SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

October 4, 2017
2:00 p.m. to 4:00 p.m.
President’s Conference Room AGB 106

Senate Officers:
1. Dan Walsh, President
2. Bruce Gilman, Ph.D., Vice President
3. Kim Stankovich, Vice President
4. Blake Stephens, AIA, President Elect
5. Vacant, Past President
6. Michelle Duffy, Ed.D., Secretary

Advanced Tech & Applied Science (2)
17. Morgan Barrows
18. Ken Lee
19. Sara Gonzalez
20. Dana Jean Smith
21. Karyn Bower

Associate Faculty (4)
22. Karyn Bower
23. Dana Jean Smith
24. Michelle Weckerly

Econ & Wkforce Dev and Bus Science (2)
27. Morgan Barrows
28. Scott Fredrickson
29. Jill Ibbotson

Community Ed, Emeritus Inst & K-12 (1)
31. Jill Ibbotson

Counseling Services (3)
34. Maryam Azary
35. Lisa Tran

Fine Arts & Media Technology (3)
38. Ryan Even
39. Charlie Myers
40. Heidi Ochoa

Health Sciences & Human Services (3)
44. Kim Branch-Stewart
45. Jodi Caggiano
46. Carrie Danko

Kinesiology & Athletics (2)
51. Deidre Cavazzi
52. Lindsay Steinriede

Liberal Arts (4)
55. Liberal Arts

Math, Science & Engineering (4)
59. Math, Science & Engineering

Social and Behavioral Sciences (4)
69. Social and Behavioral Sciences

Student Equity & Special Programs (1)
75. Student Equity & Special Programs

Online Educat & Learning Resources (1)
68. Online Educat & Learning Resources

Shared Governance Group Representative
79. Shared Governance Group Representative

Visitors and Other Guests
85. Visitors and Other Guests

Econ & Wkforce Dev and Bus Science (2)
27. Morgan Barrows
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Health Sciences & Human Services (3)
44. Kim Branch-Stewart
45. Jodi Caggiano
46. Carrie Danko
47. Laura Haight (alt)
48. Laura Haight (alt)
49. Laura Haight (alt)
50. Laura Haight (alt)
1. CALL TO ORDER

The meeting was called to order at 2:03 pm.

2. INTRODUCE AND WELCOME GUESTS

Dr. Gregory Anderson.

3. ADOPTION OF AGENDA

Blake Stephens moved to adopt the agenda. Jim Repka seconded the motion. The Academic Senate unanimously approved the adoption of the agenda.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Ann Marie Breslin moved to adopt the minutes from the previous meeting. Kim Stankovich seconded. The Academic Senate voted to approve the minutes unanimously.

5. PUBLIC COMMENTS

Juan Avalos discussed the Student Success Coordinating Committee and their plans regarding ideas about the College Promise and what this will look like at Saddleback College. The initial planning meeting is this afternoon. Contact Juan Avalos if interested in joining the committee.

All high school seniors in the Saddleback district are being given a minimum day on October 25th and they would like presentations on CTE, honors, pathways… Help is needed. Contact Alannah if interested.

Laura Haight reported for Outreach and requested faculty input on the development of a Student Survey. Meeting on October 16th from 3-5pm, contact Rania Mesri for information.

6. PRESIDENT’S REPORT

(See President’s Report, Agenda Item 6.A)

7. ADOPTION OF CONSENT CALENDAR ITEMS

(See Agenda Item 7.A)

Deidre Cavazzi moved that the Academic Senate adopt the Consent Calendar items. Heidi Ochoa seconded the motion. The Academic Senate voted to approve the Consent Calendar items unanimously.
8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Jeanise Bartiromo would like individuals to send changes or additions to faculty sitting on committees before Academic Senate meetings if possible. Maryam Azary noted that when the request list came out that it was an interest list not a sign-up list. As a result, individuals are on committees without being aware of it. Send email to Jeanise if an individual needs to be removed.

Blake Stephens motioned to approve the Saddleback College Academic Senate Approval of Faculty to Sit on Committees, amending attendees’ suggestions for adds, deletions, and edits. Jim Repka seconded the motion.

The Academic Senate voted to approve unanimously.

B. Enrollment Management

No update.

C. BPARAC (Board Policy and Administrative Regulation on Advisory Council)

AR 4011.6- Employment Procedures for Chancellor

Dan Walsh reported that the document was emailed and the final version will have minor grammatical changes. The current version regarding increased faculty involvement in hiring procedures has received faculty input on many occasions. The Chancellor’s position committee increased from 1 to 2 faculty reps. Discussion continues on how many faculty members should be included in the process for other positions.

D. Full-Time Faculty Hiring Prioritization Results

Dan Walsh reported that he does not have the results of the Full-time Faculty Hiring Prioritization since there are questions on how the committee worked with the Deans to finalize the list. Retirees are not supposed to be replaced for two years unless there are exceptional circumstances. Full-time new faculty hiring hinges on what happens with faculty replacements. No decision has been made.

A question was asked about the list that was shown at the Department Chair meeting with Kathy Werle. Dan responded that that list has changed since faculty replacements were not taken into account. The list that was shown is not the final decision. Criteria for replacements still needs to be determined.

Bruce Gilman shared that the process needs to be fixed. A collaborative process needs to be developed to improve things in the long run using research and aiming to the future. A workgroup is being formed to start rethinking the process.
Kim Branch-Stewart asked if the rankings changed? The answer is no. The number of replacement hires needs to be determined before the new hire numbers can be decided.

E. Resolution in Support of Instructional Space and Availability to ATAS Building Site

Dan Walsh reported that there is not a revised resolution at this time. District services shared that they have not confirmed the site for ATAS. In addition, the perimeter road idea will not work since the area cannot be built on owing to endangered species that would be impacted. Blake Stephens shared that parking garages were being discussed. Morgan Barrows mentioned that the first meeting with architects is this Friday. Blake noted that there was a discussion about cancelling this meeting. Jim Repka shared that the architects for the Science building were met with before the location was decided upon.

9. NEW BUSINESS

A. Integrated Plan for BSI, SEP, and SSSP

Marina Aminy, Penny Skaff, and Georgina Guy presented the 2017-2019 integrated plan. Budgets are independent, but the services are integrated as well as five goals and a timeline. Activities for each program that serve the goals were developed. This plan enabled the entities to examine areas of duplication as well as needs not served. Draft will be available in the Student Success SharePoint file or email Penny Skaff for a copy. It will be presented at the Board of Trustees later this month.

B. Online Education Initiative (OEI) Contract Review

Brett Myhren reviewed the concept of OEI- a state process to create access for students and improve the quality of online education. Draft of the Consortium Agreement was brought before the Academic Senate for information and discussion. At this time, we are not endorsing the signing of the contract. This is the opportunity for faculty to provide feedback on the content of the contract.

Deidre Cavazzi asked how the teaching school is decided when a student decides to take a class through the consortium. When a student selects a course to take, the order in which the colleges offering the course will be random.

At this point we are in the consortium, the resources offered are beneficial- professional development for online instruction, increased student options, larger pull for courses. Impacted courses with C-ID numbers are the initial focus.

Dan Walsh clarified that we only need to offer a minimum of two courses to be a part of the consortium; however, the contract is nonbinding and we can leave the contract at any time with loss of benefits. As a college, we can choose which and how many classes that our students can take elsewhere.
Questions about the consortium should be directed to April Cubbage or Brett Myhren. At this point, we are only taking feedback on the agreement.

(See Agenda Item 9.B)

C. Syllabus ACCJC Compliance

Barbara Cox shared that there was an accreditation issue about how we guarantee (document) that every student receives a syllabus. Making them available in Canvas or Blackboard is not sufficient. Two questions being investigated: How can we do this more effectively? How can we prove/document this? Kim Stankovich emphasized that documentation of receipt was the focus.

Faculty shared that many classes have a signature sheet that is collected. Online classes have a discussion board post and/or orientation quiz that has students document that they received and read the syllabus.

Kim Stankovich asked whose job is it to keep track of this?

Deidre suggested posting in MySite as a way to track that students have received it. Heidi Ochoa noted that EPA is the entity required to oversee this issue and having clean data is very important.

Student Success Act 2012 aims to change student behaviors. This type of movement has been brought about because of this act.

Discussion ensued.

10. COMMITTEE REPORTS

A. Executive

None.

B. College/Senate Standing Committees

Alannah Rosenberg shared that a 2018 transfer agreement was made with University of Michigan. They really want our students. VETS get in-state tuition, transfer into their honors program is possible, and they are giving a bump for our students in the honors program.

Kim Stankovich reported for Curriculum asking that departments deciding to make name changes please contact their respective Curriculum Lead and the Curriculum Chair. The changes have a major rippling effect. The name change from SP to COMM was approved by Academic Senate previously but it is not being sent forward to the board since Speech has decided to hold off.
Brenda Plascencia-Carrizosa thanked the library for including DACA information on their homepage.

11. REPRESENTATIONAL AREA REPORTS

Ana Marie Breslin noted that it is application season for transfer. Flyers with workshops were passed around.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

Blake Stephens reported that the FA crafted a document on DACA. Topics for next faculty contract are being shared at the next board meeting.

B. Student Government

Associated Student Government (ASG) Representative, Maya Fransz-Myers, shared that the fall fair is October 26th. Charity fund raising event – pie in the faculty face. Contact Collette Goosens if interested. Members of the sustainability council are being finalized.

C. Classified Staff

Darren England updated that Veterans boxes have been distributed and collections have begun.

13. ADJOURNMENT

Dan Walsh adjourned the meeting at 3:48p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from September 20, 2017
Agenda Item 6.A President’s Report dated October 4, 2017
Agenda Item 7.A.1 Revised Program Revisions and Deletions AY 2017-2018
Agenda Item 7.A.2 Revised Course Revisions and Deletions AY 2018-2019 (ATAS, BS, FAMT, HSHS, KNES, MSE)
Agenda Item 7.A.3 New Courses AY 2018-2019 (ATAS, HS)
Agenda Item 8.A Approval of Faculty to Sit on Committees dated October 4, 2017
Agenda Item 9.A SSSP/Student Equity/BSI Integrated Plan Goals 2017-2019
Agenda Item 9.B CCC Online Education Initiative Consortium Agreement DRAFT
Transfer Center Flyer – Fall 2017 CSU/UC Application Workshops for Fall 2018
Admission

HANDOUTS DISTRIBUTED VIA EMAIL ONLY

Agenda Item 8.C AR4011.6 Employment Procedures for Chancellor