SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

September 23, 2015
2:00 p.m. to 4:00 p.m.
President’s Conference Room AGB 106

Senate Officers:
Blake Stephens, AIA, President Present
Charlie Myers, Vice President Present
Veronica Obermeyer, Vice President Present
Kim d’Arcy, Psy.D., President Elect Present
Dan Walsh, Past President Absent
Ken Brady, Ph.D., Secretary Present
Ken Brady, Ph.D., Secretary Absent

Senators:

Advanced Tech & Applied Science (2)
Arlene Thomas Present

Associate Faculty (4)
Don Bowman Absent
Scott Fredrickson Present

Counseling Services (2)
Sharon Nussenbaum Absent

Community Ed, Emeritus Inst & K-12 (1)
Lesley Lowe Present

Fine Arts & Media Technology (3)
Ryan Even Present
Tom O’Leary Present
Kim Stankovich Present

Health Sciences & Human Services (3)
Kim Branch-Stewart Present
Jodi Caggiano Present
Carrie Danko Present

Kinesiology & Athletics (2)
Deidre Cavazzi Present
Lindsay Steinriede Present

Liberal Arts (4)
Michelle Duffy Absent
Bruce Gilman Present
Jennifer Hedgecock Present

Math, Science & Engineering (4)
Sumaya McCleave Present
Jim Repka Present
Jeanne Smith Present
Jacob Tracy Present

Economic & Workforce Development and Business Science (2)

Online Educat & Learning Resources (1)
Ana Maria Cobos Present

Social and Behavioral Sciences (3)
Brenda Plascencia-Carrizosa Present
Christina Smith Present
Erica Vogel Present

Transfer, Career & Special Programs (1)
Ann Marie Breslin Present

Shared Governance Group Representative
Paul Bonkowski, Classified Senate Absent
Ishav Singh, ASG Present

Visitors and Other Guests
Kathy Werle; June Millovich
1. **CALL TO ORDER**

   The meeting was called to order at 2:03 pm.

2. **INTRODUCE AND WELCOME GUESTS**

   Kathy Werle and June Millovich

3. **ADOPTION OF AGENDA**

   Ana Maria Cobos moved that the Academic Senate adopt the agenda. Kim Branch-Stewart seconded the motion.

   The Academic Senate approved the adoption of the agenda unanimously.

4. **ADOPTION OF MINUTES FROM PREVIOUS MEETING**

   Ana Maria Cobos moved that the Academic Senate approve the minutes of the last meeting. Jim Repka seconded the motion.

   The Academic Senate approved the minutes of the last meeting unanimously.

5. **PUBLIC COMMENTS**

   Ana Maria Cobos, Library, announced that Saddleback College would be presenting the first of the four *Latino Americans: 500 Years Year of History* documentary series in the District Board Room on Wednesday, October 07, 2015 from 7:00 pm to 9:00 pm. The program, “Foreigners in Their Own Land” is particularly important as Pope Francis has just canonized J. Serra.

   Erica Vogel, Anthropology, that the Anthropology Department is presenting, as part of its “The Careers in Anthropology Colloquium Series.” Dr. Sheena Nahm, who will be talking on, “Applied Anthropology: Unexpected Spaces, Topics, and Methods.” Dr. Nahm will make her presentation on Wednesday, September 30, 2015 from 12:00 pm to 1:00 pm in HS 145.

   Carrie Danko, stated that she is concerned because many students in the Health Sciences and Human Services Division are not receiving emails.

   Blake Stephens announced the Solar Decathlon will be taking place at Gray Park from October 08, 2015 through October 17, 2015. The Decathlon presents eighteen (18) net zero houses, each of which is capable of charging an electric vehicle. Team Orange is comprised of students from the University of California, Irvine, Chapman University, Irvine Valley College, and Saddleback College. The event runs all day for ten (10) days and is free.
6. PRESIDENT’S REPORT

See attachment.

7. ADOPTION OF CONSENT CALENDAR ITEMS

Program Reviews:

- Biology
- Medical Assistant
- Speech

Kim Stankovich moved that the Academic Senate accept the adoption of consent items. Ana Maria Cobos seconded the motion.

The Academic Senate accepted the adoption of consent items unanimously.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Deidre Cavazzi moved that the Academic Senate approve the faculty to sit on committee changes. Kim Stankovich seconded the motion.

The Academic Senate approved the faculty to sit on committee changes unanimously.

B. Enrollment Management Update

Dr. Kathy Werle, Vice President of Instruction, gave an update on the Saddleback College FTES. Currently, Saddleback College is 42 FTES ahead of last year’s FTES. Dr. Werle discussed various enrollment directions which the College is pursuing for more enrollment for the 2015 fall semester.

Dr. Kathy Werle explained the implementation of the Block Schedule for 2016 spring semester. Dr. Werle clarified the intention of the decision, and accepted the impact of the decision.

Discussion ensued.

For more information, refer to the Saddleback College Block Schedule handout.

C. Accreditation Update

There was no update on accreditation. It was noted that the Accreditation Steering Committee was meeting tomorrow, Thursday, September 24, 2015, from 2:00 pm to 4:00 pm in the President’s Conference Room.
Kim d’Arcy announced that the Standard III work group was looking for faculty involvement, especially faculty with knowledge of tenure review, fiscal, and human resource matters.

D. Academic Senate By-Laws

Blake Stephens announced that the Academic Senate would be limiting itself to reviewing and voting on the areas marked in yellow in the copy of the draft of the proposed Academic Senate By-Laws, Version 10, specifically—

President’s Term of Office – one year or two years

Executive Team Make-up

Officers

Charlie Myers moved that the Academic Senate continue with the current Academic Senate Executive Team, specifically President, President Elect, Vice President, Vice President, Past President, and Secretary. Kim Stankovich seconded the motion.

The Academic Senate passed the motion to continue with the current Academic Senate Executive Team unanimously.

ARTICLE III Officers

Charlie Myers moved that the Academic Senate approved the definition of the President as stated. Ana Maria Cobos seconded the motion.

The Academic Senate approved the definition of the President as stated unanimously.

Charlie Myers moved that the Academic Senate combine the Vice President definitions stated in Sections 3, 4, and 5 into one generic Vice President category in Section 2. Jeanne Smith seconded the motion.

Kim Stankovich made an amendment that the Academic Senate go back and edit the new Section 2 for approval duties and language, such as “chair” and expert references. Deidre Cavazzi seconded the motion.

The Academic Senate approved the motion to combine the Vice President definitions stated in Sections 3, 4, and 5 into one generic Vice President category in Section 2 unanimously.

Bruce Gilman moved that the Academic Senate assign the duties of the Parliamentarian to Past President. Ana Maria Cobos seconded the motion.
The Academic Senate approved the motion to assign the duties of the Parliamentarian to Past President unanimously.

Ana Maria Cobos moved that the Academic Senate remove the office of Ombudsman from the Academic Senate By-Laws. Jeanne Smith seconded the motion.

The Academic Senate approved the motion to remove the office of Ombudsman from the Academic Senate By-Laws unanimously.

Charlie Myers moved to accept the definition in Section 8, Secretary, of the Academic Senate By-Laws. Bruce Gilman seconded the motion.

The Academic Senate approved the motion to accept the definition in Section 8, Secretary, of the Academic Senate By-Laws.

Charlie Myers moved that the Academic Senate accept the definition in Section 9, Past President, of the Academic Senate By-Laws except for the last line where the words “…of the two year term…” should be replaced with “…the President’s term…” Bruce Gilman seconded the motion.

The Academic Senate approved the motion to accept the definition in Section 9, Past President, of the Academic Senate By-Laws except for the last line where the words “…of the two year term…” should be replaced with “…the President’s term…” unanimously.

Charlie Myers moved to accept the definition in Section 10, Past President, of the Academic Senate By-Laws with the added duties of the Parliamentarian. Ana Maria Cobos seconded the motion.

The Academic Senate approved the motion to accept the definition in Section 10, Past President, of the Academic Senate By-Laws with the added duties of the Parliamentarian unanimously.

As the allotted time for reviewing and working the Academic Senate By-Laws had elapsed, Blake Stephens suggested the Academic Senate continue the review at the next scheduled Academic Senate meeting.

9. NEW BUSINESS

A. SLO Approval for Course of Record

Kim Stankovich said that the SLOs are being attached to the Course Outline of Record.
June Millovich expressed her hope that the ability for the CLT to make minor edits would go through expediently.

B. Board Policies and Administrative Regulations

BP/AR 5626 – Independent Study

Veronica Obermeyer answered questions on BP/AR 5626.

10. COMMITTEE REPORTS

A. Executive

No report.

B. Senate Standing Committee

EPA – Kim Stankovich announced that all SLOs were due this past Friday, September 18, 2015. Kim stated that she was available to help anyone who might need help in getting the SLOs to EPA. Anyone wishing her help should email her or call her.

C. College, Division & District Committee

No report.

11. REPRESENTATIONAL AREA REPORTS

No report.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.

B. Student Government

No report.

C. Classified Staff

No report.

13. ADJOURNMENT – The meeting was adjourned at 3:54 p.m.
HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from September 9, 2015
Agenda Item 6.A President’s Report dated September 23, 2015
Agenda Item 7.B.1 Course Revisions
Agenda Item 7.B.2 Revised Programs Academic Year 2015-2016
Agenda Item 8.A Approval of Faculty to Sit on Committees dated September 23, 2015
Agenda Item 8.D Academic Senate Bylaws, Proposed: 10th Draft
Agenda Item 9.B Board Policy 5626 - Independent Study

Latino Americans: 500 Years of History flyer
“The Careers in Anthropology Colloquium Series” flyer

KEYWORDS