# SADDLEBACK COLLEGE – ACADEMIC SENATE

## MINUTES

February 26, 2014
2:00 p.m. to 4:00 p.m.
President’s Conference Room AGB 106

### Senate Officers:

- **Dan Walsh, President**
- **Kim d’Arcy, Psy.D., Vice President**
- **Kimberly Stankovich, Vice President**
- **Bob Cosgrove, Ph.D., Past President**
- **Blake Stephens, AIA, Secretary**

### Senators:

- **Advanced Tech & Applied Science**
  - Suzanne Hewitt
  - Arlene Thomas
- **Associate Faculty**
  - Don Bowman
  - Scott Fredrickson
- **Business Science and Econ & Wkfc Dev**
  - Roni Lebauer (Fall)
- **Counseling Services**
  - Mike Engels
  - Penny Skaff
  - Sharon Nussenbaum (alt)
- **Emeritus Institute**
  - Brad McReynolds (Spring)
  - Larissa Roostee (Fall)
- **Fine Arts & Media Technology**
  - Charlie Myers (Fall)
  - Veronica Obermeyer
  - Tom O’Leary
  - Heidi Ochoa (Spring)
- **Health Sciences & Human Services**
  - Kim Branch-Stewart
  - Pat McGinley
  - Diane Pestolesi
- **Kinesiology & Athletics**
  - Deidre Cavazzi
  - Lindsay Steinriede
  - President Elect Vacant
- **Liberal Arts**
  - Ken Brady
  - Michelle Duffy
  - Bruce Gilman
  - Gary Luke (Fall)
- **Math, Science & Engineering**
  - Ed Haley
  - Jane Horlings (Fall)
  - Sumaya McCleave (Spring)
  - Jeanne Smith
- **Online Educat & Learning Resources**
  - Ana Maria Cobos
- **Social and Behavioral Sciences**
  - Howard Gensler
  - June Millovich
  - Maureen Smith
- **Transfer, Career & Special Programs**
  - Orlanthia Nin
  - Georgina Guy (alt)
- **Shared Governance Group Representative**
  - Dennis Stachelski, Classified Senate
- **Visitors and Other Guests**
  - Kathy Werle; Estella Castillo-Garrison; Claire Cesareo
1. **CALL TO ORDER**

The meeting was called to order at 2:00 pm.

2. **INTRODUCE AND WELCOME GUESTS**

None

3. **ADOPTION OF AGENDA**

*Don Bowman* moved, it was seconded by *Maureen Smith*, and was approved that the agenda be adopted.

*Motion Carries Unanimously*

4. **ADOPTION OF MINUTES FROM PREVIOUS MEETING**

*Jeanne Smith* moved, it was seconded by *Ana Maria Cobos*, and affirmed that the minutes from February 12, 2014 be approved.

*Motion Carries Unanimously*

5. **PUBLIC COMMENTS**

1. *Orlantha Nin* announced that the deadline to apply for Graduation and for Degrees to be awarded at Graduation is March 1, 2014.
2. Thursday, May 8th from 3-5 pm is the Celebration for Transfer Students and Honors Students.
3. Wednesday, April 24th is the Spring College Transfer Fair in the Saddleback Quad.

6. **PRESIDENT’S REPORT**

A. **Academic Senate**

   See President’s report attached.

1. *Dan Walsh* offered congratulations to newly tenured faculty.
2. Board meeting highlights are in the attached report.
3. Service areas for IVC and Saddleback are under discussion.
4. Brown Act changes require that each members vote be recorded.
5. A handout regarding Personal Service Attendants was handed out.

Discussion ensued.
7. ADOPTION OF CONSENT CALENDAR ITEMS

Jeanne Smith moved, it was seconded by June Millovich, and affirmed that the consent calendar items be approved with items on the CTVR.

Motion Carries Unanimously

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

1. Approval of Faculty to Sit on Committees was discussed. Dorothy Garant was removed from the Full Time Faculty Hiring Committee, and Lindsay Steinriede and Jan Duquette were added to the Full Time Faculty Hiring Committee.

Michelle Duffy moved, it was seconded by Ana Maria Cobos, and affirmed that the list of college committees be amended and approved.

Motion Carries Unanimously

B. Curriculum

1. Karah Street announced that the Curriculum Committee didn’t meet quorum at it’s last meeting. Participation is needed.

C. Strategic Plan/ PBSC

1. Penny Skaff offered compliments to Bob Cosgrove for speaking to faculty regarding the Strategic Plan.

2. PBSC will review the College’s Mission Statement and is receiving suggestions for revisions to the Mission Statement.

3. Bruce Gilman noted that the English Department meets with local high school partners.

D. Board Policies and Administrative Regulations

1. Dan Walsh discussed information that had been emailed to Academic Senators on faculty rights and responsibilities. There are 7 items for the Senate to review and comment upon. See email and copy attached.

2. Dan Walsh discussed changes to BAARC and AR 3110. See attached.

Blake Stephens moved, it was seconded by Suzanne Hewitt, and that AR 3110 be approved.

All present voted to approve except for 2 abstentions by Howard Gensler and Pat McGinley.
Discussion ensued.

**E. Student Success Coordinating Committee Update**

1. *Penny Skaff* noted that work groups are forming to address Common Core partnerships with local high schools.

2. *Bruce Gilman* added to the discussion of Common Core partnerships.

3. *Kathy Werle* stated that the California State department of Education had received a 2.2 billion dollar grant to work on curriculum and Common Core. The College is part of a group in Orange County working on a grant application to be funded by the larger grant.

4. CIDDE will be changing its name to the Faculty Center for Student Success.

**F. Academic Calendar and Committee**

1. Dan Walsh expressed concern that Saddleback’s suggestions for the calendar were not being heard.

Discussion ensued.

**G. Accreditation**

1. *Bob Cosgrove* noted that conference notes were forthcoming.

**H. Parliamentarian Report / Senate Elections**

1. *Bob Cosgrove* noted that the bylaws must be followed.

2. *Dan Walsh* noted that Robert’s Rules of Order also applied.

3. *Kim Stankovich* suggested that a special election to fill the vacated position of President Elect would now coincide with the regular elections and could be avoided.

Discussion ensued.

*Howard Gensler moved, it was seconded by Jeanne Smith, that a special election be held for the vacant position of President Elect.*

Discussion ensued.

A vote was taken on the motion.

*Howard Gensler, Bob Cosgrove, Jean Smith, Sumaya McCleave, Karah Street, Diane Pestolesi, Pat McGinley, Michelle Duffy, Orlantha Nin, Kim Branch-Stewart, and Don Bowman* voted yes to hold a special election.
Kim Stankovich, Maureen Smith, Deidre Cavazzi, Lindsay Steinriede, Ana Maria Cobos, Blake Stephens, Dan Walsh, Penny Skaff, Bruce Gilman, Sharon Nussenbaum, Suzanne Hewitt, June Milovich, and Heidi Ochoa voted no to hold a special election.

Lisa Montagne and Ed Haley abstained.

Motion failed. Discussion ensued.

Blake Stephens moved, it was seconded by Don Bowman, that the discussion be tabled for 2 weeks.

All Senate members present voted yes on the motion with 2 exceptions. Bob Cosgrove and Howard Gensler abstained.

9. NEW BUSINESS

A. Department Chair Compensation

No discussion.

B. Divisional Reorganization

No discussion.

10. COMMITTEE REPORTS

A. Executive

None

B. College/Senate Committees

None

11. REPRESENTATIONAL REPORTS

None

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
B. Student Government

No report.

C. Classified Staff

No report.

13. ADJOURNMENT – The meeting was adjourned at 4:20 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA
Agenda Item 4.A Minutes from February 12, 2014
Agenda Item 6.A President’s Report, February 26, 2014
Agenda Item 6.A.1 Draft Proposal III – SC Policy regarding Personal Service Attendants for Students with Disabilities; SC Disabled Student Programs and Services (DSPS) Personal Service Attendant; SC Student Request for Authorization of In-Class Personal Service Attendant (PSA) form; SC PSA Agreement form; Resolution Agreement
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.C SOCCCD District-wide Strategic Plan 2014-2020, Approved District-wide Objectives, Final Revision 2/21/14
Agenda Item 8.D BPs and ARs List for Review/Approval – February 2014
Agenda Item 8.D.1 AR 3110 – Basic Aid Allocation Process DRAFT (for submission to BPARC for February 21, 2014 meeting)
Agenda Item 8.D.2 BP 3007 – Cash Handling DRAFT
Agenda Item 8.D.3 AR 3007 – Cash Handling DRAFT
Agenda Item 8.D.4 BP 5615 – Student Records: Compliance with Family Educational Rights and Privacy Act (FERPA) DRAFT
Agenda Item 8.D.5 AR 5615 – Student Records: Compliance with Family Educational Rights and Privacy Act (FERPA) DRAFT
Agenda Item 8.D.6 BP 5140 – Disabled Students Programs and Services DRAFT
Agenda Item 8.D.7 BP 4019 – Elder Abuse Reporting DRAFT
Agenda Item 8.D.8 AR 4019 – Elder Abuse DRAFT
Agenda Item 8.D.9 AR 5530 – Student Grievance/Complaint Procedure DRAFT
Agenda Item 8.D.10 AP 5530 – Student Rights and Grievances, CCLC Version
Agenda Item 8.F SOCCCD 2015-2016 Academic Calendar (4 options)
Agenda Item 9.B DRAFT – Proposed Organization Chart, Division of Community Education, Emeritus Institute, & K-12 Partnerships
Agenda Item 10.B Technology Committee Report