# SADDLEBACK COLLEGE – ACADEMIC SENATE

## MINUTES

March 11, 2015  
2:00 p.m. to 4:00 p.m.  
President’s Conference Room AGB 106

### Senate Officers:
- Dan Walsh, President, Present  
- Kim d’Arcy, Psy.D., Vice President, Present  
- Charlie Myers, Vice President, Present  
- Blake Stephens, AIA, President Elect, Present

### Senators:
- **Advanced Tech & Applied Science** (2)  
  - Suzanne Hewitt, Present  
  - Arlene Thomas, Present  
- **Associate Faculty** (4)  
  - Don Bowman, Present  
  - Scott Fredrickson, Present  
  - Penny Skaff, Present  
  - L. Armin Silvert, Present  
- **Business Science and Econ & Wkfc Dev** (2)  
  - Kim Brady, Ph.D., Secretary, Present  
  - Ken Brady, Ph.D., Secretary, Present

### Officers:
- **Kinesiology & Athletics** (2)  
  - Deidre Cavazzi, Present  
  - Lindsay Steinriede, Absent  
- **Liberal Arts** (4)  
  - Michelle Duffy, Present  
  - Bruce Gilman, Absent

### Faculty:
- **Math, Science & Engineering** (4)  
  - Shannon Alfaro, Present  
  - Sumaya McCleave, Present  
  - Jeanne Smith, Absent  
  - Steve Teh, Absent

### Online Edcucat & Learning Resources (1)  
- Ana Maria Cobos, Present

### Social and Behavioral Sciences (3)  
- Howard Gensler, Absent  
- June Millovich, Present  
- Christina Smith, Present

### Transfer, Career & Special Programs (1)  
- Georgina Guy, Absent

### Visitors and Other Guests
- Kathy Werle, Juan Avalos, Darren England, Orlantha Nin, Alannah Rosenberg
1. **CALL TO ORDER**

   The meeting was called to order at 2:03 pm.

2. **INTRODUCE AND WELCOME GUESTS**

   Kathy Werle, Alannah Rosenberg

3. **ADOPTION OF AGENDA**

   Don Bowman motioned that the Academic Senate adopt the agenda. Ana Maria Cobos seconded the motion.

   The motion passed unanimously.

4. **ADOPTION OF MINUTES FROM PREVIOUS MEETING**

   Sumaya McCleave motioned that Academic Senate accept the minutes for the previous meeting. Ana Maria Cobos seconded the motion.

   The motion passed unanimously.

5. **PUBLIC COMMENTS**

   Ana Maria Cobos announced that the Friends of the Library annual auction ends this Friday, March 13, and encouraged everyone to come out.

6. **PRESIDENT’S REPORT**

   See attachment.

7. **ADOPTION OF CONSENT CALENDAR ITEMS**

   **A. Proposed Curriculum Revisions**

   2014-2015 Revised Catalog for HIT A. S.

   2015-2016 Revised Catalog for TCSP

   2015-2016 Curriculum Revisions for ENG 301 and HSC 223

   **B. Program Reviews**

   Humanities

   Philosophy
Don Bowman moved to adopt the consent calendar *en toto*. Ana Maria seconded the motion.

The motion passed unanimously.

8. **OLD BUSINESS**

A. **Approval of Faculty to Sit on Committees**

Shellie Ochi moved to approve the changes to the faculty to sit on committees. Ana Maria Cobos seconded the motion.

The motion passed unanimously.

B. **Curriculum Committee**

June Millovich announced that the Curriculum Committee had approved the process for how course would gain approval.

June and Dan Walsh also discussed some concerns the Curriculum Committee is finding in a couple of programs with regards to C-IDs and transfer degrees.

C. **Academic Senate Elections**

After discussion, the Secretary announced that the following people had been nominated for, and had accepted their respective nominations, the following positions on the Academic Senate ballot for the 2015-2016 year:

President Elect

Kim d’Arcy

Howard Gensler

Vice President

Charlie Myers

Veronica Obermeyer

Robert Farnsworth

Secretary

Kenneth Brady
Ana Maria Cobos motioned to accept the Academic Senate election ballot for the 2015-2016 year. Pat McGinley seconded the motion.

The motion passed unanimously.

**D. Board Policies and Administrative Regulations**

Dan Walsh reviewed the history and the content of BP/AR 4011.1, Recruitment: Full-Time Faculty.

Ana Maria Cobos motioned that the Academic Senate accept BP/AR 4011.1 as presented. Blake Stephens seconded the motion.

The motion passed unanimously.

**E. Transcript Repeat Notification Policy**

Penny Skaff returned to the Academic Senate and made a presentation in which she both answered the Academic Senate members’ questions from her inaugural presentation and reiterated the benefits for the student if this proposed course repetition policy were to be approved.

Penny Skaff motioned that the Academic Senate approve Saddleback College’s ability to accept transcript repeats from accredited institutions outside the South Orange County Community College District. Blake Stephens seconded the motion.

The motion passed unanimously.

Upon approval, Penny Skaff announced that Saddleback College’s Transcript Repeat Notification Policy would be updated and the updates would be reflected in the 2015-2016 Saddleback College Course Catalog.

**F. Academic Senate By-Laws**

Don Bowman motioned that because Howard Gensler was absent from the Academic Senate meeting, the Academic Senate By-Laws item on today’s agenda be tabled until the Academic Senate’s next regularly scheduled meeting. Scott Fredrickson seconded the motion.

The motion passed unanimously.
9. NEW BUSINESS

A. College of Record

Penny Skaff and a team of counselors and officers made a presentation on the merits of looking into the idea of revamping the present policy on ‘College of Records.’

Penny Skaff wants to create a District-wide exploratory work group to look into the nature of the College of Record and its impact on such departments as Counseling, Financial Aid, Admission and Records, etc., and on students and academic departments. Penny stated that the intent is to create a work group made up of both college and District members. Penny encouraged all interested faculty to contact her.

B. Academic Senate Support for Honors Program Academic Coordinator Position

Alannah Rosenberg gave a historical overview of the Saddleback College Honors Program and an explanation as to why the Honors Program now warrants a full-time Academic Coordinator.

Ana Maria Cobos made a motion that the Academic Senate endorsed the institutionalized position of a full-time Academic Administrator or a mutually agreed upon Academic Coordinator for the Saddleback College Honors Program. Sumaya McCleave seconded the motion.

The motion passed unanimously.

10. COMMITTEE REPORTS

A. Executive

There was no report.

B. College/Senate Committees

June Millovich, Chairperson of the Curriculum Committee, announced that she will be presenting a proposed process for submitting new courses for the Fall 2016 semester at the Department Chair meeting on Friday, March 13. The meeting will take place in the Board Room from 9:00 am to 11:00 am.

11. REPRESENTATIONAL AREA REPORTS

There was no report.
12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

There was no report.

B. Student Government

Lydia Natoolo made a number of announcements. Among them,

The ASG Vendor’s Fair will be held next week.

Kathy Werle, Vice President of Instruction, will be talking with the ASG on

Friday, March 13, on how to increase enrollment.

The ASG is in the process of making a video in which they show all the resources

available to student at Saddleback College.

C. Classified Senate

No report.

13. ADJOURNMENT – The meeting was adjourned at 3:25 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from February 25, 2015

Agenda Item 6.A President’s Report dated March 11, 2015

Agenda Item 6.A.1 ASCCC Spring Plenary Session Proposed Resolutions

Agenda Item 7.A 2014-15 Revised Catalog Description for HIT A.S.

Agenda Item 7.A.1 2015-16 Curriculum Revisions for TCSP

Agenda Item 7.A.2 Curriculum Revisions for ENG 301 and HSC 223

Agenda Item 8.A Approval of Faculty to Sit on Committees on March 11, 2015

Agenda Item 8.D AR 4011.1 - Recruitment: Full-Time Faculty

Agenda Item 8.E Request for Transcript Repeat Notification Policy

Agenda Item 8.F Academic Senate Bylaws Proposed: 7th Draft

KEYWORDS