1. CALL TO ORDER

The meeting was called to order at 2:02 pm.

2. INTRODUCE AND WELCOME GUESTS

Aimee Tran

3. ADOPTION OF AGENDA

Dan Walsh moved to adopt the agenda. Ana Maria Cobos seconded the motion.

The Academic Senate approved the adoption of the agenda unanimously.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Ana Maria Cobos moved to adopt the minutes from the previous meeting. Deidre Cavazzi seconded the motion.

The Academic Senate approved the adoption of the minutes from the previous meeting unanimously.

5. PUBLIC COMMENTS

Jason Hole brought up the idea of picture rosters as a way of avoiding cheating. Jason Hole requested that the Academic Senate contact Irvine Valley College (IVC), especially their mathematics department, to see where they stand on this topic. If the IVC is moving forward on the picture roster idea, then it might make sense to move forward on this topic with them. Jason Hole would like this item brought up as an agenda item in the near future.

Karla Westphal expressed her gratitude to all the faculty involved in the Faculty Association phone banking for the SOCCCD Board of Trustees election.

Karyn Bower announced the Lariat Open House event to be held on Wednesday, November 02, 2016 from 11:30 am to 1:30 pm in LRC 116. Participants can take a
lunch tour and meet members of the student newspaper, *The Lariat*, magazine, and video teams. Food and appetizers will be served. All are welcome!

6. PRESIDENT’S REPORT

See Notes.

7. ADOPTION OF CONSENT CALENDAR ITEMS

- Program Review for Mathematics
- Program Review for Business
- LA Curriculum Changes ENG, Inter Langm HUM & PHIL
- CIM
- HS Curriculum Changes
- New Courses

Karla Westphal moved to accept the adoption of consent calendar items. Ana Maria Cobos seconded the motion.

The Academic Senate voted to accept the adoption of the consent calendar items unanimously.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Dan Walsh moved to approve the faculty to sit on committees. Ken Brady seconded the motion.

The Academic Senate voted to approve the faculty to sit on committees unanimously.

B. Enrollment Management/Focus Group/Feedback/Strong Workforce Grant Update

Agenda Item 8.B was tabled until the next scheduled Academic Senate meeting as Kathy Werle was unable attend the current Academic Senate meeting.

C. Accreditation Update/Self-Study Review Feedback/Standards III and IV, QFE 2 Feedback/Online Education Presentation

Kim d’Arcy reviewed the Academic Senate members guidelines for submitting responses on the Saddleback College accreditation self-study. Kim d’Arcy announced that, according to that timeline, today was the last day for Academic Senate members, their divisions, their departments, and any faculty, staff, or
administration to report comments, concerns, or questions back to the Academic Senate. Kim d'Arcy encouraged anyone who had responses to the Saddleback College accreditation self-study, but thought the DRUPAL response option was too cumbersome, to submit those responses to her directly.

Bob Cosgrove announced that the Saddleback College Accreditation Steering Committee’s last meeting the co-chairs, content writer, and content editor resolved some important stylistic points as the team moves forward toward completion of the self-study report.

Bob Cosgrove reported that Craig Connor and he, two of the Tri-Chairs of the Saddleback College Accreditation Team, made a brief “progress report” presentation to the South Orange County Community College District Board of Trustees (BOT) at the scheduled meeting last Monday, October 25, 2016. All of the co-chairs attended the BOT meeting in support of the presentation. While pointing out the important roles that each of the co-chairs are playing in the accreditation self-study process, Bob Cosgrove also stressed the importance of the roles of the content writer and of the content editor.

Bob Cosgrove also announced that the co-chairs both from Saddleback College and from Irvine Valley College are in the process of meeting with each other for the purpose of examining each other’s self-study.

Finally, Bob Cosgrove indicated that the introduction (and the conclusion) to the self-study are still in the drafting stages.

April Cubbage gave the Academic Senate members an overview of the major online education expectations. These include:

1. Syllabus – The syllabus for each online course should include:
   - SLOs
   - Resource Information for students (online advising, tutoring, DSPS, etc.)

2. Student – Instructor Engagement
   - Weekly Announcements initiated by the Instructor
   - Emails initiated by the Instructor
   - Question and Answer Responses updated and current
   - Weekly Discussions to Demonstrate active Student / Instructor Participation
3. ADA Compliance

- Videos with Captioning
- Pictures with ALT Tags

Discussion ensued.

Kim d’Arcy reminded all present to submit their responses to Standards III and IV or to QFE 2 on DRUPAL or to her by the end of the day today.

Kim d’Arcy also reminded all present to submit their feedback on the Planning and Governance Manual to her by the end of the day today.

D. Prerequisite Submission

Lisa Tran and Darren England brought the prerequisite submission plan forward for approval.

Ann Marie Breslin moved that the Academic Senate to approve the Prerequisite Submission Plan as a one-stop drop off for the matriculation process. Karla Westphal seconded the motion.

The Academic Senate voted to approve the Prerequisite Submission Plan as a one-stop drop off for the matriculation process unanimously.

E. PBSC Committee Charge Review

Dan Walsh explained that the proposed Academic Senate revisions to the make-up of the Planning and Budget Steering Committee (PBSC) were necessitated by an unbalanced representation on the committee (i.e., too many administrators and not enough faculty). With the revisions, the administration would have 6-7 representatives and the faculty would have 3-4 representatives.

Blake Stephens moved that the Academic Senate approve the proposed Academic Senate revisions to the current Planning and Budget Steering Committee make-up and forward the revised Planning and Budget Steering Committee make-up to Consultation Council for review. Deidre Cavazzi seconded the motion.

The Academic Senate voted to approve the revised Planning and Budget Steering Committee make-up and to forward the revised Planning and Budget Steering Committee make-up to Consultation Council for review unanimously.
Brenda Plascencia Carrizosa presented the Academic Senate members with a revised Committee on Culturally Responsive Teaching and Learning (CCRTL) proposal. Brenda Plascencia Carrizosa stated that the new proposal refocused the committee back onto the faculty. For details, see the handout.

Discussion ensued.

Ana Maria Cobos moved that the Academic Senate approve the Committee on Culturally Responsive Teaching and Learning (CCRTL) as an official Academic Senate committee. Karla Westphal seconded the motion.

The Academic Senate voted to approve the Committee on Culturally Responsive Teaching and Learning (CCRTL) by the following vote:

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Kim d’Arcy explained the history behind the Academic Senate executive team developing an alternative ‘Support of Faculty by College and District Administration’ resolution. Kim d’Arcy also explained that both Margot Lovett and Alannah Rosenberg were involved in the development of the alternate resolution.

Discussion ensued.

Blake Stephens moved that the Academic Senate approve and adopt the alternate ‘Support of Faculty by College and District Administration’ resolution. Dan Walsh seconded it.

The Academic Senate voted to approve the alternate ‘Support of Faculty by College and District Administration’ resolution by the following vote:

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9. NEW BUSINESS

A. Teacher Preparation Presentation

Orly Nin, Jennifer Golden, and Barbara Saver presented the Academic Senate with an overview of the $240,000 grant Saddleback College received this year for the Teacher Preparation Pipeline program.

Barbara Saver explained the background of the annual grant, both its process and its outcomes, and the current high need for K-12 teachers in the state of California.

Jennifer Golden gave an overview of the Teacher Preparation Pipeline at Saddleback College itself.

For details on the Teacher Preparation Pipeline program see the handout Agenda 9.A.

Discussion ensued.

10. COMMITTEE REPORTS

A. Executive

No report.

B. Senate Standing Committee

No report.

C. College, Division & District Committee

No report.

11. REPRESENTATIONAL AREA REPORTS

No report.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.
B. Student Government

No report.

C. Classified Staff

Darren England referred the Academic Senate members to the Classified Senate’s flyer that describes this year’s version of their annual “Giving Thanks” to our student veterans. For details, see the handout.

13. ADJOURNMENT – The meeting was adjourned at 3:32 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

- Agenda Item 6.A President’s Report
- Agenda Item 7.A LA Curriculum Changes ENG, Inter Langum, HUM & PHIL
- Agenda Item 7.A CIM
- Agenda Item 7.A HS Curriculum Changes
- Agenda Item 7.A New Courses
- Agenda Item 8.A Approval of Faculty to sit on Committees
- Agenda Item 8.C Accreditation Update Outline
- Agenda Item 8.E PBSC Committee Change Review
- Agenda Item 8.G Promote Proper Support of Faculty by College & District Administration Resolution Proposal
- Agenda Item 9.A Teacher Preparation Presentation

KEYWORDS