SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

September 14, 2016
2:00 p.m. to 4:00 p.m.
President’s Conference Room AGB 106

1. CALL TO ORDER

The meeting was called to order at 2:02 pm.

2. INTRODUCE AND WELCOME GUESTS

Diane McGroarty, Emily Quinlan, June Millovich, Juan Avalos, Pat McGinley, Kathy Werle, Brett Myhern, Alannah Rosenberg, Barbara Cox, Dana Jean Smith

3. ADOPTION OF AGENDA

Blake Stephens moved to adopt the agenda. Jodi Caggiano seconded the motion.

The Academic Senate approved the adoption of the agenda unanimously.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Don Bowman moved to adopt the minutes from the previous meeting. Ana Maria Cobos seconded the motion.

The Academic Senate approved the adoption of the minutes from the previous meeting unanimously.

5. PUBLIC COMMENTS

As spokesperson for a group of concerned faculty, Brenda Plascencia-Carrizosa read a statement concerning the past week’s events surrounding the incident that occurred between a Saddleback College faculty member and a somewhat extremist group over the 9/11 memorial. Brenda Plascencia-Carrizosa’s statement also asked the Academic Senate to address this issue.

Alannah Rosenberg announced that the Honors Program Committee was actively encouraging interested faculty to join its membership.

Emily Quinlan, adviser to the Saddleback College Pre-Law Society, asked for direction in the SC Pre-Law Society’s desire to draft a Saddleback College student Bill of Rights.
6. PRESIDENT’S REPORT

See notes.

7. ADOPTION OF CONSENT CALENDAR ITEMS

A. Curriculum

Proposed Curriculum; New/Revised Program

Updates to Family Statements in KNES Courses (63, 90, 91, 93, and 97) for Academic Year 2016-17 to Accommodate New Course Offerings

Revised Certificates and Degrees for Academic Year 2016-17

Global Business Certificate

History AA-T Degree

Proposed Course Revisions for 2017-18

Accounting

Real Estate

Blake Stephens moved to accept the adoption of consent calendar items. Deidre Cavazzi seconded the motion.

The Academic Senate voted to accept the adoption of the consent calendar items unanimously.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Karla Westphal moved to approve the faculty to sit on committees. Ana Maria Cobos seconded the motion.

The Academic Senate voted to approve the faculty to sit on committees unanimously.

B. Enrollment Management

Kathy Werle reported that on August 30, 2016 a number of managers and administrators attended a presentation on enrollment research findings provided by the Education Advisory Board. A college-wide workgroup will be convened to discuss additional strategies needed to restore enrollment at Saddleback College.

Kathy Werle announced that the spring schedule will be available to students online as of September 19, 2016 with registration beginning on October 24, 2016. Kathy
Werle asked the Saddleback College Academic Senate members to add any additional course offerings by the October 24 date.

Kathy Werle also announced that the Strong Workforce funding application has not yet been released and the state has not identified the accountability measures other than to say that the goals are to increase CTE enrollments above last year’s numbers, to strengthen the CTE programs that we have, and to develop new CTE programs. The CTE Committee will be the venue for Strong Workforce dialog, and a meeting will be set as soon as the application is available.

Discussion ensued.

C. Accreditation Update/QFE Participation – OE Plan

Juan Avalos announced to the Academic Senate members that the entire accreditation process was entering the home stretch and most facets of the process seemed to be on time. Juan Avalos announced that Standards I.A and I.C, II.A, and III.B were now on SharePoint for everyone to review and comment on. Juan Avalos also stated that the two (2) Quality Focus Essays (QFEs) were also uploaded onto SharePoint.

Juan Avalos announced that Anthony Teng and Kenneth Brady are moving forward with interviews scheduled on September 28, 2016 and October 5, 2015 with Saddleback College President Dr. Tod Burnett and South Orange County Community College District Chancellor Mrs. Debra Fitzsimmons respectively.

Additionally, Juan Avalos and Bob Cosgrove met with the executive board of the Saddleback College Associated Student Government last Friday and presented them with an overview of the accreditation process and where their involvement was required.

Brett Myhern invited faculty members to join a task force to work on finalizing Quality Focus Essay I, “Online Education Plan.” For details on participating on the task force, refer to Agenda Item 8.C.

D. Permanent Vice President/Associate Faculty Senators Elections

Kim d’Arcy announced that the nominations for the Academic Senate Vice President and the four (4) available senate seats for the associate faculty closed according to the deadline outlined in the Academic Senate approved timeline. The voting period to fill these vacancies began today at noon and will continued noon on September 28, 2016. Each candidate has a biographical statement online and Kim encouraged everyone to read the bios and to vote.
9. NEW BUSINESS

A. Education, Planning, and Assessment (EPA) - Update

Kim Stankovich reminded Academic Senate members that Student Learning Outcomes (SLOs) assessment reviews are due this Friday, September 16, 2016.

Barbara Cox discussed the need for all departments and divisions to upload both the aggregate and the disaggregate data and assessment of online courses and face-to-face courses. Barbara Cox warned Academic Senate members that the new version of TracDat looks very different, but still works much the same way.

Barbara Cox also announced that the new co-chair for EPA is Jennifer Klein. Barbara Cox explained that the EPA committee members thought it best to bring on a non-faculty person who would be better suited in reviewing the administrative unit reviews and unit outcomes.

B. Strong Workforce Program

Kim d’Arcy reviewed the salient features of the Strong Workforce Program. Kim d’Arcy stated that Saddleback College would receive approximately $1,200,000.00 for the 2016-2017 academic year.

Kim d’Arcy explained the basic purposes for the Strong Workforce Program funding were to have better CTE curricula, better CTE service, better CTE programs, and better CTE courses.

Kim d’Arcy supplied a detailed handout from the California Community Colleges Office (Agenda Item 9.B) that presents the salient features of the Strong Workforce Program.

C. New Committee Proposal

Brenda Plascencia-Carrizosa made a presentation on behalf of a group of faculty who wish to create a new Academic Senate committee, Committee on Culturally Responsive Teaching and Learning. For details on the new committee proposal, refer to the committee proposal handout.

The discussion that ensued centered mainly around the differences between the proposed new committee and the existing Equity and Diversity Committee.

Karla Westphal moved to have the Academic Senate make the proposed Committee on Culturally Responsive Teaching and Learning an official Academic Senate committee. April Cubbage seconded the motion.
Charlie Myers moved that the before voting on the Karla Westphal motion, the Academic Senate members take the proposed Committee on Culturally Responsive Teaching and Learning information back to their respective divisions and departments for further discussion. Dan Walsh seconded the motion.

The Academic Senate passed the Charlie Myers motion with the following vote:

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10. COMMITTEE REPORTS

A. Executive

No report.

B. Senate Standing Committee

No report.

C. College, Division & District Committee

Deidre Cavazzi announced a new fall performance entitled "Bodies and Ink: Celebrating National Banned Books Week through Movement, Music, and Theater.

The performances are site-specific performances at the Saddleback College Library and Learning Resource Center on the following dates and at the following times:

September 30 – October 01 and October 07 – October 08 at 7:30 pm
October 02 and October 09 at 2:30 pm

Deidre Cavazzi also announced that she can obtain free tickets for any faculty member who wishes to attend the performance but she would need to receive a request in advance as there is limited seating.
11. REPRESENTATIONAL AREA REPORTS

Alannah Rosenberg announced that "I Read Banned Books" buttons are available in the Honors Program Office, LRC 114. As an aside, Alannah Rosenberg also stated that if you want to make absolutely sure you've read a banned book, they could stop in the lounge for a few minutes to read "And Tango Makes Three," the 2005 children's book about an abandoned egg that was adopted by two male penguins in New York's Central Park Zoo. The American Library Association charts "And Tango Makes Three" as the most-banned book of 2006, 2007, 2008, and 2010. (In 2009 it made only second place.)

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

Blake Stephens reported to the members of the Academic Senate that Mark Blethen was present at the executive meeting on the 9/11 incident that was held yesterday and Mark Blethen was very outspoken on the lack of faculty representation during the emergency meetings and decision-making moments that followed the emergency. Mark Blethen made a strong request that faculty be involved in all emergency matters going forward and that they be involved in the developing and implementing of faculty emergency training in the future.

B. Student Government

Jamie Washburn announced that the ASG leadership is attempting to increase the number of voters between the ages of 18 and 29 for the coming presidential election. To this end, the ASG will be opening a Voter Registration booth on campus beginning tomorrow and the ASG has developed an entire voter awareness program, Get Your Vote On! The voter awareness program will feature the following highlights:

- September 15: Constitution Day Voter Registration Drive
- September 27: National Voter Registration Drive Day
- October 01 – 30: Ballot Initiative Debates
- October 04: Vice Presidential Debate Viewing Party
- October 19: Presidential Debate Viewing Party

The ASG will be placing flyers on campus and in classrooms. Don Bowman asked that they place the flyers on the bulletin boards only, and Jamie Washburn agreed.

C. Classified Staff

Darren England announced that the Classified Senate call for nominations for 2nd Vice President. The nomination period will run from September 14, 2016 through
September 28, 2016. The election for the position will take place at the Classified Senate general meeting on October 12, 2016.

Darren England also announced that the Classified Senate has increased its classified professional development funding from $1,000 to $2,000 per year for full time classified employees and from $500 to $1,000 per year for part time classified employees.

The Classified Senate President’s Luncheon will be held in SSC 212 on Friday, September 16, 2016 from 11:30 am to 1:30 pm.

Finally, Darren England announced that the Classified Senate’s annual Veteran’s Thanksgiving Basket Project will begin on September 19, 2016 and will run until about November 7, 2016.

13. ADJOURNMENT – The meeting was adjourned at 3:41 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 6.A President’s Report
Agenda Item 7.A Updates to Family Statements in KNES Courses, Revised Certificates for Global Business and History AA-T Degree, and proposed revisions to Accounting and Real Estate
Agenda Item 8.A List, Approval of Faculty to sit on Committees
Agenda Item 9.B (Handout) Proposal for new Senate Committee: Committee on Culturally Responsive Teaching and Learning and copy of Committee One-Sheet
Agenda Item 11 (Handout) Bodies & Ink Music & Theater event flier
Agenda Item 12.B (Handout) Student Government “Encourage to Vote” flier
Agenda Item 12.C (Handout) Classified Staff Senate Announcements flier

KEYWORDS