# SADDLEBACK COLLEGE – ACADEMIC SENATE

## MINUTES

**February 8, 2017**  
2:00 p.m. to 4:00 p.m.  
President’s Conference Room AGB 106

### Senate Officers:
- Kim d’Arcy, Psy.D., President (Present)
- Charlie Myers, Vice President (Present)
- Paula Jacobs, Vice President (Present)
- Dan Walsh, Vice President Elect (Present)
- Blake Stephens, AIA, Past President (Present)
- Ken Brady, Ph.D., Secretary (Present)

### Advanced Tech & Applied Science (2)
- Lem Chin (Present)
- Arlene Thomas (Present)

### Associate Faculty (4)
- Dana Jean Smith (Absent)
- Christopher Paquette (Present)
- Karyn Bower (Present)

### Econ & Wkforce Dev and Bus Science (2)
- Don Bowman (Present)
- Scott Fredrickson (Absent)

### Counseling Services (2)
- Sharon Nussenbaum (Present)
- Lisa Tran (Present)

### Community Ed, Emeritus Inst & K-12 (1)
- Lesley Lowe (Present)
- Annie Gilbert (alt) (Present)

### Fine Arts & Media Technology (3)
- Ryan Even (Absent)
- Tom O’Leary (Absent)
- Kim Stankovich (Present)

### Health Sciences & Human Services (3)
- Kim Branch-Stewart (Absent)
- Jodi Caggiano (Present)
- Carrie Danko (Present)
- Pat McGinley (alt) (Present)

### Kinesiology & Athletics (2)
- Deidre Cavazzi (Present)
- Lindsay Steinriede (Present)

### Liberal Arts (4)
- Jan Bagwell (Absent)
- Michelle Duffy (Present)
- Bruce Gilman (Spring) (Present)
- Catherine Hayter (Fall) (-----)

### Math, Science & Engineering (4)
- Sam Abbas (Spring) (Present)
- Jason Hole (Present)
- Marcelo Pires (Fall) (-----)
- Jim Repka (Present)
- Jacob Tracy (Spring) (Present)
- Karla Westphal (Fall) (-----)

### Online Educat & Learning Resources (1)
- Ana Maria Cobos (Present)

### Social and Behavioral Sciences (4)
- April Cubbage (Present)
- Brenda Plascencia-Carrizosa (Present)
- Christina Smith (Present)
- Erica Vogel (Present)

### Transfer, Career & Special Programs (1)
- Ann Marie Breslin (Present)

### Shared Governance Group Representative
- Craig Connor, Class. Senate Pres. (Absent)
- Darren England, Class. Senate VP1 (Present)
- Jamie Washburn, ASG Student Rep (Present)

### Visitors and Other Guests
- Kathy Werle, Karima Feldhus, Bob Cosgrove, June Millovich, Aimee Tran, Christina Hinkle, Lucy Hendrix (ASG)
1. **CALL TO ORDER**

   The meeting was called to order at 2:02 pm.

2. **INTRODUCE AND WELCOME GUESTS**

   Kathy Werle, Karima Feldhus, Bob Cosgrove, June Millovich, Christina Hinkle, Aimee Tran, Lucy Hendrix (ASG)

3. **ADOPTION OF AGENDA**

   Blake Stephens moved that the Academic Senate adopt the agenda. Ana Maria Cobos seconded the motion.

   The Academic Senate approved the adoption of the agenda unanimously.

4. **ADOPTION OF MINUTES FROM PREVIOUS MEETING**

   Ana Maria Cobos moved that the Academic Senate approve the minutes from the previous meeting. Jim Repka seconded the motion.

   The Academic Senate voted to approve the minutes from the last meeting unanimously.

5. **PUBLIC COMMENTS**

   Christina Hinkle announced that in an effort for the Learning Resource Center (LRC) Tutoring to support students during its non-operating hours, the group has formed an Online Tutoring Task Force that is exploring the option if utilizing a tutoring vendor. Additionally, the task force will also be gathering data and other information regarding the current pilot taking place for synchronous tutoring through “Connect Ed,” formerly known as “Cranium Café.”

   The Online Tutoring Task Force will be meeting in LRC 337 from 3:00 pm to 4:30 pm on the following dates:

   February 07
   February 21
   February 28
   March 14
   April 11
   May 02

   Lucy Hendrix, President of the Saddleback College Associated Student Government (ASG), announced that the ASG, in step with its mission as a student-run organization that organizes and promotes campus life events, and also advocates for the student population, with the goal of providing a better experience for students at Saddleback College, is developing a special
The event --#UseYourVoice. The event will be comprised of a series of panel presentations and question-answer sessions throughout the 2017 spring semester. The #UseYourVoice event will focus on ‘Free Speech,’ what it is, what the First Amendment is, and what ‘Free Speech’ is at Saddleback College.

The proposed panel discussions will take place between 2:00 pm and 4:00 pm on the Quad on the following dates:

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
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<tbody>
<tr>
<td>February 28</td>
<td>Digital Age</td>
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<tr>
<td>March 07</td>
<td>Video Taping</td>
</tr>
<tr>
<td>March 13</td>
<td>Is It Protected Speech</td>
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<tr>
<td>March 28</td>
<td>Panel</td>
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</tbody>
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Don Bowman announced that the United Way and the Internal Revenue Service (IRS) have joined forces to offer the Voluntary Income Tax Assistance (VITA) Program. VITA is a program through which low income individuals and or families can have their taxes completed for no charge.

Don Bowman will send the VITA flyer to the Academic Senate office so that anyone interested in the program may have access to the program, its offerings, its locations, and its contact information.

6. PRESIDENT’S REPORT

See notes.

7. ADOPTION OF CONSENT CALENDAR ITEMS

A. Program Reviews:

- Chemistry
- Environmental Studies

B. Curriculum:

- Proposed Revisions to Anthropology AA Degree and Spanish AA Degree AY for Academic Year 2017-2018 (revised programs)
- Revised Curriculum for Academic Year 2017-2018 (SPAN 11)

Don Bowman moved that the Academic Senate accept the adoption of the consent calendar items. Christopher Paquette seconded the motion.

The Academic Senate voted to accept the adoption of the consent calendar items unanimously.
8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Don Bowman moved to approve the faculty to sit on committees. Blake Stephens seconded the motion.

The Academic Senate moved to approve the faculty to sit on committees unanimously.

B. Accreditation Update

Bob Cosgrove announced that the Accreditation Steering Committee was producing an introductory brochure.

Bob Cosgrove also announced that various members of the steering committee are giving the following presentations:

- Board of Trustees
  Tony Teng – Leadership and Governance
  Roxanne Metz – Financial

- District Services
  Kathy Werle

- Associated Student Government
  Juan Avalos and various co-chairs

Bob Cosgrove announced that Dr. Tod Burnett is hosting an ‘Appreciation Dinner’ for the members of the Saddleback College Accreditation Steering Committee.

Kim d’Arcy presented the Academic Senate members with the Site Team’s schedule. Kim d’Arcy noted that the circled events on the Site Team’s schedule were open to the public.

Kim d’Arcy provided each Academic Senate member with a copy of the Saddleback College Accreditation brochure. Kim d’Arcy gave explicit instructions to the Academic Senate members that they were to bring the brochures to the next scheduled Academic Senate meeting as they will need their brochures for an activity.

C. Enrollment Management

Kathy Werle stated that the enrollment projections for the 2017 spring semester FTES are currently slightly lower than what Saddleback College had in the 2016 spring semester.

Kathy Werle did say, however, that Saddleback College was still adding classes that are in demand for the second eight weeks, and anticipate ending the semester slightly ahead in regard to FTES.
D. LMS Process Proposal

Kim d’Arcy brought the Academic Senate members up-to-date with a review of their previous LMS Process Proposal decision: Option 3, in order to vote a faculty member must look at CANVAS.

Kim d’Arcy noted that Brett Myhren and April Cubbage followed the above decision up with an email to all faculty in which they offered three ways in which a faculty could satisfy the ‘must look at CANVAS’ requirement. April Cubbage announced that the Faculty Center was offering Division Workshops as a fourth option.

Discussion ensued.

E. College Vision/Mission Statement Review

Kim d’Arcy led the Academic Senate members through a review of the Saddleback College vision, mission, and value statements for the purpose of updating any or all of them and, ultimately, approving them.

Vision Statement

Through consensus, the Academic Senate members approved the current Saddleback College Vision Statement.

Saddleback College will be the first choice of students who seek a dynamic, innovative, and student-centered postsecondary education.

Mission Statement

By a vote of 29-01, the Academic Senate members approved Option 02 with one change for its current Saddleback College Mission Statement.

Saddleback College enriches its students and the south Orange County community by providing a comprehensive array of high-quality courses and programs that foster student learning and success in the attainment of academic and career technical degrees and certificate, transfer to four-year institutions, improvement of basic skills, and lifelong learning within a diverse and inclusive environment.

Value Statements – Sustainability

By a vote of 13-11, the Academic Senate members approved Option 02 as its Value Statement on Sustainability:

We strive toward environmental sustainability and responsible use of resources to reduce our ecological impact.

Value Statements – Inclusiveness

Kim Stankovich moved that the Academic Senate members approve Option 04 for its Value Statements – Inclusiveness with the proposed changes. Deidre Cavazzi seconded the motion.
The Academic Senate voted unanimously, 30-00, to approve Option 04 for its Value Statements – Inclusiveness with the proposed changes.

We recognize the benefits to students, faculty, and the college gained from the variety of personal experiences, values, and views of a diverse group of individuals with different backgrounds. We are committed to promoting equal and friendly opportunity and inclusion of diverse voices and opinions. We welcome and respect all.

E. Academic Calendar Committee 2018-2019

Carrie Danko presented both the proposed Saddleback College 2018-2019 Academic Calendar and the proposed Irvine Valley College 2018-2019 Academic Calendar. Carrie Danko explained the differences between the two calendars.

After discussion, it was the consensus of the Academic Senate members that to move the Faculty Contractual Day on the Saddleback College 2018-2019 Academic Calendar to February 14, 2019.

Dan Walsh moved to accept the proposed Saddleback College 2018-2019 Academic Calendar with the one change. Jodi Caggiano seconded the motion.

The Academic Senate approved the proposed Saddleback College 2018-2019 Academic Calendar with the one change unanimously.

9. NEW BUSINESS

A. Delay in Resolution of ATAS Remodel

Blake Stephens presented the Academic Senate members with an historical overview and then a detailed report on the negative impact of the ATAS experience in the Saddleback College Village. Blake Stephens’ report on the impact of ATAS being lodged in the Village covered three major areas: facilities, equipment, and health.

Facilities

Blake Stephens reported that the current classrooms housing ATAS make for a very difficult teaching situation.

1. The Village classrooms are approximately 936 sq. ft.; whereas, the original ATAS Building classrooms were 1400 sq. ft.

2. The Village classrooms have approximately 40% less lighting than the original ATAS Building classrooms.

3. The portable air conditioning units attached to the Village classrooms are very noisy.

4. The Village classroom floors are weak and unstable.
Equipment

Blake Stephens gave specific examples of how the ATAS program equipment is adversely affected by the poor facility conditions. As an example, Blake Stephens explained the frustration of trying to run a 3-D printer when the floor below the printer stand is unstable.

Health

Blake Stephens reported on the serious health issues encountered in the Village classrooms. Specifically—

1. The Village classrooms have a serious fungus problem. Many of the Village classrooms have fungi seeping out of the outside walls.

2. Many of the Village classrooms have mold, mildew, and fungi inside the walls.

3. Many of the Village classrooms have dirt and dust coming in from the temporary parking lots that have been developed around the classrooms. This is a potentially serious problem for faculty and students with respiratory issues.

Blake Stephens concluded his report by asserting that neither Saddleback College nor the South Orange County Community College District is doing anything about this situation and it is only getting worse.

10. COMMITTEE REPORTS

A. Executive

No report.

B. Senate Standing Committee

No report.

C. College, Division & District Committee

District Resources Allocation Council – Kim d’Arcy reported for Morgan Barrows as Morgan Barrows could not attend the Academic Senate meeting.

Morgan relayed the following:

- 50% Law for December 2016 was 54.26%.
- 320 – We are no longer able to shift summer so we are going forward with our annual FTES to be calculated Summer/Fall/Spring.
• SOCCCD is meeting its FON obligation, but it may drop due to growth and/or retirement.
• The number of BOGG students have increased 191% over the last eight (8) years.
• Doing a pilot of a new DRAC model for fiscal year 2016-2017 for comparison with a plan to implement the new DRAC model for fiscal year 2017-2018. This new model will be based on actuals rather than on targets. If adopted, it will be phased in over three (3) years.

11. REPRESENTATIONAL AREA REPORTS

No report.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.

B. Student Government

Lucy Hendrix presented the ASG report during Public Comments. For details, see above.

C. Classified Staff

No report.

13. ADJOURNMENT – The meeting was adjourned at 3:49 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from January 25, 2017
Agenda Item 6.A President’s Report dated February 8, 2017
Agenda Item 7.B.1 Proposed Revisions to Anthropology AA & Spanish AA Degree for Academic Year 2017-18 (revised programs)
Agenda Item 7.B.2 Revised Curriculum for Academic Year 2017-18 (course – SPAN 11)
Agenda Item 8.A Approval of Faculty to Sit on Committees dated February 8, 2017
Agenda Item 8.B Accreditation Team Visit Schedule
Agenda Item 8.D LMS Process Proposal
Agenda Item 8.E Saddleback College Vision, Mission and Values - DRAFT
Agenda Item 8.F.1 Saddleback College Academic Calendar 2018-2019 DRAFT
Agenda Item 8.F.2 Irvine Valley College Academic Calendar 2018-2019 DRAFT

KEYWORDS