SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

August 27, 2014
2:00 p.m. to 4:00 p.m.
President’s Conference Room AGB 106

Senate Officers:
- Dan Walsh, President (Present)
- Kim d’Arcy, Psy.D., Vice President (Present)
- Charlie Myers, Vice President (Present)
- Blake Stephens, AIA, President Elect (Present)
- Ken Brady, Ph.D., Secretary (Present)

Senators:
- Advanced Tech & Applied Science (2)
  - Suzanne Hewitt (Present)
  - Arlene Thomas (Present)
- Associate Faculty (4)
  - Alternate: Mike Engels (Present)
- Business Science and Econ & Wkfc Dev (2)
  - Don Bowman (Present)
  - Scott Fredrickson (Present)
- Counseling Services (2)
  - Sharon Nussenbaum (Present)
- Counseling Services (2)
  - Penny Skaff (Present)
- Alternate: Mike Engels (Present)
- Emeritus Institute (1)
  - Alternate: Linda Call (Present)
- Fine Arts & Media Technology (3)
  - Veronica Obermeyer (Present)
- Fine Arts & Media Technology (3)
  - Heidi Ochoa (Absent)
- Health Sciences & Human Services (3)
  - Kim Stankovich (Present)
- Alternate: Linda Call (Present)
- Math, Science & Engineering (4)
  - Shannon Alfaro (Present)
  - Sumaya McCleave (Absent)
  - Jeanne Smith (Present)
- Social and Behavioral Sciences (3)
  - Howard Gensler (Present)
  - Christina Smith (Present)
- Transfer, Career & Special Programs (1)
  - Georgina Guy (Present)
- Shared Governance Group Representative
  - Dennis Stachelski, Classified Senate (Present)
- Visitors and Other Guests
  - Kathy Werle, Alannah Rosenberg, Lydia Natoolo

Kinesiology & Athletics (2)
- Deidre Cavazzi (Present)
- Lindsay Steinriede (Present)

Liberal Arts (4)
- Michelle Duffy (Present)
- Bruce Gilman (Present)

Online Educat & Learning Resources (1)
- Ana Maria Cobos (Absent)

Online Educat & Learning Resources (1)
- Steve Teh (Present)

Social and Behavioral Sciences (3)
- Howard Gensler (Present)
- Christina Smith (Present)

Transfer, Career & Special Programs (1)
- Georgina Guy (Present)

Shared Governance Group Representative
- Dennis Stachelski, Classified Senate (Present)
1. CALL TO ORDER

The meeting was called to order at 2:00 pm.

2. INTRODUCE AND WELCOME GUESTS

Kathy Werle, Alannah Rosenberg, Lydia Natoolo

3. ADOPTION OF AGENDA

Jeanne Smith move to accept the adoption of agenda. Ana Maria Cobos seconded it.

The Senate approved the adoption of the agenda unanimously.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Don Bowman moved to accept the minutes from the previous meeting. June Millovich seconded the motion.

The Senate approved the minutes of the previous meeting unanimously.

5. PUBLIC COMMENTS

Alannah Rosenberg announced the College’s Employee Emergency Fund campaign for Alexis Petrovich, a part-time employee in the College’s honors program and a former student at Saddleback College. On Friday, August 18, she was violently attacked and badly hurt in a robbery in Dana Point. As a result of this incident, our Saddleback College Foundation has established an Employee Emergency Fund to provide funds to help Alexis defray some of her medical and theft costs. If anybody would like to help Alexis, Alannah urged them to make a contribution to the Employee Emergency Fund by going to the foundation website or clicking on this link: https://15741.thankyou4caring.org/employee.

Kim Branch-Stewart announced the College’s 3rd annual Human Services Program Panel Presentation. The event is scheduled to take place on August 27th from 4:00 pm to 5:30 pm in HS 145. Kim reminded everyone that they are both invited to the presentation and encouraged all to attend this informational event.

6. PRESIDENT’S REPORT

See attachment.
7. ADOPTION OF CONSENT CALENDAR ITEMS

Jeanne Smith move to accept the adoption of consent calendar items. Ana Maria Cobos seconded it.

The Senate approved the adoption of consent calendar items unanimously.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

There were a few updates to the faculty to sit on committees.

Name moved, it was seconded by name and passed by voice vote that the list of faculty to sit on Committees by approved.

Jeanne Smith move to accept the updates of faculty to sit on committees. Ana Maria Cobos seconded it.

The Senate approved the updates of faculty to sit on committees unanimously.

B. Curriculum Update

June Millovich made the following announcements:

June updated the Senate on the Curriculum Committee’s Special Meeting that was held the previous Wednesday. She announced that the Curriculum Committee voted to suspend the current C2/C3 form requirements for teaching online courses. The suspension is for the 2014-2015 calendar year.

June announced the creation of a work group assigned the task of creating a new process. The work group is to make their recommendations by January 31, 2015.

June updated the Senate on the fact that there are still some courses offered whose hours and units do not match. The Curriculum Committee will be working on aligning these courses.

Due the fact that June Millovich was just appointed the new Chairperson for the Curriculum Committee near the end of the summer, the committee has not yet finalized its meeting schedule for the 2014-2015 year. She
announced that the committee is working on it and should have the
schedule by the Senate’s next meeting.

C. Enrollment

Kathy Werle updated the Senate on the enrollment numbers for the 2014-2015
year.

D. Board Policies and Administrative Regulations

There was a quick review of the information on BP 5609 and AR 5050.

Blake Stephens moved to accept the changes to BP 5609 and AR 5050. Patricia
McGinley seconded it.

The Senate approved the changes to BP 5609 and AR 5050 unanimously.

Dan Walsh updated the Senate on the request from last year that he propose to the
Board of Trustees a change in the wording of BP 4306 by adding an (s) to the
word “calendar” in line 1. This request is in response to the somewhat
acrimonious debate Saddleback College experienced with Irvine Valley College
over this year’s academic calendar.

Discussion ensued.

Howard Gensler motioned that the proposed change to BP 4306 be approved.
Blake Stephens seconded it.

The Senate approved the proposed change to BP 4306 unanimously.

E. Accreditation Update

Blake Stephens encouraged interested people to volunteer to work on the
College’s Self Study. Juan Avalos and Blake have identified important dates for
the immediate future:

By September 30 – the Accreditation Work Group has to identify those volunteers
going to the ACCJC sponsored training.

October 15 – ACCJC sponsored accreditation training in San Diego

Post October 15 – Accreditation Work Group will identify various chairs, co-
chairs, et al. for the Self Study.
9. NEW BUSINESS

A. Senate By-Laws

Dan Walsh and Howard Gensler encouraged Senators interested in helping rewrite the Senate By-Laws to contact them as the work group is in need of assistance.

B. Senate Terminology

Dan Walsh presented a two-page annotated list of frequently used acronyms for the perusal of the Senators. See “Academic Senate Primer” attachment.

C. Great Teachers Seminar

Renee Garcia will be the Chair for this year’s seminar.

The proposed dates for the seminar are Wednesday, January 14 through Friday, January 16, more information on the site, see the attachment.

D. AVID for Higher Education

Bruce Gilman, Mike Engels, and Michelle Duffy presented the Academic Senate with an overview of the College’s new AVID for Higher Education program. In announcing the Dell Foundation grant, Bruce Gilman gave a historical overview both of the program and of the College’s process to this point. Mike Engels touched on the current needs for facilitators in all disciplines, Michelle presented an overview of the AVID link on the Saddleback College website.

The AVID facilitators acknowledged a need to advertise the program campus-wide. They will be distributing flyers soon.

See attachment.

10. COMMITTEE REPORTS

A. Executive

No report.

Budget and Planning Steering Committee

Kim d’Arcy reported on the Office of Planning Research and Accreditation proposed timeline for Year One Action Steps. Kim urged everyone to give their much needed feedback to the office as it is valuable to the study. The office would like the feedback by September 1, if possible.
Kim gave a BPSC budget update. This part of the report included enrollment figures and how they could impact the College’s future budgets, salaries, and STRS/PERS contributions.

The BPSC has received a $2.1 million additional fund for instructional equipment. Because of time constraints attached to the spending of the money (June 30, 2015), BPSC is seriously considering allocating the money to the divisions and letting each division divide it up based on division faculty discussion.

B. College, Division & District Committee

Parking

The Parking Committee announced that students can now park in staff parking areas after 5:00 pm.

Common Assessment Initiative Grant

Jeanne Smith gave an update on our continued efforts to develop common assessment tests in mathematics and in English that are aligned with the contents of the new California Board of Education Common Core.

Library

Ana Maria Cobos announced that a new library system is now up and running.

11. REPRESENTATIONAL AREA REPORTS

No report.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

As this is a contract negotiating year, Blake Stephens urged all faculty to attend Board of Trustees’ meetings.

Blake Stephens also announced that the new Chairs Stipend has not gone before the Board of Trustees this month; therefore, Chairs will not receive any stipend money in October.
B. Student Government

Lydia Natoolo announced that the student government body is busy working on their By-Laws.

Ms. Natoolo also announced that the student focus group working on the non-smoking initiative reported that their survey found that 80% of the students on campus do not want smoking on campus.

C. Classified Staff

Dennis Stachelski announced that the Classified Staff Committee was focusing on getting as many on committees as possible,

13. ADJOURNMENT – The meeting was adjourned at 4:00 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from August 13, 2014
Agenda Item 6.A President’s Report, August 27, 2014
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.D.1 BP 5609 - Student Success and Support Programs
Agenda Item 8.D.2 AR 5050 (5609) – Student Success and Support Program
Agenda Item 8.D.3 BP 4306 – Calendar
Agenda Item 9.B Senate Terminology (Academic Senate Primer)
Agenda Item 9.C Great Teachers Seminar – UCLA Lake Arrowhead Conference Center brochure for accommodations
Agenda Item 9.D Saddleback College and AVID for Higher Education
Agenda Item 10.B OPRA – PBSC Year One Action Steps – Proposed Timeline

KEYWORDS

See the “Academic Senate Primer.”