SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

January 20th, 2010
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 107

1. CALL TO ORDER

The meeting was called to order at 2:03 pm.

2. INTRODUCE AND WELCOME GUESTS

Dr. Rajen Vurdien, Vice President for Instruction
Dr. Patti Flanigan, Dean of Social and Behavioral Sciences
Joe Tinervia, Business Science Faculty
Jane Horlings, Faculty Development Flex Coordinator
Georgina Guy, EOPS Coordinator
Mike Merrifield, Social and Behavioral Sciences Senator
Howard Gensler, Social and Behavioral Sciences Senator
Alannah Rosenberg, Social and Behavioral Sciences Senator

3. ADOPTION OF AGENDA

Carol Ziehm moved, it was seconded by Jeanne Smith, and was approved that the agenda
be adopted with allowance for re-ordering of items.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Jeanne Smith moved, it was seconded by Carol Ziehm and affirmed that the minutes from
January 6th, 2010 be approved.

5. PUBLIC COMMENTS

Miki Mikolajczak reminded faculty of the upcoming workshops & deadlines relating to
the Transfer Center.

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor
   See President’s Report.

B. Efficiencies/Commencement
   See President’s Report.
7. ADOPTION OF CONSENT CALENDAR ITEMS

No items.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Carol Ziehm moved, it was seconded by Jeanne Smith and passed by voice vote that the list of faculty to sit on Committees be approved.

F. Concerns About What Counts as Flex Credit (out of order)

Jane Horlings discussed concerns about recent applications for flex credit for faculty doing SLOs. There are no clear rules about SLOs apparently. Please take back to respective divisions for additional discussion.

B. Matriculation

Bob Cosgrove discussed the status of the matriculation Coordinator position. Deans’ Cabinet recently voted to recommend the position go forward as an assistant dean position. This goes against the vote taken last year by the Faculty Hiring Prioritization Committee that the position remain a faculty position. Discussion ensued about the need for this position to remain with faculty. The question of unit stability was also raised and Lee Haggerty will look into this with the Faculty Association. Discussion will continue at next meeting.

C. Strategic Planning & Goal Development

Tabled until next meeting.

D. Partnering with Colleges & Universities/Developing Criteria for MOUs

Tabled until next meeting.

Bob Cosgrove left early due to personal issues and Carmen Dominguez chaired the remainder of the meeting.

E. Board Policies & Administrative Regulations

There is no apostrophe in “Trustees” (Course Approval AR).

Miki Mikolajczak moved and it was seconded by Jeanne Smith that the BPs & ARs be approved with the mentioned correction. Item passed by voice vote.

G. Department Chair Issues
The role of Department Chairs was addressed at several levels including existing Board Policies, the FA Contract, and the Department Chair Survey (though most discussion at this meeting was focused on the Board Policies).

Specific items of concern relating to the Board Policy 4310 included:

- Item 24, this is not in the faculty contract.
  
  Jeanne Smith moved and it was seconded by Nancy Bessette that item 24 on Board Policy 4310 is recommended to the BPAR committee be removed. Item passed by voice vote.

- Item 5, mixed responses from senators as far as faculty evaluating faculty.

- Item 12, concerns were raised that the wording appeared to require fund raising by department chairs.
  
  Jeanne Smith moved and it was seconded by Jo Anne Alford that item 12 on Board Policy 4310 is recommended to the BPAR committee be removed. Item passed with 11 yes, 6 no’s and 1 abstention.

- Dan Walsh moved and was seconded by Susan Nawa Raridon that a task force be created to consider recommended revisions to Board Policy 4310 for study by the Academic Senate. This will be subsequently be brought forward to the BPAR committee. Item passed by voice vote.

Task Force Membership

  - Nancy Bessette
  - Kim Stankovich
  - Mark Blethen
  - Maureen Smith
  - Janet Bagwell
  - Steve Handa
  - Alannah Rosenberg (alternate)

9. NEW BUSINESS

A. Curriculum Information

Presented as information item. Please forward to division. This will be brought back to the Senate next meeting as an up or down vote.

10. COMMITTEE REPORTS

A. Executive

No report.
B. Senate Standing Committee
No report.
C. College, Division & District Committee
No report.

11. DIVISION REPORTS
No report.

12. CONSTITUENCY GROUP REPORTS
A. Faculty Association
No report.
B. Student Government
No report.
C. Classified Staff
No report.

13. ADJOURNMENT
The meeting was adjourned at 3:52 pm.

HANDOUTS DISTRIBUTED WITH AGENDA
Agenda Item 4.A.1 Minutes from January 6, 2010
Agenda Item 6.A.1 Memo to the Senate for January 20, 2010
Agenda Item 8.A.1 Approval of faculty to sit on the following committees
Agenda Item 8.A.2 Request by Faculty Members to No Longer Serve on Committees
Agenda Item 8.D.2 SCAS Revised Resolution Re: Community Education Class Offerings
Agenda Item 8.E.1 AR 6XXX Career and Technical Program Advisory Committees
Agenda Item 8.E.2 AR 6XXX Course Approval (Stand Alone Credit Courses)
Agenda Item 8.E.3 AR 5XXX Service Animals
Agenda Item 8.G.1 BP 4310 Duties and Responsibilities of the Department/Academic Chair
Agenda Item 8.G.2 Academic Employee Master Agreement Article XVII Evaluations, Section II A.iii
Agenda Item 8.G.3 Department Chair Survey 2009
Agenda Item 9.A.1 Curriculum Form 2010-2011