SADDLEBACK COLLEGE - ACADEMIC SENATE
Executive Board
Blake Stephens, AIA – President
Charlie Myers - Vice President
Veronica Obermeyer – Vice President
Kim d’Arcy, Psy.D. – President Elect
Dan Walsh – Past President
Ken Brady, Ph.D. – Secretary

College Mission: Saddleback College enriches its students and the south Orange County community by providing a comprehensive array of high-quality courses and programs that foster student learning and success in the attainment of academic degrees and career technical certificates, transfer to four-year institutions, improvement of basic skills, and lifelong learning.

AGENDA
December 2, 2015
2:00 p.m. to 4:00 p.m.
Saddleback College, Administration & Governance Building Conference Room AGB 106
28000 Marguerite Parkway, Mission Viejo, CA 92692
Senate Office Telephone/Voice: 949.582.4969   Email: acadsenate@saddleback.edu

<table>
<thead>
<tr>
<th>ITEM</th>
<th>Time Allocation</th>
<th>Approximate Start Time</th>
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</thead>
<tbody>
<tr>
<td>1. CALL TO ORDER</td>
<td>1 minute</td>
<td>2:00 p.m.</td>
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<td>Please turn off your cell phone.</td>
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<tr>
<td>2. INTRODUCE AND WELCOME GUESTS &amp; NEW SENATORS</td>
<td>5 minutes</td>
<td>2:01</td>
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<td>• Please sign in, including alternates.</td>
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<td>3. ADOPTION OF AGENDA</td>
<td>2 minutes</td>
<td>2:06</td>
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<tr>
<td>4. APPROVAL OF MINUTES FROM November 18, 2015</td>
<td>2 minutes</td>
<td>2:08</td>
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<tr>
<td>5. PUBLIC COMMENTS</td>
<td>5 minutes</td>
<td>2:10</td>
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Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes.

COMPLIANCE WITH BROWN ACT
The Academic Senate is a legislative body which must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....”
6. **PRESIDENT'S REPORT**

   A. Board Meetings / District / Chancellor  
      10 minutes  
      2:15

7. **ADOPTION OF CONSENT CALENDAR ITEMS**

   Items on the Consent Calendar are approved in one motion without discussion unless an AS board member or senator requests separate action. See Agenda Item Handout for details.

8. **OLD BUSINESS**

   A. Approval of Faculty to Sit on Committees  
      Review, Revise and Approval  
      5 minutes  
      2:25

   B. Accreditation Update:
      Steering Committee Meeting Report  
      Juan Avalos, Bob Cosgrove: Information/Discussion  
      Standard III Overview Presentation  
      Roxanne Metz, Chair  
      5 minutes  
      2:30

   C. Enrollment Management Update  
      Kathy Werle: Information  
      3 minutes  
      2:50

   D. Academic Senate Bylaws Status  
      Blake Stephens: Seeking legal review  
      2 minutes  
      2:53

9. **NEW BUSINESS**

   A. AR XXXX Part-Time Faculty Recruitment and Hiring  
      Blake Stephens & Charlie Myers: Discussion/Approval  
      10 minutes  
      2:55

   B. Status of Proposed Canvas Migration  
      Patricia Levin: Information/Discussion  
      15 minutes  
      3:05

   C. Repeatability of Courses  
      Blake Stephens & Veronica Obermeyer: Information/Discussion  
      5 minutes  
      3:20

   D. Early Alert Presentation  
      Jim Gaston & Penny Skaff: Information  
      10 minutes  
      3:25
### E. Board Policies & Administrative Regulations

**BP 4310—Duties & Responsibilities of the Department/Academic Chair**  
Blake Stephens: Information/Discussion  
5 minutes 3:35

### F. Board Policies & Administrative Regulations

**BP/AR 2120 Institutional Planning**  
**BP/AR 5618 Credit by Examination**  
Veronica Obermeyer: Information/Discussion/Approval  
5 minutes 3:40

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#### REPORTS AND DISCUSSION

No action for report items *except* that a recommendation can be made to place a specific issue on the next agenda as new business. Discussion on report items is permitted provided the agenda item specifically states the nature of the report. Discussion is not permitted on reports that are not noticed on the agenda.

10. COMMITTEE REPORTS

**A. Executive**  
2 minutes 3:45

**B. College/Senate Committees**  
3 minutes 3:47

- Academic Appeals  
- Academic Calendar  
- Academic Senate  
- Accreditation  
- Associate Faculty Support  
- Basic Skills Initiative  
- Bookstore  
- Career Technical Education  
- College Foundation Support  
- College Resource  
- Committee on Committees  
- Curriculum  
- Distance Education  
- Drug & Alcohol Prevention/Intervention  
- Educational Planning and Assessment  
- Equity & Diversity  
- Ethnic Studies Advisory  
- Faculty Development/Flex Activities  
- Faculty Development/Funding  
- Food & Beverage  
- Full-Time Faculty Hiring Prioritization  
- General Education  
- Honors Board  
- Marketing & Communications  
- Matriculation Advisory  
- Outreach  
- Parking  
- Student Success Coordinating  
- Study Abroad  
- Technology  
- Women and Gender Studies Advisory

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11. REPRESENTATIONAL AREA REPORTS  
3 minutes 3:50

- Advanced Technology & Applied Science  
- Community Education, Emeritus Institute, and K-12 Partnerships  
- Counseling Services  
- Economic & Workforce Development and Business Science  
- Fine Arts & Media Technology  
- Health Sciences and Human Services  
- Kinesiology & Athletics  
- Learning Resources  
- Liberal Arts  
- Mathematics, Science and Engineering  
- Social and Behavioral Sciences  
- Transfer, Career & Special Programs
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<tr>
<th>12.</th>
<th>CONSTITUENCY GROUP REPORTS</th>
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<tbody>
<tr>
<td></td>
<td><strong>A. Faculty Association</strong></td>
<td>1 minute</td>
<td>3:53</td>
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<td></td>
<td><strong>B. Student Government</strong></td>
<td>4 minutes</td>
<td>3:54</td>
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<td><strong>C. Classified Staff</strong></td>
<td>2 minutes</td>
<td>3:58</td>
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<td>13.</td>
<td><strong>ADJOURNMENT</strong></td>
<td>4:00 p.m.</td>
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