SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

August 13, 2014
2:00 p.m. to 3:15 p.m.
President’s Conference Room AGB 106

Senate Officers:
Dan Walsh, President
Kim d’Arcy, Psy.D., Vice President
Charlie Myers, Vice President
Blake Stephens, AIA, President Elect
Ken Brady, Ph.D., Secretary

Senators:
Advanced Tech & Applied Science (2)
Suzanne Hewitt Absent
Arlene Thomas Present

Associate Faculty (4)
Don Bowman Present
Scott Fredrickson Present

Business Science and Econ & Wkfc Dev (2)
Sharon Nussenbaum Present
Penny Skaff Present

Counseling Services (2)
Sharon Nussenbaum Present
Penny Skaff Present

Emeritus Institute (1)
Lisa Messenger (Fall) Absent
Brad McReynolds (Spring) Absent

Fine Arts & Media Technology (3)
Veronica Obermeyer Present
Heidi Ochoa Present
Thomas O’Leary Absent

Health Sciences & Human Services (3)
Kim Branch-Stewart Present
Pat McGinley Present
Diane Pestolesi Present

Kinesiology & Athletics (2)
Deidre Cavazzi Present
Lindsay Steinriede Present

Liberal Arts (4)
Michelle Duffy Present
Lisa Montagne Galloway Absent
Bruce Gilman Absent

Math, Science & Engineering (4)
Ed Haley Absent
Sumaya McCleave Absent

Online Educat & Learning Resources (1)
Ana Maria Cobos Absent

Social and Behavioral Sciences (3)
Howard Gensler Present
June Millovich Present
Maureen Smith Absent

Transfer, Career & Special Programs (1)
Georgina Guy Absent

Shared Governance Group Representative
Dennis Stachelski, Classified Senate Present

Visitors and Other Guests
Kathy Werle, Juan Avalos, Tony Teng,
Kris Leppien-Christensen, Claire Cesareo,
Barbara Cox, Alannah Rosenberg, Paula Jacobs
1. CALL TO ORDER
The meeting was called to order at 2:00 pm.

2. INTRODUCE AND WELCOME GUESTS
Guests included Kathy Werle, Kris Leppien-Christensen, Tony Teng, and Juan Avalos.

3. ADOPTION OF AGENDA
Don Bowman moved, it was seconded by Blake Stephens and was approved that the agenda be adopted.
There was no discussion on the motion. Motion passed unanimously.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING
Lindsay Steinriede moved. It was seconded by June Millovich and affirmed that the minutes from May 14, 2014 be approved.
There was no discussion on the motion. Motion passed unanimously.

5. PUBLIC COMMENTS
No one chose to address the Academic Senate at this time.

6. PRESIDENT’S REPORT
Dan Walsh opened his report by stating that the summer was quiet. Many committees had to alter, change, or cancel meetings throughout the summer because of membership vacations, conflicts, etc.

1. The biggest issue over the summer was the Approval Process for Online Teaching, specifically the waving of the C2 Form deadline and the C3 Form process.

2. Dan Walsh detailed the problems coming with the Common Assessment of Academics Grant. This appears to be a Stat problem that, once solved at the state level, will require some adjustments on the local level.

3. Dan Walsh announced that the Academic Senate had received an additional $50,000 in professional development funding. This money is available schoolwide.

4. Dan Walsh introduced the Academic Senate’s annual Snack Sign-in Sheet.
7. ADOPTION OF CONSENT CALENDAR ITEMS

There were none.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

The Academic Senate updated the Faculty to Sit on Committees.

Blake Stephens moved. It was seconded by Karah Street and passed by voice vote that the list of faculty to sit on committees by approved.

There was no discussion on the motion. Motion passed unanimously.

B. Curriculum Update

Information and Action
Special Meeting August 21, 2014 – Online Education Approval Process

Claire Cesareo and others reported on the “state” of the Online Education Approval Process. The impetus here for the coming year is for Saddleback to straighten out its C2Forms/C3 Form processes and deadlines so they align with ACCJC.

C. Enrollment Update

Kathy Werle presented the enrollment figures to date for the 2014-2015 academic year. These figures included the recently concluded summer session. Kathy warned that, while we are closing the gap with last year’s enrollment, we have to remember that last year’s enrollment was a 13% reduction from the year before. Kathy Werle will be forming a task work group to address the enrollment issue.

D. Board Policies & Administrative Regulations

Penny Skaff discussed and explained the proposed changes being made to BP 5609 and AR 5050.

E. Accreditation Update

Juan Avalos announced that he has been named the Accreditation Liaison Officer (ALO) for the college. Juan further explained that this coming year is the active year for Saddleback College as it prepares its self-study for its accreditation review. Juan Avalos further stated that because of this, he will be forming a task work group whose one objective will be to create and produce the Saddleback
9. NEW BUSINESS

A. EPA Update

Heidi Ochoa announced that as of this fall, all of Saddleback College’s Program Reviews (PR) and Administrative Unit Reviews (AUR) are now up on SharePoint.

Claire Cesareo added information on the new state requirements for Student Learning Outcomes (SLOs). ACCJC requires that SLOs be clearly differentiated from course objectives: SLOs are outcomes and Course Objectives are objectives. The state also wants to know how instructors, departments, and divisions are using the SLO data. Therefore, PRs will include a field for SLOs and are working with the Curriculum Committee to include a template on faculty webpages to satisfy these points.

B. Academic Senate Meeting Schedule

Dan Walsh presented a proposed schedule for Academic Senate meetings throughout the 2014-2015 academic year.

Howard Gensler motioned to accept the Academic Senate Meeting Schedule. Don Bowman seconded the motion.

There was no discussion on the motion. Motion passed unanimously.

10. COMMITTEE REPORTS

A. Executive

Kim d’Arcy announced that the Strategic Planning Committee will be getting back on track now that the academic year has started and that she and Charlie Meyer will be attending the meetings and protecting the Academic Senate’s interests with this committee.

B. Senate Standing Committee

No report.
C. College, Division & District Committee

Honors Committee

Alannah Rosenberg stated that the UC President’s Office now requires separate articulation for ALL honors courses, and the Honors Committee will be working diligently this fall to satisfy this requirement.

11. REPRESENTATIONAL AREA REPORTS

There were no reports from the representational area.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

There was no report from the faculty association.

B. Student Government

There was no report from the student government.

C. Classified Staff

Classified Staff had a quiet summer. The Classified Staff executive board did do a leadership retreat this summer.

13. ADJOURNMENT – The meeting was adjourned at 3:15 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from May 14, 2014
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.D.1 BP 5609 - Student Success and Support Programs
Agenda Item 8.D.2 AR 5050 (5609) – Student Success and Support Program
Committee List Matrix for information for committees served