## SADDLEBACK COLLEGE – ACADEMIC SENATE

### MINUTES

January 29, 2014  
2:00 p.m. to 4:00 p.m.  
President’s Conference Room AGB 106

### Senate Officers:
- Dan Walsh, President  
- Kim d’Arcy, Psy.D., Vice President  
- Kimberly Stankovich, Vice President

### Senators:
- Advanced Tech & Applied Science:  
  - Suzanne Hewitt  
  - Arlene Thomas
- Associate Faculty:  
  - Ed Haley  
  - Jane Horlings (Fall)
- Business Science and Econ & Wkfc Dev:  
  - Jeanne Smith  
- Counseling Services:  
  - Howard Gensler  
- Emeritus Institute:  
  - Maureen Smith
- Fine Arts & Media Technology:  
  - Orlantha Nin
- Health Sciences & Human Services:  
  - Dennis Stachelski, Classified Senate
- Human Services & Human Services:  
  - Kim Branch-Stewart  
- Math, Science & Engineering:  
  - Ken Brady
- Online Educat & Learning Resources:  
  - Ana Maria Cobos
- Social and Behavioral Sciences:  
  - Howard Gensler  
- Transfer, Career & Special Programs:  
  - Orlantha Nin
- Visitors and Other Guests:  
  - Chris Wilkinson; Juan Avalos
1. CALL TO ORDER

The meeting was called to order at 2:00 pm.

2. INTRODUCE AND WELCOME GUESTS

Juan Avalos was present.

3. ADOPTION OF AGENDA

Don Bowman moved, it was seconded by Ana Maria Cobos, and was approved that the agenda be adopted.

Motion Carries Unanimously

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Ana Maria Cobos moved, it was seconded by June Milovich, and affirmed that the minutes from January 15, 2014 be approved.

Motion Carries Unanimously

5. PUBLIC COMMENTS

None

6. PRESIDENT’S REPORT

A. Academic Senate

See President’s report attached.

1. Dan Walsh noted that the Board of Trustees approved a new human resources system and software at their Monday, January 27th meeting.
2. The Academic Calendar for 2015-2016 is under ongoing discussion.
3. Flex week involvement exceeded 6,000 hours.
4. The basic Aid Facilities projects prioritization schedule was presented.
5. ACCJC Annual Report and Benchmarks will be released soon.
6. A Senate review of the new parking fee proposal has been requested by the Consultation Council.
7. Enrollment update for Spring Semester 2014 was presented.

Discussion ensued.
7. ADOPTION OF CONSENT CALENDAR ITEMS

Ana Maria Cobos moved, it was seconded by Bob Cosgrove, and affirmed that the consent calendar items be approved with items CTVR 115, 118, and 266 removed.

Motion Carries Unanimously

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

1. Approval of Faculty to Sit on Committees was discussed. Curriculum Committee removed Don Bowman as a member.

Ana Maria Cobos moved, it was seconded by Bob Cosgrove, and affirmed that the list of college committees be amended and approved.

Motion Carries Unanimously

B. Curriculum

1. Dan Walsh presented the FDRG – Faculty Disciplines Research Group to the Senate, and stated that volunteers are needed to help with Transfer degrees.

2. Karah Street stated that huge changes in the curriculum program revision process are in place.

3. Karah Street discussed the FDRG – Faculty Disciplines Research Group, the curriculum task force, and stated that a Science and Math conference takes place on January 30th.

4. Bruce Gilman stated that the PBSC was moving to review goals by March 30th.

C. Strategic Plan/ PBSC

Kim d’Arcy was absent. No discussion ensued.

D. Board Policies and Administrative Regulations

1. Penny Skaff discussed changes to priority enrollment and matriculation. All students enrolling will be required to matriculate by Fall of 2014.

2. Penny Skaff discussed that Student Success and Support Program is the new term for matriculation. She asked for the Senate to review and comment on the requirements of the Comprehensive Education plan. See attached.
E. Student Success Coordinating Committee Update

1. Bruce Gilman stated that the SSCC was now meeting and has good college representation, but still needs a representative from each Division. The next meetings will be on February 19th.

2. Bruce Gilman also discussed the Strategic Goals workshop coming up February 4th and then again on February 18th. The focus is on the ethos of Saddleback College.

F. Right of Assignment and Enrollment Management

1. Dan Walsh noted that the Faculty Association had concerns that the Administration had misconstrued the Right of Assignment as stated in the contract. He noted that the Academic Senate has received the attention of the Administration on this subject.

2. Dan Walsh motioned discussion that Right of Assignment be tabled for the time being.

Howard Gensler moved, it was seconded by Ana Maria Cobos, that Right of Assignment be tabled for the time being.

Motion Carries Unanimously

G. Academic Calendar and Committee

1. Jenny Langrell presented two calendars to the Senate. See attached. Bob Cosgrove and Dan Walsh attended the Calendar Committee with Jenny. Four options for the revised calendar were discussed. Further discussion ensued.

Bruce Gilman moved, it was seconded by Maureen Smith, that the original Saddleback College Calendar be approved.

Motion carries with 1 nay vote and one abstention.

H. Accreditation

1. Bob Cosgrove noted that the Mid-term report is still with the ACCJC.

2. Bob Cosgrove stated that the accreditation team needs faculty participation and that the Accreditation Institute will occur on February 8th and 9th.

Discussion ensued.
9. NEW BUSINESS

A. Parking

Chris Wilkinson stated that campus staff has been directing traffic for 8 days, that additional temporary parking spaces had been identified, and that some lots were now allowing both staff and student parking after 5 pm. Also new signage has been ordered to clarify parking rules.

B. Great Teachers Conference in Spring 2015

Dan Walsh stated that the Great Teachers Conference in January 2015 needs a coordinator.

Discussion ensued.

10. COMMITTEE REPORTS

A. Executive

Bob Cosgrove discussed the DRAC Committee and the 50% minimum rule for Full-Time Faculty hiring, as well as the 75% goal for Full-Time Faculty.

B. College/Senate Committees

Mike Engels reminded the Senate that Senior Day is March 20th. Please participate.

11. REPRESENTATIONAL REPORTS

None

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.

B. Student Government

No report.

C. Classified Staff

Connie Harrington is retiring after 36 years of service; her party will be held Thursday, February 27th from 3-5 pm in SSC 212. Also, nominations for Classified Employee of the year are being accepted.

13. ADJOURNMENT – The meeting was adjourned at 3:50 p.m.
HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from January 15, 2014
Agenda Item 6.A. President’s Report dated January 29, 2014
Agenda Item 6.A.2 SC Proposed Parking Fee Rates dated 1/28/2014
Agenda Item 6.A.3 Standards of Performance for ACCJC Annual Report
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.B C-ID January 2014 Newsletter
Agenda Item 8.D BP 5609 Student Success and Support Program
Agenda Item 8.D AR 5609 Student Success and Support Program
Agenda Item 8.E Strategic Plan Goal 2 and Objectives, Adopted January 24, 2014
Agenda Item 8.G Academic Calendar 2015-2016 DRAFT approved by Academic Calendar Committee 12/10/13
Agenda Item 8.G Academic Calendar 2015-2016 DRAFT – Saddleback College 10/9/2013