SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

August 20, 2008
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 107

1. CALL TO ORDER

President Cosgrove called the meeting to order at 2:05 pm.

2. INTRODUCE AND WELCOME GUESTS

Robert Bramucci
David Bugay
Don Busche
Denice Inciong
Nicole Ortega
Shouka Torabi
Rajen Vurdien
Mary Williams

3. ADOPTION OF AGENDA

Miki Mikolajczak moved, it was seconded by Carol Ziehm and was approved that the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Miki Mikolajczak moved, it was seconded by Janet Bagwell and affirmed that the minutes from July 16 be approved.

April Cunningham moved, it was seconded by Carol Ziehm and affirmed that the minutes from July 23 be approved.

5. PUBLIC COMMENTS

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor

The memo that was distributed included notes on the following:

New Faculty Training
Accreditation
Committee on Committees

7. ADOPTION OF CONSENT CALENDAR ITEMS

A. Approval of Faculty to Sit on Committees

Susan Nawa Raridon moved, it was seconded by Carmen Dominguez and affirmed that the list of Faculty to Sit on Committees be approved.

8. OLD BUSINESS

A. Accreditation

President Cosgrove updated the Senate on the current state of the Progress Report. President-elect Dominguez reviewed with the Senate the content of the ACCJC letter which called for the Progress Report and described the work that has been completed on the Report for Standards 5 and 6. The committee she chairs will be deliberate in answering every element called for in the ACCJC letter and will address the plain meaning of the language. Morgan Barrows is completing the Progress Report for Standard 3 and reported that while some course-level SLOs and Administrative Unit Outcomes are still outstanding, significant work has been accomplished.

B. Student Success Initiative (BSI)

Cheryl Altman reported on the immediate and long term goals of the BSI/Student Success Committee and distributed the updated Action Interim Plan.

C. Faculty Development Funding

Maximum allotments available for faculty funding requests have been increased for the 08-09 school year. For full-time faculty the new level is $1000 + $150 for presenter. The new level for part-time faculty is $450 + $100 for presenter.

9. NEW BUSINESS

A. Policy for Standing Senate Committees

At a future meeting, a recommendation will be made regarding a policy and schedule for regular reports from Standing Senate Committees.

B. Academic Senate/Standing Committee Website

Efforts are underway to standardize and regularly update the website.

C. IE Annual Report Revision/Info
Denice Inciong clarified the purpose of the Institutional Effectiveness Report. The draft of the report was distributed and Senators are encouraged to share the report with their divisions in order to gather feedback.

D. Concerns in Your Division

Senators are encouraged to inquire in their divisions for any concerns that should be considered by the Senate this year.

10. COMMITTEE REPORTS

A. Executive

No report.

B. Senate Standing Committee

No report.

C. College, Division & District Committee

No report.

11. DIVISION REPORTS

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.

B. Student Government

No report.

C. Classified Staff

No report.

13. ADJOURNMENT – The meeting was adjourned at 4:00 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

President’s Report Memo to the Senate for August 20, 2008
Agenda Item 8.B.1 Saddleback College Basic Skills Initiative for Student Success
Agenda Item 8.B.2 Basic Skills Initiative for Student Success Action Interim Plan
Agenda Item 9.C.1 Review of Accountability of Reporting for the Community Colleges & Irvine & Saddleback Institutional Effectiveness Annual Report
Agenda Item 9.C.2 Saddleback College Institutional Effectiveness Annual Report Draft

KEYWORDS

Accreditation
Basic Skills
Faculty Development
Institutional Effectiveness Annual Report