adopted Budget.
- 5.12 **SOCCCD: Revolving Fund**
Approve the increase in the revolving fund to \$100,000.
- 5.13 **SOCCCD: Adopt Resolution No. 13-15: Update Account Information for Local Agency Investment Fund**
Adopt resolution to update the LAIF account information.
- 5.14 **SOCCCD: Maintenance Management and Facility Planning Software and Implementation Agreement, Amendment No. 1**
Approve amendment with Facilities Planning and Program Services, Inc. extending the contract term to December 30, 2013 at no additional cost.
- 5.15 **SOCCCD: Destruction of Class 3 Disposable Records**
Approve destruction of Class 3 disposable records in compliance with code.

- 5.16 **SOCCCD: Purchase Order/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P13-03849 through P13-04153 amounting to \$1,036,970.93 and P14-00025 through P14-00050 amounting to \$122,625.94. Approve confirming requisitions dated April 11, 2013 through May 1, 2013 totaling \$51,957.31.
- 5.17 **SOCCCD: Transfer of Budget Appropriations**
Approve the transfer of budget appropriations.
- 5.18 **SOCCCD: Payment of Bills**
Approve check no. 168361 through 169118 processed through the Orange County Department of Education, totaling \$4,340,823.58; and check no. 010628 through 010640, processed through Saddleback College Community Education, totaling \$28,695.11; and check no. 009099 through 009105, processed through Irvine Valley College Community Education, totaling \$33,826.00.
- 5.19 **SOCCCD: April/May 2013 Contracts**
Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

- 6.1 **ATEP: Conduct a Public Hearing to consider public comments on the Certification of the Addendum to FEIS/EIR and approval of the Project which includes the Agreement for the Exchange of Real Property, Development Agreement and Restated Conveyance Agreement, Infrastructure Construction and Payment Agreement (Bell Avenue), and Infrastructure Construction and Payment Agreement (McCain Smith/McCord Roads).**
Conduct hearing to consider public comments.
- Public hearing was conducted to consider the certification of a CEQA document and Agreements with the City of Tustin covered under agenda items 6.2 and 6.3. There were no public comments.
- 6.2 **ATEP: Resolution No. 13-18, Resolution of the Board of Trustees of the South Orange County Community College District certifying the Addendum dated April 2013 to the Final Joint Program Final Environmental Impact Statement/Environmental Impact Report for the Disposal and Reuse of the MCAS Tustin and the MCAS Tustin Specific Plan/Reuse Plan Pursuant to the California Environmental Quality Act for the Agreement for the Exchange of Real Property, Development Agreement and Amended and Restated Conveyance Agreement, and Related Agreements.**

Adopt resolution.

On a motion made by Trustee Prendergast and seconded by Trustee Jay, this resolution was adopted on a 7-0 vote.

- 6.3 **ATEP: Resolution No. 13-19, Resolution of the Board of Trustees of the South Orange County Community College District Approving the Agreement for the Exchange of Real Property, Development Agreement and Amended and Restated Conveyance Agreement, Infrastructure Construction and Payment Agreement (Bell Avenue), and Infrastructure Construction and Payment Agreement (McCain Smith/McCord Roads) and Authorizing the Chancellor to Sign the Agreements**

Approve agreements and authorize the chancellor to sign.

On a motion made by Trustee Jay and seconded by Trustee Lang, this resolution was adopted on a 7-0 vote.

- 6.4 **SOC CCD: Retiree OPEB Trust Actuarial Validations and Liability Funding**

Approve funding the OPEB liability of \$15,889,745 from basic aid funds.

On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 7-0 vote.

- 6.5 **SOC CCD: Board Policy Revision: BP-3811: College Bookstores, BP-5230: Athletics, BP-2100.2: Role and Scope of Authority of the Academic Senates, BP-5625: Students in the Military, BP-4113: Parental Leave for Administrators and Classified Management Personnel, BP-109: Board Education, BP-112: Duties and Responsibilities of the Board of Trustees, BP-118: Committees of the Board, BP-120: Regular Meetings of the Board, BP-122: Closed Sessions, BP-124: Special and Emergency Meetings, BP-5601: Certificate Programs, BP-2120: Institutional Planning Discussion/Approval**

Several trustees recommended revisions to BP 4113, BP 5601 and BP 109.

On a motion made by Trustee Lang and seconded by Trustee Wright, the revisions to Board Policies 4113, 5601 and 109 were approved on a 7-0 vote.

On a motion made by Trustee Lang and seconded by Trustee Wright, the balance of the board policies was approved on a 7-0 vote.

- 6.6 **SOCCCD: Board Policy Revision: BP-168: Board Member Travel, BP-160: Personal Use of Public Resources, BP-148: Evaluation of the Chancellor, BP-5320: Academic Renewal, BP-6115: Community Education Programs, BP-1600: Curriculum, BP-3501: Campus Security and Access, BP-4002.1: Authorization for Employment, BP-128: Board Agendas, BP-136: Minutes of the Board of Trustee Meetings**
Accept for Review and Study

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

- 6.7 **SOCCCD: OCSBA Maureen DiMarco Award Nomination**
Determine if the board wishes to make a nomination for the Maureen DiMarco Award.

The board decided not to make a nomination.

- 6.8 **SOCCCD: Layoff**
Approve the reduction/discontinuance of classified service.

This item was approved unanimously by roll call vote.

- 6.9 **SOCCCD: Requests to Revise/Rescind Sabbatical**
Approve requests from two faculty members to reschedule or rescind previously approved sabbatical leaves during the 2013-2014 academic year.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7-0 vote.

- 6.10 **SOCCCD: Academic Personnel Actions – Regular Items**
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Resignation/ Retirement/Conclusion of Employment.

An additional page to Exhibit B of the academic personnel actions was submitted for approval.

On a motion made by Trustee Milchiker and seconded by Trustee Jemal, this item was approved on a 7-0 vote.

- 6.11 **SOCCCD: Classified Personnel Actions – Regular Items**
Approve New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Authorization to Change Classified Positions, Authorization to Eliminate and Create Classified Positions, Change of Status, Classified Bilingual Stipend, Out of Class Assignments, Leave of Absence, Resignation/Retirement/Conclusion of Employment,

Volunteers.

On a motion made by Trustee Jay and seconded by Trustee Jemal, this item was approved on a 7-0 vote.

7.0 REPORTS

- 7.1 **Saddleback College and Irvine Valley College: Annual Accreditation Reports**
Annual accreditation reports for the Accrediting Commission for Community and Junior Colleges.
- 7.2 **SOCCCD, Saddleback College, Irvine Valley College, and Advanced Technology and Education Park: Mission Statements**
Annual review of the district and college mission statements.
- 7.3 **Saddleback College and Irvine Valley College: Speakers**
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.4 **SOCCCD: Basic Aid Report**
Report on projected receipts and approved projects.
- 7.5 **SOCCCD: Facilities Plan Status Report**
Status of current construction projects.
- 7.6 **SOCCCD: Monthly Financial Status Report**
The reports display the adopted budget, revised budget and transactions through April 30, 2013.
- 7.7 **SOCCCD: Retiree (OPEB) Trust Fund**
The report is for period ending April 30, 2013.
- 7.8 **SOCCCD: Quarterly Investment Report**
This report is for the quarter ending on March 31, 2013.

8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate

- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. Vice Chancellor, Technology and Learning Services
- F. Vice Chancellor, Human Resources
- G. Vice Chancellor, Business Services
- H. Irvine Valley College Classified Senate
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Associated Student Government of SC
- L. Associated Student Government of IVC
- M. Police Officers Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 8:09 p.m. in memory of former Irvine Valley College Professor Kaye Mach.



Gary L. Poertner, Secretary