SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

April 15, 2015
2:00 p.m. to 4:00 p.m.
President’s Conference Room AGB 106

Senate Officers:
10 Dan Walsh, President Absent
11 Kim d’Arcy, Psy.D., Vice President Present
12 Charlie Myers, Vice President Present
13 Blake Stephens, AIA, President Elect Present

Senators:
14 Ken Brady, Ph.D., Secretary Present
15

16 Senators:
17 Advanced Tech & Applied Science (2) 18 Suzanne Hewitt Absent
19 Arlene Thomas Present

18 Business Science and Econ & Wkfc Dev (2) 20 Don Bowman Present
21 Associate Faculty (4) 22 Scott Fredrickson Present
23

24 Business Science and Econ & Wkfc Dev (2) 26 Scott Fredrickson Present
27

25 Business Science and Econ & Wkfc Dev (2) 28 Counseling Services (2) 29 Sharon Nussenbaum Present
30 Penny Skaff Absent

31 Emeritus Institute (1) 33 Larissa Roostee (Fall) Present
34

35 Fine Arts & Media Technology (3) 36 Ryan Even (Spring) Present
37 Veronica Obermeyer (Fall) 38 Tom O’Leary Present
39 Kim Stankovich Present

40 Health Sciences & Human Services (3) 41 Kim Branch-Stewart Absent
42

43 Pat McGinley Present
44 Diane Pestolesi Present
45 Linda Call (alt) Present

46

Kinesiology & Athletics (2)
48 Deidre Cavazzi Present
49 Lindsay Steinriede Present

Liberal Arts (4)
51

Math, Science & Engineering (4)
53 Bruce Gilman Present
54 Jennifer Hedgecock Present
55 Shellie Ochi Absent

Online Educat & Learning Resources (1)
57

Social and Behavioral Sciences (3)
59 Sumaya McCleave Present
60 Jeanne Smith Present
61 Steve Teh Present

Transfer, Career & Special Programs (1)
63

Shared Governance Group Representative
65

Visitors and Other Guests
67

Georgina Guy Absent
69 Christina Smith Present
71

Kolin Williams (alt) Present
73

Kolin Williams (alt) Present
75

Dennis Stachelski, Classified Senate Present
77 Lydia Natoolo, ASG Absent
79

Tony Teng
81

Lydia Natoolo, ASG Absent
1. CALL TO ORDER

The meeting was called to order at 2:00 pm.

2. INTRODUCE AND WELCOME GUESTS

Tony Teng.

3. ADOPTION OF AGENDA

Jeanne Smith moved to adopt the agenda. Lindsay Steinriede seconded the motion.

The motion passed unanimously.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Deidre Cavazzi moved to accept the minutes from the last meeting. Jeanne Smith seconded the motion.

The motion passed unanimously.

5. PUBLIC COMMENTS

Kolin Williams announced that the Student Mental Health Program is hosting the “Welcome Home Veterans on Campus” on Friday, May 15, 2015 from 9:00 am to 1:00 pm in Room SSC 212. It is a 4-hour no cost training for faculty and staff about the specific readjustment and mental health needs of student veterans.

Kolin invited and encouraged all faculty and staff to attend.

Christina Smith announced that the Saddleback College Child Development and Education Department is hosting the “Celebrating the Week of the Young Child!” on
Saturday, April 18, 2015 from 10:00 am to 2:00 pm. The celebration takes place in the Saddleback College quad and is free to everyone.

Christina invited and encouraged all faculty and staff to attend and join in the celebration of our youth.

The passing of Janice Jensen was announced.

Janice Jensen, an instructor in our ESL department, passed away this past weekend. She was at Saddleback for more than 30 years, and most recently she helped students in our LRC Tutoring Center. She was also integral to the ESL Department’s *International Voice* magazine.

6. **PRESIDENT’S REPORT**

Fresh off his attendance at the California State Academic Senate Spring Plenary, Blake Stephens offered up a set of nine (9) innovative tasks that he will implement next year:

1. Invite a faculty member to attend Academic Senate as a guest
2. Mentor a new faculty Academic Senate member on a 1-to-1 ratio
3. Mentor a new professor on campus on a 1-to-1 ratio for full-time faculty and on a 1-to-3 ratio for part-time faculty
4. The pairing of Academic Senators with other Academic Senators outside of each’s respective Divisions
5. Academic Senate sponsored campus-wide events, such as TED Talks, Educational Careers, Political Activism, etc.
6. Academic Senate listening sessions, similar to the SOCCD Board of Trustees Listening Sessions
7. An official meeting with the SOCCCD Board of Trustees each semester
8. A monthly breakfast or lunch with Academic Senate counterparts at Irvine Valley College (Blake indicated that he has already begun this task)
9. An Academic Senate annual lunch or dinner

7. **ADOPTION OF CONSENT CALENDAR ITEMS**

Jeanne Smith moved to adopt the agenda. Ana Maria Cobos seconded the motion.

The motion passed unanimously.

8. **OLD BUSINESS**

A. Approval of Faculty to Sit on Committees
There were no changes to report to the Faculty to Sit on Committees

B. Curriculum Committee

June Millovich announced that the Curriculum Committee has approved the Online Addendum, a document through which the Curriculum Committee will determine the quality and quantity of the content of an online course beginning for the spring 2016 semester.

The process will follow the timeline detailed below -

Summer 2015 - No course offered will be rejected or pulled. The Curriculum Committee will contact faculty and departments offering online courses and walk them through the approval process attached to the new Online Addendum.

Fall 2015 - No course offered will be rejected or pulled. The Curriculum Committee will contact faculty and departments offering online courses and walk them through the approval process attached to the new Online Addendum.

Spring 2016 - In order for an online course to be posted, the faculty / department / division will have had to have the new Curriculum Committee review and approval process of the Online Addendum completed and approved.

June shared her thoughts on the California State Academic Senate 2015 Spring Plenary meetings. The one point that stuck out for her was the discussion on the continual friction between Presidents and Curriculum Committee Chairs. She thought it an odd conversation because she clearly believes the situation does not exist at Saddleback College.

C. Academic Senate Elections

Blake Stephens announced that the Saddleback College Academic Senate elections for its 2015-2016 Executive Team officially opened today at noon and runs through noon on Wednesday, April 29, 2015.

D. Strategic Plan Update

The Strategic Plan Update report was tabled because Nicole Ortega was absent.

E. Enrollment Update and Enrollment Management Plan

The Enrollment Update and Enrollment Management Plan report was tabled because Kathy Werle could not attend today’s meeting.
F. Academic Senate By-Laws

Blake Stephens led the Academic Senate members through their review of Article VII. Elections and Replacements of Officers. The changes are as follows:

Change Senate Chair to Senate President throughout the By-Laws.  
19 Yes  07 No

Section 2. Elections

Subsection A – Elections – Keep one-half vote for part-time faculty  
23 Yes  04 No  00 NV

Subsection C – Candidates’ Forum – Delete  
23 Yes  04 No  00 NV

Subsection D – Candidates’ Statement – add 250 word maximum  
27 Yes  00 No  00 NV

Section 3. Removal and Recall

Subsection D – Recall – Keep twenty (20) full-time faculty  
24 Yes  03 No  01 NV

Subsection D – Recall – Change two-thirds to three-fourths  
25 Yes  01 No  01 NV

This concluded for this Academic Senate the continued review of the Gensler version of the Academic Senate By-Laws proposal.
9. NEW BUSINESS

A. EPA Committee – Including SLOs Notation on Syllabi

Kim Stankovich explained the rationale behind the EPA Committee’s desire to have a process implemented that ensures that SLOs are in fact included on every course syllabi at Saddleback College. Academic Senate needs to back the requirement of all faculty members including SLOs on their syllabi. After giving an historical background of the SLO question at Saddleback College, Kim quoted from ACCJC Standard 2A3:

“…in every class section students receive a course syllabus that will include Student Learning Outcomes…”

After the ensuing discussion, this information item was moved to an Action Item for the next Academic Senate meeting.

B. District-Wide Technology Master Plan and Prioritized BAARC IT Requests

Blake Stephens warned the Academic Senate members that there appeared to be some glaring inequities in the plan and asked each Academic Senate member to peruse the Master Plan so that the Academic Senate could have an in-depth discussion on the Master Plan at the next meeting.

C. Spring Plenary Session Report

Blake Stephens reported that on his experience at the State of California Academic Senate Spring 2015 Plenary Session. Blake felt that the Session went well. He thought the meetings were cordial, the elections were easy, and the resolutions process went smoothly.

Kim d’Arcy painted a slightly different picture. Kim perceived that some of the processes surrounding certain resolution, particularly the African-American and the DSPS resolutions, got contentious. In the end, though, Kim acknowledged that they got through these resolutions with unanimous votes.

Kim also shared that Napa Valley College, one of the ACCJC pilot colleges currently going through the new Self-Evaluation, reported that the process was not going well. In essence, there seemed to be a lot of confusion on both sides with the new standards.

While June Millovich shared some news on the Spring Plenary Session with the Academic Senate during her Curriculum Committee report, she did announce that it was announced that non-credit courses will now be full apportioned (versus the current two-thirds apportionment). She is still trying to get all the details on this matter.
REPORTS AND DISCUSSION

The Academic Senate voted 13 Yes, 11 No, and 01 No Vote to table the continued review of the Gensler version of the Academic Senate By-Laws proposal until the next meeting.

10. COMMITTEE REPORTS

A. Executive

No report.

B. Senate Standing Committee

No report.

C. College, Division & District Committee

No report.

11. REPRESENTATIONAL AREA REPORTS

No report.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.

B. Student Government

No report.

C. Classified Staff

Dennis Stachelski reported the Classified Staff were entering into their annual election period. He further stated that all positions were open for election except President.
13. ADJOURNMENT – The meeting was adjourned at 3:18 p.m.

HANDOUTS DISTRIBUTED VIA EMAIL BEFORE MEETING
Agenda Item 9.B.1 SOCCCD Technology Master Plan 2014-2010 DRAFT as of 02.07.15
Agenda Item 9.B.2 Prioritized BAARC IT Requests 2015/16

HANDOUTS DISTRIBUTED WITH AGENDA
Agenda Item 4.A Minutes from April 1, 2015
Agenda Item 7.A.1 NEW Philosophy AAT Degree 2015-2016
Agenda Item 7.A.2 MATH 11 Curriculum Changes
Agenda Item 7.A.3 MUS 50 and MUS 94 Curriculum Changes
Agenda Item 8.A Approval of Faculty to Sit on Committees April 15, 2015
Agenda Item 8.B C-ID Update April 2015
Agenda Item 8.E DRAFT Enrollment Management Plan April 7, 2015 (2)
Agenda Item 8.F Academic Senate Bylaws Proposed: 8th Draft