## SADDLEBACK COLLEGE – ACADEMIC SENATE

### MINUTES

April 30, 2014
2:00 p.m. to 4:00 p.m.
President’s Conference Room AGB 106

#### Senate Officers:
- Dan Walsh, President  Present
- Kim d’Arcy, Psy.D., Vice President  Present
- Kimberly Stankovich, Vice President  Present
- ____________, President Elect  Vacant
- Bob Cosgrove, Ph.D., Past President  Present
- Blake Stephens, AIA, Secretary  Present

#### Senators:
- Advanced Tech & Applied Science (2)
  - Suzanne Hewitt  Present
  - Arlene Thomas  Present
- Associate Faculty (4)
  - Don Bowman  Present
  - Scott Fredrickson  Present
- Business Science and Econ & Wkfc Dev (2)
  - Don Bowman  Present
  - Scott Fredrickson  Present
- Counseling Services (2)
  - Mike Engels (Fall)  Absent
  - Sharon Nussenbaum (Spring)  Present
- Emeritus Institute (1)
  - Brad McReynolds (Spring)  Absent
  - Larissa Roostee (Fall)  Absent
- Fine Arts & Media Technology (3)
  - Charlie Myers (Fall)  Absent
  - Veronica Obermeyer  Present
  - Tom O’Leary  Absent
- Health Sciences & Human Services (3)
  - Kim Branch-Stewart  Present
  - Pat McGinley  Present
  - Diane Pestolesi  Present
- Kinesiology & Athletics (2)
  - Deidre Cavazzi  Absent
  - Lindsay Steinriede  Present
- Liberal Arts (4)
  - Ken Brady (Spring)  Present
  - Michelle Duffy  Present
  - Lisa Montagne Galloway (Spring)  Present
  - Bruce Gilman (Spring)  Present
- Math, Science & Engineering (4)
  - Gary Luke (Fall)  Absent
  - Jane Horlings (Fall)  Absent
  - Jeanne Smith  Absent
  - Karah Street  Present
- Online Educat & Learning Resources (1)
  - Ana Maria Cobos  Present
- Social and Behavioral Sciences (3)
  - Howard Gensler  Present
  - June Millovich  Absent
  - Maureen Smith  Present
- Transfer, Career & Special Programs (1)
  - Orlantha Nin  Present
  - Georgina Guy (alt)  Present
  - Dennis Stachelski, Classified Senate  Present
- Shared Governance Group Representative
  - Michel Nepomuceno, ASG  Present
- Visitors and Other Guests
  - Kathy Werle; Juan Avalos; Jenny Langrell
1. **CALL TO ORDER**

The meeting was called to order at 2:00 pm.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Saddleback College Academic Senate record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.”

2. **INTRODUCE AND WELCOME GUESTS**

*Kathy Werle* is a guest.

3. **ADOPTION OF AGENDA**

*Maureen Smith* moved, it was seconded by *Michelle Duffy*, and was approved that the agenda be adopted.

*Motion Carries Unanimously*

4. **ADOPTION OF MINUTES FROM PREVIOUS MEETING**

*Maureen Smith* moved, it was seconded by *Ana Maria Cobos* and affirmed that the minutes from April 16, 2014 be approved.

*Motion Carries Unanimously*

5. **PUBLIC COMMENTS**

*None*

6. **PRESIDENT’S REPORT**

   A. **Academic Senate**

   See President’s report attached.

   1. *Dan Walsh* commented on the Board of Trustees listening session and noted ongoing concerns with the calendar. He also noted that the April 28th Board of Trustees meeting was very productive: The smoke free policy on campus was approved, faculty of the year were honored, and a tutoring center presentation was provided.

   2. *Dan Walsh* noted that the Sabbatical Committee needed volunteers.

   Discussion ensued.

7. **ADOPTION OF CONSENT CALENDAR ITEMS**

   A. **Approval of Program Reviews**

   Environmental Studies, Medical Laboratory Technician, Phlebotomy, and Music.
Bob Cosgrove moved, it was seconded by Howard Gensler, and affirmed that the program reviews be approved.

Motion Carries Unanimously

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

1. Morgan Barrows was nominated to be on the ATAS Dean Hiring Committee.

Blake Stephens moved, it was seconded by Maureen Smith, and affirmed that the revised committee membership list be approved.

Motion Carries Unanimously

B. Curriculum

1. Karah Street noted that the FDRG Recruitment needed faculty volunteers.

She noted that faculty need to have an instructional meeting with the faculty coordinator for online education, and must be approved to teach online.


Discussion ensued.

C. PBSC Update

Kim d’Arcy updated the Senate on the Committee’s working on details of the four goals, and working on objectives and action steps. She also noted that input had been received regarding the College’s Vision Statement.

D. Board Policies and Administrative Regulations

See attached.

1. BP 3255, Educational Research

a. A faculty volunteer is needed from the Senate to join the LSU Committee.

b. Ana Maria Cobos asked if this BP involved library services.

c. Bob Cosgrove asked who would own intellectual property on campus.

d. Howard Gensler expressed concerns regarding the BP.

Discussion ensued.
2. AR 5530 was presented for discussion and approval.

   a. Howard Gensler discussed proposed changes to the BP. He noted that the faculty would have the right to appeal decisions, but that students would not have appeal rights.

   Discussion ensued.

   Kim Branch-Stewart motioned, and Bob Cosgrove seconded, that BP 5530 be tabled pending the emailing of a new version to all Senators for review.

   Motion Carries Unanimously

E. Academic Senate Election

The Election is complete. The results are as follows:

   Dan Walsh was elected President for the 2014-2015 academic year.
   Blake Stephens was elected President Elect for the 2014-2015 academic year.
   Kim d’Arcy was elected Vice President for the 2014-2015 academic year.
   Charles Myers was elected Vice President for the 2014-2015 academic year.
   Ken Brady was elected Secretary for the 2014-2015 academic year.

F. Academic Calendar and Committee

An impasse in discussion at the Calendar Committee level was reaffirmed, and the Board of Trustees has heard concerns regarding proposed calendars.

G. Full Time Faculty Hiring Prioritization Process Update

   Bob Cosgrove discussed confusion between New Faculty and Replacement Faculty and clarified the issue. The Committee convenes each February. Alannah Rosenberg has worked on clarifications to the operating policy of the Committee. Replacement Faculty is a right within a Division. Division Representatives must be present at every meeting or lose voting privileges; Proxy Representatives are not allowed.

9. NEW BUSINESS

A. Enrollment Management Updates

   Adding more sections for the Summer Session is encouraged, including Distance Education. June 30th is a good start date to accommodate enrollment of high school students.

B. DRAC Report

   Bob Cosgrove presented information from the DRAC Committee. IVC is seeking a change from estimated to actual enrollment. The Colleges’ boundary issue was discussed. There is currently no insurance coverage or indemnification for Senators or
the Senate as a whole.

10. COMMITTEE REPORTS

A. Executive

None

B. College/Senate Committees

None

11. REPRESENTATIONAL REPORTS

Penny Skaff noted that the Student Success Meeting with ASG went well.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

None

B. Student Government

The next ASG Board has been elected. A Dance Marathon is scheduled for May 2, 2014 in the gym from 10 am to 8 pm.

C. Classified Staff

The scholarship award winner was selected, and flowers will be sold at Commencement.

13. ADJOURNMENT – The meeting was adjourned at 4:00 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from April 16, 2014
Agenda Item 6.A President’s Report, April 30, 2014
Agenda Item 6.A.1 Common Assessment Pilot Invitation
Agenda Item 6.A.2 Common Assessment Initiative
Agenda Item 7.A Curriculum Changes (C-ID Revisions and Honors)
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.B C-ID Newsletter, April 2014
Agenda Item 8.B.1 Proposed Faculty Coordinator for Online Education
Agenda Item 8.B.2 Proposed New C2 Form, Update as of April 14, 2014
Agenda Item 8.D.1 AR 5530 – Student Grievance/Complaint Procedure