1. CALL TO ORDER

President Cosgrove called the meeting to order at 2:05 pm.

2. INTRODUCE AND WELCOME GUESTS

Morgan Barrows, Institutional Effectiveness Chair and Accreditation Chair

3. ADOPTION OF AGENDA

Dan Walsh moved, it was seconded by Rich Potratz and was approved that the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Jeanne Smith moved, it was seconded by Susan Nawa Raridon and affirmed that the minutes from September 3 be approved.

5. PUBLIC COMMENTS

Jeanne Smith pointed out that some identifying information was inappropriately included on the Sabbatical Eligibility list that was recently distributed.

Miki Mikolajczak announced upcoming Transfer Center events.

Morgan Barrows shared information about the role that the Institutional Effectiveness Committee has been designated to play in the process of developing a proposed Director for Strategic Planning and Institutional Effectiveness.

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor

The memo that was distributed included notes on the following:

WASC Training
Proposal to move Communication Arts to ATEP
Emeritus Institute
7. ADOPTION OF CONSENT CALENDAR ITEMS

A. Approval of Faculty to Sit on Committees

Carmen Dominguez moved, it was seconded by Jeanne Smith and passed that the consent calendar items be adopted.

8. OLD BUSINESS

A. Resolution for Department Chair Faculty – 1st reading

Carmen Dominguez moved, it was seconded by Nancy Bessette and approved that the following resolution be accepted.

Whereas curriculum and program development are the purview of the faculty and Academic Senate,

Whereas § 53203 of Title 5 of the California Code of Regulations states that where the governing board elects to rely upon the advice and judgment of the academic senate, the recommendations of the senate will be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted,

Whereas the Saddleback College Department Chair Handbook states that department chair duties and responsibilities include the following: Drafting a schedule of classes each semester and summer for the department; recommending staffing for all class sections in the department; recommending curriculum development and revisions within the department; monitoring class enrollments and making recommendations for closing or opening class sections in the department,

Whereas SOCCCD Board Policy 2100.2, Role And Scope of Authority of the Academic Senates, states “the academic senates assume primary responsibility for making recommendations in the areas of curriculum and academic standards”,

Whereas SOCCCD Board Policy 2100.1, Delegation of Authority to the Academic Senate, states the Board of Trustees will rely primarily upon the advice and counsel of the Academic Senate with regards to curriculum, including placing courses within disciplines,

Whereas SOCCCD Board Policy 2100.1, Delegation of Authority to the Academic Senate, states the Board of Trustees will rely primarily upon the advice and
counsel of the Academic Senate with regards to college governance structures, as related to faculty roles,

Whereas the SOCCCD Academic Employee Master Agreement states each faculty member shall “take responsibility for curriculum and program development, updates, and technical/program reviews”,

Whereas the SOCCCD Academic Employee Master Agreement empowers the Division Deans with the “Right of Assignment”, this right only pertains to the faculty workload and is silent relative to the mode of delivery,

Whereas the Academic Senate recognizes that modes of instructional delivery (i.e. lecture, small group discussions, or online instruction as limited examples) are the purview of the full-time faculty in delivering student preparation and success,

Be it resolved the Deans implement the governance model used by the SOCCCD Board of Trustees. [BP 2100.1] provides that the district will accept the recommendations of the Academic Senate regarding academic and professional matters, and, pursuant to CCR Title V, 53203(1), will normally accept “the recommendations of the senate […] and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.”

Implementing this model, the Deans will accept the recommendations of the department chairs and faculty relative to course offerings, including the mode of instructional delivery.

President Cosgrove directed the Senators to inform their divisions about this resolution in order to gather faculty input.

B. Accreditation

Morgan Barrows reported that all courses now have SLOs written and pending approval. The review of the SLOs and methods of assessment will be complete by the end of the semester. All Program SLOs and AUOs have been completed for 08-09 through column 3. Please submit your SLO forms to Shouka Torabi. Institution-level SLOs are the next step and will be undertaken in 2009-10.

Carmen Dominguez thanked Bob Cosgrove for securing the resources necessary to complete the reports on time. The committees will meet on September 19 to edit the document and on September 26 to finalize the content. By consensus, the Senators indicated support for including in the report the college perspective on Bill Vega’s consultancy.

9. NEW BUSINESS

A. Distance Education Classes for AA Degree
Claire Cesareo-Silva reported on developments in Distance Education. For the purposes of articulation, any online course articulates just like any on site course. The CSU articulation agreement, however, specifically states that online speech courses will not be used to fulfill the communication requirement for transfer. So, while BUS 102 DE can be used to complete the AA/AS, it is not transferable to CSUs to fulfill any requirements. At this time, there are no articulation statements from the UCs or the CSUs regarding online science labs, and David Francisco has been asked to collect information from other colleges regarding their policies and procedures.

The non-transfer, online AA was discussed.

B. Academic Calendar

President Cosgrove directed the Senators to inform their divisions about the proposed calendar in order to gather faculty input. The Senate will vote on this calendar at the next meeting.

C. Faculty Hiring Prioritization

Postponed until the next meeting.

D. HSHSEI Assistant Dean

In 2001, the position of HSHSEI Assistant Dean/Director of Nursing was created to support the growing program. Currently this position is not filled while Tamera Rice serves as the Interim Dean for the department. The implications of not filling this position were examined by the senate.

Susan Nawa Raridon moved, it was seconded by Jeanne Smith and passed that the Academic Senate support the immediate placement of an Acting Assistant Dean/Director of Nursing in HSHSEI.

10. COMMITTEE REPORTS

A. Executive

No report.

B. Senate Standing Committee

No report.

C. College, Division & District Committee
11. DIVISION REPORTS

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
   No report.

B. Student Government
   No report.

C. Classified Staff
   No report.

13. ADJOURNMENT – The meeting was adjourned at 4:00 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA
Agenda Item 6.A.1 Memo to the Senate for Sept. 17, 2008
Agenda Item 8.A.1 Draft of Resolution for Department Chair Faculty
Agenda Item 8.B.1 ACCJC Introduction to the Accreditation Standards
Agenda Item 9.B.1 SOCCCD Academic Calendar 2010-2011 Draft

KEYWORDS
Accreditation
Calendar
Distance Education
HSHSEI