### Senate Officers:
- Blake Stephens, AIA, President: Present
- Charlie Myers, Vice President: Present
- Veronica Obermeyer, Vice President: Present
- Kim d’Arcy, Psy.D., President Elect: Present
- Dan Walsh, Past President: Absent
- Ken Brady, Ph.D., Secretary: Present
- Ken Brady, Ph.D., Secretary: Present

### Senators:
- Advanced Tech & Applied Science: (2) Present
  - Suzanne Hewitt: Absent
  - Arlene Thomas: Present

- Economic & Workforce Development and Business Science: (2) Present
  - Don Bowman: Present
  - Scott Fredrickson: Absent

- Counseling Services: (2) Present
  - Sharon Nussenbaum: Present
  - Penny Skaff: Present

- Community Ed, Emeritus Inst & K-12: (1) Present
  - Lesley Lowe: Present

- Fine Arts & Media Technology: (3) Present
  - Ryan Even: Absent
  - Tom O’Leary: Present
  - Kim Stankovich: Present

- Health Sciences & Human Services: (3) Present
  - Kim Branch-Stewart: Present
  - Jodi Caggiano: Present
  - Carrie Danko: Present

- Kinesiology & Athletics: (2) Present
  - Deidre Cavazzi: Present
  - Lindsay Steinriede: Present

- Liberal Arts: (4) Present
  - Michelle Duffy: Present
  - Bruce Gilman: Present
  - Jennifer Hedgecock: Present

- Math, Science & Engineering: (4) Present
  - Sumaya McCleave: Present
  - Jim Repka: Absent
  - Jeanne Smith: Present

- Online Educat & Learning Resources: (1) Present
  - Ana Maria Cobos: Present

- Social and Behavioral Sciences: (3) Present
  - Brenda Plascencia-Carrizosa: Present
  - Christina Smith: Present
  - Erica Vogel: Present

- Transfer, Career & Special Programs: (1) Present
  - Ann Marie Breslin: Present

- Shared Governance Group Representative: Absent
  - Paul Bonkowski, Classified Senate
  - Ishav Singh, ASG

- Visitors and Other Guests:
  - Kathy Werle; Alannah Rosenberg; Jonathan Anson, Lariat
1. CALL TO ORDER

The meeting was called to order at 2:03 pm.

2. INTRODUCE AND WELCOME GUESTS

Kathy Werle; Alannah Rosenberg; Jonathan Anson, Lariat

3. ADOPTION OF AGENDA

Don Bowman moved to adopt the agenda. Ana Maria Cobos seconded the motion.

The Academic Senate approved the motion to adopt the agenda unanimously.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Ana Maria Cobos moved to adopt the minutes from the last meeting. Lesley Lowe seconded the motion.

The Academic Senate approved the motion to adopt the minutes from the last meeting unanimously.

5. PUBLIC COMMENTS

Three students from the Student Success Mentors program made a presentation to the Academic Senate in which they asked the Senators to encourage faculty to utilize their program. The three mentors explained that the mentorship program offers ten (10) minute in-class Student Success Mentorship presentations for any class at the request of a faculty member. Beginning this year, the mentor program also has an online portfolio offering for students. The Student Success Mentors passed out an information flyer.

Deidre Cavazzi commented on how wonderful it was to see the WONDER sculptures and flyers up on campus.

Alannah Rosenberg distributed a flyer to the Academic Senator members entitled, “Proposed Resolution to the Academic Senate for California Community Colleges” that explains the historical overview of the for-profit American Honors, Inc., and the corporation’s goal of monopolizing the honors programs in California community colleges. Alannah stated that this issue will be coming up for information, discussion, and possibly action in the next Saddleback College Academic Senate meeting.

6. PRESIDENT’S REPORT

See attachment.
NOTE: Blake Stephens deferred to Kathy Werle, Vice President of Instruction, for her comments on enrollment and on enrollment management. For complete information on Kathy Werle’s report to the Academic Senate, refer to 8.B., Enrollment Management Update.

7. ADOPTION OF CONSENT CALENDAR ITEMS

There were no adoptions to consider.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Kim d’Areyc moved to approve the changes to the faculty to sit on committees. Ana Maria Cobos seconded the motion.

The Academic Senate approved the motion to adopt the agenda unanimously.

B. Enrollment Management Update

Kathy Werle announced that as of this date, Saddleback College is currently 6 FTES ahead of their enrollment numbers from last year.

Kathy Werle distributed the latest draft of the Saddleback College Enrollment Management Plan. Discussion ensued.

C. New Faculty Hiring Process and Committee

Charlie Myers stated that the process for the official presentations for the eleven (11) proposed hiring requests will be as follows and will be adhered to strictly:

1. Each of the eleven (11) department request groups may submit one (1) page handouts to the members of the New Faculty Hiring Process and Committee as long as the handouts are submitted to Jeanise Bartiromo by September 18, 2015; and

2. Charlie Myers made it very clear that the subsequent presentation format for each group would be strictly followed by the committee:

   A. Each group will be limited to a five (5) minute presentation.

   B. The presentation will be broken down as such:

   i. A three (3) minute presentation; and

   ii. A two (2) minute question and answer session.
C. Charlie Myers and Kathy Werle, Co-Chairs of the New Faculty Hiring Process and Committee, will be sending the members of the Academic Senate the prioritizing rubric by the end of the week.

D. Accreditation Update

Blake Stephens conveyed Juan Avalos’s message that the Accreditation Committee did not have an update to report for this Academic Senate meeting.

E. Academic Senate By-Laws

Blake Stephens explained that the Academic Senate members would be reviewing the latest version –the 10th version— of the draft of the proposed new Academic Senate By-Laws at their next meeting. He asked all senators to review the by-laws, especially in relation to paralleling the changes in the latter half of the by-laws with the content in the earlier half of the by-laws. He asked that they each also edit the draft. Each Academic Senate member was given a copy of the 10th version of the draft of the proposed new Academic Senate By-Laws.

9. NEW BUSINESS

A. EPA/Curriculum

Kim Stankovich stated that according to ACCJC accreditation Standard 2.A.3, SLOs are to be indicated on all syllabi. Kim further stated that while Saddleback College apparently is doing that, it has been discovered that Saddleback College does not have SLO indication on most, if not all, of its Core Course Descriptions. This work entails a tedious process but is necessary in order to comply with the standard. It would take money to have someone do the work.

With regard to the problem, the EPA has both a short term goal and a long term goal. The EPA short term goal is for the EPA to find classified support for adding the SLOs to the Core Course Descriptions. The EPA long term goal is for the EPA to develop a process for moving SLOs into future COR, syllabi, etc.

Charlie Myers moved that the Academic Senate support the EPA in pursuing classified support on a one time outlay for adding the SLOs to the Core Course Descriptions. Michelle Duffy seconded the motion.

Discussion ensued in which Kathy Werle, Vice President of Instruction, agreed to offer the money and resources for the one time task.

The Academic Senate voted to support the EPA in pursuing the classified support on a one time outlay for adding the SLOs to the Core Course Descriptions unanimously.
B. Board Policies and Administrative Regulations

Veronica Obermeyer presented the Academic Senate with the following Board Policies and Administrative Regulations:

BP 176 - College Service Areas Boundaries and ATEP Campus Use. For information purposes only.

BP 178 - Participation in Local Decision Making. For information purposes only.

AR 5404 - Sexual and Other Assaults on Campus. Not included in the agenda packet; copies will be emailed to Senators.

BP/AR 5618 - Credit by Examination. For this BP/AR, Veronica Obermeyer is looking for an academic Senate member to join this work group which is charged with re-evaluating the process and looking at the proposed changes. Veronica Obermeyer asked that any Academic Senate member who is interested to contact her.

10. COMMITTEE REPORTS

A. Charles Myers announced to those faculty who have had issues with the construction process here on campus that fixing this issue has become a top priority of the college and district. A special meeting of the Capital Improvements Committee has been scheduled for October 02, 2015 from 9:00 am to 1:00 pm in the Chancellor’s Conference Room with the explicit agenda of deciding how to best incorporate the wishes of the end-user faculty and staff into the design and construction of facilities. Anybody wishing to give input into the yet to be developed process can contact Charles Myers and your input is welcome.

B. Senate Standing Committee

No report.

C. College, Division & District Committee

No report.

11. REPRESENTATIONAL AREA REPORTS

Lindsay Steinriede announced the kick off of the Saddleback College Kinesiology Club. The Club is planning to meet the beginning of each month with their first meeting scheduled for Thursday, September 10, 2015 from 12:00 pm to 1:00 pm in PE 501. Lindsay Steinriede distributed a Saddleback College Kinesiology Club flyer to all members and visitors.
12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
   No report.

B. Student Government
   No report.

C. Classified Staff
   No report.

13. ADJOURNMENT – The meeting was adjourned at 3:08 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from August 26, 2015
Proposed Resolution to the Academic Senate for California Community Colleges, for consideration Fall 2015
Agenda Item 6.A President’s Report dated September 9, 2015
Agenda Item 8.A Approval of Faculty to Sit on Committees September 9, 2015
Student Success Mentors flyer
Saddleback College Kinesiology Club flyer

HANDOUTS DISTRIBUTED VIA EMAIL FOLLOWING MEETING

Agenda Item 8.E – Academic Senate Bylaws, April 29, 2015, Version 10
Agenda Item 9.B - Administrative Regulation 5404 – Sexual and Other Assaults on Campus

KEYWORDS