SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

September 11, 2013
2:00 p.m. to 4:00 p.m.
President’s Conference Room AGB 106

Senate Officers:
1. Dan Walsh, President Present
2. Kim d’Arcy, Psy.D., Vice President Present
3. Kimberly Stankovich, Vice President Present
4. Bruce Gilman, Ph.D., President Elect Present
5. Bob Cosgrove, Ph.D., Past President Present
6. Blake Stephens, AIA, Secretary Present

Senators:
7. Suzanne Hewitt Present
8. Arlene Thomas Present
9. Don Bowman Present
10. Scott Fredrickson Present

Associate Faculty
11. Mike Engels Present
12. Penny Skaff Present
13. Brad McReynolds (Spring) Absent
14. Larissa Roostee (Fall) Absent
15. Charlie Myers (Fall) Absent
16. Veronica Obermeyer Present
17. Tom O’Leary Present
18. Heidi Ochoa (Spring) Absent

Emeritus Institute
19. Brad McReynolds (Spring) Absent
20. Larissa Roostee (Fall) Absent
21. Charlie Myers (Fall) Absent
22. Veronica Obermeyer Present
23. Tom O’Leary Present
24. Heidi Ochoa (Spring) Absent

Fine Arts & Media Technology
25. Charlie Myers (Fall) Absent
26. Veronica Obermeyer Present
27. Tom O’Leary Present
28. Heidi Ochoa (Spring) Absent

Health Sciences & Human Services
29. Charlie Myers (Fall) Absent
30. Veronica Obermeyer Present
31. Tom O’Leary Present
32. Heidi Ochoa (Spring) Absent

Kinesiology & Athletics
33. Brad McReynolds (Spring) Absent
34. Larissa Roostee (Fall) Absent
35. Charlie Myers (Fall) Absent
36. Veronica Obermeyer Present
37. Tom O’Leary Present
38. Heidi Ochoa (Spring) Absent

Liberal Arts
39. Michelle Duffy Present
40. Roni Lebauer Absent
41. Gary Luke Present

Math, Science & Engineering
42. Ed Haley Present
43. Jane Horlings (Fall) Present
44. Jeanne Smith Present
45. Karah Street Present

Online Educate & Learning Resources
46. Ana Maria Cobos Present

Social and Behavioral Sciences
47. Howard Gensler Present
48. June Millovich Present

Transfer, Career & Special Programs
49. Maureen Smith Present

Shared Governance Group Representative
50. Maureen Smith Present

Visitors and Other Guests
51. Kathy Werle; Juan Avalos, Roxanne Metz; Kris Leppien-Christensen
1. CALL TO ORDER

The meeting was called to order at 2:00 pm.

2. INTRODUCE AND WELCOME GUESTS

Kathy Werle, Juan Avalos, Roxanne Metz and Kris Leppien-Christensen were present.

3. ADOPTION OF AGENDA

Jeanne Smith moved, it was seconded by Don Bowman, and was approved that the agenda be adopted.

Motion Carries

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Bruce Gilman moved, it was seconded by Maureen Smith, and affirmed that the minutes from August 14, 2013 be approved.

Motion Carries

5. PUBLIC COMMENTS

A. Michelle Duffy expressed concern about the semester class drop date falling on a day when classes were not in session.

B. Ana Maria Cobos reminded those present of the college history website. It can be found on the college website under the ‘About Us’ link and then under ‘College History’.

C. Maureen Smith expressed concern about the use of electronic cigarettes on campus, and the attitude of students using them that no smoking restrictions do not apply. Blake Stephens commented that UCLA is now tobacco and nicotine free on its campus, and all UC schools plan to follow suit next year.

D. Don Bowman reminded us that only bottled water is allowed in classrooms.

6. PRESIDENT’S REPORT

A. Academic Senate

Dan Walsh stated:

1. The Calendar Committee has provided an updated proposed calendar. See attached and please review.

2. On Thursday, October 17th, the Great California Shakeout is at 10:50 am.

3. The District-wide Instructional Support Group is forming a committee.
4. The Replacement Faculty List was approved on 9/10/2013 by the Consultation Council.

5. The College is looking for the ‘Alumnus of the Year.’ Please submit nominations.

7. ADOPTION OF CONSENT CALENDAR ITEMS

No items were presented for the consent calendar.

8. OLD BUSINESS

A. Committees

1. Approval of Faculty to Sit on Committees was discussed. The updated list of college committees was presented. See attachment. Gary Luke was added to the Honors Committee.

Jeanne Smith moved, it was seconded by Don Bowman, and affirmed that the list of college committees be approved.

B. Accreditation

1. Bob Cosgrove and Blake Stephens presented that the Midterm Accreditation Report has been forwarded to the Board of Trustees for their review and comments.

2. Bob Cosgrove commended Claire Cesario-Silva for her work editing and coordination the report, as well as the report committee. Blake Stephens commended Bob Cosgrove for his guidance and leadership of the committee.

Bob Cosgrove moved, it was seconded by Blake Stephens, and affirmed that the Midterm Accreditation Report be approved.

C. Curriculum

1. Kris Leppien-Christensen discussed the commencement of Tech Review.

2. Adding and removing courses now requires significant documentation.


D. Board Policies and Administrative Regulations

Dan Walsh discussed pending Board Policies and Administrative Regulations

1. AR 5011 – Admission of Concurrently Enrolled K-12 Students

Bruce Gilman moved, it was seconded by Anna Maria Cobos, and was approved that AR 5011 be adopted.
Motion Carries

2. AR 5530 – Students Rights and Grievances.

Bob Cosgrove moved, it was seconded by Blake Stephens, and affirmed that the motion be tabled.

Howard Gensler passed out his suggested version of AR 5530 for review.

3. AR 5605 – Residence Determination

Bruce Gilman moved, it was seconded by Maureen Smith, and was approved that AR 5605 be adopted.

Motion Carries

4. BP 180 – Respect and Collaboration:

Anna Maria Cobos moved, it was seconded by Suzanne Hewitt, and was approved that BP 180 be adopted. There was 1 vote opposed and 1 abstention.

Motion Carries

Discussion ensued.

5. BP 4011.1 – Recruitment: Full-Time Faculty:

Bob Cosgrove moved, it was seconded by Blake Stephens, and affirmed that the motion be tabled.

Motion Carries

Discussion ensued.

E. Academic Senate Student Success Committee Recommendations

1. Bruce Gilman provided updated information for review. Tod Burnett enthusiastically accepted the committee’s report. There was an excellent cross-section of the college community represented on the committee.

No Motion

F. Strategic Plan/ PBSC

1. Bruce Gilman and Kim D’Arcy provided updated information from the September 6th, 2013 meeting for review.

2. Kim D’Arcy discussed the resource allocation process.

3. A workshop is scheduled for September 20th from 12:30 – 3:30 pm in SSC 212, Dan Walsh commented on the need for faculty participation in the Strategic Plan/ PBSC process.
No Motion

G. AVID for Higher Education

1. Bruce Gilman discussed the September 10th meeting of AVID. Betty Krone was present from AVID to present the program to Saddleback College.

2. Eight faculty members are needed to participate and be trained by AVID at a training session in Dallas in December 2013.

3. Dr. Kathy Werle discussed the program. The deadline for the college to apply is October 1, 2013. She noted that Santa Monica College is applying, and suggested it would be excellent branding for the college to participate. She encouraged the faculty to apply for the AVID cohort positions.

4. Howard Gensler expressed his concerns based on his son’s high school.

5. Roxanne Metz will forward an email with the AVID pedagogy to Senate members.

6. Mike Engels encouraged Saddleback College to participate.

No Motion

H. Safety/ Security Task Force

1. Blake Stephens discussed information he received from a contingent of Homeland Security agents who visited his department regarding a central digital locking system for the college.

I. New Full Time Faculty Hiring Prioritization

1. Bob Cosgrove provided updated information.

9. NEW BUSINESS

A. Wait List Committee:

1. Karah Street provided a detailed PowerPoint and information about the committee and its work. The information was presented for consideration pending action by the Senate.

2. New faculty training:

   Kimberly Stankovich provided updated information. On October 11, 2013 a training session with a focus on Student Services will be presented.

3. Facilities Update:
Dan Walsh provided updated information. See attached map.

10. COMMITTEE REPORTS

A. Executive
No report.

B. Senate Standing Committee
No report.

C. College, Division & District Committee
No report.

11. DIVISION REPORTS
No report.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
Bruce Gilman discussed an upcoming English Department Colloquium.

B. Student Government
No report.

C. Classified Staff
No report.

13. ADJOURNMENT – The meeting was adjourned at 3:50 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA
Agenda Item 4.A Minutes from August 28, 2013
Agenda Item 6.A President’s Report, September 11, 2013
Agenda Item 7.A.1 Spring 2014 Special Topics Courses
Agenda Item 7.A.2 Modifications to proposed new transfer degrees: Art History, Elementary Teacher Education, Theatre Arts
Agenda Item 7.A.3 Revision to approved Transfer Degree: Psychology
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.F Memo from Tod Burnett regarding Strategic Planning Workshop
Agenda Item 8.G Overview of AVID for Higher Education and MSDF College Completion
Project Grant
Agenda Item 9.C Saddleback College Campus Map showing Facilities Update