SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES
March 25, 2020
2:00 PM to 4:00 PM
Zoom Teleconference

Senate Officers:
12 Dan Walsh, President Present
13 Margot Lovett, Ph.D., Vice Pres. Present
14 Scott Fredrickson, D.A., Vice Pres. Present
15 Blake Stephens, AIA, Pres. Elect Present
16 Michelle Duffy, Ed.D., Secretary Present
17 Pete Murray, Co-Chair ITL Present
18 Claire Cesareo, EPA Chair; CoChr ITL Present

Advanced Tech & Applied Science (2)
21 Ari Grayson Present
22 Farida Gabdrakhmanova Absent
23 Chad Shaw (Alternate) Absent

Associate Faculty (4)
25 Anwar Hijaz Present
26 Holly Pittaway Absent
28 Laszlo MariaHazy Present

Counseling Services (3)
30 Jan Ventura Present
32 Maryam Azary Present

Econ & Wkforce Dev and Bus Science (2)
35 Brock Shermerhorn Present
36 Emily Quinlan Present
37

Extended Learning (1)
39 Jill Ibbotson Present
40 Rebecca Zaino Absent

Fine Arts & Media Technology (3)
43 Heidi Ochoa Present
44 Maria Mayenzet Present
45 Ryan Even Present
46 Barbara Holmes Present

Health Sciences & Human Services (3)
49 Jodi Caggiano Present
50 Jackie Novak Present
51 Pat McGinley Present

Kinesiology & Athletics (2)
52 Deidre Cavazzi Present
54 Lindsay Steinriede Present

Liberal Arts (4)
57 Carrie Goulding Present
59 Daniel Barlow Absent
60 Femia Scarfone Present
61 Jennifer Hedgecock Present

Math, Science & Engineering (4)
63 Jacob Tracy Present
65 Jim Repka Present
66 Jonathan Luque Present
67 Karah Street Present

Online Education & Learning Resources (1)
69 Jenny Langrell Present

Social and Behavioral Sciences (3)
73 Christina Smith Present
74 Erica Vogel Present
75 Polly Zweigle Present
76 Caroline Gee Present

Student Equity & Special Programs (2)
79 Ann Marie Breslin Present
80 Efren Rangel Present

Shared Governance Group Representative
83 Jenny Langrell, Faculty Assoc. Rep. Present
84 Darren England, Class. Senate Pres. Present
85 Suzette Quinlan, ASG Student Rep. Present

Visitors and Other Guests
88 Tram Vo-Kumamoto, VPI
89 Karima Feldhus, AVP, Extended Learning
90 Juan Avalos, VPSS
91 Clara Walsh

Last update: 3/30/2020
1. CALL TO ORDER

The meeting was called to order at 2:01pm.

2. ADOPTION OF AGENDA

Blake Stephens moved to adopt the agenda. Jim Repka seconded. The Academic Senate unanimously approved the adoption of the agenda.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Blake Stephens moved to adopt the minutes from the previous meeting. Scott Fredrickson seconded. The Academic Senate unanimously approved the adoption of the minutes.

4. PUBLIC COMMENTS

None. Dan Walsh’s dog, Clara, voiced irritation about him working from home.

5. PRESIDENT’S REPORT

Nothing to report other than there have been ongoing discussions about COID-19. Everything else of interest is on the agenda. The Board of Trustees meeting via Zoom went well and several attendees had nice things to say about faculty adjusting well to fully online instruction.

6. ADOPTION OF CONSENT CALENDAR ITEMS

Blake Stephens motioned to approve the adoption of the Consent Calendar items. Karah Street seconded the motion. The Academic Senate voted to approve the adoption of the Consent Calendar items.

7. OLD BUSINESS

A. Approval of Faculty to sit on Committees
Karah Street motioned to approve the Faculty to sit on Committees. Blake Stephens seconded the motion. The Academic Senate voted to approve the changes to Faculty to sit on Committees unanimously.

**B. Board Policies/Administrative Regulations**

**BP 5617 Multiple and Overlapping Enrollment**: No comments received

**AR 5630 Basic Skills Courses**: Only concern noted was that this AR gives a lot of power to the VPI rather than with faculty. It was clarified that the wording of this version of the AR will be revised to reflect the significant role of faculty Senate and in line with ED Code

**BP 6115 Community Education Programs**: No comments received

**C. Curriculum Update**

Michelle Duffy shared that the schedule review process is continuing as planned. Please be sure to have courses reviewed and launched no later than April 30th. Also, any program paperwork new or revised must be submitted by April 30th as well. Please reach out to your division lead for assistance. Big thank you to the faculty who have already completed their course revisions!

**D. Faculty Hiring Prioritization Update**

Dan Walsh shared the scoring rubric. Replacement positions within a division will be given a score of 15. Whatever the highest point value position is within a division will be the replacement position as replacement positions are assigned to a division, not to a department. Emily Quinlan pointed out that our enrollments will probably be changing since new highly desirable programs will likely be in Saddlebacks future. Would holding positions within specific divisions negatively impact our ability to hire faculty for newly emerging, high demand fields? Blake Stephens responded that the faculty hiring prioritization list is a recommendation to the President. The President has the right to hire in high demand areas that may not have made the list.

**E. Automatic Faculty Replacement Update**

Dan Walsh shared that the President and VPI feel that the current Automatic Faculty Replacement policy is not sustainable given today’s climate and they do not support the automatic replacement. He posed the question of how we want to handle this. The proposed solution is to add bonus points to the replacement positions in the scoring. Blake Stephens voiced concerned that getting rid of this policy will not only negatively impact small departments, but medium departments as well. He feels this is short-sighted with the possibility of increased students rather than looking more long term. The budget is constantly changing so basing this decision on what the budget is now could be changing in the future.

A senator asked for clarification on what is being proposed. Dan Walsh explained the argument that the administration no longer wants to honor the policy. He recommends that
the Academic Senate (1) keep policy in place, (2) with the policy to automatically replace faculty no longer in place, add bonus points to replacement positions in the rubric, or (3) assign 15 points to each replacement position.

A senator asked about how much the bump would be for replacement positions within the department. Dan said that he was thinking 3 points out of 15. A faculty member expressed that the bump should be more. Another senator asked if the position could stay within the department or division if the department numbers do not support it? Blake Stephens clarified that a full-time faculty position stays within the division, not necessarily the department. The division can decide that the position might better be used in another department within the division. The administration wants to remove the right of the division to keep the position within their departments and opens it up to other divisions based on the faculty hiring prioritization.

A faculty member questioned if it be in our best interest to come up with a backup plan since the admin can veto anyways?

Jennifer Hedgecock moved to support the point bump. Margot Lovett seconded. Lindsay Steinriede questioned if we could maintain the position, but if denied could the point but be used? Blake Stephens suggested that we do both. Margot Lovett reminded senators that it is unlikely we will get the automatic replacement since it hasn’t happened in the past. The Academic Senate voted to support the point bump unanimously without an amendment to the motion.

Blake Stephens motioned to keep replacement positions in the division as we currently do. Pat McGinley seconded. The Academic Senate voted to approved this motion. Lindsay Steinriede abstained.

**F. Educational Master Plan (EMP)**

Dan Walsh shared that we have seen this document multiple times. Revision requests went straight to Shouka Torabi and amendments were made if necessary. No other concerns about this document were voiced.

Blake Stephens motioned to approve the Educational Master Plan (EMP). Ari Grayson seconded. The Academic Senate voted unanimously to approve the Educational Master Plan.

**G. Mission, Vision and Values Statements**

Dan Walsh shared the most recent version of the Mission, Vision, and Values Statements which demonstrated that PBSC had integrated our recommendations from our previous meeting. No other changes or concerns were noted.


**8. NEW BUSINESS**

**A. Facilities Master Plan**
Dan Walsh shared this for information. It is very long document and it was sent to Senators via email. He requested that it be reviewed and it will come back at our next meeting.

**B. COVID-19 Update**

Dan Walsh shared that even though this really isn’t a 10+1 issue, it still needs to be addressed. He asked if Senators wanted to discuss it or had questions.

Jennifer Hedgecock questioned as to the duration of our campus closure. Will it continue through summer? Dan Walsh feels it will be continuing throughout this semester and wouldn’t be surprised if summer was impacted as well.

Deidre Cavazza inquired as to whether the Emergency Withdrawal (EW) from courses will become more prevalent. Dan Walsh shared that he believes the EW can be officially used for courses affected by CO-VID 19. Efren Rangel shared that in his meeting with A&R a separate form is being created for use during this time especially for courses that were face-to-face and then became fully online. The form will be available on MySite, the student’s schedule, and on the A&R website. Maryam Azary emphasized that students need to talk to counselors before taking any action. Deidre Cavazza asked about the refund for students and how would this affect our FTES? This will be addressed by the Chancellor’s Office.

Blake Stephens shared that he had heard the suggestion for the summer schedule to be condensed down to eight weeks for everyone beginning in June. Ann Marie Breslin shared that the CSUs and UCs have said they will be flexible in honoring articulation agreements even if courses that normally are not accepted online move online due to CO-VID 19. Carrie Goulding inquired as to moving grades to Pass/Fail vs standard grades. This possibility was already flushed out and the problem discussed was that not all 4-years accept Pass/Fail grades; therefore, this will not be an option.

Dan Walsh shared that all remaining time towards our Faculty Service hours are waived. Claire Cesareo shared that the faculty obligation for professional development is on hold for now. Dan Walsh added that all time spent converting classes into fully online courses would count towards our 38 hours if we are mandated to record.

**9. COMMITTEE REPORTS**

**A. Executive**

None.

**B. College/Senate Committees**

None.

**C. REPRESENTATIONAL AREA REPORTS**

None.
D. CONSTITUENCY GROUP REPORTS

A. Faculty Association

None.

B. Student Government

Suzette Quinlan, ASG representative, reported that elections went very well and thanked faculty for encouraging students to vote. Results are on the website. She also shared that ASG has since the campus closure, but they will have their Board of Governors meeting next week.

C. Classified Staff

Darren England thanked Senate for putting the meeting together! He also shared that the Classified Senate finalized their Employee of the Year selection. The Board of Trustees approved Craig Connor to move forward to the State as Classified Employee.

E. ADJOURNMENT –

Dan Walsh adjourned the meeting at 3:14pm.

HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE SHAREPOINT WEBSITE

Agenda for 3-4-2020

Agenda Item 3A - Minutes from 2-19-2020 DRAFT

Agenda Item 6A.1 - Proposed Course Deletion/Revision 2020-21

Agenda Item 6A.2 - Proposed Curriculum Committee Bylaws changes for Fall 2020

Agenda Item 6A.3 - Proposed New Credit Course Justification Academic Year 2021-22

Agenda Item 6A.4 - Proposed New Program for Creative Writing Initiation Form Academic Year 2021-22

Agenda Item 6A.5 - Proposed Program Deletion Academic Year 2020-21

Agenda Item 6A.6 - Proposed Program Revision for Theatre Arts AAT for Fall 2020

Agenda Item 6A.7 - Proposed Program Revision for Sociology AAT for Spring 2021

Agenda Item 7A - Approval of Faculty to Sit on Committees DRAFT

Agenda Item 7B.2 - BP/AR-6140 College Speakers

Agenda Item 7B.4 - BP-5617 Multiple and Overlapping Enrollments – revision

Agenda Item 7B.5 - AR-5630 Basic Skills Courses – revision

Agenda Item 7B.6 - BP-6115 Community Education Programs - revision

Agenda Item 7B.7 - AR-6122 Academic Renewal- revision

Agenda Item 7D.1 - Faculty Hiring Prioritization

Agenda Item 7D 2 - Educational Master Plan (EMP)

Agenda Item 7F - Mission, Vision and Values Statements

South County Outreach Backpack Drive flyer

KEYWORDS