District-wide committees are comprised of representatives from the colleges and the district.

Council: Composed of administrators and/or executive representatives of faculty, staff, or student organizations. A council often directs the work of numerous committees or task forces. A council meets regularly and its charge is broad in scope. Documents, minutes, agendas and calendars are posted and available on a SharePoint site.

Committee: Composed of a variety of individuals whose scope of work is narrower than a council. A committee reports its recommendations to senior administrators or a council. A committee can be long term in nature and may meet on a regular basis. Documents, minutes, agendas and calendars are posted and available on a SharePoint site.

Task Force: Composed of a variety of individuals, which may include administrators, managers and representatives of student, faculty, and staff. Task forces are created to address a specific district-wide issue and meets until its charge has been completed. It is characterized by being focused on a single issue and is usually short-term in nature. Upon conclusion of the task, the group is inactive.

<table>
<thead>
<tr>
<th>NAME</th>
<th>Council</th>
<th>Comm.</th>
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<th>PURPOSE</th>
<th>MEMBERSHIP</th>
<th>SCHEDULE</th>
</tr>
</thead>
</table>
| Chancellor's Council          | √       |       |            | Information exchange, input on issues and decisions; Monthly agenda includes review and discussion of BOT agenda items (Docket). Reports and recommends to Chancellor | Chair: Chancellor
Vice Chancellors
IVC, SC Presidents
Asso. Vice Chancellor Economic Development SC, IVC Classified Senate Reps
FA President
CSEA President
POA President
IVC, SC Academic Senate Presidents
Distr. Dir. Public Affairs
IVC, SC Classified Manager Reps
ASG, ASIVC Reps | Monthly |
| Chancellor's Executive Council (CEC) | √        |       |            | Discussion of hot topics of district-wide scope and informational items. Provision for decision-making based on input and discussion. Reports and recommends to Chancellor | Chair: Chancellor
Vice Chancellors
Asso. Vice Chancellor Economic Development IVC, SC Presidents | Every 2 weeks |
<table>
<thead>
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</tr>
</thead>
</table>
| District-wide Planning Council (formerly Accreditation 2011 District-wide Committee) | ✓ | | | [Need info] | Chair: Chancellor  
District Director Fiscal Services  
District Director Facilities Planning/Purchasing  
Vice Chancellors  
College Presidents  
District Accounting Specialist  
District Director Research and Planning  
Associate Vice Chancellor Economic Development  
District Director Human Resources  
Director PR & Governmental Affairs  
IVC and SC Academic Senate President  
IVC and SC Classified Senate President  
IVC Faculty Co-Chair Strategic Planning Committee  
SC Dir. of Planning, Research and Grants  
IVC and SC Director Fiscal Services  
SC Faculty (Past) Academic Senate President  
IVC and SC Vice Presidents Student Services  
IVC Dean Academic Programs  
IVC Dean Kinesiology Health & Athletics  
SC Dean MS&E  
IVC and SC Directors of Facilities  
SC Faculty  
IVC Research & Planning Analyst  
SC Vice President Instruction | | | Reports and recommends to ? | | |
<table>
<thead>
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<th>NAME</th>
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</thead>
</table>
| Academic Calendar Committee | J       |       |            | Develop and recommend academic calendar, incorporating mandated state holidays and minimum 175 days of instruction, for annual review and study by the Board of Trustees at the November Board meeting and for approval at the December Board meeting. | Chair: Vice Chancellor TLS  
IVC, SC Presidents  
IVC, SC Vice Presidents (4)  
IVC, SC Dean Counseling  
SC, IVC Dir. Admin. & Rec.  
SC, IVC Academic Senate  
Faculty Assn.  
CSEA  
Associated Students SC, IVC  
Classified Mgmt. Rep.  
IVC, SC Classified Senate | Fall Semester |
| Board Policy & Administrative Regulation Advisory Committee | J       |       |            | Coordinate writing and revision of Board policies and administrative regulations. | Chair: Vice Chancellor Business Services  
Vice Chancellors  
IVC, SC Dean  
IVC or SC VPI  
IVC or SC VPSS  
IVC, SC Presidents Academic Senate  
FA President  
CSEA President  
IVC, SC Classified Senate Presidents  
Classified Management Rep | Twice per Month |
<table>
<thead>
<tr>
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<th>PURPOSE</th>
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<th>SCHEDULE</th>
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</thead>
</table>
| Business Continuity Planning Committee | J       |       |            | Coordinate integration of college plans into a comprehensive business continuity plan and coordinate business continuity needs district-wide. | Chair: Vice Chancellor TLS  
Vice Chancellor Business Services  
Vice Chancellor HR  
VPI SC  
VPSS IVC  
IT Directors, IVC and SC  
District IT Assoc. Dir. Network & Security  
Police Chiefs, IVC, SC  
Director of Facilities, IVC, SC  
District Director, Public Affairs  
IVC, SC, ATEP Dir. Marketing & Public Info. | Monthly |
| Capital Improvement Committee (CIC) | J       |       |            | Develop a 20-year plan to address the facilities and capital improvements needs of the colleges/district. | Chair: Vice Chancellor, Business Services  
District Director of Fiscal Services  
District Director of Facilities Planning/Purchasing  
IVC and SC Directors of Fiscal Services  
IVC and SC Vice Presidents Instruction  
IVC and SC Directors of Facilities  
IVC and SC Presidents Academic Senate | Monthly |
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td><strong>District Online Education Committee</strong></td>
<td>J</td>
<td></td>
<td></td>
<td></td>
<td>Coordinate delivery of online education systems, including software</td>
<td>Chair: Vice Chancellor TLS</td>
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<td>implementation and student services. (Decisions go to CET)</td>
<td>IVC, SC VPIS</td>
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<td>IVC, SC VPs Student Services</td>
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<td>Associate Directors, IT (District)</td>
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<td>Telecommunications and Network Security</td>
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<td>Manager, District IT</td>
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<td>Systems Manager, Computer and Network</td>
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<td>Operation Systems, District IT</td>
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<td>Director of Technology Services, SC</td>
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<td>Director of Instruction and Support Services,</td>
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<td>Director of Technology Services, IVC</td>
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<td>Dean, Fine Arts, Business Sciences, and College</td>
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<td>Online Education, IVC</td>
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<td>Dean, Advanced Technology and Applied Science,</td>
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<td>Faculty Representatives (one from each college)</td>
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<td>DE Committee Chairs</td>
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<tr>
<td><strong>District Resources Allocation</strong></td>
<td>J</td>
<td></td>
<td></td>
<td></td>
<td>Develop, monitor and modify the methods and procedures used for the</td>
<td>Chair: Vice Chancellor Business Services</td>
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<tr>
<td><strong>Committee (DRAC)</strong></td>
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<td>allocation of available general fund resources to the four major operating</td>
<td>IVC, SC Vice Presidents Instruction</td>
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<td>units in the district, consistent with Board adopted budget guidelines</td>
<td>Chancellor Appointee</td>
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<td>Two Faculty Representatives</td>
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<td>IVC, SC Academic Presidents or designees</td>
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<td></td>
<td>IVC, SC Directors of Fiscal Services</td>
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<tr>
<td><strong>Reports and recommends to?</strong></td>
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</tbody>
</table>

Chair: Vice Chancellor TLS
IVC, SC VPIS
IVC, SC VPs Student Services
Associate Directors, IT (District)
Telecommunications and Network Security Manager, District IT
Systems Manager, Computer and Network Operation Systems, District IT
Director of Technology Services, SC
Director of Instruction and Support Services, SC
Director of Technology Services, IVC
Dean, Fine Arts, Business Sciences, and College Online Education, IVC
Dean, Advanced Technology and Applied Science, SC
Faculty Representatives (one from each college)
DE Committee Chairs

Every 2 months, alternating with District Technology Committee

January through August, then as needed
<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>District Technology Committee</td>
<td></td>
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<td></td>
<td>Coordination of new systems and hardware and software implementation</td>
<td>Chair: Vice Chancellor TLS IVC, SC VPIs VPs Student Services Associate Directors, IT (District) Telecom and Network Security Manager, District IT Systems Manager, Computer and Network Operation Systems, District IT SC, IVC Dirs. of Tech. Services SC Director of Instruction and Support Services IVC Dean, Fine Arts, Bus.Sciences/College Online Ed SC Dean, Advanced Technology and Applied Science Faculty Representatives (one from each college)</td>
<td>Every 2 months, alternating with District Online Education Council</td>
</tr>
<tr>
<td>Health and Wellness Committee</td>
<td></td>
<td></td>
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<td>Review and recommend health and welfare benefits</td>
<td>Chair: District Risk Manager IVC, SC Classified Senate Rep CSEA Rep, FA Rep, POA Rep Academic Administration Rep Faculty Retiree Rep District Director, Fiscal Services District Director, Human Resources Benefits Consultant</td>
<td>Monthly during Academic Year</td>
</tr>
<tr>
<td>NAME</td>
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</tbody>
</table>
| Records Management Committee       | J       |       |            | Develop and support uniform policies and procedures for records retention and destruction              | Co-Chairs: Vice Chancellor HR/Vice Chancellor TLS  
IVC and SC Dirs. of Admissions, Records & Enrollment Services  
IVC or SC VPSS  
District Director, Human Resources  
District Accounting & Budget Manager  
IVC and SC Directors of Fiscal Services  
IVC Financial Aid Director  
Telecom & Network Security Manager, IT, District Systems Manager, Human Resources  
Executive Assistant, Office of Instruction, SC  
District Payroll Manager  
SC Curriculum Publications Specialist  
IVC Admissions & Records Registrar  
Senior Admin Assistant, ATEP  
                                                                                                                                                                                                                                                                       | Monthly      |
| Sabbatical Leave Committee         | J       |       |            | Review and recommend sabbatical leaves; review and approve sabbatical reports                           | Co-Chairs: Vice Chancellor HR/Faculty Representative  
IVC, SC Administrator  
One faculty for each division/school  
                                                                                                                                                                                                                                                                       | September,  
November     |
| District Institutional Research and Technology Committee (DIRT) | J       |       |            | Coordinate research and data issues between district and college.                                       | Chair: Dist. Dir. Research & Planning  
SC Director, Planning, Research and Grants  
SC Research Analyst & Research Specialist, IVC Research Analyst & Research Specialist, District MIS Systems Manager, District IT Programmer Analysts and Application Specialist  
<pre><code>                                                                                                                                                                                                                                                                   | Monthly      |
</code></pre>
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<tbody>
<tr>
<td>Learning Services Coordinating Committee</td>
<td>J</td>
<td></td>
<td>[Need info:Anything that relates to…] Reports and recommends to ?</td>
<td>Chair: Vice Chancellor TLS VPIs VPSSs Asso. Vice Chancellor Economic Development Other groups as needed</td>
<td>Every 2 weeks</td>
</tr>
<tr>
<td>Continuous Quality Improvement (CQI) Task Force on Classified Hiring Process</td>
<td>J</td>
<td></td>
<td>Review classified hiring policy and develop a more streamlined and efficient hiring process. Reports and recommends to ?</td>
<td>Chair: District Director Human Resources Moderator: Systems Manager - HR Info Systems Sr. HR Specialist HR Specialists for Classified (3) SC President Appointees (3) IVC President Appointees (3)</td>
<td>TBA</td>
</tr>
</tbody>
</table>