January 27, 2016
2:00 p.m. to 4:00 p.m.
President’s Conference Room AGB 106

Senate Officers:
Blake Stephens, AIA, President  Present
Charlie Myers, Vice President  Present
Veronica Obermeyer, Vice President  Present
Kim d’Arcy, Psy.D., President Elect  Present
Dan Walsh, Past President  Present
Ken Brady, Ph.D., Secretary  Present
Ken Brady, Ph.D., Secretary  Present

Senators:
Advanced Tech & Applied Science  (2)
Lem Chin  Absent
Arlene Thomas  Present

Associate Faculty  (4)
Don Bowman  Present
Scott Fredrickson  Present

Economic & Workforce Development and Business Science  (2)
Don Bowman  Present

Counseling Services  (2)
Sharon Nussenbaum  Present
Penny Skaff  Present

Community Ed, Emeritus Inst & K-12  (1)
Lesley Lowe  Present

Fine Arts & Media Technology  (3)
Ryan Even  Present
Tom O’Leary  Present
Kim Stankovich  Present

Health Sciences & Human Services  (3)
Kim Branch-Stewart  Present
Jodi Caggiano  Present
Carrie Danko  Present

Kinesiology & Athletics  (2)
Deidre Cavazzi  Present
Lindsay Steinriede  Present

Liberal Arts  (4)
Michelle Duffy  Present
Bruce Gilman  Present
Jennifer Hedgecock  Present

Math, Science & Engineering  (4)
Evan Enright (Spring)  Present
Sumaya McCleave  Present
Jim Repka  Present

Social and Behavioral Sciences  (3)
Brenda Plascencia-Carrizosa  Present
Erica Vogel  Present
June Millovich (alt)  Present

Transfer, Career & Special Programs  (1)
Ann Marie Breslin  Present

Online Educat & Learning Resources  (1)
Ana Maria Cobos  Present

Shared Governance Group Representative
Paul Bonkowski, Classified Senate  Absent
Ishav Singh, ASG  Absent

Visitors and Other Guests
Kathy Werle; Bob Cosgrove; Marina Aminy; Brett Myhren; Valerie Senior; Frank Gonzalez; Jennifer Klein; Claire Cesareo
1. CALL TO ORDER
The meeting was called to order at 2:03 pm.

2. INTRODUCE AND WELCOME GUESTS
Kathy Werle; Bob Cosgrove; Marina Aminy; Brett Myhren; Valerie Senior; Frank Gonzalez; Jennifer Klein; Claire Cesareo

3. ADOPTION OF AGENDA
Dan Walsh moved to adopt the agenda. Jodi Caggiano seconded the motion.
The Academic Senate approved the adoption of the agenda unanimously.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING
Deidre Cavazzi moved to adopt the minutes from the previous meeting. Ana Maria Cobos seconded the motion.
The Academic Senate approved the adoption of the minutes from the previous meeting unanimously.

5. PUBLIC COMMENTS
Ana Maria Cobos announced that the second movie in the Latino Americans: 500 Years of History series will be presented on Wednesday, February 17, 2016 from 7:00 – 9:00 pm in HS 145. Lisa Alvarez will hostess this event, “Building America, Civil Rights and Diversity,” and Dr. Marisela Chavez of California State University, Dominguez Hills will make a presentation following the movie. All are welcome.

6. PRESIDENT’S REPORT
See notes.

7. ADOPTION OF CONSENT CALENDAR ITEMS
There were no consent calendar items to consider for adoption.

8. OLD BUSINESS
A. Approval of Faculty to Sit on Committees
Dan Walsh moved to approve the changes to the faculty to sit on committees.
Ana Maria Cobos seconded the motion.
The Academic Senate approved the changes to the faculty to sit on committees unanimously.

B. Accreditation Update

Bob Cosgrove stated that the Accreditation Steering Committee organized three presentations during WOW Week:

1. Standards 1 and 4 presentation
2. Standards 2 and 3 presentation
3. Distance Education and Accreditation

Bob Cosgrove then announced that in all three instances no more than eight (8) or nine (9) people attended. Bob Cosgrove expressed his disappointment that none of these presentations were attended by District or College administration.

Bob Cosgrove announced that the California State Academic Senate body is offering an Accreditation Workshop on February 19 and 20, 2016. The workshop will take place at the Marriott Mission Valley in San Diego, California.

C. Enrollment Management Plan Presentation

Kathy Werle handed out the Block Schedule schemata for the 2016 Spring Semester and for the 2016 Fall Semester. Kathy Werle discussed the 45-minute gap (see 11:00 am on the 2016 Spring Semester schematic; see 12:15 pm on the 2016 Fall Semester schematic). Discussion ensued.

Blake Stephens and Kathy Werle announced a Block Schedule work group and asked for interested faculty to serve on it. It was decided that the first meeting of the work group would be Wednesday, February 3, 2016 from 3:00 pm to 4:00 pm in the President’s Conference Room.

Kathy Werle facilitated more discussion about the merits and demerits of Waitlist ON/OFF options.

Kathy Werle asked the Academic Senate to bring the Enrollment Management Plan to a vote for approval. Blake Stephens directed the Academic Senate members to review the Enrollment Management Plan before the next scheduled Academic Senate meeting at which time the Enrollment Management Plan would be brought up for a vote to approve/disapprove.
D. LMS Work Group Update

Marina Aminy led a contingency of Saddleback College LMS leadership –Marina Aminy, Brett Myhren, and Valerie Senior-- in updating the Academic Senate on the work and progress of the Learning Management System work group. Marina Aminy discussed the current status on the following:

1. OEI and the Exchange
2. Pilot Courses in Canvas
3. Soliciting Faculty Feedback
4. Opportunities for Q/A and Exploration
5. Cost Analysis
6. Decision-Making Process

Marina Aminy and Brett Myhren asked the Academic Senate for direction in their development of a Decision-Making Process. Dan Walsh and Blake Stephens explained that as an Academic Senate work group, the LMS Work Group comes under the leadership, direction, and approval of the Academic Senate. Therefore, in the final analysis, the Academic Senate will have the final say by vote in the decision-making.

Marina Aminy closed by presenting the Academic Senate with the meeting dates, times, and locations of the LMS work group (see notes). She closed by asking that each Saddleback College Division send one (1) to two (2) representatives to the LMS work group meetings so that “…everyone’s feedback is heard and considered.”

E. Academic Calendar Committee Update

Frank Gonzalez presented the Academic Senate with the latest edition of version 2 of the proposed 2017 – 2018 Academic Calendar. This version –version 2A—contains all of the changes asked for by the Academic Senate at its last review of the proposed 2017 – 2018 Academic Senate Calendar(s). While discussion ensued, Frank Gonzalez closed by reminding the Academic Senate that the timeline for voting on a proposed 2017 – 2018 Academic Calendar is approaching.
9. **NEW BUSINESS**

A. Community College Survey of Student Engagement (CCSSE)

Bruce Gilman introduced the Academic Senate both to the organization, Community College Survey of Student Engagement (CCSSE), and to Jennifer Klein, Saddleback College’s new Director of Research, Planning, and Accreditation. Jennifer Klein proceeded to announce that Saddleback College would be participating in the 2016 Spring Semester CCSSE national survey.

Jennifer Klein presented the Academic Senate with an overview of the Community College Survey of Student Engagement (CCSSE): what CCSSE is, how CCSSE is administered, who participates in CCSSE, why Saddleback College should participate in CCSSE.

B. Senate Endorsement to Hire Three Full-Time Counselors from SSPP Budget to Meet the Demands of Student Success Mandates (SB1456)

Penny Skaff presented the Academic Senate with a compelling argument for the Counseling Department to hire three (3) new counselors using SSPP monies.

Ann Marie Breslin moved that the Academic Senate approve the Counseling Department hiring of three new counselors by using SSPP funding. Carrie Danko seconded the motion.

The Academic Senate approved the motion to have the Counseling Department hire three new counselors by using SSPP funding unanimously.

C. Online Education Evaluation of Faculty

Claire Cesareo discussed the provisions in the new Saddleback College – Saddleback College Faculty Association contract on evaluating faculty teaching online courses.

First, Claire Cesareo explained that Portfolio idea for ALL faculty with regards to their present and future evaluations.

Claire Cesareo explained that for Online Education courses, the instructor will present the online course to the evaluator and entertain a Q and A session with the evaluator during an assessment that should last about fifteen (15) minutes. Claire Cesareo explained that the OE evaluation of faculty is set up as an approximate duplicate of the face-to-face evaluation process.
10. COMMITTEE REPORTS

A. Executive

No report.

B. Drug and Alcohol Presentation and Intervention Advisory Committee

Jeanne Harris-Caldwell, Director of the Student Health Center, and Dr. John Timberlake announced that Saddleback College has partnered with the Orange County Health Care Agency to help bring awareness to drug and alcohol use and abuse among college students. The Student Health Center is offering a one (1) hour presentation, “It Takes Less Than U Think,” on this serious topic. Anyone interested in having the Student Health Center make the presentation in his or hers classroom should contact either Dr. Harris-Caldwell or Dr. Timberlake in the Student Health Center. For more details, refer to the handout.

June Millovich, Curriculum Committee Chair, announced that the Curriculum Committee did not render enough members at its last meeting to have a quorum. This prompted June Millovich to analyze the Curriculum Committee membership. She found that, while every Division is to have two (2) representatives on the Curriculum Committee, many Divisions have only one (1) representative. June Millovich asked the Academic Senate to take this problem back to their respective Divisions for awareness and for solutions.

Deidre Cavazzi announced that the Saddleback College departments of Dance and Music in collaboration are presenting “Sequences and Spirals,” an artistic exploration Fibonacci numbers through music, dance, mathematics, and the visual arts. The presentation will be held at McKinney Theatre on Wednesday and Thursday, February 10 and 11, 2016 at 7:30 pm. Deidre Cavazzi told the Academic Senate that she would provide free tickets to any faculty member who wished to attend, and to any faculty member who wished for his or hers class to attend. Tuesday, February 09, 2016 at 7:30 pm is the high school showing with all high school students attending free.

C. College, Division & District Committee

No report.

11. REPRESENTATIONAL AREA REPORTS

No report.
12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
No report.

B. Student Government
No report.

C. Classified Staff
No report.

13. ADJOURNMENT – The meeting was adjourned at 3:51 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA
Agenda Item 4.A Minutes from January 13, 2016
Agenda Item 8.A Approval of Faculty to Sit on Committees dated January 27, 2016
Agenda Item 8.C Spring 2016 Full Term Block Schedule for Student Access and Success
Agenda Item 8.C.1 Fall 2016 Full Term Block Schedule for Student Access and Success
Agenda Item 8.C.2 Saddleback College Enrollment Management Plan (emailed)
Agenda Item 9.A Community College Survey of Student Engagement (CCSSE)
Agenda Item 10.B High-Risk Drinking Health Education (Presentation title: It takes LessThanUThink)
Latino Americans – 500 Years of History flyer
Sequences & Spirals (Exploring Fibonacci Numbers Through Music, Dance, Math, and the Visual Arts) flyer

KEYWORDS