# SADDLEBACK COLLEGE – ACADEMIC SENATE

## MINUTES

**October 9, 2019**

2:00 PM to 4:00 PM

President’s Conference Room AGB 106

### Senate Officers:
- Dan Walsh, President
  - Present
- Margot Lovett, Ph.D., Vice Pres.
  - Present
- Scott Fredrickson, D.A., Vice Pres.
  - Present
- Blake Stephens, AIA, Pres. Elect
  - Present
- Michelle Duffy, Ed.D., Secretary
  - Absent
- Brett Myhyren, Co-Chair ITL
  - Absent
- Claire Cesareo, EPA Chair; CoChr ITL
  - Absent
- **Kinesiology & Athletics**
  - Absent
- Brandee Craig
  - Absent
- Deidre Cavazzi
  - Absent
- **Liberal Arts**
  - Absent
- Carrie Goulding
  - Absent
- Daniel Barlow
  - Present
- Femia Scarfone
  - Present
- Jennifer Hedgecock
  - Present
- **Math, Science & Engineering**
  - Present
- Jacob Tracy
  - Present
- Jim Repka
  - Present
- Jonathan Luque
  - Present
- Karah Street
  - Present
- **Online Education & Learning Resources**
  - Present
- Jenny Langrell
  - Present
- **Social and Behavioral Sciences**
  - Present
- Christina Smith
  - Absent
- Erica Vogel
  - Present
- Kris Leppien-Christensen
  - Absent
- Jennifer Czerniawski
  - Present
- **Student Equity & Special Programs**
  - Present
- Ann Marie Breslin
  - Present
- Efren Rangel
  - Present
- **Shared Governance Group Representative**
  - Absent
- Kurt Meyer, Faculty Assoc. Pres.
  - Absent
  - Present
- Suzette Quinlan, ASG Student Rep.
  - Present
- **Visitors and Other Guests**

| 11 | Senate Officers: |
| 12 | Dan Walsh, President | Present |
| 13 | Margot Lovett, Ph.D., Vice Pres. | Present |
| 14 | Scott Fredrickson, D.A., Vice Pres. | Present |
| 15 | Blake Stephens, AIA, Pres. Elect | Present |
| 16 | Michelle Duffy, Ed.D., Secretary | Absent |
| 17 | Brett Myhyren, Co-Chair ITL | Absent |
| 18 | Claire Cesareo, EPA Chair; CoChr ITL | Absent |
| 20 | Advanced Tech & Applied Science | (2) |
| 21 | Ari Grayson | Absent |
| 22 | Farida Gabdrakhmanova | Present |
| 23 | Chad Shaw (Alternate) | Present |
| 25 | Associate Faculty | (4) |
| 26 | Holly Pittaway | Present |
| 27 | Kendrick Kim | Present |
| 28 | Laszlo MariaHazy | Present |
| 30 | Counseling Services | (3) |
| 31 | Jan Ventura | Present |
| 32 | Maryam Azary | Present |
| 34 | Econ & Wkforce Dev and Bus Science | (2) |
| 35 | Brock Shermerhorn | Present |
| 36 | Emily Quinlan | Present |
| 38 | Extended Learning | (1) |
| 39 | Jill Ibbotson | Present |
| 41 | Fine Arts & Media Technology | (3) |
| 42 | Heidi Ochoa | Present |
| 43 | Maria Mayenzet | Present |
| 44 | Ryan Even | Present |
| 46 | Health Sciences & Human Services | (3) |
| 47 | Jodi Caggiano | Present |
| 48 | Jackie Novak | Present |
| 49 | Pat McGinley | Present |

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Last update: 10-17-19
1. CALL TO ORDER

The meeting was called to order at 2:00pm.

2. ADOPTION OF AGENDA

Anne Marie Breslin moved to adopt the agenda with flexibility to move items to accommodate guests. Jodi Caggiano seconded the motion. The Academic Senate unanimously approved the adoption of the agenda.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Anne Marie Breslin moved to adopt the minutes from the previous meeting. Jodi Caggiano seconded. The Academic Senate unanimously approved the adoption of the minutes.

4. PUBLIC COMMENTS

None.

5. PRESIDENT’S REPORT

See attached Item 5A.

6. ADOPTION OF CONSENT CALENDAR ITEMS

Blake Stephens motioned to approve the adoption of the Consent Calendar Items. Karah Street seconded the motion. The Academic Senate voted to approve the Consent Calendar items unanimously.
7. OLD BUSINESS

A. Approval of Faculty to sit on Committees
Blake Stephens motioned to approve the Faculty to sit on Committees. Pat McGinley seconded the motion. The Academic Senate voted to approve the changes to Faculty to sit on Committees unanimously.

B. BPARs:
BP/AR 4090 (Evaluation of Administrators and Classified Managers) - Dan Walsh shared that, without additional input, this can return next meeting as an action item for approval.
BP/AR 4091 (Administrator Retreat Rights) - Discussion on exact process for this.
BP/AR 6150 (Study Abroad Program) - C. and D. will be pulled from the AR, as prioritizing study abroad trips falls under the purview of the faculty. The study abroad committee will help coordinate study abroad trips and if needed prioritize trips as the number of proposed study abroad programs increases.

A question was raised about the health insurance required of students who participate in study abroad programs. Is there an opt-out option? Dan Walsh will look into this and bring it back to the next Academic Senate meeting.

BP/AR 6125 (Field Trips, Excursions, and Field Study Courses) - FS 60 form that students fill out for the field trip is nearly complete. It waives the district’s liability, but also says that the student must let the instructor know ahead of time if they have any special needs via DSPS. Also the student’s ability to participate in the trip will now be evaluated.

C. Curriculum Update
Michelle Duffy was absent. All new courses and programs submitted by the September 30th deadline are in the process of their initial review by the Curriculum Leads.

D. Facilities Update
Jim Rogers, Senior Director of Facilities at Saddleback College discussed three major projects: Phase One of the ATAS Building will start in January. This will involve putting the tennis courts in, then ripping out the old ones and start constructing the new building. We expect to break ground on the new building Fall 2020. The building should be open in Fall 2022.

Gateway Building: are about to start design development. Both VPs involved in process. The site for the new building is in the dirt parking lot 9A “the Bowl.” Construction will begin in 2021 and the building will be occupied in 2023. Once the Gateway Building is
complete, the existing SSC building will be converted to classrooms and a multi-use facility. The Cafeteria and Health Center will remain there.

Blake Stephens suggested moving the Administration to the old SSC Building and renovating the AGB Building to serve as a cafeteria and student union. Jennifer Hedgecock also favored that idea. Dan Walsh said that if the Cafeteria does remain in the SSC Building, one suggestion is the move it the first floor facing the Quad.

The old SME Building: still need a Math and Engineering Building. Have submitted a proposal to the State for funding to demolish the existing building and erect a building half the size of the current building. The start date will be no sooner than 3 years from now, and likely not for 5-6 years. It will depend on funding.

The athletic fields were re-sodded for use over the next 4-5 months. The site will then become a parking lot.

Discussions are being held as to what to do with “OTAS”, the “Old TAS Building” (the red-tiled roof building).

Emily Quinlan raised concerns about the safety of the SME Building: falling concrete, rodent infestation. Jim Rogers said that the hieroglyphics on the top of the building, which were the problem, have been removed. The rodent problem is in part the result of the construction of the new stadium. It is being addressed through traps and other measures.

Construction on the football stadium is about 14 months behind schedule. It is hoped that it will be completed by August 2020.

Electric Vehicle Charging Stations are being considered for the Saddleback College parking lots. This is part of our commitment to sustainability. It was pointed out that sustainability can be expensive. It was suggested that we use PVs to charge the EVs, rather than using the college’s electricity.

Emily Quinlan suggested we contact Tesla, which is looking for sites on which to set up EV charging stations, to see if they would like to set up an EV charging station on the campus.

8. NEW BUSINESS

A. Committee Compliance - Agendas and Minutes on SharePoint

Dan Walsh shared that he will send a letter out tonight to all committees that do not have proof that their committees are meeting (meeting days/ times, agendas and minutes) on SharePoint or on another public site. This is in order to be in compliance with Accreditation standards.
9. COMMITTEE REPORTS

B. Executive
Dan Walsh shared that we have leftover shirts from when Kim D’Arcy was president.
We have L and XL available.

C. College/Senate Committees
None

10. REPRESENTATIONAL AREA REPORTS
Darren England reported for Counseling and Special Programs two new programs: one
for students enrolled in Counseling 200, the gateway to the Promise Program. High
schools are being visited to let them know about this.
Applications opened for the Freshman Advantage Program on Oct 1. Students can apply
for Fall 2020 and complete matric process now. If all requirements are completed before
April 18, students will be able to register early for two semesters. Usually 2000-25000
students participate.

11. CONSTITUENCY GROUP REPORTS
A. Faculty Association
Jenny Langrell shared that negotiations are underway.

B. Student Government
Suzette Quinlan, Director of Academic and Division Affairs, reported participation in a
voting engagement survey. Percentage of students at Saddleback College increased from
27% in 2014 to 50% in 2018.

C. Classified Staff
Darren England updated us on the low number of staff on the evening cleaning crew.
There isn’t enough manpower to clean all offices. The CSEA president said that the issue
is now in the hands of the college president. It is important to report any concerns to
President Stern.
Darren England also presented that the District is claiming that the Classified Senate is
not part of shared governance. This is untrue. Fears are that the District is trying to
eliminate the Classified Senate. All Classified Senate members have received approval
of their managers and get released time to attend meetings. Their attendance has not
impacted their job performance. During the last site visit, the Accreditation team
discussed their involvement in college decision-making with the Classified Senate. So
this is an Accreditation issue. Academic Senate support for the Classified Senate as a
shared governance group would be appreciated.

12. ADJOURNMENT –

Dan Walsh adjourned the meeting at 3:25 pm.

HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE
SENATE SHAREPOINT WEBSITE

Agenda for 10-9-2019
Agenda Item 3A - Minutes from 9-25-2019 DRAFT
Agenda Item 5A - President's Report
Agenda Item 5A - Table of Contents Listing
Agenda Item 5A - Faculty Hiring Prioritization Memo 2020-21 Hiring Recommendations
Consent Calendar Items 6A.1-8
1. Taxonomic revision for academic year 2019-20
2. Proposed new noncredit courses for academic year 2020-21
3. Proposed revision to new credit course for academic year 2020-21
4. Proposed new credit courses for academic year 2020-21
5. Proposed new credit programs for academic year 2020-21
6. Proposed course revisions for academic year 2020-21
7. Proposed program revisions for academic year 2020-21
8. Online addenda - ITA 21, CHEM 108
Agenda Item 7A - Approval of Faculty to Sit on Committees
Agenda Item 7B.1 - BP/AR-4090 Evaluation of Administrators & Classified Managers
Agenda Item 7B.2 - BP/AR-4091 Administrator Retreat Rights
Agenda Item 7B.3 - BP/AR-6150 Study Abroad Programs
Agenda Item 7B.4 - BP/AR-6125 Field Trips, Excursions, and Field Study Courses

KEYWORDS