1. CALL TO ORDER

The meeting was called to order at 2:02 pm.

2. INTRODUCE AND WELCOME GUESTS

Kathy Werle, Marina Aminy, Wendy Gordon, Doug Barr

3. ADOPTION OF AGENDA

Jim Repka moved to adopt the agenda. Jacob Tracy seconded the motion.

The Academic Senate approved the adoption of the agenda unanimously.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Deidre Cavazzi moved to adopt the minutes from the previous meeting. Kim Branch-Stewart seconded the motion.

The Academic Senate approved the adoption of the minutes from the previous meeting unanimously.

5. PUBLIC COMMENTS

Bruce Gillman announced that the One Book One College committee has adopted the book, The Immortal Life of Henrietta Locks, for next year’s project. The book will be available on campus sometime in July or August.

As the President Elect, Kim d’Arcy presented outgoing Vice President Veronica Obermeyer with flowers, and outgoing President Blake Stephens with some special gifts and acknowledgements. Kim also announced that the Academic Senate had a gift certificate for Jeanise Bartiromo, the Academic Senate Administrative Assistant for the last several years who has moved on to another position on campus.

6. PRESIDENT’S REPORT

See notes.
7. ADOPTION OF CONSENT CALENDAR ITEMS

Don Bowman moved that the Academic Senate adopt the consent calendar items. Scott Fredrickson seconded the motion.

The Academic Senate adopted the consent calendar items unanimously.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Jeanne Smith moved to approve the changes to the faculty to sit on committees. Ann Marie Breslin seconded the motion.

The Academic Senate approved the changes to the faculty to sit on committees unanimously.

B. Accreditation Update

Bob Cosgrove presented the members of the Academic Senate with an update on the progress and developments of the accreditation process.

Bob Cosgrove identified Workday and the LMS decision as two areas of concern.

Bob Cosgrove also noted that the function map is being updated and if anyone has some item they want included in the function map they are encouraged to notify him.

As for the progress on the standards themselves, Bob Cosgrove and Juan Avalos noted the following:

First Draft Completion Rates:

<table>
<thead>
<tr>
<th>Standard</th>
<th>Completion Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard 1</td>
<td>85%</td>
</tr>
<tr>
<td>Standard 2</td>
<td>80%</td>
</tr>
<tr>
<td>Standard 3</td>
<td>90%</td>
</tr>
<tr>
<td>Standard 4</td>
<td>00%</td>
</tr>
</tbody>
</table>

Bob Cosgrove also announced that Frank Gonzalez has resigned as Co-Chair of Standard 4 and Ken Brady is assuming his role as Co-Chair.
Finally, Bob Cosgrove announced that the Accreditation Steering Committee has planned three meetings over the summer: June 22, 2016, July 13, 2016, and August 10, 2016. During the last summer meeting, the committee will be focusing on planning the Standard committees’ presentations to the Saddleback College community during staff development the following week.

C. Enrollment Management

Kathy Werle announced that for the first time, Saddleback College has three (3) semesters of course offerings up on the website at the same time.

With regards to the summer session, Saddleback College is trying to boost enrollment by offering less sections, by offering Adult Education and Emeritus courses. As of now, Saddleback College’s summer session enrollment is up approximately twenty-nine (29) per cent over last year.

As for the 2016 Fall Semester, Kathy Werle indicated that it is too early to tell how the early enrollment availability for students will affect enrollment.

D. Resolution Supporting Reconsideration of Service Areas and Service Area Boundaries

As this resolution was approved by the Academic Senate at its last meeting, it was deemed that no further action was necessary.

E. Seeking Academic Senate Support

Doug Barr made a presentation in which he asked the Academic Senate for its support in a college effort of recognition for individual faculty and administrators who have been granted Emeritus status at retirement from Saddleback College.

Dan Walsh moved that the Academic Senate support the college of recognizing individual faculty and administrators who have been granted Emeritus status at retirement from Saddleback College. Jodi Caggiano seconded the motion.

The Academic Senate approved the motion unanimously.

9. NEW BUSINESS

A. Dana Hills High School Biotech Program

Kathy Werle gave an update and an explanation of the Biotech Program which Irvine Valley College went ahead and developed with Dana Hills High School even though the act clearly violates both the letter and the spirit of the South Orange County Community College District’s Service Areas and Service Area Boundaries Agreement between its two colleges.
B. Catalog Change Proposal

David Francisco made a presentation to the Academic Senate in which he requested two catalog entry changes. In his argument, David Francisco argued that for many years, counselors, evaluators and the Academic Appeals Committee have dealt with cases wherein students have been denied degrees even though they have completed all of the courses required because of confusing and arbitrary policy statements in the catalog. Therefore, the Academic Appeals Committee in consultation with the Deans of Counseling Services and Admissions and Records, the Registrar, and counseling faculty and evaluators, are proposing the following two (2) policy revisions in order to reduce barriers to student success and to increase degree completion at Saddleback College:

1. Saddleback currently requires students to submit all official transcripts for a degree petition to be considered. This creates situations where students have completed all of their coursework here at Saddleback to meet degree requirements, but are denied because they are unable to get an official transcript from other institutions for various reasons.

   We propose eliminating the end of the first sentence on page 46 of the Saddleback Catalog, and adding the following sentence:

   "Official transcripts for any prior work must be on file for the coursework to be considered." This would also lead to a necessary change to the scholarship requirement so that only transcripts used are counted toward the GPA.

2. The second policy is on page 49 of the Saddleback College Catalog in two sections, entitled "Multiple Majors" and "Additional Associate Degrees from Saddleback College." One evaluator called this policy "a cumbersome set of roadblocks which prevent students from reaching their goals."

   We recommend that both sections be removed entirely. This change will allow students to be granted any degrees for which they have completed all courses that are required.

With regard to point one above, Dan Walsh moved to accept the proposed changes delineated in point one above, and to make the changes retroactive where possible by Title V or by the California Education Code. Deidre Cavazzi seconded the motion.

The Academic Senate passed the motion unanimously.
Jeanne Smith moved that the Academic approve the changes to the Saddleback College Catalog recommended in point two above. Evan Enright seconded the motion.

The Academic Senate passed the motion unanimously.

C. Common Assessment (CAI) Presentation

Penny Skaff presented the Common Assessment Initiative (CAI) video.

D. President’s Commendations

Blake Stephens announced that the South Orange County Community College District Board of Trustees has before it an agenda item on the dismissal of Saddleback College President, Dr. Tod Burnett. He further noted that the Saddleback College administrative, including every vice president and dean, had written letters in support of retaining Dr. Burnett. Similarly, letters and presentations of support had been received by the SOCCCD Board of Trustees from CSA, CSA staff, and sundry faculty.

Blake Stephens felt it time for the Academic Senate to step up and support Dr. Burnett. Blake Stephens informed the Academic Senate members that he had drafted a letter of support for Dr. Burnett and he would like the Academic Senate members to show their support for Dr. Burnett by signing the letter.

There was quite a bit of discussion regarding the request. Most of the discussions seemed to center around two main points:

1. Members of the Academic Senate felt they did not have any time to consult with their respective division/department faculty whom they represented; and

2. Members felt this was a very private matter and they felt uncomfortable simply voting on the issue now without time to reflect upon it.

Ana Marie Breslin moved that Blake Stephens’ request for a collective Academic Senate letter of support for Dr. Burnett be tabled so members of the Academic Senate could do the idea its due diligence. Christina Smith seconded the motion.

The Academic Senate passed the motion by the following vote:

Yes 17
No 12
Abstain 02
E. Workday and Curriculum/Student Information

Blake Stephens reported that District Services hosted a Workday in Curriculum/Student Information workshop. Blake Stephens reported that the workshop was well attended with many faculty and administrators concerned about the idea of Workday being placed in curriculum. In the end, the software presentation showed that the Workday software was so bad that District Services pulled back.

Because of the events that occurred at the workshop, there appears not to be any need for action at this time.

F. End of Year Senate Address

As this is the final Academic Senate meeting of his term-of-office, outgoing Academic Senate President, Blake Stephens, to a few moments to express his thanks and gratitude to the members of the Academic Senate, members of the sundry Academic Senate committees, and visitors to the Academic Senate for what he felt was a fine year. He expressed his appreciation for the overall cohesiveness and cooperation that he felt permeated through the Academic Senate body throughout the year. He further acknowledged the constant support the Academic Senate exhibited this past year as it explored and tested its wisdom and its challenges through cordial discussion, and collective exploration.

Finally, Blake Stephens asked the Academic Senate to continue their support and commitment to Kim d’Arcy when she assumes her role of Academic Senate President at the end of the semester.

10. COMMITTEE REPORTS

A. Executive

No report.

B. Senate Standing Committee

The Curriculum Committee announced that there would be holding a free ‘Boot Camp for Tech Review’ for anyone interested. The boot camp will take place in the Faculty Center for Student Success on May 16, 2016 and on May 17, 2016 between 12:30 pm and 2:30 pm.

C. College, Division & District Committee

No report.
11. REPRESENTATIONAL AREA REPORTS

No report.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

Blake Stephens announced that the faculty voted him in as Membership Chair of the Faculty Association for the 2016-2017 academic year.

B. Student Government

Rei Kamio announced that the Associated Student Government (ASG) election was in full swing. Students can vote simply by going to the ASG website at—

http://www.Saddleback.edu/ASG

Rei Kamio also stated that the ASG group is still looking and actively recruiting new members.

C. Classified Staff

Darren England announced that the classified staff have a tentative agreement with the South Orange County Community College District. There will be an information session tomorrow in the Student Services Building at 10:30 am tomorrow, and the staff will vote on the tentative agreement on Friday, May 13, 2016.

D. Thank you

Blake Stephens thanked all members of the Academic Senate for their active participation this year. He encouraged all to go and ‘recharge your batteries.’ And he wished everyone a great summer.

13. ADJOURNMENT – The meeting was adjourned at 3:55 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from April 27, 2016
Agenda Item 6.A President’s Report dated May 11, 2016
Agenda Item 7.A 1 Proposed Curriculum New/Revised (Graphic Design Program Review distributed via e-mail, 184 pages)
Agenda Item 8.A Approval of Faculty to Sit on Committees dated April 27, 2016
Agenda Item 9.B Catalog Change Proposal