SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

December 2, 2015
2:00 p.m. to 4:00 p.m.
President’s Conference Room AGB 106

Senate Officers:
Blake Stephens, AIA, President Present
Charlie Myers, Vice President Present
Veronica Obermeyer, Vice President Present
Kim d’Arcy, Psy.D., President Elect Present
Dan Walsh, Past President Absent
Ken Brady, Ph.D., Secretary Present

Senators:
Advanced Tech & Applied Science (2)
Lem Chin Present
Arlene Thomas Present

Associate Faculty (4)
Don Bowman Present
Scott Fredrickson Present

Economic & Workforce Development and Business Science (2)
Don Bowman Present
Scott Fredrickson Present

Counseling Services (2)
Sharon Nussenbaum Present
Penny Skaff Present

Community Ed, Emeritus Inst & K-12 (1)
Lesley Lowe Present

Fine Arts & Media Technology (3)
Ryan Even Present
Tom O’Leary Present
Kim Stankovich Present

Health Sciences & Human Services (3)
Kim Branch-Stewart Absent
Jodi Caggiano Present
Carrie Danko Present

Kinesiology & Athletics (2)
Deidre Cavazzi Present
Lindsay Steinriede Absent

Liberal Arts (4)
Michelle Duffy Present
Bruce Gilman Present
Jennifer Hedgecock Present

Math, Science & Engineering (4)
Evan Enright (Spring) ------
Sumaya McCleave Present
Jim Repka Present
Jacob Tracy (Fall) Present

Online Educat & Learning Resources (1)
Ana Maria Cobos Present

Social and Behavioral Sciences (3)
Brenda Plascencia-Carrizosa Present
Erica Vogel Present
June Millovich (alt) Present

Transfer, Career & Special Programs (1)
Ann Marie Breslin Present

Shared Governance Group Representative
Paul Bonkowski, Classified Senate Absent
Ishav Singh, ASG Absent

Visitors and Other Guests
Kathy Werle; Juan Avalos; Bob Cosgrove;
Brendon Downs; Kirill Gliadkovsky; Aimee Tran; Gerlie Jeltema; Celina Lee (IVC)
1. CALL TO ORDER

The meeting was called to order at 2:07 pm.

2. INTRODUCE AND WELCOME GUESTS

Kathy Werle; Juan Avalos; Bob Cosgrove; Brendon Downs; Kirill Gliadkovsky; Aimee Tran; Gerlie Jeltema; Celina Lee (IVC)

3. ADOPTION OF AGENDA

Jeanne Smith moved to adopt the agenda. Ana Maria Cobos seconded the motion.

The Academic Senate approved the adoption of the agenda unanimously.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Jeanne Smith moved to approve the minutes from the previous meeting. Ana Maria Cobos seconded the motion.

The Academic Senate approved the minutes from the previous meeting unanimously.

5. PUBLIC COMMENTS

Brendon Downs introduced himself to the Academic Senate as a future student at Saddleback College (next year) and as a member of the Democrat Club. He explained that he has been spending time on campus interviewing administrators, faculty, and staff in his interest to learn about the structure of the College.

Kirill Gliadkovsky, Chairperson of the Saddleback College Music Department, asked the Academic Senate to keep the current calendar with the 3+1 winter break. He believes we could make up the lost twelfth week in summer if we went from 16.6 week fall and spring semesters to 16 week fall and spring semesters.

Veronica Obermeyer announced the Saddleback College Student Art Sale will take place this Friday, Saturday, and Sunday in the Art Gallery. The sale will take place until 5:00 pm on Friday and until 12:00 pm on Saturday and Sunday. Veronica believes this is a great opportunity for everyone to purchase great Christmas gifts at cheap prices.

Brenda Plascencia-Carrizosa stated that the Block Schedule set for the 2016 Spring Semester is going to conflict with the scheduled Academic Senate meetings. Discussion ensued.

Penny Skaff announced that the January Week of Workshops (WOW) will be taking place from Tuesday, January 12, 2016 through Friday, January 15, 2016. Penny
encouraged anyone who would like to host a workshop to fill out the Facilitator Registration Form. Penny passed out the WOW Facilitator Registration Form to the members of the Academic Senate.

Blake Stephens announced that the time for the Academic Senate meeting scheduled for Wednesday, January 13, 2016 has been changed from its traditional 2:00 pm – 4:00 pm time to a 9:30 am – 11:30 am time slot so to accommodate those members of the Academic Senate who are attending the Great Teachers Seminar.

Blake Stephens also announced that Dr. Tod Burnett is switching the Faculty breakfast from the morning of Thursday, January 14, 2016 to the morning of Wednesday, January 13, 2016. Therefore, there will be some WOW calendar events already scheduled for those dates.

6. PRESIDENT’S REPORT

   See Attachment.

7. ADOPTION OF CONSENT CALENDAR ITEMS

   There were no consent calendar items to adopt.

8. OLD BUSINESS

   A. Approval of Faculty to Sit on Committees

      Jeanne Smith moved to adopt the consent calendar items. Sumaya McCleave seconded the motion.

      The Academic Senate approved the adoption of the consent calendar items unanimously.

   B. Accreditation Update

      Bob Cosgrove reiterated the importance of the Accreditation Steering Committee really need to find a Co-Chair for the Standard One Work Group.

      Bob Cosgrove announced that the Accreditation Steering Committee will meet at its regularly scheduled time tomorrow, December 03, 2015 from 2:00 pm to 4:00 pm in the President’s Conference Room.

      Bob Cosgrove announced that he and Juan Avalos are interviewing for the Overarching Writer and for the Style Editor for the Accreditation Steering Committee.
Juan Avalos updated the Academic Senate on the Board of Governors’ report as clarified at the League. At the League, the Chancellor clarified his statements on what the Board of Directors directed him to do. The Chancellor explained that the Board of Directors directed him to look into “new models” for accreditation that may or may not include the ACCJC. Essentially, these findings may show that the California Community Colleges Board of Directors may want to keep ACCJC as its accreditation body with some changes; may want to keep the ACCJC as its accreditation body with a change or two in its leadership; or may want a change in the accreditation body.

Roxanne Metz, Chairperson of Standard Three – Resources, gave an overview of Standard Three and the progress of the Standard Three Work Group. Roxanne Metz invited faculty to join the work group, which meets on Mondays at 3:00 pm in the President’s Conference Room.

C. Enrollment Management Update

Kathy Werle stated that Saddleback College has opened its enrollment for the 2016 Spring Semester early this year. Because of this, while it looks like enrollment is down, the heart of the student body will be enrolling the first week of December. Additionally, Kathy Werle explained that Saddleback College is working in conjunction with its K-12 partners, the Emeritus student body has not begun enrolling as yet, and Saddleback College is looking at offering more courses at the California State University, Fullerton Irvine campus.

D. Academic Senate By-Laws Status

Blake Stephens noted that as of this date, the Academic Senate has no legal opinion on the new Academic Senate By-Laws. Blake Stephens also stated that the Academic Senate is still actively seeking legal advice on this matter with the hope of having an opinion for the Academic Senate January 13, 2016 meeting.

9. NEW BUSINESS

A. AR XXXX – Part-Time Faculty Recruitment and Hiring

Charlie Myers presented the members of the Academic Senate with copies of the draft of AR XXXX – Part-Time Faculty Recruitment and Hiring. Charlie explained the contradictions and the dangers included in this proposed AR, specifically how this AR would take away the responsibility of hiring part-time faculty from the department Chairs. Kenneth Brady also cited BP 4310 on the responsibilities of Department Chairs to recruit and hire part-time faculty, and explained that an AR cannot contradict a BP. Charlie Myers offered a draft of proposed changes to the content and to the wording of AR XXXX.
Bruce Gilman moved to forward Charlie Myers’ recommended changes and alternative wording for AR XXXX to the Vice Chancellor. Ana Maria Cobos seconded the motion.

Ana Maria Cobos added a friendly amendment that says, “This is preliminary input to begin a dialogue.”

The Academic Senate approved Bruce Gilman’s motion with Ana Maria Cobos’ friendly amendment by a vote of 23 YES, 3 NO, and 2 ABSTENTIONS.

B. Status of Proposed CANVAS Migration

As Patricia Levin was unavailable for the Academic Senate meeting, Blake Stephens offered Patricia Levin’s two recommendations to the members of the Academic Senate to consider. (See attachment.) Discussion ensued.

C. Repeatability of Courses

Veronica Obermeyer presented the members of the Academic Senate with many of the problems Saddleback College is currently facing with the Repeatability of Courses such as legal issues, occupational issues, etc. June Millovich stated that all of the issues can be fixed; the Curriculum Committee just needs some guidelines as the current guidelines are not clear. Blake Stephens suggested the formation of a work group to work closely with AR on resolving these issues and setting some clear, concise guidelines.

D. Early Alert Presentation

Gerlie Jeltema and Penny Skaff gave an overview of the proposed Early Alert to Progress Report indicator that is being developed and tested on MySite. Gerlie Jeltema explained that the Progress Report link set for an early soft schedule during the 2016 Spring Semester and that a group of faculty in the Student Success Plan have volunteered to beta test the link.

E. Board Policies and Administrative Regulations

BP 4310 – Duties and Responsibilities of the Department/Academic Chair

Blake Stephens announced that Claire Cesareo and the Faculty Association now like the wording and the content of BP 4310, and think the BP is now correct, appropriate, and faculty centric. Therefore, Blake Stephens is asking the members of the Academic Senate to take BP 4310 back to their respective divisions and departments for review, and to return with their comments and concerns in the January 13, 2016 meeting.
BP/AR 2120 – Institutional Planning

BP/AR 5618 – Credit by Examination

Veronica Obermeyer presented the members of the Academic Senate with the above BPs/ARs for discussion, review, and approval.

The members of the Academic Senate found that BP/AR 2120 contained many errors and omissions. The members of the Academic Senate agreed that BP/AR 2120 should be sent back for corrections.

The members of the Academic Senate asked to table BP/AR 5618 so as to have more time to review it. They asked that BP/AR 5618 be placed on the January 13, 2016 agenda.

10. COMMITTEE REPORTS

A. Executive
   No report.

B. Senate Standing Committee
   No report.

C. College, Division & District Committee
   No report.

11. REPRESENTATIONAL AREA REPORTS

No report.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
   No report.

B. Student Government
   No report.

C. Classified Staff
   No report.
13. ADJOURNMENT – The meeting was adjourned at 3:59 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from November 18, 2015
Agenda Item 6.A President’s Report dated December 2, 2015
Agenda Item 6.A.1 Interpersonal Conflict Resolution Recommendations DRAFT
Agenda Item 8.A Approval of Faculty to Sit on Committees dated December 2, 2015
Agenda Item 8.B Accreditation Steering Committee Meeting Notes, November 19, 2015
Agenda Item 8.B.1 Accreditation Standard III Committee Minutes, November 16, 2015
Agenda Item 8.B.2 Accreditation Standard III Overview
Agenda Item 8.D Academic Senate Bylaws Final Draft
Agenda Item 9.A AR XXXX – Recruitment: Part-Time Faculty
Agenda Item 9.A.1 AR XXXX – Recruitment: Part-Time Faculty – Recommended alternate wording (by Charlie Myers)
Agenda Item 9.B Proposed Canvas Migration – Recommendations to the Academic Senate (by Patricia Levin)
Agenda Item 9.E BP 4310 – Duties and Responsibilities of the Department/Academic Chair
Agenda Item 9.F.1 BP 2120 – Institutional Planning
Agenda Item 9.F.2 AR 2120 – Institutional Planning
Agenda Item 9.F.3 BP 5618 – Credit by Examination – Specific Course Credit
Agenda Item 9.F.4 AR 5618 – Credit by Examination – Specific Course Credit
January Week of Workshops (WOW) Flyer
Facilitator Registration Form for Week of Workshops (WOW)

KEYWORDS