SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

December 7, 2016
2:00 p.m. to 4:00 p.m.
President’s Conference Room AGB 106

Senate Officers:
Kim d’Arcy, Psy.D., President
Charlie Myers, Vice President
Paula Jacobs, Vice President
Dan Walsh, Vice President Elect
Blake Stephens, AIA, Past President
Ken Brady, Ph.D., Secretary

Advanced Tech & Applied Science
Lem Chin
Arlene Thomas
Lindsay Fox (alt)

Associate Faculty
Dana Jean Smith
Christopher Paquette
Karyn Bower

Econ & Wkforce Dev and Bus Science
Don Bowman
Scott Fredrickson
Brock Schermerhorn (alt)

Counseling Services
Sharon Nussenbaum
Lisa Tran
Michelle Gustafson (alt)

Community Ed, Emeritus Inst & K-12
Lesley Lowe
Annie Gilbert (alt)

Fine Arts & Media Technology
Ryan Even
Tom O’Leary
Kim Stankovich

Health Sciences & Human Services
Kim Branch-Stewart
Jodi Caggiano
Carrie Danko
Pat McGinley (alt)
Linda Call (alt)

Kinesiology & Athletics
Deidre Cavazzi
Lindsay Steinriede

Liberal Arts
Jan Bagwell
Michelle Duffy
Catherine Hayter
Jennifer Hedgecock

Math, Science & Engineering
Marcelo Pires (Spring)
Jason Hole
Jim Repka
Karla Westphal

Online Educat & Learning Resources
Ana Maria Cobos

Social and Behavioral Sciences
April Cubbage
Brenda Plascencia-Carrizosa
Christina Smith
Erica Vogel
Maureen Smith (alt)
Caroline Gee (alt)

Transfer, Career & Special Programs
Ann Marie Breslin
Orlantha Nin (alt)

Shared Governance Group Representative
Craig Connor, Class. Senate Pres.
Darren England, Class. Senate VP1
Jamie Washburn, ASG Student Rep

Visitors and Other Guests
Kathy Werle, Wendy Gordon, Rei Kamio (ASG)
1. CALL TO ORDER

The meeting was called to order at 2:00 pm.

2. INTRODUCE AND WELCOME GUESTS

Wendy Gordon, Kathy Werle, Rei Kamio

3. ADOPTION OF AGENDA

Ana Maria Cobos moved that the Academic Senate adopt the agenda. Don Bowman seconded the motion.

The Academic Senate approved the adoption of the agenda unanimously.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Ana Maria Cobos moved that the Academic Senate approve the minutes from the previous meeting. Jim Repka seconded the motion.

The Academic Senate voted to approve the minutes from the last meeting unanimously.

5. PUBLIC COMMENTS

1. Wendy Gordon announced that the Library staff offers free cocoa and cookies to students during finals week every semester. She asked that everyone direct students to the Reference Department on the third floor of the LRC Building between 8:00 am and 8:00 pm for a free booster upper.

6. PRESIDENT’S REPORT

See notes.
7. ADOPTION OF CONSENT CALENDAR ITEMS

- Proposed Revisions to New AESL Non-Credit Certificates for Academic Year 2016-2017 to Address Chancellor’s Office Revision Request
- New and Revised Programs for Academic Year 2016-2017
- New and Revised Curriculum for Academic Year 2016-2017

Ana Maria Cobos moved to accept the adoption of the consent calendar items. Dan Walsh seconded the motion.

The Academic Senate voted to accept the adoption of the consent calendar items with:

- YEAS 28
- NAYS 00
- ABS 01

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Dan Walsh moved to approve the faculty to sit on committees. Blake Stephens seconded the motion.

The Academic Senate moved to approves the faculty to sit on committees unanimously.

B. Accreditation Update/Self-Study Review Feedback

Bob Cosgrove informed the members of the Academic Senate that presently the task force activating the links is running into some problems, but expects them to be fixed by the time of the accreditation site team visit.

Bob Cosgrove announced that the Accreditation Steering Committee will be holding a special meeting on Monday, December 12, 2016 from 3:00 pm to 4:00 pm. The focus of the meeting is to plan both for the Accreditation Steering Committee presentation during the 2017 spring semester professional development week and for the accreditation site team visit. As part of this planning, the Accreditation Steering Committee is considering sending committee members to Saddleback College Division meetings during the staff development week.

Finally, Bob Cosgrove announced that the publication of the Saddleback College Accreditation Self-Evaluation document is underway. The Saddleback College Accreditation Self-Evaluation will be presented to the South Orange County Community College District (SOCCCD) Board of Trustees for their signatures at the next regularly scheduled meeting on Monday, December 12, 2016.
C. Occupational Skills Award Wording Revision

June Millovich explained that the proposed word revision to the Occupational Skills Award entry in the Saddleback College Catalog was brought to the Curriculum Committee. For details on the proposed wording revision, refer to Agenda Item 8.C. June Millovich explained the rationale for the proposed wording revision.

Discussion ensued.

Blake Stephens moved that the Academic Senate approve the proposed wording revision to the Occupation Skills Award entry in the Saddleback College Catalog. Don Bowman seconded the motion.

The Academic Senate approved the proposed wording revision to the Occupation Skills Award entry in the Saddleback College Catalog unanimously.

D. Academic Senate By-Laws Review

Ken Brady explained that there was a need to revise the wording to ARTICLE V., Election of Senators and Alternates, Section 1., Elections, Term, in order for the by-laws to reflect the actual practice of electing members of the Academic Senate.

Blake Stephens moved that ARTICLE V., Election of Senators and Alternates, Section 1., Elections, Term, be rewritten as follows:

The term of the Academic Senators and Alternates shall be for one year, commencing on the first day of instruction in the fall semester of an academic year and continuing through to the first day of instruction of the following academic year. If elected as a replacement, the term shall be for the balance of the Academic Senate term in which elected.

Ken Brady seconded the motion.

The Academic Senate approved the change to ARTICLE V., Election of Senators and Alternates, Section 1., Elections, Term, as stated above unanimously.

Based on the Senate’s discussions, the following will move forward: ARTICLE IX., Committees, Section 11., Modification/Review Process. The members of the Academic Senate approved the wording to ARTICLE IX., Committees, Section 11., Modification/Review Process by acclamation.
E. President Search College Strengths and Challenges

Kim d’Arcy announced that the Saddleback College President Search Committee would like the Faculty to develop a list of Saddleback Strengths and Challenges. Kim d’Arcy asked members of the Academic Senate to go to their respective divisions and ask for contributions and feedback on this item.

F. Photo Exam Identification

Kim d’Arcy stated that she has not had any feedback from the Vice Chancellor’s Office as yet.

G. LMS Process Proposal

April Cubbage and Brett Myhren returned to the Academic Senate as scheduled to discuss feedback, comments, suggested changes, etc., to the LMS Committee’s proposed Process for Evaluating LMS Platforms (AGENDA ITEM 8.G).

After a question and answer session, and a period of discussion, the members of the Academic Senate agreed upon the following changes to the proposed Process for Evaluating LMS Platforms:

Blake Stephens moved that the Academic Senate approve the additional wording to PAGE ONE: The LMS Work Group Proposes the Following Process of Evaluating LMS Platforms, point 2., to include “…and students…” in the first sentence. Ana Maria Cobos seconded the motion.

The Academic Senate approved the additional wording to PAGE ONE: The LMS Work Group Proposes the Following Process of Evaluating LMS Platforms, point 2., to include “…and students…” in the first sentence unanimously.

Blake Stephens moved that the Academic Senate approve the two proposed changes to the proposed Process for Evaluating LMS Platforms, ADDENDUM 1: LMS COMPARATIVE MODEL, LOGISTICS and COMMONLY USED TOOLS respectively as delineated above. Ken Brady seconded the motion.

The Academic Senate approved the two proposed changes to the proposed Process for Evaluating LMS Platforms, ADDENDUM 1: LMS COMPARATIVE MODEL, LOGISTICS and COMMONLY USED TOOLS respectively as delineated above by the following vote:

YEAS 18
NAYS 01
ABS 00
Based on Senate discussions, the following will move forward:

1. To send points 1., 3., and 4., back to the LMS Work Group
2. To eliminate point 2.
3. To merge 3., and 4.
4. To include “…and students…” in the proposed process for evaluating LMS platforms.

**H. Lecture Capture**

Kim d’Arcy reviewed the presentation on Echo360, a video and screen recording software that integrates video with student engagement and learner statistics. The purpose of the presentation was to get the support of the Academic Senate for Technology Services to research and pilot this software.

Dan Walsh moved that the Academic Senate approve the going forward with the testing of Echo360. Blake Stephens seconded the motion.

The Academic Senate approved the going forward with the researching and piloting of Echo360 unanimously.

**I. Final Examinations Board Policy Review**

April Cubbage presented the members of the Academic Senate with proposed wording revisions to BP 6160, Final Examinations.

Discussion ensued.

Dan Walsh moved that the Academic Senate, with the deletion of the last sentence, accept the proposed wording revision to BP 6160, Final Examinations. Blake Stephens seconded the motion.

The Academic Senate unanimously accepted the proposed wording revision to BP 6160, Final Examinations with the deletion of the last sentence.

**9. NEW BUSINESS**

There was no new business.
10. COMMITTEE REPORTS

A. Executive

Dan Walsh informed the Academic Senate that BPARC is considering a new policy for evaluating administrators.

Dan Walsh announced that the Student Grievance policy is coming back.

Dan Walsh asked faculty for input on developing a ‘use of drones’ policy.

B. Senate Standing Committee

No report.

C. College, Division & District Committee

No report.

11. REPRESENTATIONAL AREA REPORTS

Ann Marie Breslin announced that the UC Transfer deadline date has been extended from November 30, 2016 to January 3, 2017 for some majors. For a complete list of the affected majors, Ann Marie Breslin directed everyone to the UC website.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.

B. Student Government

Rei Kamio reported that the ASG will be holding its last meeting of the semester this Friday, December 9, 2016. During the meeting, the ASG members will be working on the ASG Spring Retreat, for which the ASG has invited Dan Walsh to attend as Parliamentarian.

Rei Kamio thanked the members of the Academic Senate for their support of the ASG’s Adopt a Family for the holidays.

C. Classified Staff

No report.
13. ADJOURNMENT — The meeting was adjourned at 3:06 p.m.

Agenda Item 6.A President’s Report
Agenda Item 7.A Consent Calendar – AESL Program Revisions
Agenda Item 7.A Consent Calendar – Course Revisions
Agenda Item 7.A Consent Calendar – New & Revised Programs for 17-18
Agenda Item 8.A.1 Approval of Faculty to Sit on Committees
Agenda Item 8.C Revision to Occupational Skills Award & Catalog pg. OSA
Agenda Item 8.D By-Laws Revisions Approved
Agenda Item 8.G LMS Addendum 1 - Comparative Model
Agenda Item 8.G LMS Addendum 2 - Recommendation to Senate for Voting Process
Agenda Item 8.G LMS Proposal for LMS Evaluation Process
Agenda Item 8.I BP 6160 Final Examinations (Redlined)

KEYWORDS