SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

September 25, 2013
2:00 p.m. to 4:00 p.m.
President’s Conference Room AGB 106

9 Senate Officers:
10 Dan Walsh, President Present
11 Kim d’Arcy, Psy.D., Vice President Absent
12 Kimberly Stankovich, Vice President Present
13 Bruce Gilman, Ph.D., President Elect Present
14 Bob Cosgrove, Ph.D., Past President Present
15 Blake Stephens, AIA, Secretary Present
16 Senators:
17 Advanced Tech & Applied Science (2)
18 Suzanne Hewitt Present
19 Arlene Thomas Present
20 Associate Faculty (4)
21 Business Science and Econ & Wkfc Dev (2)
22 Don Bowman Absent
23 Scott Fredrickson Present
24 Counseling Services (2)
25 Mike Engels Present
26 Penny Skaff Absent
27 Pam Barr (alt) Present
28 Emeritus Institute (1)
29 Brad McReynolds (Spring) Absent
30 Larissa Roostee (Fall) Absent
31 Fine Arts & Media Technology (3)
32 Charlie Myers (Fall) Absent
33 Veronica Obermeyer Present
34 Tom O’Leary Absent
35 Heidi Ochoa (Spring) Absent
36 Health Sciences & Human Services (3)
37 Kim Branch-Stewart Present
38 Pat McGinley Present
39 Diane Pestolesi Present
40 Kinesiology & Athletics (2)
41 Deidre Cavazzi Present
42 Lindsay Steinriede Present
43 Liberal Arts (4)
44 Michelle Duffy Present
45 Roni Lebauer Present
46 Gary Luke Present
47 Math, Science & Engineering (4)
48 Ed Haley Present
49 Jane Horlings (Fall) Present
50 Jeanne Smith Present
51 Karah Street Present
52 Sumaya McCleave (Spring) Absent
53 Online Educat & Learning Resources (1)
54 Ana Maria Cobos Absent
55 Social and Behavioral Sciences (3)
56 Howard Gensler Present
57 June Millovich Present
58 Maureen Smith Present
59 Transfer, Career & Special Programs (1)
60 Orlantha Nin Absent
61 Shared Governance Group Representative
62 Dennis Stachelski, Classified Senate Present
63 Visitors and Other Guests
64 Kathy Werle; Carmenmara Hernandez-Bravo;
65 Dave Anderson; Juan Avalos; Mike Sauter;
66 Jenny Langrell; Kris Leppien-Christensen;
67 Michael Grennell, Lariat

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1. **CALL TO ORDER**

The meeting was called to order at 2:00 pm.

2. **INTRODUCE AND WELCOME GUESTS**

Kathy Werle and Carmenmara Hernandez-Bravo were present.

3. **ADOPTION OF AGENDA**

*Maureen Smith* moved, it was seconded by *Bruce Gilman*, and was approved that the agenda be adopted.

Motion Carries

4. **ADOPTION OF MINUTES FROM PREVIOUS MEETING**

*Bruce Gilman* moved, it was seconded by *Mike Engels*, and affirmed that the minutes from September 11, 2013 be approved.

Motion Carries

5. **PUBLIC COMMENTS**

A. *Carmenmara Hernandez Bravo* expressed concern about the lack of services to night time students, faculty, and classified employees. She suggested if the college were to change its mission statement to clarify services for daytime students only, she would be unable to object.

6. **PRESIDENT’S REPORT**

A. **Academic Senate**

*Dan Walsh* stated:

1. The College sadly notes the passing of longtime faculty member Micael Merrifield.
2. Health Sciences received a 2.75 million dollar grant. Congratulations!
3. Thanks to the faculty and college community who participated in the Strategic Planning Workshop last Friday.
4. Please check out the information offered on SharePoint. This is excellent for committee reports. Please send comments to Caroline Durdella on this point.
7. ADOPTION OF CONSENT CALENDAR ITEMS

A. Curriculum

Approval of Kinesiology AA-T
Theater Arts AA-T
A Change in Comparable Course Status for Music

Kris Leppien-Christensen mentioned that part of this approval was a reapproval of previously approved curriculum with minor modifications.

Jeanne Smith moved, it was seconded by Maureen Smith, and was approved that the curriculum changes be adopted.

Motion Carries

8. OLD BUSINESS

A. Committees

1. Approval of Faculty to Sit on Committees was discussed. Minor changes were made to the list of college committees. Was presented. See attachment. Jeanne Smith was added to the Hiring Committee, and Bob Cosgrove was added to the Faculty Hiring Prioritization Committee.

Suzanne Hewitt moved, it was seconded by Jeanne Smith, and affirmed that the list of college committees be approved.

B. Curriculum

1. Kris Leppien-Christensen discussed the commencement of Tech Review. Kinesiology did an excellent job; congratulations!

2. New transfer Degrees should be approved by the end of the term.

C. Board Policies and Administrative Regulations

Dan Walsh discussed pending Board Policies and Administrative Regulations

1. BP 4011.1 - David Bugay has pending changes. Approval delayed.

2. AR 4005(a) - Change to item 1: See attached

Roni Lebauer moved, it was seconded by Mike Engels, and affirmed AR – 4005(a) be approved.

Motion Carries

Discussion ensued.
3. BP 4101.1 – Deadline is August 1, not October 1 for employee pay column change. This is an informational item only.

4. BP & AR 4019 – Elder Abuse: An update of the policy is in progress. Juan Avalos clarified the requirements for reporting abuse. Kathy Werle noted that a judgment call is needed in the reporting process. Dan Walsh noted that further training is needed.

   No Motion

5. BP XXXX – Smoke Free Campus

6. Bruce Gilman moved, it was seconded by Blake Stephens, and affirmed AR – 4005(a) be approved.

   Motion Carries

Discussion ensued.

D. Strategic Plan/ PBSC

1. Bruce Gilman updated information. At the Friday, September 20, 2013 meeting chairs were elected, and language clarified. Caroline Durdella is the contact.

E. New Full Time Faculty Hiring Prioritization

1. Bob Cosgrove provided updated information, stating that on Monday, September 30, 2013 there will be a meeting for voting members of the committee.

F. Wait List Committee:

1. Karah Street noted that approval was needed to move forward with the committee’s work to IT and the design team.

   Maureen Smith moved, it was seconded by Jeanne Smith, and was approved that the proposal be adopted.

   Motion Carries

G. New Faculty Training:

   Kimberly Stankovich updated information. On October 11, 2013 a training session for full time faculty will be in the large conference room from 12 - 1:30 pm. Flex credit for attendance is available.
9. NEW BUSINESS

A. Academic Calendar 2015-2016

Jenny Langrell presented a proposed calendar. Discussion ensued. The calendar will be sent to the College Divisions for review and comment.

B. DRAC

1. Bob Cosgrove stated that the Classified Senate has asked to have a voting member on DRAC.

2. Mike Sauter discussed the need for shared governance and the inclusion of a voting member from the Classified Senate on DRAC.

3. A motion was made by Bob Cosgrove:

   ‘The Saddleback College Academic Senate endorses the Classified Senate’s request to be added to our District Resource Allocation Committee as voting members (one Classified Senate President or designee from each college) effective this Fall, 2013.’

   Bob Cosgrove moved, it was seconded by Blake Stephens, and was approved that the motion be adopted.

   Motion Carries

   Discussion ensued.

C. Student Success and Support Program Implementation Summit

1. Bruce Gilman provided information on the summit he attended in Sacramento. He provided an update on SB 1456. Terrence O’Banion spoke at the conference.

2. Bob Cosgrove noted a new book on education about 6 observations of what’s working nationally. He will share more of the book with in the future.

   No Motion

10. COMMITTEE REPORTS

A. Executive

1. Bob Cosgrove noted that a part time faculty survey is in process. Also, Consultation Council discussed Program Reviews. Additionally, he noted that it is critical for the college to hire more full time faculty.
2. Kathy Werle clarified the 50% report on full time faculty salaries and stated that the percentage varies by payroll.

B. College/Senate Committees

No report.

11. REPRESENTATIONAL AREA REPORTS

No report.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.

B. Student Government

No report.

C. Classified Staff

No report.

13. ADJOURNMENT – The meeting was adjourned at 3:35 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from September 11, 2013
Agenda Item 6.A President’s Report, September 25, 2013
Agenda Item 7.A.1 Kinesiology AA-T
Agenda Item 7.A.2 Theatre Arts AA-T
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.C.1 AR 4005(a) Teaching Assignments for Administrators and Classified Management Employees
Agenda Item 8.C.2 BP 4101.1 Faculty Salary Classification Changes and Initial Classification Placement
Agenda Item 8.C.3 BP&AR 4019 Elder Abuse Reporting DRAFT
Agenda Item 8.C.4 BP XXXX Smoke-Free District DRAFT
Agenda Item 9.A Academic Calendar 2015-2016 Saddleback College DRAFT