SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

September 2, 2009
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 107

1. CALL TO ORDER

   The meeting was called to order at 2:05 pm.

2. INTRODUCE AND WELCOME GUESTS

   Brad Rettele, Anthropology Instructor
   Basil Smith, Philosophy Instructor
   Caroline Gee, Psychology Instructor
   Karah Street, Biology Instructor
   Murl Tucker, Counselor
   Rajen Vurdien, Vice President for Instruction

3. ADOPTION OF AGENDA

   Janet Bagwell moved, it was seconded by Nancy Bessette, and was approved that the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

   Paula Jacobs moved, it was seconded by Carol Ziehm and affirmed that the minutes from August 19th, 2009 be approved.

5. PUBLIC COMMENTS

   Susan Nawa Raridon announced that Nursing Program will be holding a Nurses’ Reunion on October 2nd at Arroyo Trabuco Golf Club.

   April Cunningham reminded all about the library book reserve policies and encouraged faculty to place extra texts on reserve for students.

6. PRESIDENT’S REPORT

   A. Board Meetings/ District/ Chancellor
      See attached.

   B. State Academic Senate Logo
      Option B was chosen by a show of hands.
7. ADOPTION OF CONSENT CALENDAR ITEMS

No Items.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Norm Weston moved, it was seconded by Jeanne Smith and passed by voice vote that the list of faculty to sit on Committees be approved with additional names & corrections. See attached for info.

Norm Weston discussed potential guidelines for committee membership approval process. Discussion will continue at further senate meetings.

B. Institutional/General Education SLOs

Institutional/General Education SLOs presented to senate for approval (see attached).

Janet Bagwell moved, it was seconded by Carol Ziehm and passed by voice vote to approve the Institutional/General Education SLOs.

9. NEW BUSINESS (schedule change due to time restrictions)

A. Program Review

Claire Cesareo-Silva presented to the Senate a list of completed program reviews to be approved at the next meeting. Senators are encouraged to go to the EPA website and review the completed program reviews.

8. OLD BUSINESS (continued)

C. Academic Senate Goals for 2009/2010

Bob Cosgrove presented list of Senate Goals for this academic year (see attached) and provided a brief description of each. These items will be discussed in greater detail and as agenda items in the future.

Janet Bagwell moved, it was seconded by Carol Ziehm and passed by voice vote to approve the Institutional/General Education SLOs.

D. Activity & Agenda Planning Calendar for 2009/2010

Tabled until next meeting.

E. Administrators and Managers’ Efficiencies and Productivities’ Recommendations
College management has not yet released revised draft for distribution. Brief discussion among senate.

9. NEW BUSINESS

B. CurricUNET Update
Linda Bashor & Brooke Lang provided a quick update & demonstration on CurricUNET.

C. 2009 Fall In-Service Week
Please forward any suggestions/comments about the Fall In-Service to the Senate Executive Committee.

10. COMMITTEE REPORTS

A. Executive
No report.

B. Senate Standing Committee
Miki Mikolajczak discussed the upcoming Faculty Hiring Prioritization Committee process. Two divisions where going to have difficulties seating full representation of a dean and a faculty member on the committee.

Pam Barr moved and Jeanne Smith approved by voice vote to direct the Academic Senate President to work with the College President to allow a manager and a faculty member to sit in place of their respective deans on the Faculty Hiring Prioritization Committee.

C. College, Division & District Committee
No report.

11. DIVISION REPORTS
No report.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
No report.

B. Student Government
No report.

C. Classified Staff
No report.

13. ADJOURNMENT – The meeting was adjourned at 4:01 p.m.
HANDOUTS DISTRIBUTED WITH AGENDA
Agenda Item 4.A.1 Minutes from August 19, 2009
Agenda Item 6.A.1 Memo to the Senate for September 2, 2009
Agenda Item 6.A.2 Setting Strategic Directions PowerPoint
Agenda Item 8.A.1 Approval of Faculty to Sit on the Following Committees
Agenda Item 8.A.2 Request by Faculty members to No Longer Serve on Committees
Agenda Item 8.A.3 Approval of Faculty to Sit on the Following Committees Corrections
Agenda Item 8.A.4 Revised Process for Committee Approval
Agenda Item 9.B.1 Proposed Institutional/General Education Student Learning Outcomes
Agenda Item 8.C.1 Academic Senate Goals 2009-2010
Agenda Item 8.D.1 Academic Senate 2009/10 Activity & Agenda Planning Calendar
Agenda Item 9.A.1 Program Reviews to be Accepted by the Academic Senate
Agenda Item 9.B.1 CurricUNET Processes