



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

*Western Association
of Schools and Colleges*

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February 11, 2013

Dr. Tod Burnett
President
Saddleback College
28000 Marguerite Parkway
Mission Viejo, CA 92692

Dear President Burnett:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting January 9-11, 2013, reviewed the Follow-Up Report submitted by the College and the report of the evaluation team which visited November 9, 2012.

The Follow-Up Report will become part of the accreditation history of the College and should be used in preparing for the next comprehensive evaluation. I have previously sent you a copy of the Evaluation Team Report. Additional copies may now be duplicated. The Commission requires that you give the report and this letter appropriate dissemination to your college staff and to those who were signatories of your college report. This group should include the Chancellor, campus leadership, and the Board of Trustees.

The Commission also requires that the Follow-Up Report, the Follow-Up Visit Report, and this Commission action letter be made available to students and the public by placing a copy on the College website. *Please note that in response to public interest in disclosure, the Commission now requires institutions to post accreditation information on a page no farther than one click from the institution's home page.* If you would like an electronic copy of the Follow-Up Visit Report, please contact Commission staff.

All colleges are required to file a Midterm Report in the third year after each comprehensive evaluation. Saddleback College should submit the **Midterm Report¹ by October 15, 2013.** Midterm Reports demonstrate that changes implemented to meet the Standards have been sustained. The report indicates resolution of any team recommendations made for improvement, and includes a summary of progress on College-identified plans for improvement as expressed in the Self Evaluation Report and forecast where the College expects to be by the time of the next comprehensive evaluation.

Dr. Tod Burnett
Saddleback College
February 11, 2013

On behalf of the Commission, I wish to express continuing interest in the institution's educational quality and students' success. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness, and quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

BAB/tl

cc: Dr. Donald Busche, Accreditation Liaison Officer
Mr. Gary Poertner, Chancellor, South Orange County Community College District
President, Board of Trustees, South Orange County Community College District
Dr. Joan E. Smith, Chancellor, Yosemite Community College District, Team Chair

¹ Institutions preparing and submitting Midterm Reports, Follow-Up Reports, and Special Reports to the Commission should review *Guidelines for the Preparation of Reports to the Commission*. The *Guidelines* contain the background, requirements, and format for each type of report and presents sample cover pages and certification pages. The *Guidelines* are available on the ACCJC website under College Reports to ACCJC at: (<http://www.accjc.org/college-reports-accjc>).