SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

June 4, 2008
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 107

1. CALL TO ORDER

President Cosgrove called the meeting to order at 2:00 pm with a quorum.

2. INTRODUCE AND WELCOME GUESTS

3. ADOPTION OF AGENDA

It was moved, seconded and passed by voice vote that the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

It was moved, seconded and passed by voice vote for the May 7, 2008, meeting minutes to be approved with no corrections.

5. PUBLIC COMMENTS

6. PRESIDENT’S REPORT

A. Board Meetings

B. District

C. Chancellor

7. ADOPTION WITH CONSENT CALENDAR ITEMS

Items on the Consent Calendar are approved in the motion without discussion unless an AS board member or senator requests separate action. See Agenda Item Handout for details.

A. Approval of Faculty to sit in Committees

   It was moved, seconded and passed by voice vote that the list of faculty to sit on Committees be approved.
8. OLD BUSINESS

A. Part-Time Faculty Survey
President Cosgrove reported that 250 part-time faculty responded to the survey. Plans are in progress to review the information and make recommendations to the Senate in the Fall Semester.

B. Basic Skills
Cheryl Altman and Janet Bagwell have accepted the position to coordinate this project.

9. NEW BUSINESS

A. Distance Education
BGS -Set-up has been resolved.

C. Hiring Committees: Vice Chancellor, Human Resources; Vice Chancellor, Technology and Learning Services
It was moved, seconded and approved to appoint Suzanne Denton to serve on this hiring committee.

D. Student Development: Book Store Requests
David Johnson and Jim Hardy reported to the senate that last academic year over $500K was sold in textbooks and $125K in buy backs. Currently there is 30-40% drop in Fall Book orders. It was moved and seconded to direct President Cosgrove to draft a letter to the faculty to submit fall book orders.

E. BGS Move
Discussion centered upon having a independent testing company to test for mold prior to the building being reoccupied. The following 2 move in dates have been scheduled:
  
  Early July
  Early August

F. In-Service Training for New Faculty
Planning for orientation during fall in-service was discussed.

G. Senate Achievements i.e. Curriculum
President Elect Dominguez reported the accomplishments of last year’s senate.

H. Cleaning out of Files
President Cosgrove announced his intent to review past senate files and keep relevant information.

I. Accreditation Committee
10. COMMITTEE REPORTS

A. Executive
   No report.

B. Senate Standing Committee
   No report.

C. College, Division and District Committee
   No report.

11. DIVISION REPORTS

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
   No report.

B. Student Government
   No report.

C. Classified Staff
   No report.

13. ADJOURNMENT – The meeting was adjourned at 4:00 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 9.A.1 DE Space Letter

KEYWORDS

Accreditation
Basic Skills
New Faculty Orientation
PBC
Part time Faculty Survey