SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

August 17, 2016
2:00 p.m. to 4:00 p.m.
President’s Conference Room AGB 106

1. CALL TO ORDER

The meeting was called to order at 2:02 pm.

2. INTRODUCE AND WELCOME GUESTS

Kathy Werle, Sam Abbas, Alannah Rosenberg, Jacqueline Bloink, Nicole Major, Jennifer Pakula, Vincent Pollizzi, Susan White, Jane Medling, Sang Choi, Pamme Turner, John Richards, Bob Cosgrove, Juan Avila

3. ADOPTION OF AGENDA

Dan Walsh moved to adopt the agenda. Ana Maria Cobos seconded the motion.

The Academic Senate approved the adoption of the agenda unanimously.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Blake Stephens moved to adopt the minutes from the previous meeting. Ana Maria Cobos seconded the motion.

The Academic Senate approved the adoption of the minutes from the previous meeting unanimously.

5. PUBLIC COMMENTS

There were no Public Comments.

6. PRESIDENT’S REPORT

See Handout.

7. ADOPTION OF CONSENT CALENDAR ITEMS
A. Curriculum

- Proposed Curriculum New/Revised Business Program

Dan Walsh moved that the Academic Senate adopt the consent calendar items. Deidre Cavazzi seconded the motion.

The Academic Senate adopted the consent calendar items unanimously.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Ana Maria Cobos moved to approve the changes to the faculty to sit on committees. Deidre Cavazzi seconded the motion.

The Academic Senate approved the changes to the faculty to sit on committees unanimously.

B. Enrollment Management

Kathy Werle reported that Saddleback College ended the 2015-2016 academic year up 733 students (unduplicated headcount), but Saddleback College was down 417 FTES from the 2014-2015 academic year.

Kathy Werle also stated that, while her office does not have the final positive attendance report as yet, she expects the 2016 Summer Session FTES to be higher than the 2015 Summer Session.

Moving forward, the Deans will be evaluating low enrolled sections based on frequency of offering and available options for students.

Discussion ensued.

C. Accreditation Update

Bob Cosgrove announced that all standard task forces had now submitted their first drafts. The Content Writer, Claire Cesareo would be perusing them beginning this weekend and getting them back to their respective standard co-chairs for finalization.

Bob Cosgrove also encouraged all Academic Senate members to continue to be involved in the accreditation process as accreditation is a 10+1 item and the Accreditation Visiting Team may well be asking Academic Senate members about Saddleback College’s accreditation.
Juan Avalos passed out and discussed the remaining timeline for the accreditation process. Juan Avalos explained that at this point in time, the Accreditation Steering Committee and its ancillary task forces have about two and a half (2 ½) months to review, to revise, and to complete the work. (See handout.)

Juan Avalos also announced that drafts of the four standards would soon be available on SharePoint with half of Standard II already available.

Juan Avalos also elaborated on the progress made on the two Quality Focus Essays (QFEs) that the Accreditation Steering Committee chose: Distance Education and Success Metrics and handed out a detailed timeline for their completion. (See handouts.)

9. NEW BUSINESS

A. Adoption of CANVAS by IVC

Kim d’Arcy gave the Academic Senate members an overview of the events by Irvine Valley College on its adoption of CANVAS over the summer and following the Saddleback College/Irvine Valley College ‘mutual understanding’ we thought we had when we passed our resolution last spring that we would hold off on any more evaluations and/or considerations on the Blackboard/CANVAS LMS question until the 2017 spring semester.

In essence, Kim d’Arcy explained that Irvine Valley College signed a contract with CANVAS that calls for—

1. a one year pilot program with CANVAS

2. CANVAS is the new LMS for Irvine Valley College through 2019

As Saddleback College was confused by this move, Irvine Valley College and Saddleback College agreed to put forth a joint resolution that SOCCCD carry two (2) LMS platforms. The resolution reads as such:

The Irvine Valley College and the Saddleback College Academic Senates, representing their respective faculties, resolve that each college faculty respect and support the two Academic Senate’s responsibility and authority to determine and to follow their own decision-making process and to make a final decision to the Learning Management System (LMS) that best serves that college’s students and faculty. Both Senates support maintaining the current status in which two Learning Management Systems (LMS) exist within the SOCCCD to serve student needs.
Dan Walsh moved that the Academic Senate adopt the joint IVC/SC resolution. Blake Stephens seconded the motion.

The Academic Senate adopted the joint IVC/SC resolution unanimously.

**B. LMS Formalized Process Proposal**

Kim d’Arcy announced that the Online Education Committee’s (OEC) LMS task force has decided that it is probably in the best interest of the Academic Senate if it works this fall on developing proposal models for the Academic Senate to consider in order for the stakeholders to make a better informed decision concerning the question of the college’s LMS platform of the future. The LMS task force is asking the Academic Senate for approval to move forward with its proposed idea to create a decision-making process proposal, which it would present to the Academic Senate in the 2017 spring semester for their considerations.

**C. DRAC Update**

Carol Hilton presented the Academic Senate with the DRAFTED District Resources Allocation Council (DRAC) Model adopted budget for fiscal year 2016-2017.

Carol Hilton also explained Saddleback College’s current financial state as it moves from Targeted Enrollment numbers to Actual Enrollment numbers. (See handout.)

**D. Chancellor’s Search**

Kim d’Arcy shared the South Orange County Community College District’s (SOCCCD) timeline for searching for and hiring a new District Chancellor (RFP #339D). Kim d’Arcy asked each Academic Senate member to discuss the SOCCCD Chancellor search with their respective divisions and department members and come back to the Academic Senate with any list of attributes their respective constituents would like to see in the new chancellor. (See Handout.)

**E. Open Education Resources (OER) Presentation**

Jennifer Pakula and Nicole Major made a presentation on the benefits of Open Educational Resources (OERs). The two faculty want to return to the next Academic Senate meeting, Wednesday, August 31, 2016, to ask the Academic formally to pass a resolution that supports faculty considering OERs in an effort to improve student success by offering learning materials at no cost.
Jennifer Pakula and Nicole Major would like to form a Task Force to gauge faculty interest in using OERs and hold workshops during the 2017 Spring Professional Development week in order to share OER information with faculty.

10. COMMITTEE REPORTS

A. Executive

No report.

B. Senate Standing Committee

No report.

C. College, Division & District Committee

Speaking on behalf of the Transfer Center, Orli Nin announced to the Academic Senate that the Saddleback College Transfer Day will be held on Wednesday, August 31, 2016 from 10:00 am to 2:00 pm. The day is divided as such:

10:00 am – 1:00 pm in the SSC QUAD
California Private and Independent College
UC Schools (except UCLA)
CSU Schools
Out of State College and Universities (sundry)

1:00 pm – 2:00 pm in SSC 212
UC Irvine
UC Santa Barbara
UC Santa Cruz
UC Berkeley

1:00 pm – 2:00 pm in BGS 254
USC

2:00 pm – 3:00 pm in SSC 212
CSUs

2:00 pm – 3:00 pm in BGS 254
UCLA
11. REPRESENTATIONAL AREA REPORTS

No report.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

Blake Stephens announced that he is the Faculty Association Membership Chair for the 2016-2017 academic year. Blake Stephens encouraged everyone to enroll in the FA if they have not, and maintain their enrollment for the coming year if they are already a member.

B. Student Government

No report.

C. Classified Staff

Darren England announced that the Classified Senate President, Paul Bonkowski resigned, and Craig Connor has assumed the position of President of the Saddleback College Classified Senate.

Darren England also announced that as of now, the Classified Senate has the following officers’ position open and will be holding a special election to fill these position according to their by-laws:

Second Vice President
Secretary

13. ADJOURNMENT – The meeting was adjourned at 3:31 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from May 11, 2016
Agenda Item 6.A President’s Report dated August 17th, 2016
Agenda Item 7.A Proposed Curriculum New/Revised Business Program
Agenda Item 8.A Approval of Faculty to sit on Committees dated August 17th, 2016
Accreditation Self-Study Report: Activities and Timelines as of 8/11/16
Agenda Item 9.A Joint IVC/Saddleback College LMS Resolution
Agenda Item 9.B LMS Formalized Process Proposal
Agenda Item 9.C District Resources Allocation Council Model/Draft Adopted Budget
Agenda Item 9.D SOCCCD RFP: Chancellor Search Consultant: RFP #339D

KEYWORDS