# SADDLEBACK COLLEGE – ACADEMIC SENATE

## MINUTES

November 19, 2014  
2:00 p.m. to 4:00 p.m.  
President’s Conference Room AGB 106

### Senate Officers:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Presence</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Dan Walsh</td>
<td>Present</td>
</tr>
<tr>
<td>Vice President, Psy.D.</td>
<td>Kim d’Arcy</td>
<td>Present</td>
</tr>
<tr>
<td>Vice President, AIA</td>
<td>Charlie Myers</td>
<td>Present</td>
</tr>
<tr>
<td>President Elect</td>
<td>Blake Stephens</td>
<td>Present</td>
</tr>
<tr>
<td>Secretary</td>
<td>Ken Brady</td>
<td>Present</td>
</tr>
</tbody>
</table>

### Senators:

<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
<th>Presence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advanced Tech &amp; Applied Science</td>
<td>Suzanne Hewitt</td>
<td>Present</td>
</tr>
<tr>
<td></td>
<td>Arlene Thomas</td>
<td>Present</td>
</tr>
<tr>
<td>Associate Faculty</td>
<td>Don Bowman</td>
<td>Present</td>
</tr>
<tr>
<td></td>
<td>Scott Fredrickson</td>
<td>Present</td>
</tr>
<tr>
<td>Business Science and Econ &amp; Wkfc Dev</td>
<td>Shannon Alfaro</td>
<td>Present</td>
</tr>
<tr>
<td></td>
<td>Howard Gensler</td>
<td>Absent</td>
</tr>
<tr>
<td>Counseling Services</td>
<td>Penny Skaff</td>
<td>Present</td>
</tr>
<tr>
<td></td>
<td>Christina Smith</td>
<td>Present</td>
</tr>
<tr>
<td>Emeritus Institute</td>
<td>Larissa Roostee (Fall)</td>
<td>Present</td>
</tr>
<tr>
<td>Fine Arts &amp; Media Technology</td>
<td>Ryan Even (Spring)</td>
<td>Absent</td>
</tr>
<tr>
<td></td>
<td>Veronica Obermeyer (Fall)</td>
<td>Absent</td>
</tr>
<tr>
<td>Health Sciences &amp; Human Services</td>
<td>Tom O’Leary</td>
<td>Present</td>
</tr>
<tr>
<td></td>
<td>Kim Stankovich</td>
<td>Absent</td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>Michelle Duffy</td>
<td>Present</td>
</tr>
<tr>
<td>Math, Science &amp; Engineering</td>
<td>Jeanne Smith</td>
<td>Present</td>
</tr>
<tr>
<td>Math, Science &amp; Engineering</td>
<td>Jennifer Hedgecock</td>
<td>Present</td>
</tr>
<tr>
<td>Social and Behavioral Sciences</td>
<td>June Millovich</td>
<td>Present</td>
</tr>
<tr>
<td>Social and Behavioral Sciences</td>
<td>Christina Smith</td>
<td>Present</td>
</tr>
<tr>
<td>Transfer, Career &amp; Special Programs</td>
<td>Georgina Guy</td>
<td>Present</td>
</tr>
<tr>
<td>Shared Governance Group Representative</td>
<td>Dennis Stachelski, Classified Senate</td>
<td>Present</td>
</tr>
<tr>
<td>Visitors and Other Guests</td>
<td>Kathy Werle</td>
<td>Present</td>
</tr>
</tbody>
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Note: The table entries are placeholders and need to be filled with actual names and presence status as per the meeting minutes.
1. CALL TO ORDER

The meeting was called to order at 2:00 pm.

2. INTRODUCE AND WELCOME GUESTS

Kathy Werle, Bob Bramucci, Jim Gaston, Debra Fitzsimons, Claire Cesareo, Margot Lovett, Frank Gonzalez, Carrie Danko

3. ADOPTION OF AGENDA

Jeanne Smith moved to adopt the agenda. Don Bowman seconded the motion.

The Academic Senate approved the motion unanimously.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Jeanne Smith moved to adopt the minutes from the previous meeting. Suzanne Hewitt seconded the motion.

The Academic Senate approved the motion unanimously.

5. PUBLIC COMMENTS

There were no public comments.

6. PRESIDENT’S REPORT

See attachment.

7. ADOPTION OF CONSENT CALENDAR ITEMS

Jeanne Smith moved to adopt the consent calendar items. Georgina Guy seconded the motion.

The Academic Senate approved the motion unanimously.
8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Jeanne Smith moved to approve the changes to the faculty to sit on committees. Ana Maria Cobos seconded the motion.

The Academic Senate approved the motion unanimously.

B. Curriculum Committee

June Millovich reported on the formation of the Curriculum Process Research and Report Work Group. She also announced that the work group will be holding its first meeting on Monday, December 1, 2014 from 11:30 am – 1:30 pm in a location as yet unknown. The work group is tasked with identifying examples of best curriculum processing practices from other colleges that might provide solutions for the challenges of our current system at Saddleback College.

June Millovich also announced that the next scheduled meeting for the Curriculum Committee is slated for December 4, 2014.

C. Strategic Plan / PBSC

Kim d’Arcy announced that three of the four groups have submitted their feedback to the Strategic Planning Committee and the Strategic Planning Committee members are now collating and editing the information. The Committee also looked up the Group 4 materials and gleaned as much feedback from it as possible.

Kim d’Arcy also announced that the Strategic Planning Committee had prioritized the submitted resource requests and that the Consultation Committee had approved six (6) new resource requests.

D. Board Policies and Administrative Regulations

BP/AR 5505 – Grade Grievance

Dan Walsh explained the minor changes proposed in BP/AR 5505. The discussion soon centered on the language highlighted in yellow, notably the proposed new language highlighted on the bottom of page 3 of 5. The discussion that ensued resulted in a carefully worded motion that the Academic Senate members believe addresses a time management concern.

Georgina Guy moved to accept the proposed changes to BP/AR 5505 – Grade Grievances with the caveat that there be language added on page 3 of 5 clarifying that during the summer, while it may not be possible to convene the grievance
hearing within forty-five (45) days, the hearing will be convened “...in a timely manner.” Jeanne Smith seconded the motion

The Academic Senate approved the motion unanimously.

E. Enrollment

Kathy Werle updated the Academic Senate on the efforts being put forth to counter the current enrollment decline. Kathy indicated that most of the energy is going into the Spring 2015 semester with the focus on the four identified areas: K-12, Schedule Development of Student Success, the 2015 Summer Session, and On-Line Education.

9. NEW BUSINESS

A. Workday Presentation

Jim Gaston and Bob Bramucci gave the Academic Senate an overview of a new “development” agreement between Saddleback College and Workday Software Company, a Cloud-based company in Finance, Human Resources, and Education.

B. 2016-2017 Academic Calendar

Frank Gonzalez presented an overview of the two (2) proposed academic calendars that the committee is presenting. Some of the main focal points of the calendars are the questions of an early start in August and in January, a 2+1 Winter Break versus a 3+1 Winter Break. A twelve (12) week Summer Session versus an eleven (11) week Summer Session, and the early eight (8) week sessions versus the late eight (8) week sessions.

There was an active question and answer session following Frank’s presentation.

For further information, see the attached proposed calendars.

C. Master Agreement Proposed Evaluations Review by Faculty

Claire Cesareo, President of the Faculty Association, made an excellent presentation on the Tenure Review Process. Her presentation pinpointed the faculty Association’s proposed changes to the District’s proposal.

Discussion ensued.
D. ASCCC Fall Plenary Recap

Each member of the Executive Board of the Academic Senate gave an overview of the sessions each attended.

Kim d’Arcy reported on the resolutions she, as our voting delegate, voted on and offered the Academic Senate members access to the materials showing all of the resolutions presented at the Plenary.

Discussion ensued.

10. COMMITTEE REPORTS

A. Executive

There was no Executive report.

B. College/Senate Committees

Christina Smith announced to the Academic Senate that the Geography Department is hosting “The Geography of Water Issues” poster session on Wednesday, December 3, 2014 from 3:00 pm – 4:30 pm in SSC 112.

See flyer for more details.

11. REPRESENTATIONAL AREA REPORTS

There were no Representational Area reports.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.

B. Student Government

Lydia Natoolo reported that the Student Government Food Drive was completed and the ASG was busy delivering the food to needy people.

Lydia also announced that the ASG would be focusing on Christmas and its annual drive to buy and to collect gifts for children.
C. Classified Staff

Dennis Stachelski announced that the Classified Staff was also ending its annual Food Drive and dispensing the food to needy families throughout the community. Dennis thanked everyone who contributed.

13. ADJOURNMENT – The meeting was adjourned at 3:53 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from November 5, 2014
Agenda Item 6.A President’s Report dated November 19, 2014
Agenda Item 7.B 2015-2016 Proposed Curriculum Revisions
Agenda Item 8.A Approval of Faculty to Sit on Committees on November 19, 2014
Agenda Item 8.B Curriculum Process Research and Report Workgroup Meeting info
Agenda Item 8.D.1 BP 5505 – Grade Grievance Policy
Agenda Item 8.D.2 AR 5505 – Grade Grievance Policy
Agenda Item 9.B.1 – Academic Calendar 2016-2017, Option 1
Agenda Item 9.B.2 – Academic Calendar 2016-2017, Option 2
Agenda Item 9.C – Academic Employee Master Agreement Faculty Association proposal dated 11/10/14
Agenda Item 9.D – ASCCC Fall Plenary Recap, Dan Walsh’s notes
District IT Project Report – Fall 2014, Completed and Current Projects

KEYWORDS